



Board of Trustees Meeting

BOT approved 06.29.2021

**Monday, May 3, 2021
9:00 AM – 11:00 AM**

**Florida Polytechnic University
WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Chair Cliff Otto called the meeting to order at 9:00 a.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Ala' J. Alnaser, Trustee Lyn Stanfield, Trustee Laine Powell, Trustee Samantha Ashby, Trustee Earl Sasser, Trustee Bob Stork, Trustee Beth Kigel, Trustee Narendra Kini, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Ms. Gina DeIulio, Mrs. Kathy Bowman, Mrs. Kris Wharton, Dr. Tom Dvorske, Mr. Alex Landback, Mr. David Blanton, Mr. Rick Maxey, Mr. David Calhoun, Mr. David Brunell, Ms. Penney Farley, Mrs. Maggie Mariucci, Ms. Melaine Schmiz

III. Public Comment

There were no requests for public comment.

IV. Chairman's Remarks

Chair Cliff Otto recognized Connor Coddington for his contributions to the Board of Trustees this past year by reading a resolution in his honor. Mr. Coddington expressed his gratitude for the opportunity to serve the University. Chair Otto then officially welcomed Trustee Samantha Ashby as the new student representative on the Board.

Chair Otto also recognized Mr. Rick Maxey, AVP, Office of Diversity and Inclusion, who is retiring this summer. After the Chair read the resolution in Mr. Maxey's honor, Mr. Maxey shared a few words about his time at Florida Poly and expressed his appreciation to the Board and administration.

V. President's Remarks

President Randy Avent commended Rick Maxey for his service the past eight years. He also provided comments on Commencement, as well as the budget approved by the legislature, which is now in the 15-day period in which the Governor can veto line items. As of now, Florida Poly has received capital funding of \$14.8M to finish construction of the Applied Research Center (ARC), authority to move forward with construction of a building for FIPR Institute, Performance Based Funding (PBF) in the amount of \$4.5M, and a return of the 6% holdback from last year's budget.

VI. Operations Plan 2020-2021 Update

President Avent provided an update on the University's progress with the 2020-2021 operations plan. He highlighted progress in the six areas of focus, including admissions, student progression, student experience, graduate program, university funding, and faculty development. There were no questions or discussion.

VII. Review of Board of Governors' Mental Health Task Force Report on SUS Kognito training

Provost Terry Parker explained Kognito is the training used for mental health literacy of all employees across the SUS. He stated the University will be able to report to the Board of Governors that 100% of full-time faculty, 100% of full-time staff, and 100% of staff with direct student contact, including active adjuncts for fall 2020/spring 2021, resident assistants, and visiting faculty, have completed this training.

Trustee Narendra Kini asked for clarification on Kognito's purpose. Provost Parker stated its primary purpose is to educate employees on how to recognize signs of distress in the students they work with and know how and where to refer them to for help.

Trustee Gary Wendt returned to the previous subject of the President's update and inquired about "coding certificates". Provost Parker explained a student is given a certificate once they complete 18 hours of software coding classes. The size of this group is approximately 100 students for the incoming fall class, and most are either computer science or data science students.

VIII. Consent Agenda

Chair Otto read the list of items to be approved on the consent agenda:

A. Audit and Compliance Committee

1. Approve the selection of Independent Validators to perform the required review of the University's Compliance and Ethics Program.

B. Governance Committee

1. Approve Regulation FPU-5.003 Textbook and Instructional Materials Selection and Affordability
2. Approve Regulation FPU-5.005 Academic Integrity
3. Approve Regulation FPU-8.001 Procurement
4. Approve Policy FPU-1.001AP Policy Creation and Development Process – Academic Policies
5. Approve President's Goals 2021-22

C. Finance and Facilities Committee

1. Approve the 2021-22 Foundation Anticipated Use of University Resources
2. Approve Foundation Board Appointments:
 - a. Adrian Muhammad
 - b. Michael Tschanz
 - c. Ryan Whittemoreand Foundation Board Reappointments:
 - a. Alice Hunt
 - b. Lauren Schwenk
 - c. Seretha Tinsley

D. Academic & Student Affairs Committee

1. Approve the 2021-2022 Academic Calendar and the 2022-2023 Academic Calendar

E. Board of Trustees

1. Approve the February 17, 2021 Board of Trustees Meeting Minutes

As each of the consent agenda items comes before the Board with unanimous

approval from the respective Committees, there is no need for a second. A vote was taken, and the motion passed unanimously.

IX. Committee Reports

A. Audit and Compliance Committee

Trustee Bob Stork shared the items reviewed by the Committee, including the Audit and Compliance Update, Foundation 990, University Financial Audit, Compliance Program Review, Textbook Monitoring Review for Spring 2021, and BOG Regulation 3.003 – Fraud Prevention and Detection. There was one action item for the approval of the peer review process and the external validation team, which was approved in today's consent agenda.

B. Finance and Facilities Committee

Chair Cliff Otto reviewed the following items discussed in Committee, including the University's third quarter financials, an ARC update, contracts over \$200,000 and over \$500,000, an update on the P3 and ITN for the new research facility, and Advancement and Foundation updates.

Based on Friday's legislative approval of the state budget, Mr. David Calhoun presented updated information on the 2022-2023 Capital Improvement Program (CIP) request. This proposal includes two funding options, each dependent on the actions of the Governor in the next 15 days. Chair Otto clarified the Administration is requesting the Board approve both options today so the University can proceed accordingly once the Governor approves the budget. President Avent further clarified the CIP is not about *where* the building is located; it is simply about *funding* the building. Trustee Laine Powell asked what the options are if the ARC is not fully funded; President Avent stated the University will build out the first-floor office space and a few labs only.

Trustee Gary Wendt made a motion to approve the University Capital Improvement Plan (CIP) for the 2022-2023 fiscal year. This approval includes two options, contingent upon PECO funding:

- 1. If no PECO funds are received, a partial buildout of the first floor of the Applied Research Center (ARC) will occur, and the University's request for FY 22-23 PECO funds will be \$12.6 million for the ARC.**
- 2. If the University receives full funding for the ARC, the next priority will be Academic Building 3, followed by the Student Achievement Center, and the FY 22-23 PECO fund request will include a request of \$12.7 million to begin Phase 1 for design and construction of Academic Building 3.**

Trustee Narendra Kini seconded the motion; a vote was taken, and the motion passed unanimously.

Ms. Penney Farley provided an updated FY21-22 University Operating Budget. She stated the primary difference in this budget from the budget presented at last week's Committee meeting is the addition of Performance Based Funding (PBF) revenue in the amount of \$4.5M. Ms. Farley stated the University has a balanced budget with E&G funds at \$44,482,608. No funds have been allocated for Carry Forward at this time; a proposal for Carry Forward will be brought to the Board in September.

Trustee Bob Stork made a motion to approve the University Operating Budget for the 2021-2022 fiscal year. Trustee Gary Wendt seconded the motion; a vote was taken, and the motion passed unanimously.

Trustee Stork stated he appreciates the new format of the operating budget.

C. Governance Committee

Trustee Mark Bostick shared the Governance Committee had three regulations and one policy to review which were included in today's consent agenda. Additionally, President Avent presented his proposed Operational Goals for 2021-22 which were approved and also included in today's consent agenda.

D. Strategic Planning Committee

Trustee Wendt stated the Committee reviewed the Campus Master Plan (CMP) and heard a presentation from Dr. Traki Taylor, Chief Diversity, Equity, and Inclusion Officer for the Board of Governors. Dr. Taylor shared the Board of Governors' strategic diversity, equity, and inclusion priorities for the State University System. Mr. Rick Maxey then presented a stoplight chart to show how Florida Poly is progressing in these strategic areas.

E. Academic & Student Affairs Committee

Trustee Earl Sasser shared the Committee approved the academic calendars for the upcoming two years; these calendar approvals were included on today's consent agenda. He also reviewed the content of the Provost's report which included a forecast for the incoming student body, efforts to promote student engagement, progress on faculty hiring, concerns over student learning loss due to COVID, and progress on the upcoming accreditation reaffirmation.

Trustee Kini commented President Avent stated in the Governance Committee the most significant thing for the University to focus on this next year is Academic Progress Rate (APR). Trustee Sasser stated APR is the item he wants trustees to remember most.

F. Executive Committee

Chair Otto reported that on April 20, the Executive Committee met to discuss the 2021-2022 University Accountability Plan, a document that needed Board approval prior to the Board of Governors submission deadline of May 1. The majority of the presentation and discussion focused on the University's Performance Based Funding metrics. With two small adjustments to the document, this plan was approved by the Executive Committee, and has subsequently been submitted to the Board of Governors.

X. Board of Trustees Meeting Schedule

Chair Otto reviewed the Board of Trustees meeting schedule through May 2022.

XI. Board of Governors Meeting Schedule

The next meeting of the Board of Governors is scheduled for June 22-23, 2021 at the USF, St. Petersburg Campus.

XII. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 10:38 a.m.