INDEX OF MINUTES FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES LAKELAND, FLORIDA SEPTEMBER 5, 2012

ITEM

PAGE

1.	Call to Order	1
2.	Tour of Campus Site	1
3.	Construction Presentation	
4.	Welcoming Remarks	2
5.	Approval of Meeting Minutes	
6.	Discussion, Board Authority	4
7.	Transition Committee Report	
	A. Transition Discussion: Property, Liabilities, Construction, Staffing,	
	Florida Industrial and Phosphate Institute (FIPR)	
	B. Discussion, Shared Services Agreement	
	C. Leases Held by the University of South Florida	
	D. Construction Update	
	E. Contract with Lighthouse Advisors	
8.	Delegation of Authority to Transition Committee	10
9.	Discussion, Committee Work	11
10.	Concluding Remarks and Adjournment	12

MINUTES FLORIDA POLYTECHNIC UNIVERSITY LAKELAND, FLORIDA SEPTEMBER 5, 2012

1. Call to Order

The Chair, Robert Gidel, convened the meeting of the Board of Trustees, Florida Polytechnic University at 9:09 a.m., outside the City of Lakeland City Hall, 228 South Massachusetts Avenue, Lakeland on a Citrus Connection bus. The following members were present: Vice Chair Mark Bostick, Dr. Sandra Featherman, Dr. Richard "Dick" Hallion, Scott Hammack, Kevin Hyman, Frank Martin, and Donald Wilson.

2. <u>Tour of Campus Site</u>

Chair Gidel provided an overview of the day's activities. For the first half of the day, Chair Gidel said that the Members would be able to see the campus site as it is being built. The architect Santiago Calatrava is one of the world's premier architects. Seeing the construction will put the past, present, and future more in perspective. Chair Gidel introduced Bryan Mehaffey, Director of Campus Planning & Development for the University of South Florida in Lakeland. Mr. Mehaffey agreed with Chair Gidel that this building could well stop traffic on I-4.

The Trustees arrived at the campus site at 9:28 a.m. Mr. Mehaffey discussed the construction of roads leading to the campus. He pointed out that the shape of the building is beginning to emerge and the concrete for the second floor was poured in the last week. In response to a question, Mr. Mehaffey said that the scheduled completion date is May 2014. The Trustees left the construction site at 9:54 a.m. and arrived at One Poly Place, 439 South Florida Avenue, Lakeland at 10:21 a.m.

3. <u>Construction Presentation</u>

Chair Gidel introduced Mr. Pete Karamitsanis, President and Director of Lighthouse Advisors, Inc. Mr. Karamitsanis introduced the team working on the construction, including Frank Lorino, Senior Architect with Santiago Calatrava; Alberto Alfonso, President of Alfonso Architects, Inc.; and John White, architect with the University of South Florida in Lakeland.

Mr. Lorino presented an overview of the work of Santiago Calatrava, including the vision for the campus site that the Trustees visited earlier in the day. The vision ties the university into the location and includes the idea of a lake surrounded by academic buildings and residential buildings. Mr. Lorino took Trustees to view two architectural

models – one of the campus and one of the Innovation, Science, and Technology building.

After a short break for lunch, Chair Gidel presented a chart outlining the costs to complete, cash on hand, PECO funds remaining, Foundation funds, USF carry forward funds, and E&G funds for the following uses: (1) Science and Technology Building & CUP Skanska Contract, (2) Phase 1 Site Work Skanska, (3) FF&E Science Building, (4) Architect and Soft Costs, (5) Housing & Wellness, (6) Phase 1 Site Work Ring Road, (7) Phase 2 Utilities Internal Roads, and (8) Operating Pre-ED. He also presented his ideas of the operating costs once operations are in place. Chair Gidel expressed concern about PECO funding but felt as though the operating costs going forward would be adequate. Chair Gidel stated that the funding would affect the work of all of the Board's committees.

Chair Gidel asked the Trustees to establish a date to meet again to talk about the vision and structure of Florida Polytechnic. He provided Trustees with a tasks document. He asked Trustees to spend the next 30 days reading and focusing on this vision as well as handling the necessary tasks.

Trustees discussed the need to have personnel working directly for Florida Polytechnic as well as access to funds. Chair Gidel reported that the University of Florida is considering a shared services agreement. Trustees also discussed the transfer of assets from the University of South Florida and the possibility of hiring an attorney and an audit firm before the closing.

Trustees agreed to hold the next meeting on September 24, 2012, in Lakeland. At 12:43 p.m., the Trustees left One Poly Place for Lakeland City Hall.

4. Welcoming Remarks

At 1:10 p.m., the afternoon meeting commenced in the Lakeland Commission Chambers, 228 South Massachusetts Avenue, Lakeland.

Chair Gidel recognized Mr. Wilson to introduce some distinguished guests. Mr. Wilson said that the Board is fortunate to have the City of Lakeland as the host for the new university and for serving as host for the first meeting in Lakeland. He recognized the attorney for the City of Lakeland Tim McCausland for his efforts in making the meeting space available and for joining the meeting. Mr. Wilson said that the Board is honored to have Mayor Gow Fields from the City of Lakeland at the meeting and recognized Mayor Fields to say a few words.

Mayor Fields congratulated the Trustees and welcomed them to Lakeland. He said that the City of Lakeland was happy to host the meeting and offered the support of

the City of Lakeland to the Board as it begins this great venture. He commented that the Board has some serious work ahead of them, and the City of Lakeland stands ready to be a partner because higher education is important to the community from a workforce development standpoint. Higher education is important not only to the citizens of the region but to the entire country as we strive to provide the best and brightest workforce which is crucial to our competitiveness as a country. Mayor Fields commented that he knew that it has been important for a long time to the Board of Governors to prepare the students in its System to have the best education and to assist the students in achieving their dreams. Mayor Fields commented that he had served as a member of the Board of Trustees for Polk Community College (now Polk State College), so he understands in a small way the amount of work that the Trustees have in front of them. Mayor Fields said that the City of Lakeland knows how important Florida Polytechnic University is not only to the state and to the country but also to the future students. Twenty years from now, people will look back and say that these Trustees took a very challenging situation and made the best of it. Mayor Fields asked that Trustees feel free to call on the City of Lakeland as your host community to assist in this very important journey. Chair Gidel thanked Mayor Fields for the support.

Chair Gidel called on Chancellor Frank T. Brogan for words from the State University System. Chancellor Brogan thanked Mayor Fields and the good people of Lakeland. He commented that tending to the garden of the town-gown relationship between the host community and the university is crucial and symbiotic. Not only should the City of Lakeland be proud that it will play host to a world-class institution of higher education but also the institution needs take pride in being rooted in a community that is so deeply committed to the growth and development of the university. Chancellor Brogan commented that Lakeland is a beautiful community and will play a marvelous host to Florida Polytechnic University.

Chancellor Brogan thanked Chair Gidel and Mr. Wilson as members of the Transition Committee for the work that has occurred so far. He knows that the other Trustees are eager to get to their committee work as well. The visit to the site was a graphic illustration of how special this endeavor will be. While the building will be majestic, what is most important is what will go on inside the building – the teaching, the learning, the opportunities that will be presented, the hopes, dreams, and aspirations. Chancellor Brogan said that he could not commend the Board more for the work that has taken place – in accepting the unprecedented challenge of being on a Board starting essentially with a blank sheet of paper. At the end of the day, what this Board has to accomplish has never been done in Florida. Chancellor Brogan thanked the Trustees on behalf of the entire Board of Governors but especially the members of the Select Committee on Florida Polytechnic University – Chair Mori Hosseini, Dick Beard, and Norman Tripp. The Board of Governors is proud of what the System has accomplished, but we're even more excited about where the System is going and what this institution will provide to the existing complement of state universities. This

university will contribute to the State by helping provide an even more vibrant economic development future as we turn out engineers, mathematicians, and people steeped in the knowledge base of technology that hopefully will help us find cures to disease, new inventions that will change the world, and new opportunities in entrepreneurship.

Chancellor Brogan thanked the University of South Florida for continuing to be a great partner in the transfer of assets and responsibilities. He also thanked the staff of the Board of Governors who have stepped up to serve as the staff of the Florida Polytechnic University because the Polytechnic has no staff as of today. How the institution will end up is determined in large measure by how it starts. This Board and the staff at the Board of Governors are all dedicated to the highest quality, so we can open an institution that will provide the students with a world-class higher educational experience.

5. <u>Approval of Meeting Minutes</u>

Dr. Featherman moved that the Board approve the Minutes of the Meeting held August 1, 2012, in Orlando, and the Minutes of the Meeting held on August 13, 2012, by conference call, as presented. Vice Chair Bostick seconded the motion, and members of the Board concurred.

6. <u>Discussion, Board Authority</u>

Chair Gidel called on Vikki Shirley General Counsel for the Board of Governors to review the existing authority of the Board of Trustees. Ms. Shirley provided a brief history of higher education governance in Florida. Prior to 2000, the universities operated through the presidents who were hired and fired by the Board of Regents. The Board of Regents was abolished effective July 1, 2001. Until 2003, universities had legislatively created boards of trustees with statutorily enumerated powers and duties. Senator Graham then floated a constitutional amendment to create a constitutional governance system including two tiers – the Board of Governors is the governing body for the entire System, and the individual boards of trustees are responsible for the administration of the respective universities. The current authority for the Board of Trustees comes from Article IX, Section 7 of the Florida Constitution, so this Board is a heightened Board with heightened authority derived directly from the Florida Constitution.

Ms. Shirley explained that the Board of Trustees also has authority derived from delegations by the Board of Governors. Article IX, Section 7 also vested in the Board of Governors the responsibility to establish the powers and duties of the Boards of Trustees. At the initial meeting on January 7, 2003, the Board of Governors adopted a resolution establishing the powers and duties of the Boards of Trustees. As the Board of

Governors progressed and worked with the universities, that delegation of powers and duties was refined and ultimately codified in a regulation. This regulation is lengthy which is indicative of the broad delegation of authority made to the Boards of Trustees to operate and be accountable for the operations of the university. Ms. Shirley said that the intent expressed in the regulation is to provide university boards with all of the powers and duties necessary and appropriate for the direction, operation, management, and accountability of each university. Ms. Shirley reviewed the regulation and pointed out that more specific Board of Governors regulations exist in many areas. For instance, sub-paragraph (7)(b) provides authority for the Board of Trustees to acquire real and personal property.

7. Transition Committee Report

Chair Gidel called on Mr. Wilson to report on the activities of the Transition Committee. Mr. Wilson reported that the statute that created Florida Polytechnic University provided that the University of South Florida would transfer to our Board the assets that were part of the University of South Florida Polytechnic operations. USF has been working diligently with good legal advice to implement the statute.

A. <u>Transition Discussion: Property, Liabilities, Construction, Staffing, Florida</u> <u>Industrial and Phosphate Research Institute</u>

Mr. Wilson reported that the materials provided to Trustees include a summary of cash that USF is holding. The current balance is \$9,259,559. Mr. Wilson commented that the balance is a moving target because there are expenses every day.

Mr. Wilson also reported that the materials include a Special Warranty Deed that will transfer the real estate subject to various easements. The materials contain a Bill of Sale that will transfer the personal property and provides assurance that the parties are obligated to come back and execute documents required to fulfill the intent of transferring the assets. The assets are broken down into two categories: (1) the non-teach-out assets that are available to be transferred immediately, and (2) the teach-out assets that USF needs to conduct the teach-out.

Mr. Wilson also reported that there are eight leases. There are assignments of the leases to the Florida Polytechnic Board of Trustees which include agreement from USF to pay for the rent until we can. Two of the leases expire at the end of this month, so the Board needs to take action today to deal with the leases and contents.

Chair Gidel asked Tim Jones, the Chief Financial Officer for the Board of Governors, where the construction funds are addressed. Mr. Jones explained that the construction funds are also in USF accounts, and there are additional funds at the state that are still to be drawn down as the construction progresses. Mr. Jones also explained that there may be foundation funds to be transferred when Florida Polytechnic has a foundation. Mr. Jones explained that those funds were listed in the materials that USF provided during the Transition Committee meeting on August 24, 2012. Ms. Shirley clarified that we would not yet have an accounting for the foundation funds because those funds are contingent on donor consent, and USF is working on this portion of the transfer.

B. Discussion, Shared Services Agreement

Chair Gidel called on Ms. Shirley for an update on the shared services agreement. Ms. Shirley reported that she, the Board of Governors Director of Finance & Facilities Chris Kinsley, and Chair Gidel met three weeks earlier with the University of Florida's Provost Joe Glover, Chief Financial Officer Matt Fajack, Director of Facilities Carol Walker, and Deputy General Counsel Barbara Wingo. The group discussed the possibility of entering into a shared services agreement with UF to provide basic operational assistance in three main areas: (1) hiring, (2) finance, accounting, and budget, and (3) construction oversight.

Discussions are ongoing with the administration of UF and the UF Board Chair. We are trying to schedule a meeting next week with Chair Gidel, the Chair of UF's Board David Brown, President Machen, Governor Hosseini, and perhaps Chancellor Brogan about the shared services agreement. The scope of services described above would provide the services that this Board needs right away: (1) a hiring agent to begin to hire staff, (2) staff and a set of policies before it can access funds, and (3) oversight of the ongoing construction project.

C. Leases Held by the University of South Florida

Chair Gidel called on Ms. Shirley to walk the Board through the leases. Ms. Shirley discussed the chart that summarized the eight leases.

Blue Sky West is located in downtown Lakeland and was used as a business incubator for USF Polytechnic. The space contains furniture, fixtures, and equipment including a slide which will need to be reconfigured. The lease is held on a month-to-month basis and requires a thirty days' written notice to terminate. The monthly rent is \$1,500 for 6,428 square feet. Staff

recommendation is terminate the lease and determine what to do with the furniture, fixtures, and equipment.

Blue Sky East I and II are located in Winter Haven. There are two leases even though the space is one large room. The total square footage is about 7,500 square feet, and the monthly rent for the two spaces is in excess of \$13,000. Both leases expire by their own terms at the end of this month. The space contains furniture, fixtures, and equipment including video production equipment worth \$350,000 to \$400,000. Staff recommendation is that we provide notice to the landlord as a matter of professional courtesy and to determine what to do with the furniture, fixtures, and equipment.

The Brain Lab is in the same building in Winter Haven as Blue Sky East 1 and 2. The lease runs through January 31, 2014. The monthly rent is about \$3,200. The space was used for electro-physiological studies. The space contains furniture, fixtures, and equipment. Staff recommendation is to authorize the Transition Committee to negotiate with the landlord for an early termination to avoid additional taxpayer outlay because this space is not needed at this time by Florida Polytechnic.

One Poly Place 1st Floor and 3rd floor is in downtown Lakeland – it is the space that the Board was in earlier today. The space was used as administrative space by USF Polytechnic. The lease for the 1st floor is prepaid through the end of this month. The lease for the 3rd floor is prepaid through the end of the lease term on March 31, 2014. Staff recommendation is that the Board retain this space for operational office space. USF has offered to continue paying the lease through October 2012 until this Board has access to its funds.

The Wauchula space was used as a business incubator by USF Polytechnic. The monthly rent is \$1,000. The space contains furniture, fixtures, and equipment including a refrigerator. The lease terminates on January 31, 2013. Staff recommendation is to authorize the Transition Committee to negotiate with the landlord for an early termination to avoid additional taxpayer outlay because this space is not needed at this time by Florida Polytechnic.

The CTI Lab is located on Frontage Road in Lakeland. The space is large and is currently being used by USF as part of the teach-out for programs with faculty and graduate students conducting bio-fuel research. The monthly rent is over \$14,000. Staff recommendation is that this lease remain with USF.

Ms. Shirley stated that the staff's recommendation is for the Board to accept assignment for seven of the eight leases. Chair Gidel said that these are

obligations meaning that if the Board does nothing, the money continues to be spent for no purpose. USF has agreed to continue paying the rent until we close the transfer transaction; however, it seems feasible to take control of these assets prior to the closing. If necessary, the Board could then terminate some leases immediately and take whatever action is needed to renegotiate the other leases. Chair Gidel said that the important thing is to stop the burn rate on this money. USF is prepared to continue paying the rent on the leases and be reimbursed at the time of the transfer.

Dr. Featherman moved that the Board accept assignment of the Blue Sky West, Blue Sky East I, Blue Sky East II, Brain Lab, One Poly Place 1st Floor, One Poly Place 3rd Floor, and Wauchula leases. Dr. Hallion seconded the motion.

Mr. Hammack asked why the Board should not ask USF to terminate the leases. Chair Gidel explained that these leases really are the responsibility of the Florida Polytechnic Board. Ms. Shirley explained that this Board still needs to determine how to handle the furniture, fixtures, and equipment in these spaces; furthermore, the intent of the law is to transfer the assets to the Florida Polytechnic Board. Ms. Shirley explained that this Board cannot instruct the USF Board to take action, so undertaking the assignment of the leases and deciding which leases to terminate is a cleaner transfer from a governance perspective. Mr. Hyman stated that the motion on the table provides for certainty that would allow this Board to move forward.

Mr. Hyman asked about how the contents within the leased spaces would be handled under the motion. Mr. Wilson suggested finding warehouse space. Chair Gidel asked Mr. Mehaffey for a suggestion about handling the equipment. Mr. Mehaffey stated that the equipment in Blue Sky East I and II is delicate and would require special skills to package and store it appropriately. The Blue Sky West space is only \$1,500 and could be used for storage. Mr. Mehaffey stated that the only lease that he considers of significant cost is Blue Sky East I and II. Mr. Mehaffey stated that he spoke with the landlord for the Blue Sky spaces, and the landlord would like to have a conversation about the possibilities for those spaces because the landlord understands the financial position of the Board. Mr. Mehaffey stated that there is interest from several community groups in the equipment, so the equipment could be a revenue generator. Mr. Mehaffey suggested that the Board consider the possibilities with these spaces before terminating the leases. Mr. Hyman said that his question was more about who owns the equipment in the leased spaces. Ms. Shirley explained that the equipment will belong to Florida Polytechnic when the leases transfer.

Mr. Hammack asked whether the Board could accept only the leases that need to be terminated. Chair Gidel said that he thinks it is a matter of whether the Board is in favor of taking the assignments subject to the approval of the Transition Committee accepting the assignments when the Board is able to do something with the contents. Mr. Wilson suggested that the Board delegate to the Transition Committee the authority to assume the leases and accept the personal property being transferred.

Dr. Featherman said that she would accept as a friendly amendment that the Board delegate to the Transition Committee the ability to make decisions about the leases and moving the equipment, but that the Board accept assignment of the seven leases now. The motion as amended is the following: the Board accepts assignment of the Blue Sky West, Blue Sky East I, Blue Sky East II, Brain Lab, One Poly Place 1st Floor, One Poly Place 3rd Floor, and Wauchula leases, and the Board delegates to the Transition Committee the ability to make decisions about the leases and moving the equipment. Dr. Hallion seconded the motion as amended, and members of the Board concurred.

D. Construction Update

Chair Gidel said that the Board had considerable discussion about the construction earlier in the day, but he asked if any member had additional questions or discussion. There were no further questions or discussion

E. Contract with Lighthouse Advisors, Inc.

Chair Gidel called on Chris Kinsley, Director of Finance & Facilities with the Board of Governors to walk the Board through the interim assignment of the contract with Lighthouse Advisors, Inc. Mr. Kinsley commended the Board for looking deeply at the facilities issues. Mr. Kinsley said that he would be available to provide assistance with any facilities issue to the Board.

Mr. Kinsley said that USF currently has a consultant retention agreement with Lighthouse Advisors, Inc. whose President and CEO is Pete Karamitsanis. Mr. Karamitsanis is the owner's representative which is common in this type of project. Technically, Lighthouse Advisors Inc. is the contractor for USF Board of Trustees today; however, USF is only in a caretaker role for this project. This Board is really the owner of the project. Mr. Kinsley stated that the materials contain an interim assignment of the contract with Lighthouse Advisors, Inc. to this Board and a copy of the current agreement between Lighthouse and USF. The current contract expires on January 31, 2013. The intent is that Ms. Shirley could work with

Lighthouse Advisors, Inc. to extend the contract and to ensure that the notices come to this Board.

Mr. Hyman asked how Lighthouse Advisors, Inc. would be paid if the Board accepts the interim assignment today. Chair Gidel said that Lighthouse Advisors, Inc. is being paid out of the construction contract by USF, and there is about \$18,000,000 in that account today. Chair Gidel said that his opinion is that this assignment must be made because this Board cannot have a caretaker making substantive decisions on our behalf.

Mr. Hammack asked if someone has reviewed the contract. Chair Gidel said that he has reviewed the contract. Mr. Martin commented that he thought that the Board ought to accept this assignment immediately. Dr. Featherman asked about the scope of services and what the Board is getting for this amount of money. Chair Gidel asked Mr. Karamitsanis to explain. Mr. Karamitsanis said that the Board is getting whatever it needs to get this project completed on time and without change orders. I spend the majority of my time with this project. Mr. Martin pointed out that the scope of services for the contract with Lighthouse Advisors, Inc. covers about three pages of the materials. Mr. Kinsley said that the Board of Governors delegated to Chancellor Brogan the authority to approve change orders on this project. Chancellor Brogan delegated the authority to the Board of Governors architect Ken Ogletree. Mr. Ogletree has been reviewing this project since May, and the Board office feels that it is crucial that Lighthouse Advisors, Inc. continue with this project.

Mr. Hyman moved that the Board accept the interim assignment and assumption of the consultant retention agreement with Lighthouse Advisors, Inc. Mr. Martin seconded the motion, and members of the Board concurred.

8. <u>Delegation of Authority to Transition Committee</u>

Chair Gidel discussed the need to delegate certain authority to the Transition Committee to facilitate the transfer of assets and called upon Ms. Shirley. Ms. Shirley stated that the Board needs certain delegations to the Transition Committee to be able to move the assets and liabilities from USF to this Board; otherwise, the Board will need to meet weekly or more frequently. The delegations could include the following: (1) negotiate a shared services agreement with UF subject to bringing a draft agreement to the full Board for discussion and approval, (2) enter into lease modifications, (3) enter into contracts for storage space, and (4) locate personnel to operationalize the institution. There may be certain documents over which this Board would want to maintain control such as the global bill of sale; however, a narrow delegation to the Transition Committee would facilitate the transfer.

Chair Gidel assured the Board that the final decision on the transfer will take place at the full Board level, but these delegations will prepare the full Board for the that final transfer. For instance, the Board cannot hire anyone until policies and procedures are place, so the shared services agreement is needed. Chair Gidel stated that no decision would be made to hire a Chief Operating Officer without consulting the full Board.

Mr. Wilson suggested that the Board could delegate to the Transition Committee the authority to decide the timing of the following: (1) transfer of real estate, (2) transfer of personal property, (3) acceptance of leases, (4) acceptance of agreement with Lighthouse Advisors, and (5) hiring a Chief Executive Officer. Mr. Hyman wondered whether the delegation should include the authority to make some financial decisions.

Vice Chair Bostick moved that the Board agree to the transfer of the real estate, personal property, leases and agreement with Lighthouse Advisors, Inc. with the Transition Committee being delegated the authority to decide on the timing for execution and effectuation. In addition, the Transition Committee is delegated the authority to negotiate the shared services agreement and to employ administrative personnel, including the Chief Operating Officer. Mr. Hyman seconded the motion.

Dr. Featherman expressed concern about whether the Transition Committee would hire the provost. Both Chair Gidel and Mr. Wilson assured Dr. Featherman that this delegation would not apply to hiring a permanent provost; instead, this delegation will apply only to getting personnel in place that will allow us to begin to work.

Mr. Hammack asked about closing the transaction. Chair Gidel said that the Board would have to hire an attorney and maybe an accounting firm. Mr. Hammack said that he would like a firm to review the transaction and assure the Board that the contracts are in order. Chair Gidel said that no one would sign a closing statement until the documents are reviewed and approved by the full Board.

Mr. Martin called the question. All members voted in favor of the motion.

9. Discussion, Committee Work

Chair Gidel said that members reviewed the list of tasks for each of the committees at One Poly Place. The members also agreed to have the next meeting on September 24th in Lakeland to do two things: (1) get an update on the progress of the transition and the proposed closing and (2) talk about the vision, mission, and strategic plan of the Florida Polytechnic University. Chair Gidel asked the Educational Committee to take leadership on the discussion of the vision, mission, and strategic plan for the next meeting.

Chair Gidel hopes that the Board will be prepared to receive comments from the people in Lakeland. He would like to come out of the meeting on the 24th with an understanding of where the Board wants to go. He hopes to invite a moderator who could assist in putting that vision on paper within 30-60 days. Approving the vision will require a subsequent meeting. This Board is excited about making this university come alive and beginning to receive students.

Chair Gidel reported that he had provided materials for the next meeting which the Board of Governors staff will share. He asked other members to provide documents that might be useful in creating this vision to the Board of Governors staff to share with the Board.

10. Concluding Remarks and Adjournment

Chair Gidel asked members for any questions or concluding remarks. Mr. Martin asked to whom Mr. Mehaffey reports – this Board or USF. Chair Gidel explained that Mr. Mehaffey reports to USF. The shared services agreement will assist in transitioning the staff that this Board needs. Mr. Wilson said that there are six people whose fate we need to resolve.

Chair Gidel asked for comments from the public. No comments were received.

Mr. Wilson thanked Chancellor Brogan and the staff at the Board of Governors office for the tremendous amount of time spent working with this Board. Members of the Board echoed that appreciation.

Chair Gidel asked if there was further discussion. Having no further business, the meeting was adjourned at 2:28 p.m., September 5, 2012.

Robert Gidel, Chair

Monoka Venters, Corporate Secretary, Board of Governors, State University System of Florida