

**FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
May 30, 2013 at 10:00 a.m.**

1. Call to Order and Roll Call

Chair Frank Martin called the meeting to order at 10:10 a.m.

Gina DeIulio called the roll: Chair Frank Martin, Trustee Mark Bostick, Trustee Dick Hallion , and Trustee Kevin Hyman were present. There was a quorum. Also present: Chair Rob Gidel and Trustee Don Wilson.

Staff & Consultants: Ava Parker, Gina DeIulio, Pete Karamitsanis, Bryan Mahaffey, and John Gray.

2. Approval of Minutes

Trustee Bostick made a motion to accept the minutes from May 7, 2013. Trustee Hyman seconded the motion, and the motion passed unanimously.

3. Site Phase I Part 3 GMP - Pete Karamitsanis, Owner's Representative on the Project, Presenter

Pete Karamitsanis advised that the purpose for this presentation was to request to approval of Part 3 of Phase 1 for the campus construction site (request attached). Florida Polytechnic, as described in the last Operations Committee meeting, had to re-bid Part 3 of Phase 1 of the construction as the original bid was completed in February 2012 when it was still under USF Polytechnic. Part 3 of Phase 1 will include completion of all the ring roads, the pathways to the site, the pathways along the main road, the pathways on either side of the lake, all the causeways, facilities on the upper part of the site, and 535 parking lot spaces. This allows for more flexibility and allows for further completion of Phase 2 by putting the site in a better position for future construction.

Trustee Bostick made a motion to recommend to the full Board approval of execution of the GMP amendment for Phase 1 Part 3 site work for \$16,998,633. Trustee Hyman seconded the motion, and the motion passed unanimously. The Committee will present a recommendation for approval of the amendment at the next full Board meeting.

4. Multi-Use Facility Status Update – John Gray, Financial Construction Consultant, Presenter

John Gray and Pete Karamitsanis met with the Board of Governors staff to review the documents created by USF and USF Polytechnic and to discuss the housing possibilities for Florida Polytechnic. The Board of Governors staff recommended that Florida Polytechnic begin a separate bidding proposal for the interim and long term solutions. John Gray advised there were options discussed and Florida Polytechnic is currently looking into all options for housing.

John Gray will develop a timeline for interim and long term housing solutions the housing facilities. The timeline will be ready prior to August 2014.

Florida Polytechnic will develop a funding model for housing that will be simultaneous with the building plan for housing. The funding model will then be approved by the Board of Trustees and will need to comply with Board of Governors' regulations.

Chair Gidel recommended creating a timeline for housing in order to ensure the Committee stays ahead of deadlines for the approval process. John Gray advised that he could get a timeline together by Tuesday and provide it to the Committee members to review the approval process. John Gray will contact Chair Martin on a continual basis to keep him up to date with the housing process. Chair Martin will then setup Operations Committee meetings as the need arises.

5. Technology Communications Update – Bryan Mehaffey, Technology and Building Systems Consultant, Presenter

Bryan Mehaffey updated the Committee on the ITN for Communications Redundancy. He advised they held a meeting for potential bidders. He has completed responses to RFIs he received from the companies that came to the meeting and has submitted them to UF purchasing. They are expected to go out on Monday of next week with responses by June 19, 2013 with a selection chosen by September 2013 and completion of the project by February 2014.

Chair Martin would like a complete listing of all items and components. He would also like to see a timeline of everything the Operations Committee is responsible for under technology communications. Chair Martin suggested having a sub-committee with Trustee Hyman, Trustee Stork and himself to take a deep dive on technology communications and work closely with Bryan Mehaffey. The Committee will have Bryan Mehaffey put together a total program of what will be required and what options we may have. Ava advised that she has been working to put together additional experts to work with Bryan Mehaffey, the Board and the newly appointed committee to make sure we have the most advanced technology on campus.

Kevin Hyman offered to work with Bryan to create a presentation for the Board. Frank Martin asked Kevin Hyman to take the lead on this project with the help of Bob Stork and himself.

6. Adjournment

There was no new business. Trustee Bostick made a motion to adjourn the Operations Committee meeting. Trustee Hyman seconded the motion. A vote was taken, and the motion passed unanimously. The meeting adjourned at 11:21 a.m.