



Governance Committee Meeting

BOT approved 09.08.2021

MEETING MINUTES

**April 26, 2021
10:45 AM – 11:45 AM**

Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING

I. Call to Order

Committee Chair Mark Bostick called the Governance Committee meeting to order at 10:45 a.m.

II. Roll Call

Sherri Pavlik called the roll: Committee Chair Mark Bostick, Committee Vice Chair Bob Stork, Trustee Narendra Kini, and Trustee Earl Sasser were present (Quorum)

Other Trustees present: Trustee Ala' J Alnaser, Trustee Gary Wendt

Staff present: President Randy Avent, Ms. Gina DeIulio, Provost Terry Parker, Dr. Tom Dvorske, Mr. David Blanton, Mr. Rick Maxey, Ms. Melaine Schimiz, Mr. David Brunell, Mr. Alex Landback, Mrs. Kris Wharton, Ms. Kim Abels, Ms. Michele Rush, and Ms. Sherri Pavlik

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Narendra Kini made a motion to approve the February 10, 2021 minutes. Vice Chair Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.

V. 2020-2022 Governance Committee Work Plan Review

There were no changes to the work plan at this time.

VI. Regulations

Regulation FPU-5.003 Textbook and Instructional Materials Selection and Affordability

Ms. Gina DeIulio presented an overview of the regulation which establishes the selection procedures that are used by Universities to support efforts to minimize the cost of textbook and instructional materials. There was one change made to the regulation to make it consistent with the Board of Governors Regulation of the same topic. The change was to add consideration of opt-out provisions when analyzing cost saving measures.

The Notice of Proposed Revised Regulation was posted on the University's website on March 30, 2021. No comments were received during the review and comment period.

Trustee Earl Sasser made a motion to recommend adoption of the revised Regulation FPU-5.003 Textbook and Instructional Materials Selection and Affordability to the Board of Trustees. Trustee Narendra Kini seconded the motion; a vote was taken, and the motion passed unanimously.

Regulation FPU-5.005 Academic Integrity

Ms. DeIulio presented an overview of the regulation which provides the University's statement on Academic Integrity and provides examples of violations along with processes and sanctions for addressing employee and student violations or alleged violations. She stated that this regulation had been substantially revised and rewritten to indicate that the entire University community is responsible for Academic Integrity and to update the procedures to be followed when there are allegations of violations.

The Notice of Proposed Revised Regulation was posted on the University's website on April 2, 2021. No comments were received during the review and comment period.

Tom Dvorske explained that the Academic Integrity regulation is standard at most universities and its primary focus is that the university does not tolerate cheating, plagiarizing, or any variety of undermining the integrity of the curriculum or course work.

Vice Chair Bob Stork made a motion to recommend adoption of the revised Regulation FPU-5.005 Academic Integrity to the Board of Trustees. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.

Regulation FPU-8.001 Procurement

Ms. DeIulio stated this regulation is being revised to be in line with some changes made to the Board of Governors procurement regulation. The major changes made encourage the use of shared initiatives and require that documents justifying use of piggybacking be maintained.

The Notice of Proposed Revised Regulation was posted on the University's website on March 30, 2021. No comments were received during the review and comment period.

Trustee Earl Sasser made a motion to recommend adoption of the revised Regulation FPU-8.001 Procurement to the Board of Trustees. Trustee Narendra Kini seconded the motion; a vote was taken, and the motion passed unanimously.

VII. Policies

FPU-1.001AP Policy Creation and Development Process: Academic Policies

Ms. DeIulio stated this policy sets out the process for policy creation and development for all academic policies. Its revision includes many of the same changes made to the sister policy related to non-academic policy creation which was recently approved by the Board. The major changes clarify the process for involving Stakeholders, clarify the repeal process, provide an expedited process for making technical changes, provide a process for adopting Emergency Policies, and revise the corresponding template form.

Trustee Earl Sasser made a motion to recommend approval of the revised Policy FPU-1.001AP Policy Creation and Development Process: Academic Policies to the Board of Trustees. Vice Chair Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.

VIII. President's Goals 2021-22

President Avent presented his operational goals for FYE22. He started with an overview of the Balanced Scorecard used to implement the strategic plan and reviewed the four layers of the scorecard. The scorecard assisted in determining his goals for FYE22.

FYE22 goals will continue with Admissions, Student Progression, Student Experience, University Advancement, and Right People. In addition, focus will also include Curriculum Quality (undergraduate and graduate programs); Diversity, Equity & Inclusion; and Efficient Administration.

President Avent discussed the Outcome Metrics which compared the accountability metrics for FY21, peers, SUS average, and the goals for FY22. He also noted there are concerns related to Covid in the Accountability Report, specifically around the declining academic progress rate, which will be discussed in more detail during the Academic & Student Affairs Committee meeting.

Trustee Narendra Kini inquired about President Avent's opinion on which outcome he felt was the most important one, and which area of focus he was most concerned about. In response, President Avent stated that Student Progression is the most important outcome. It is the one area the University needs to have a strong focus on as it revolves around retention and graduation rates. He feels strongly that the University cannot do well in Performance Based Funding without Student Progression.

President Avent shared the FYE22 Budget Summary and explained how this summary was developed by having departments align their budgets with his goals. The outcome shows Academic Operations and University Operations, which are similar in size, representing half of the budget. The other half of the budget comes from the nine goals. He pointed out that due to big-ticket items, Efficient Administration has the largest budget. The next largest budgets, Admissions and Student Experience, are necessary to grow the University, classes, and quality, and to make the campus a better place for students by having more offerings and support to help with student retention and graduation rate. Using this process will allow for better tracking of the goals and, if budget cuts are required, focus can be on projects versus departments.

President Avent continued the presentation concentrating on each goal with example initiatives of items that need to be done within each to attain them.

Trustee Kini asked which goal President Avent is personally focusing on. In response President Avent stated there is always a concern about University Funding, but Student Progression is his personal focus.

There were no further comments or questions for the president.

Trustee Earl Sasser made a motion to recommend approval of the President's Goals for 2021-22 to the Board of Trustees. Vice Chair Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.

IX. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 11:32 a.m.