



# Board of Trustees Meeting

**BOT approved 09.15.2021**

## **MEETING MINUTES**

**Tuesday, June 29, 2021  
9:00 AM – 11:00 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Chair Cliff Otto called the meeting to order at 9:00 a.m.

II. Roll Call

Kris Wharton called the roll: Chair Cliff Otto, Vice Chair Mark Bostick, Trustee Ala' J. Alnaser, Trustee Lyn Stanfield, Trustee Laine Powell, Trustee Samantha Ashby, Trustee Earl Sasser, Trustee Bob Stork, Trustee Beth Kigel, and Trustee Narendra Kini were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Ms. Gina DeIulio, Mrs. Kathy Bowman, Mrs. Kris Wharton, Dr. Tom Dvorske, Mr. Alex Landback, Mr. David Blanton, Mr. Rick Maxey, Mr. David Calhoun, Mr. David Brunell, Ms. Penney Farley, Mrs. Maggie Mariucci, Ms. Melaine Schmiz, Mrs. Treasa McLean

III. Public Comment

There were no requests for public comment.

IV. Approval of the May 3, 2021 Minutes

**Trustee Lyn Stanfield made a motion to approve the May 3, 2021 minutes. Trustee Ala' J. Alnaser seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Campus Master Plan DRAFT

Mr. David Calhoun presented the five-year update to the Campus Master Plan (CMP) stating today's approval of the Draft Campus Master Plan will initiate a 90-day period in which the host local governments can review the plan and provide comments. The plan closely follows the existing CMP, with only minor edits made to the content to reflect updates made to the University's Strategic Plan, as well as the addition of construction projects built since 2016. Mr. Calhoun also reviewed the future land use map and the annualized space need projections based on student FTE.

Chair Cliff Otto inquired if Mr. Calhoun anticipates any pushback on this plan from any of the host local governments. Mr. Calhoun responded he does not expect any negative feedback as this Draft Campus Master Plan (CMP) is not much different from the previous plan. Mr. Calhoun confirmed he will meet with the City of Lakeland to review whether the new plan affects the Campus Development Agreement (CDA).

Chair Otto asked if Mr. Calhoun is comfortable that the University has thoroughly vetted the ratios of FTE to academic space. Mr. Calhoun stated this plan was formulated in response to those numbers. He also confirmed there is opportunity to make additional amendments to the plan if needed. Mr. Calhoun is coordinating an Educational Plant Survey (EPS) to be conducted by the BOG this year.

Chair Otto asked if the plan needs to reflect any of the "what-ifs", such as if the University were to grow at a faster rate than projected. Mr. Calhoun believes this would fall under the University's Strategic Plan rather than the CMP.

Trustee Stork inquired about the \$4.1M of carryforward the Board previously approved moving into the construction fund to finish the first floor of the ARC. With the approved funds now coming in from the state to finish the ARC, can the University pay back their carryforward budget? President Avent responded no, those funds cannot be placed into carryforward; however, the \$4.1M was never officially moved into the ARC construction budget so the University will utilize those funds to construct the FIPR Institute building.

**Trustee Bob Stork made a motion to approve the 2021-2031 Draft Campus Master Plan (CMP) as presented. Trustee Laine Powell seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Applied Research Center (ARC) GMP 03

Mr. Calhoun stated he is seeking approval for the final GMP 03 for the ARC. The request comes in response to the University receiving PECO funds to complete the ARC construction. This GMP covers the remainder of the work needed to complete the construction of the facility. Chair Otto inquired if the GMP reflects current market value for labor and materials. Mr. Calhoun responded in the affirmative as Skanska agreed to hold pricing for 30 days.

**Trustee Earl Sasser made a motion to approve the Skanska USA Building Inc. (Skanska), Guaranteed Maximum Price Phase III ("GMP 03"), in the amount of \$10,152,691, for the Applied Research Center construction contract. Trustee Beth Kigel seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. 2022-2023 Capital Improvement Plan (CIP)

The University received Back of Bill approval for the mechanical shop for Environmental Engineering. This requires an amendment to the Capital Improvement Plan (CIP), which the Board approved on May 3, 2021, to add the project detail information for the mechanical shop.

**Trustee Lyn Stanfield made a motion to approve the 2022-2023 University Capital Improvement Plan (CIP) amendment to include the Back of Bill approved project, Mechanical Shop (Environmental Engineering). Trustee Laine Powell seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. 2022-2023 Legislative Budget Request (LBR)

President Randy Avent presented the 2022-2023 Legislative Budget Request (LBR) and stated it is similar to the University's LBR request for the past two years. No funding has been received for this request to date.

President Avent shared the three primary components of the LBR: 1. Grow the student body by providing funding for scholarships and growing programs; 2. Grow the faculty

both in general growth and in faculty leadership; and 3. Grow and Broaden the University's Curriculum and Support Services. For the year 2022-2023, the University is requesting \$2M for scholarships, \$750,000 for faculty, and \$750,000 for services (total of \$3.5M). The LBR includes a five-year plan to increase the funding request to \$5.5M in 2023-2024, \$7.5M in 2024-2025, and \$8.5M for years 2025-2026 and 2026-2027.

Trustee Lyn Stanfield inquired about the statement at the bottom of page two of Form I which says, "We recently received professional accreditation through ABET...". President Avent responded that statement can and will be revised by removing the word "recently".

Trustee Stork asked for clarification on the amount of funding the University is requesting. In the beginning of the document, it states the University requests \$8.5M in recurring funds, but it appears the University is asking for \$3.5M to start then gradually grow to \$8.5M. President Avent confirmed that is correct. Trustee Stork inquired if this is the proper way to make this request; President Avent stated he will talk with Mr. Rick Maxey to confirm.

**Trustee Earl Sasser made a motion to approve the 2022-2023 Legislative Budget Request for \$8.5 million in recurring funds, beginning with \$3.5 million for 2022-2023. Trustee Bob Stork seconded the motion.**

Provost Parker requested the Board include in the motion the ability for administration to make minor revisions as needed. Ms. Gina DeIulio confirmed the Board can adjust wording of the motion and state "up to" \$8.5M.

**A new motion was made by Trustee Earl Sasser to approve the 2022-2023 Legislative Budget Request for up to \$8.5 million in recurring funds and permit the University to make modifications as required. Trustee Samantha Ashby seconded the motion; a vote was taken, and the motion passed unanimously.**

IX. Extension of Ground Maintenance Contract

Mrs. Treasa McLean presented the need to extend the current ground maintenance contract for another six months. A competitive solicitation for a new contract was conducted in spring of 2021 generating three proposals, however a new contract has not been awarded. The current contract ends on July 26. According to regulation, the University is allowed to extend a current contract up to 12 months. There is no action required by the Board and has been presented as a notification only. Trustees had no questions on this agenda item.

X. Student Code of Conduct

Ms. DeIulio stated the Florida statute for Student Code of Conduct was amended during the past legislative session, with changes effective July 1, 2021. In response, the University has revised its existing regulation to reflect the new requirements and an emergency regulation is being proposed for adoption due to the urgency of the July 1 deadline. The emergency regulation will be effective on July 1 for a period of 90 days. During that time, the University will undergo the normal regulation development process and a formal amendment to the existing regulation will be brought to the Board for approval in September. Most of the changes centered around ensuring due process.

**Trustee Narendra Kini made a motion to approve emergency regulation FPU-3.006 Student Code of Conduct to be effective July 1, 2021. Trustee Beth Kigel seconded the motion; a vote was taken, and the motion passed unanimously.**

## XI. Review Performance Based Funding (PBF) Metric 10

Provost Terry Parker stated this review of Performance Based Funding (PBF) Metric 10 is at the request of the Board of Governors. This metric is called the "Board of Trustees Choice Metric" and was approved by the Florida Poly Board in December 2019. The chosen metric was "percent of undergraduates with workforce experiences," with the metric standard set as "at least two workforce experiences prior to graduation." The intent is to keep the University focused on producing students who are workforce ready. Provost Parker defined "workforce experience" to include professional or sponsored internships, capstone projects, undergraduate research, and certifications.

Results of a discussion with Board of Governors staff in fall 2020 included improvement in workforce descriptions, clearer methods of collecting the data, and initial benchmark scores based on one year of data capture. Provost Parker reviewed the University's benchmarks and results from data captured in 2018-2019 and 2019-2020. His recommendation is for the University to stay the course with this metric and revisit the metric in one to two years.

Trustee Stanfield inquired if Florida Poly has historically offered co-ops to students? Provost Parker replied the University does not offer them at this time. President Avent recommended this topic be brought before the Strategic Planning Committee for further review and discussion to which Trustee Stanfield concurred.

Trustee Laine Powell asked if students receive credit for internships. Provost Parker responded that Florida Poly students must complete a not-for-credit internship as a requirement for graduation. He strongly promotes paid internships, but the University cannot mandate paid internships. Regarding certifications, Trustee Powell asked if Provost Parker was referring to industry certification or Florida Poly certification. Provost Parker stated he was referring to industry certifications.

Trustees were all informed that at some point the University will be asked to change the scale, but administration does not want to do that just yet due to the impact of COVID.

Chair Otto inquired if Provost Parker has any anecdotal information about the class who just matriculated and how they performed on this metric. Provost Parker said the University struggled with internships this past year due to COVID, however, he will run a forecast on the metric and report back to Chair Otto.

**Trustee Laine Powell made a motion to approve the recommendation to keep Performance Based Funding Metric 10 as it is currently written at this time, and to revisit the metric in one to two years. Trustee Samantha Ashby seconded the motion; a vote was taken, and the motion passed unanimously.**

## XII. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 10:03 a.m.