



# Academic & Student Affairs Committee Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**9:30 AM – 10:00 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Board Chair Don Wilson called the Academic and Student Affairs Committee meeting to order at 9:45 am.

II. Roll Call

Michele Rush called the roll: Board Chair Don Wilson, Committee Vice-Chair Earl Sasser, Trustee Victoria Astley, Trustee Henry McCance, Trustee Connor Coddington, Trustee Mark Bostick and Trustee Philip Dur were present (Quorum).

Other Trustees Present: Vice Chair Cliff Otto, Trustee Frank Martin, Trustee Bob Stork, and Trustee Gary Wendt

Staff Present: President Randy K. Avent, Provost Terry Parker, Ms. Gina Delulio, Mr. Mark Mroczkowski, Ms. Kathy Bowman, Mr. Tom Dvorske, Mrs. Kristen Wharton, Ms. Michele Rush, and Ms. Zaira Medina

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Earl Sasser made a motion to approve the Academic and Student Affairs Committee meeting minutes of February 25, 2020. Trustee Victoria Astley seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Provost Report and Discussion

Provost Terry Parker provided a presentation focused on emergent priorities and issues, beginning with current admissions data. Provost Parker then briefly reviewed an update to the definition of "hazing" in the Student Code of Conduct that requires Board action.

**Trustee Victoria Astley made a motion to recommend approval of the Revised Regulation FPU-3.003 Student Code of Conduct to the Board of Trustees. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker presented information on the proposed Bachelor of Science in Cyber Security Engineering degree. Trustee Astley inquired as to the motivation for separating this as its own major. Provost Parker stated the goal in offering this unique degree is to expand the University's offering to students as a degree that embeds both hardware and software together, and that many of the components to the degree already exist within the current curriculum, thereby remaining cost effective to the University. Provost Parker also addressed concern about impact on faculty's time by stating, yes, there is a start-up transition period when launching a new degree, however, Florida Poly will most likely only offer one of the concentrations until the degree is fully formed over time. Dr. Tom Dvorske commented that each concentration includes an elective course that students from other areas of study can take, thus increasing the class size. Dr. Dvorske also confirmed there is substantial documentation in the program proposal that records multiple dates and activity wherein faculty were engaged in developing this degree proposal. Additionally, the Undergraduate Curriculum Committee and the Provost's Office both approved the degree program.

**Trustee Earl Sasser made a motion to recommend approval of the B.S. Cyber Security Engineering Degree program to the Board of Trustees. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker addressed the negative impact COVID-19 has had on faculty hiring. With travel restrictions in place, interviews have been conducted virtually.

Provost Parker provided information regarding the two Collective Bargaining-related items for Committee approval. There were no questions or discussion.

**Trustee Henry McCance made a motion to recommend approval of the Collective Bargaining Agreement, Revised Article 12: Salaries to the Board of Trustees. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

**Trustee Henry McCance made a motion to recommend approval of the Memorandum of Understanding re COVID-19 Health Emergency to the Board of Trustees. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker reviewed how the University plans to open campus in the fall considering COVID-19. There are three groups focused on planning for the campus environment, the academic environment, and scenarios of the future. Trustee Henry McCance inquired if large decisions, such as adjusting the academic calendar, are made at the state level, or does each university have autonomy to determine what works best for their institution. Provost Parker stated the calendar adjustment is the University's decision at this time and he is still in discussion with the Board of Governors regarding this issue.

Trustee Phillip Dur inquired as to how to control student mobility to and from COVID-19 hot spots. Provost Parker responded that risk protocols will be established to address this issue. Trustee Dur suggested obtaining five-minute test kits, although there are limitations with using them. President Avent stated the University is in discussion with Lakeland Regional Health (LRH) regarding rapid testing capability; LRH said there is potential to set up a testing site on campus.

Trustee Earl Sasser stated since Florida Poly has a small campus, it may be easier to control access to buildings. He recommended researching how boarding schools are preparing to re-open their campuses this fall.

Trustee Victoria Astley inquired how faculty are being recruited or selected for the campus re-opening planning committees. Provost Parker stated they are selected according to their subject matter expertise;

for instructional delivery discussions, department Chairs are being consulted. Trustee Astley expressed concern this overlooks the official faculty governance structure; however, Provost Parker reminded Trustee Astley how he informed her and several others in the Faculty Assembly of the committee structure and the COVID-19 planning groups. There will also be opportunities for faculty to participate in open sessions that the committees will be holding. Chair Wilson stated that how the administration engages with the different populations that are involved in campus re-opening discussions is not a Board of Trustees issue. President Avent confirmed this item does not require Board action and recommended Provost Parker discuss this further with Trustee Astley outside of the Board meeting.

VII. Closing Remarks and Adjournment

With no further business to discuss, the Academic and Student Affairs Committee Meeting adjourned at 10:46 a.m.