



# Finance & Facilities Committee Meeting Minutes

## MEETING MINUTES

Committee approved 9.21.2023

Monday, August 21, 2023  
3:00 PM – 3:45 PM

### Florida Polytechnic University WEBEX TELECONFERENCE MEETING

#### I. Call to Order

Committee Chair Beth Kigel called the Finance and Facilities Committee meeting to order at 3:00 p.m.

#### II. Roll Call

Kristen Wharton called the roll: Committee Chair Beth Kigel, Committee Vice Chair Lyn Stanfield, Trustee Melia Rodriguez, Trustee Gary Wendt, Trustee Ajeet Kaushik and Trustee Mark Bostick were present.

Committee Members not present: N/A

Other Board Members present: Board Chair Cliff Otto, Trustee David Williams, Trustee Laine Powell

Staff present: President Randy Avent, Provost Terry Parker, Dr. Allen Bottorff, Kathy Bowman, Mike Dieckmann, David Fugett, David Blanton, Melaine Schimiz, Maggie Mariucci, Lydia Guzman, and Kristen Wharton.

#### III. Public Comment

There were no requests received for public comment.

#### IV. Approval of Minutes

**Trustee Melia Rodriguez made a motion to approve the Finance and Facilities Committee meeting minutes of June 7, 2023. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

#### V. Workday ERP System Contract Extension

Dr. Allen Bottorff, vice president and chief financial officer, stated this request is for an extension of the contract for the University's current enterprise resource planning platform, Workday. The current contract which was initiated in 2015 is nearing its completion. University staff and Workday have agreed on a 10-year contract renewal which yields approximately \$900k in savings compared to the current contract. The contract renewal includes the addition of two modules (Human Resources and Finance) to enhance the performance and reporting of the overall platform.

Board Chair Cliff Otto inquired if Workday is still the prevalent product being used by the State University System. Mike Dieckmann, vice president and chief information officer, stated higher ed in general is moving towards this system. Chair Otto asked if there were any

concerns about a ten-year commitment. Dieckmann responded at one time the University would have been reluctant to enter such a long-term agreement, however, a ten-year commitment was purposely negotiated for cost containment purposes.

**Trustee Gary Wendt made a motion to recommend to the Board of Trustees approval of a 10-year contract renewal for the Workday Enterprise Resource Planning (ERP) system licensed from Workday Inc. for a total agreement cost of \$5,788,500. Trustee Melia Rodriguez seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Naming Opportunity

Kathy Bowman, vice president advancement, stated the Ralph Allen Family and Allen & Co. have been ardent supporters of the University since its inception. Several years ago, the north atrium of the IST building was named after the Allen Family, however, in recognition of their extensive and enthusiastic support of the University, today's request is for the Board to approve the naming of both the north *and* south atriums of the IST building in honor of the Allen Family and Allen & Co.

**In recognition of Mr. Ralph Allen, Mrs. Joanne Allen, the Family, and Allen & Company's generosity, leadership, and support of Florida Polytechnic University, Trustee Gary Wendt made a motion to recommend approval to the Board of Trustees the naming of the Innovative, Science and Technology atriums (both north and south) in honor of The Allen Family and Allen & Co. Committee Vice Chair Lyn Stanfield seconded the motion; a vote was taken, and the motion passed unanimously.**

Trustee Wendt stated for the record he does not believe items of this nature - the naming of buildings or changing of signage - need to be brought before the Board for approval.

VII. 2024-2025 Legislative Budget Request (LBR): Performance Based Funding (PBF) Report

Provost Terry Parker provided a brief overview of the Performance Based Funding (PBF) Report, an element of the Legislative Budget Request (LBR) for FY25 that was not previously approved. The anticipated use and distribution of \$5.865M in PBF funds will be dispersed in nine areas, with the largest amount (\$4.6M) allocated to "enhance IT infrastructure" by replacing the aging Student Information System (SIS). There was no discussion on this item.

**Trustee Melia Rodriguez made a motion to recommend to the Board of Trustees approval of the University's Performance Based Funding Report as supplement to the currently approved Legislative Budget Request for FY2025. Trustee Ajeet Kaushik seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. Closing Remarks and Adjournment

Kristen Wharton noted for the record that Trustees Stanfield and Kaushik were officially appointed as members of the Finance and Facilities Committee on August 1, 2023, with Trustee Stanfield being appointed as the Committee's vice chair. The omission of their names from the agenda was an administrative error.

With no further business to discuss the meeting adjourned at 3:20 p.m.

Respectfully submitted:  
Kristen J. Wharton  
Corporate Secretary