

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
April 8, 2014**

1. Call to Order and Roll Call

Chair Gidel called the meeting to order at 11:10 a.m. Gina DeIulio called the roll: Chair Gidel, Vice Chair Mark Bostick, Trustee Dick Hallion, Trustee Rob MacCuspie, Trustee Frank Martin, Trustee Bob Stork, and Trustee Don Wilson (Quorum) were present.

Staff: Ava Parker, Dr. Ghazi Darkazalli, and Gina DeIulio.

2. Approval of Minutes

Trustee Hallion made a motion to approve the minutes from February 3, 2014. Trustee Wilson seconded the motion, a vote was taken and the motion passed unanimously.

3. Public Comment

There were no requests received for public comment.

4. Chairman's Report

Chair Gidel updated the Board and advised that Trustee Kevin Hyman has submitted his resignation to the Florida Polytechnic University Board of Trustees. Chair Gidel commended Trustee Hyman and thanked him for his expertise and contribution he brought to the Board. Chair Gidel, on behalf of Trustee Hyman, relayed to the Board Trustee Hyman's appreciation to the members, thankfulness for the Board's contributions to the University; and highest commendation for Ava Parker.

Chair Gidel updated the Board on the Senate confirmation process. He advised that the Board of Governors Ethics and Selections Committee has approved and submitted all of the Florida Polytechnic trustees to the Senate for confirmation.

5. Chief Operating Officer's Report

Ava Parker gave her report and advised that during the Board of Governors meeting that was held on March 19-20, 2014 she gave an updated report to the Select Committee on Florida Polytechnic University. During the meeting Governor Norman Tripp gave an update on the process for the presidential search.

Ava Parker also gave an overview of the Board of Governor's performance funding model. She advised that the Board of Governors will meet to discuss how they will allocate funds that are appropriated by the Legislature for performance funding.

Ava Parker completed an overview the University work plan, updated the Board on the Academic Success Center and gave the status on negotiations with Barnes & Noble.

Chair Gidel recommended delegating the authority to approve the bookstore contract to the Finance & Audit Committee.

Trustee Wilson made a motion to delegate to the Finance & Audit Committee the final negotiation and approval of the bookstore contract. Trustee Bostick seconded the motion, a vote was taken and the motion passed unanimously.

There was some discussion on the shared services agreement with University of Florida concerning the options of continuing services with them and when Florida Poly might be able to take over these services.

6. Committee Reports

Academic Affairs Committee. Trustee Wilson, on behalf of Trustee Featherman, gave a report on the Academic Affairs Committee.

- a. **Regional Accreditation.** Dr. Darkazalli gave an update on progress in the accreditation process. The University has adopted the following committee meetings in order to effectively navigate through the process:
 - Application Steering Committee
 - Compliance Committee
 - Writing Subcommittee
 - Documentation Subcommittee
 - Editing Committee
 - Institutional Effectiveness Committee
- b. **Faculty Hiring.** Dr. Darkazalli gave an update on the hiring of faculty. He advised that Florida Poly currently has hired 17 full-time faculty and possibly 3 more faculty will be hired this week. There are also 20 interviews scheduled over the next 20 days.
- c. **University Library Plan and Academic Success Center.** Dr. Miller gave an update on the University library plan. She advised that she and the staff have been working on the library plan and are excited about the resources that will be available to students. Florida Poly students will be able to access the library electronically.

Dr. Miller also gave an update on the Academic Success Center. She advised that the services provided at the Academic Success Center will be: general education advising, tutoring and mentoring, student engagement, career coaching, and academic outreach.

- d. **Recruitment / Admissions Update.** Scott Rhodes gave an update on recruitment and admissions. He advised there have been almost 10,000 inquiries, over 2,700 applications, 838 students have been admitted, 419 students have made deposits, and 5 graduate students have been admitted.

Finance & Audit Committee. Trustee Bostick gave a report on the Finance & Audit Committee.

- a. **June 30, 2013 Audited Financial Statements.** Ava Parker introduced Bertha Alexander, the new Executive Director of Finance and Planning. Bertha Alexander gave an update on the financial statements and advised that Florida Polytechnic has received a clean audit for these statements.

- b. **Overview of the FY 2014-15 Operating Budget Process.** Bertha Alexander gave an update and advised that she will be working to bring the FY 2014-15 Preliminary Operating Budget to the Board in the next couple of months.

Chair Gidel requested if Bertha Alexander could put together a schedule of dates for by which Board would need to sign/approve documents related to the budget.

- c. **Foundation Board/External Affairs Update.** Maggie Mariucci gave an update on the events planned for the opening weekend for the University (August 15th -16th, 2014). Saturday, August 16th will be the ribbon cutting ceremony.

Operations Committee. Trustee Martin gave a report on the Operations Committee.

- a. **Campus Security.** Trustee Martin gave an update on the campus security. The Chief of Police position was advertised. 40 applicants were received for this position and 4 were interviewed.
- b. **Campus Construction Report.** Pete Karamitsanis completed an update on the campus construction. He advised that the construction for the IST building and the overall site development is on time and on budget.

Strategic Planning Committee. Trustee Stork gave a report on the Strategic Planning Committee.

- a. **2014 Legislative Session Update.** Rick Maxey updated the Board on the 2014 Legislative session.

Rick Maxey gave an update on Florida Poly Day at the Capitol. He advised that there was a Florida Poly banner that could be seen from any floor of the Capitol and there were exhibits on each end of the building.

- b. **2014-15 University Work Plan.** Kevin Calkins presented the work plan to the Board. The University work plan is due to the Board of Governors by May 16, 2014. Chair Gidel asked if Kevin Calkins could put a timeline together of important upcoming dates.

7. Consent Agenda

Chair Gidel requested a motion to approve the consent agenda items:

- Ratification of the Dining Services Contract
- FPU-3.009 Reasonable Accommodations for Religious Observations, Practices, and Beliefs
- FPU-4.005 Student Withdrawal from Courses Due to Military Service
- Rule 6C13-1.003 Parking on University Property
- Rule 6C13-6.008 Personnel and Limited-Access Records
- Rule 6C13-10.002 University Direct Support Organizations

Trustee Martin made a motion to approve the consent agenda items. Trustee MacCuspie seconded the motion, a vote was taken and the motion passed unanimously.

8. Upcoming Meetings

Community Meet and Greet with Presidential Finalists	April 13, 2014
Presidential Search Committee Meeting	April 14, 2014
Board of Trustee Meeting	April 14, 2014
Board of Trustee Meeting	April 18, 2014

9. Closing Remarks

Trustee Hallion would like to have a vote of thanks to Kevin Hyman for his work and dedication to the Board while he was a Board of Trustees member. The other Board members agreed.

Trustee Hallion made a motion that the Board of Trustees extend its thanks and appreciation to Kevin Hyman for his dedication and accomplishments on behalf of the Board. Trustee Martin seconded the motion, a vote was taken and the motion passed unanimously.

10. Adjournment

With no further business to discuss, the Board of Trustees meeting adjourned at 12:58 p.m.