



# Academic & Student Affairs Committee Meeting

**BOT approved 11.18.2020**

## **MEETING MINUTES**

**Wednesday, September 9, 2020  
9:00 AM – 10:00 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Committee Chair Earl Sasser called the Academic and Student Affairs Committee meeting to order at 9:35 am.

II. Roll Call

Zaira Medina called the roll: Committee Chair Earl Sasser, Committee Vice-Chair Frank Martin, Trustee Ala' J. Alnaser, and Trustee Connor Coddington were present (Quorum)

Other Trustees Present: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Gary Wendt, Trustee Don Wilson, and Trustee Bob Stork

Staff Present: President Randy K. Avent, Provost Terry Parker, Ms. Gina DeJulio, Mr. Tom Dvorske, Mrs. Kathy Bowman, Mr. Ben Matthew Corpus, Mrs. Kristen Wharton, Ms. Michele Rush, and Ms. Zaira Medina

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Committee Vice-Chair Frank Martin made a motion to approve the Academic and Student Affairs Committee meeting minutes of May 20, 2020. Trustee Connor Coddington seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Committee Charter Review and Approval

**Trustee Ala' J. Alnaser made a motion to approve the Committee Charter. Committee Vice-Chair Frank Martin seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. 2020-22 Academic & Student Affairs Committee Work Plan

Committee Vice Chair Frank Martin requested that the Academic & Student Affairs Committee Work Plan be consistent in format with the other committees. Provost Parker stated he will work with Committee Chair Earl Sasser on the Work Plan document and will review it with the Committee at the next meeting.

## VII. Provost Report and Discussion

Provost Terry Parker presented his quarterly Provost's report. He reviewed the University's response to the COVID-19 pandemic, including concerted efforts to create a vibrant student community on campus despite the situation. Provost Parker shared how the pandemic has impacted faculty hiring, and how faculty has adapted to flexible classroom instruction methods.

Provost Parker reported First Time in College (FTIC) and graduate student data, followed by student diversity data. He also reported on the increase in enrollment applications. Increasing the number of students will improve the Institution's metrics in Performance Based Funding (PBF). Provost Parker stated the Board of Governors is considering adding two new metrics to PBF that will be difficult for Florida Poly to achieve at this point. Committee Vice Chair Martin inquired about the two-year graduation rate for associate in arts transfer students, particularly if that included an associate in science degree. President Randy Avent responded there is an associate in science degree, but they are typically technician degrees.

Committee Vice Chair Martin also inquired if the University has any articulation agreements in place. Provost Parker responded there are two agreements in place, one with South Florida State College and one with Polk State College. The agreements specify the courses that a state college student needs to take in order to obtain a four-year degree at Florida Poly.

Committee Vice Chair Martin inquired if "events to support diversity on campus" and "training for committees to have searches be carefully inclusive" will be the only two areas of focus or are there others that Mr. Rick Maxey will work on? Mr. Maxey responded a plan for diversity and inclusion will be submitted this month to President Avent and his executive team for review.

Trustee Gary Wendt inquired about scholarships for minority groups. Mrs. Kathy Bowman responded there are some restrictions on establishing scholarships for diversity groups and she works closely with the General Counsel's office when scholarship opportunities arise. Trustee Wendt runs a scholarship fund for minority students and women; if this can be implemented at Florida Poly, he would be willing to assist. Committee Vice Chair Martin also referred to the Frank T. Martin STEM Scholarship and the two African American students at Florida Poly who will receive this scholarship.

Provost Parker briefly reported on the Collective Bargaining memorandum of understanding (MOU) regarding fall re-opening. He stated his support of this MOU.

**Trustee Ala' J. Alnaser made a motion to recommend approval of FPU-BOT COVID19 MOU 2 to the Board of Trustees. Trustee Connor Coddington seconded the motion; a vote was taken, and the motion passed unanimously**

**Trustee Connor Coddington made a motion to recommend approval of the 2020 textbook and instructional materials report to the Board of Trustees. Committee Vice-Chair Frank Martin seconded the motion; a vote was taken, and the motion passed unanimously.**

**Committee Vice-Chair Frank Martin made a motion to recommend approval of the 2019 textbook report to the Board of Trustees. Trustee Connor Coddington seconded the motion; a vote was taken, and the motion passed unanimously.**

**Trustee Connor Coddington made a motion to recommend approval of FPU-5.003 textbook adoption and affordability-amendment and repeal of BOT Resolution**

**2017-001 to the Board of Trustees. Committee Vice-Chair Frank Martin seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. Closing Remarks and Adjournment

With no further business to discuss, the Academic and Student Affairs Committee Meeting adjourned at 10:49 a.m.