



# Board of Trustees Meeting Minutes

**BOT approved 06.30.2023**

**April 27, 2023**

**4:00 PM – 5:00 PM**

***Or upon conclusion of the Academic and Student Affairs Committee meeting***

## **Florida Polytechnic University WEBEX TELECONFERENCE MEETING**

### I. Call to Order

Chair Cliff Otto called the meeting to order at 3:26 p.m.

### II. Roll Call

Kristen Wharton called the roll: Chair Cliff Otto, Vice Chair Beth Kigel, Trustee Susan LeFrancois, Trustee Melia Rodriguez, Trustee Narendra Kini, Trustee Lyn Stanfield, Trustee Bob Stork, Trustee David Williams, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Mark Bostick and Trustee Laine Powell

Staff present: President Randy Avent, Provost Terry Parker, Dr. Allen Bottorff, Kathy Bowman, David Blanton, Mike Dieckmann, David Fugett, Melaine Schmiz, Dr. Kathryn Miller, Kevin Calkins, and Kristen Wharton were present.

### III. Public Comment

There were no requests received for public comment.

### IV. Resolution 2023-002 Recognition of Service: Trustee Susan LeFrancois

Chair Cliff Otto recognized one trustee whose term is ending: Trustee Susan LeFrancois. Kristen Wharton read the resolution, which is attached to these minutes, honoring Trustee LeFrancois' service. Trustee LeFrancois conveyed her appreciation to the Board for their support this past year and stated it has been a privilege to serve in this capacity. On behalf of the trustees, Chair Otto expressed his gratitude for her many contributions to the Board and the University.

**Trustee Beth Kigel motioned to approve the Board Resolution 2023-002 Recognition of Service of Trustee Susan LeFrancois. Trustee Melia Rodriguez seconded the motion; a vote was taken, and the motion passed unanimously.**

### V. Florida Polytechnic University Accountability Plan 2023

Trustee David Williams reported the Academic and Student Affairs Committee reviewed, discussed, and unanimously approved both the Revision to Regulation FPU-2.003 First Time In College (FTIC), and the 2023 University Accountability Plan which was presented by Provost Parker.

Trustee Williams reminded the Board that the Accountability Plan is submitted annually to the Board of Governors and provides a high-level view of the institution's performance. This year's plan states that the following critical investments will be made:

1. ongoing commitment to functions that were rebuilt this year: Advising, Career Services, Graduate Program Office, and Student Housing
2. ongoing investment in growing and supporting the student body
3. continuing to grow the faculty, and
4. a significant investment in the student information system (SIS)

Trustee Williams stated the forecast for Performance Based Funding (PBF) indicates an expected score for this cycle of approximately 87 points, noting that last year the University scored 66 points. Goal adjustments for this year for PBF metrics were not significant. Key Performance Indicators (KPI) for three measures showed performance that prompted an increase in their goals. These indicators were: Pell four-year graduation rate; number of graduate degrees awarded; and total research expenditures. The combination of COVID difficulties and housing availability has lowered the University's expectations for the number of degrees granted. Finally, the expected enrollment across the University for fall 2023 was lowered to 1,500, noting that housing continues to challenge enrollment growth.

**The Academic and Student Affairs Committee recommend approval of the Florida Polytechnic University Accountability Plan FY23. As this recommendation comes before the Board with unanimous approval from the Academic & Student Affairs Committee, there is no need for a second. A vote was taken, and the motion passed unanimously.**

VI. Consent Agenda

Chair Otto brought forward the consent agenda for trustee approval. Kristen Wharton read the list of items on the consent agenda:

- A. Academic and Student Affairs Committee
  1. Approve Revision to Regulation FPU-2.003 First Time In College (FTIC)
- B. Board of Trustees
  1. Approve meeting minutes from March 15, 2023
  2. Approve meeting minutes from July 21, 2022
  3. Approve Executive Committee meeting minutes from March 28, 2022
  4. Approve Special Meeting minutes from August 26, 2021
  5. Approve Executive Committee meeting minutes from April 20, 2021

**As each of the consent agenda items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. A vote was taken, and the motion passed unanimously.**

VII. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:40 p.m.