



Governance Committee Meeting

BOT approved 11.10.2020

MEETING MINUTES

**Wednesday, September 9, 2020
12:00 p.m. – 12:45 p.m.**

Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING

I. Call to Order

Committee Chair Mark Bostick called the Governance Committee meeting to order at 1:35 p.m.

II. Roll Call

Sherri Pavlik called the roll: Committee Chair Mark Bostick, Committee Vice-Chair Bob Stork and Trustee Earl Sasser were present (Quorum).

Other Trustees present: Chair Cliff Otto, Trustee Connor Coddington, Trustee Don Wilson, Trustee Ala J. Alnaser, Trustee Frank Martin, and Trustee Gary Wendt

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeIulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, and Ms. Sherri Pavlik were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Bob Stork made a motion to approve the Governance Committee meeting minutes of May 20, 2020. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.

V. 2020-2022 Governance Committee Work Plan

The committee reviewed the Work Plan for the next two years. Gina DeIulio noted that the only adjustment to the timeline were the tasks related to the President's annual evaluation. All other items have remained the same as in the past years.

VI. Governance Committee Charter

The committee tabled discussion until the November 2020 Governance Committee Meeting.

VII. Legislative Advocacy Plan

Mr. Rick Maxey gave an overview of the Legislative Advocacy Plan. He explained that there are two issues related to the Legislative request. The first is \$3M in Universities of Distinction

for operations money and \$15M to complete the ARC.

He stated that revenues are significantly down, due to COVID-19, by \$3.4B and next year an estimated \$2B is expected to be lost. Three things that could severely negatively impact projections for a low revenue year are (1) not knowing when COVID-19 will dissipate; (2) major Hurricanes; and (3) the state's priority to rebuild reserves.

The focus is to get to key elected officials. The names of the new Senate President and House Speaker, as well as their teams, will not be known until after the election. Having officials visit the campus and interact with students has a positive outcome, however, due to the impact of COVID-19, these were no longer available. Focus is now on conducting virtual meetings and developing a drone virtual tour of the University's campus to create positive impact.

The University is also working with several advocacy teams, the goal is to continue to connect with and influence those who make decisions about the University.

The role of the trustees is to reach out to any members of leadership and in addition reach out to second and third tier influencers.

Trustee Bob Stork made a motion to recommend approval of the Legislative Advocacy Plan to the Board of Trustees. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.

VIII. President's FY19-20 Operational Goals: Outcome Metrics

President Avent gave an overview of his progress on goals for last year. He pointed out the color coding in the column on the right side of the Outcome Metrics chart. The colors represent the expected results in each of the goals. Green indicates goals were met or exceeded; yellow indicates goals not met, however the University did better on the goals than as compared to the previous year; and red indicates goals that were not met.

President Avent stated that the goals for academic productivity showed increases in the incoming class sizes, SAT and ACT scores, and academic progress rate; and decreases in 4-year and 6-year graduation rates and access rate.

He stated that the Foundation significantly exceeded its goals in raising unrestricted funds and endowment funds, and scholarship funds raised fell just short of the goal.

President Avent stated the decrease in academic expenditures in instruction is reflective of a change in the way the Board of Governors measures the ratio. He also stated that number of graduates employed fell shorter than projected due to lack of data. He's hopeful there will be an increase in the future numbers.

IX. President's FY20-21 Operational Goals: Progress Report

President Avent gave an overview of the six focus areas in the Operational Goals for 2020-21, noting that the bulk of the administration's attention has been on preparing for COVID.

President Avent stated that the first focus area is Admissions. BenMatthew Corpus has been working with Florida high school calculus and physics teachers, and brought 40 students to campus for STEM-Tech day. The University is trying to look at new popular programs and industries for concentrations, and new student affinity groups.

The second focus area is Student Progression. President Avent stated that in order to help retention, the University offered support services and gateway courses; improved advising services; and is working on the foundation sequence that includes collaboration, adaptability, leadership and innovation to help the students be successful within the University. In the

future the University will continue to work on course availability, with term-by-term roadmaps; the University will limit the number of course withdrawals; will formalize an academic improvement program; and will have tutoring platforms in place that include scheduling and note-taking. He also highlighted the newly created co-curricular counsel which will look at teaming and leadership issues.

The third focus area is the Student Experience. President Avent discussed the growth in Senior Capstone projects and Industry Sponsored projects and the continued improvement in admissions and registration processes for students. He stated that Dr. Miller has held regular virtual Teams meetings with students to share thoughts on their Florida Poly student experience and put a virtual student union in place.

The fourth focus area is the Graduate Program. President Avent discussed the outreach and recruitment of graduating seniors with GPAs above 3.0 and revisions to key program documents, including the thesis manual. A big effort to improve the Graduate Program was the proposal for an agile manufacturing center that was put together by Professor Matt Bohm. This proposal was shared with Senator Rubio's staff and with other governmental agencies to seek funding. The University has also started to position at least one track to deliver some or most of its courses via distance or hybrid.

The fifth focus area is University Funding. President Avent discussed the continuation of briefing legislators through zoom meetings; preparing to enter Performance Based Funding and putting a proposal together for Universities of Distinction; advocating for Applied Research Center Funding and restoration of our base budget; establishing US NEWS World Report ranking; calculating administrator overhead and re-engineering HR structure; and developing and updating the resiliency plan. He recapped Mark Mroczkowski's comments on the budget and stated the University has not had to furlough or layoff anyone and will continue to do everything to maintain that.

The sixth focus area is Faculty Development. President Avent stated the first full round of reappointment reviews has been completed. Eighty-eight percent of the faculty have completed training to prepare for delivering courses using the new instructional models.

Lastly, he reported on the COVID Resiliency Plan which contains elements of the University's plan to return students and employees back to campus.

X. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 2:06 p.m.