

FLORIDA	OFFICIAL
POLYTECHNIC	UNIVERSITY
UNIVERSITY	ACADEMIC POLICY

Subject/Title: Grading Policy
FPU Policy Number: FPU-5.0071AP
<input type="checkbox"/> New Policy <input checked="" type="checkbox"/> Major Revision of Policy <input type="checkbox"/> Minor Technical Revision of Policy
Date First Adopted: August 8, 2014
Date Revised: April 20, 2021
Responsible Division/Department: Academic Affairs
Initiating Authority: Terry Parker, Provost and Executive VP of Academic Affairs

A. APPLICABILITY/ACCOUNTABILITY:

This policy applies to all Instructors of Record.

B. DEFINITIONS:

Instructor of Record: The University defines the “instructor of record” as the individual designated by the academic unit as responsible for a course, including its delivery, assignments, and assessments. Instructor of record typically is the instructor listed on the semester course schedule; however, in some cases the “instructor of record” as listed on the course schedule may be supervised by a qualified, credentialed faculty member. This will be noted on the SACSCOC faculty roster.

C. POLICY STATEMENT:

Grades are a significant indicator of academic progress and success and consistency in designation, measurement, and assignment of grades is imperative to ensuring the academic quality of the institution. Grading standards must reflect general department guidelines and must be substantially similar for multi-section courses. The faculty (instructor) of record holds the responsibility for assigning grades for the students in their courses.

D. PROCEDURES:

Grades will be reported in the following manner:

Grade	Description	Grade Points
A	Outstanding	4.00
A-		3.67
B+		3.33
B	Above Average	3.00
B-		2.67
C+		2.33
C	Average	2.00
C-		1.67
D+	Below Average	1.33
D		1.00
D-		0.67

F	Failure	0.00
FF	Failure from academic integrity violation (2021 forward)	0.00

Grade	Description	Grade Points	Level Used
AU	Course Audit	* *	Both
CR	Credit only for Credit by Exam	* *	UG
I	Incomplete	* *	Both
NR	Grade Not Reported	* *	Both
S	Satisfactory*	* *	UG
SR	Satisfactory Research Progress or Completion (fall 2021 forward)	* *	GR
U	Unsatisfactory*	* *	UG
UR	Unsatisfactory Research Progress (fall 2021 forward)	* *	GR
			UG
W	Withdrawal without academic penalty	* *	Both
WM	Withdrawal – Mitigating Circumstances	* *	Both
X	Non-gradable	* *	Both
	DISCONTINUED GRADES		
CR	Successful Continuation Thesis (discontinued use fall 2021)	* *	GR
IP	Unsuccessful Continuation Thesis only (discontinued use fall 2017)	* *	GR
WF	Withdrawal/Failure (discontinued use fall 2017)	0.00	UG

* The “S” grade is equivalent to a “C” or higher and the “U” grade is equal to a “C-“ or lower. The S/U grades for courses are not used in GPA calculations.

** Grade not included when computing the GPA

There is no official policy on the relation between the letter grade and the percentage grade. It is the responsibility of each faculty member to work within department guidelines to determine the equivalency and to notify his or her students on the syllabus. Faculty members must clearly note the grading policy on the course syllabus.

A grade of "NR" is temporarily added to the transcript by the Registrar's Office when an instructor does not submit a grade for a student in a particular course by the deadline for submission in the semester the course was taken. The “NR” is not a grade and therefore is not included in the grade point average. When the instructor submits a grade change form to the Registrar’s Office, the “NR” notation is replaced.

Grades of “I” and “NR” that are converted to the earned grade and any grade change form completed may negatively affect financial aid.

A student who registers for a course but fails to attend or fails to meet the course requirements and does not officially withdraw from the course by the posted deadline will receive a grade of "F" in the course.

Grading Information Specifically for Undergraduate Students

Passing grades are “A” through “D-.” Failing grades are “F” and “U” and do not earn credit.

While grades of “C-,” “D+,” “D,” or “D-” are considered passing for undergraduate students, it indicates weak performance and may not be acceptable for some courses. These credits count toward graduation, but some programs require certain courses to be passed with a "C" or better to fulfill prerequisite and/or major requirements. In these instances, “C-” does not satisfy the requirement of a minimum grade of “C”.

In courses or circumstances where the “S/U” designation is used, an “S” grade is considered passing and is equal to a “C” or better. A “U” grade is considered not passing and is equal to a “C-“ or lower.

Grading Information Specifically for Graduate Students

The grades of “A” through “C,” and “SR” are passing grades. The grades of "B-," "C+," and "C" are considered passing for graduate students but indicate weak performance for a graduate student and may not be accepted for some programs.

The grades of "C-," "D+," "D," "D-," "F," and "UR" are failing grades.

All thesis/dissertation credits receive a grade of "SR" or "UR." The grades "SR" and "UR" are used to indicate satisfactory progress or completion or unsatisfactory progress.

ACADEMIC POLICY APPROVAL	
Academic Policy No.: <u>FPU-5.0071AP</u>	
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Initiating Authority	Date
<hr style="border: none; border-top: 1px solid black;"/>	<hr style="border: none; border-top: 1px solid black;"/>
Academic Policies Committee Chair	Date
<hr style="border: none; border-top: 1px solid black;"/>	<hr style="border: none; border-top: 1px solid black;"/>
Vice President of Academic Affairs	Date
<hr style="border: none; border-top: 1px solid black;"/>	<hr style="border: none; border-top: 1px solid black;"/>
President/Designee	Date
Approved by FPU BOT, if required	<hr style="border: none; border-top: 1px solid black;"/>
	Date
EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE OFFICE OF THE GENERAL COUNSEL	