

**FLORIDA POLYTECHNIC UNIVERSITY
ACADEMIC AFFAIRS – VIA CONFERENCE CALL
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
March 17, 2014 at 10:00 a.m.**

1. Call to Order

Chair Sandra Featherman called the meeting to order at 10:03 a.m. Roll call was completed by Gina DeJulio. Members on the call were Chair Sandra Featherman, Trustee Robert MacCuspie, and Trustee Don Wilson (Quorum). Also present: Chair Rob Gidel.

Staff & Others: Ava Parker, Dr. Ghazi Darkazalli, Dr. Mary Carpenter, Dr. Kathryn Miller, Gina DeJulio, Ray Galleno, Scott Rhodes, and Eric Callueng.

2. Approval of Minutes

Trustee Wilson made a motion to approve the minutes from January 14, 2014. Trustee MacCuspie seconded the motion, and the motion passed unanimously.

Trustee MacCuspie made a motion to approve the minutes from January 21, 2014. Trustee Wilson seconded the motion, and the motion passed unanimously.

3. Public Comment

There were no requests received for public comment.

4. Approval of Dining Services Contract

Ray Galleno presented an overview and background of the dining services contract. Staff has been working with Sodexo on a “piggyback” contract for providing food services on campus. Sodexo was the only provider that presented contracts for consideration.

There was some discussion on the details of the contract and the comparison of Option A to Option B.

Trustee MacCuspie made a motion to for Florida Polytechnic University to complete negotiations with Sodexo for food services and if successful to enter into the agreement; and to approve Option B in the Sodexo Agreement. Trustee Wilson seconded the motion, and the motion passed unanimously.

5. Approval of Regulation

Gina DeJulio went over regulation FPU-3.009 Reasonable Accommodation for Religious Observances, Practices, and Beliefs.

Trustee Wilson made a motion to approve regulation FPU-3.009 Reasonable Accommodation for Religious Observances, Practices, and Beliefs. Trustee MacCuspie seconded the motion, and the motion passed unanimously.

6. Informational Items/Updates

a. Regional Accreditation

Dr. Darkazalli gave an update with the process of the regional accreditation. Florida Polytechnic is currently on schedule with the accreditation process.

Dr. Darkazalli advised that the University has adopted the following accreditation committee structure in order to effectively navigate through the accreditation processes.

- Application Steering Committee
- Compliance Committee
- Writing Subcommittee
- Documentation Subcommittee
- Editing Committee
- Institutional Effectiveness Committee

b. Faculty Hiring

Dr. Darkazalli advised that the University has hired three more faculty members: one History Professor and two Associate Professors.

c. Library Plan

Dr. Miller gave an update on the proposed library plan. She advised that the library plan has three parts: resource collections, information literacy, and academic success center.

Chair Featherman advised that learning style is important. She would like to see the academic success center also be involved with helping students discover their own learning style.

There was some discussion on providing support for those needing assistance with braille and translating services. Gina DeJulio advised that Tom Hull has been involved with ensuring that the classroom technology was set up to help hearing impaired students.

Dr. Miller also advised that the students will be able to access the digital materials from their home.

d. Scholarship Proposals for Full-Time Students Entering in Academic Year 2015-16

Eric Callueng presented an overview of options for the proposed 2015-16 Florida Poly Scholarship Program.

There was some discussion on these options and raising the funds for these options. Dr. Featherman would like for Eric Callueng to present more information on this at the next meeting.

Scott would like to have the 2015-16 Scholarship Program approved by June 2014 as students are already requesting this information.

e. Recruitment / Admissions Update

Scott Rhodes presented an update on the admissions numbers:

- 9,361 inquiries for Fall 2014
- Over 2,600 applications for Fall 2014
- 772 have been admitted
- 346 deposits
 - 290 Freshmen
 - 55 Transfer Students
- 5,716 inquiries for 2015
- Over 4,000 inquiries for 2016
- Over 1,000 inquiries for 2017

f. Articulation Agreement Update

Dr. Carpenter gave an update on the articulation agreement and advised she has several meetings set up with other Universities to explore these options.

7. Closing Remarks & Adjournment

Trustee Wilson addressed the Board and advised that he appreciates how hard everyone has worked and what is being accomplished. Dr. Featherman agreed with Trustee Wilson and advised that she has never experienced any college delivering as much as Florida Polytechnic has in the amount of time that it has completed it; it is truly a testament to a really accomplished staff and a hard working Board.

With no further business to discuss, Trustee Wilson made a motion to adjourn the meeting. Trustee MacCuspie seconded the motion, and the motion passed unanimously. The meeting adjourned at 11:11 a.m.