



# Board of Trustees Meeting Minutes

**BOT approved 08.21.2023**

**Friday, June 30, 2023  
8:00 AM – 8:30 AM**

## **Florida Polytechnic University WEBEX TELECONFERENCE MEETING**

### I. Call to Order

Chair Cliff Otto called the meeting to order at 8:00 a.m.

### II. Roll Call

Kristen Wharton called the roll: Chair Cliff Otto, Vice Chair Beth Kigel, Trustee Ajeet Kaushik, Trustee Melia Rodriguez, Trustee Mark Bostick, Trustee Bob Stork, Trustee David Williams, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Laine Powell, Trustee Narendra Kini, Trustee Lyn Stanfield

Staff present: President Randy Avent, Provost Terry Parker, Dr. Allen Bottorff, Kathy Bowman, David Blanton, Mike Dieckmann, David Fugett, Dr. Kathryn Miller, Melaine Schmiz, Tom Monaco, Maggie Mariucci, and Kristen Wharton were present.

### III. Public Comment

There were no requests received for public comment.

### IV. Approval of the April 27, 2023, Minutes

**Trustee Melia Rodriguez made a motion to approve the Board of Trustees meeting minutes of April 27, 2023. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

### V. Revised Capital Improvement Plan (CIP) FY25

Dr. Allen Bottorff, Vice President and Chief Financial Officer, reminded trustees that on June 7, 2023, the Board of Trustees approved the 2024-2025 Capital Improvement Plan (CIP) for staff submittal to the Board of Governors by July 1, 2023. Since then, the Governor line-item vetoed several Public Education and Capital Outlay (PECO) project appropriations from the Legislature's proposed FY24 budget, including Florida Poly's Student Achievement Center appropriation. As a result, a revised CIP, removing the appropriation, is being brought before the Board of Trustees for approval. There were no trustee questions regarding this revision.

**Trustee Melia Rodriguez made a motion to approve the revised University Capital Improvement Plan for fiscal year 2024-2025. Trustee Gary Wendt seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Student Housing System Update

Bottorff continued with an update on the Student Housing System. He shared the University closed on Residence Hall II on June 23, 2023, for the price of \$26,515,000 plus associated and normal closing costs of \$82,341.84. In addition, the University entered into a settlement agreement and general release with the Seller in the amount of \$485,000 wherein the University retained most of the furniture and equipment in the Phase II facility and agreed to waive unpaid rents by the Seller. The Seller also agreed to waive any past, current, or future claim for COVID-19 revenue losses or expenses associated with the property, and both parties agreed to the disposition of the property's Repair and Replacement Reserve.

Per University policy, President Randy Avent consulted with Chair Cliff Otto before authorizing this settlement. As the amount is over \$300,000, the president is notifying the Board of Trustees of this action for their knowledge.

There were no trustee questions regarding this update.

VII. Revised Legislative Budget Request (LBR) FY25

Provost Terry Parker stated with the Governor's veto of the \$11M PECO request, the University had to revise the previously Board approved Legislative Budget Request (LBR). He reminded trustees that LBRs include both operating fund requests and PECO fund requests. The operating fund request (approved in a prior Board meeting) is unaffected by the veto; however, the PECO fund request for the construction of a Student Achievement Center must be revised. Provost Parker reviewed the revised request which includes an initial PECO fund request in the amount of \$15M.

Trustee Gary Wendt inquired if the University is starting over in its request for initial funding of the SAC. Provost Parker responded in the affirmative and stated it is common to receive a veto. The University had requested \$11M, however the new request is for \$15M. To bolster this request, the University has committed to begin initial programming and design of floor plans and elevations for the SAC this coming year. Bottorff added that the cost per square foot of construction has increased 20-25% in the market which also dictates the increase in the request amount.

**Trustee Gary Wendt made a motion to approve a Public Education Capital Outlay (PECO) request for an initial \$15,000,000 for the construction of a Student Achievement Center in alignment with the Educational Plant Survey. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. Residence Hall II – Cancellation and Overcapacity Room Rates Approval

Dr. Kathryn Miller, Vice Provost of Student Affairs, stated the importance of retaining students by providing them with on-campus housing. She reviewed occupancy levels of the dorms on campus and stated that the levels peak on the first day of fall semester, then melt as students make different decisions. In an effort to maximize enrollment, the University tries to anticipate that peak to provide accommodations for as many students on campus as possible. The overflow proposal is to allow for triple and quad occupancy rates; Dr. Miller reviewed the proposed new rates. This rate is a temporary solution and a tool to use as the University grows.

Trustee Wendt asked for clarification on the term "two beds" in the proposed rate chart. Dr. Miller responded "two beds" notes it is a "two bedroom" apartment.

Chair Otto asked how many additional beds this proposed action supplies. Dr. Miller responded she anticipates less than a dozen. She added this connects students with an overflow room with the intent to move them into permanent room if that solution opens up.

**Trustee Melia Rodriguez made a motion to approve the housing overflow and buyout rates as presented, and in addition, the Board delegates authority to the president to update miscellaneous housing charges and report these charges to the Board. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

IX. Closing Remarks and Adjournment

Chair Otto announced Trustee Bob Stork's retirement from the University Board of Trustees. Today is the final day of his term. Chair Otto and President Randy Avent expressed their gratitude for Trustee Stork's many years of service to the Board and to the University.

With no further business to discuss the meeting adjourned at 8:18 a.m.