



# Academic & Student Affairs Committee Meeting Minutes

Minutes Approved 05/29/24

April 25, 2024  
3:15 PM – 4:15 PM

Florida Polytechnic University  
VIRTUAL VIA MICROSOFT TEAMS

## I. Call to Order

Committee Chair Sidney Theis called the Academic and Student Affairs Committee meeting to order at 3:09 p.m.

## II. Roll Call

Kristen Wharton called the roll: Committee Chair Sidney Theis, Trustee Melia Rodriguez, Trustee Ajeet Kaushik, and Trustee Dorian Abbot, and Trustee Lyn Stanfield were present (Quorum)

Committee members not present: N/A

Other Trustees Present: Board Chair Cliff Otto, Board Vice Chair Beth Kigel, Trustee Jesse Panuccio, Trustee Ilya Shapiro

Staff Present: President Randy Avent, Provost Terry Parker, Dr. Allen Bottorff, David Fugett, Kathy Bowman, David Blanton, Mike Dieckmann, Kristen Wharton, Melaine Schmitz, Dr. Kathryn Miller, Dr. Marc Manganaro, and Kevin Calkins

## III. Public Comment

There were no requests received for public comment.

## IV. Approval of the February 7, 2024, Minutes

**Trustee Melia Rodriguez motioned to approve the Academic and Student Affairs Committee meeting minutes of February 7, 2024. Trustee Lyn Stanfield seconded the motion; a vote was taken, and the motion passed unanimously.**

## V. 2024 Florida Polytechnic University Accountability Plan

Provost Terry Parker provided an overview of the annual University Accountability Plan for 2024. He reviewed the Performance Based Funding (PBF) forecast where Florida Poly met or exceeded goals for 9 of 12 measures and attained an "excellence" point score of 70 and an overall score of 74.

Provost Parker reviewed the graduation rate improvement plan by stating that the graduation rate forecast for the 2020-2024 class is low at ~37%, largely due to the fact that this class entered during Covid. However, he stated that the forecast for 2021-2025 is strong and he has raised the goals for this year and beyond from 45% to 49%.

Trustee Ilya Shapiro asked how much of the ~37% falls off after the first year, second year, etc., that is, how does the attrition rate slide. Provost Parker responded that the strongest attrition occurs between the freshman to sophomore years and tapers off over subsequent years.

Trustee Dorian Abbot asked if this percentage rate is part of the point system and what number gets points for the University. Provost Parker explained that points start to accrue at the 41% mark with a scale that linearizes out to 60% which equals 10 points. Trustee Abbot then asked if Provost Parker and President Avent have thought about what the right rate is. President Avent responded that 49% for an engineering school is a good rate.

Provost Parker continued by reviewing key achievements attained this year with students, faculty, programs, and the institution overall. He also covered the enrollment management strategy that includes enhancements to the Summer Start program which has been successful in student outcomes. This program will expand in size and will move to a hybrid model where students start the program virtually then finish in person. Parker also intends to foster student success and retention by focusing on math placement for FTIC students.

Trustee Lyn Stanfield asked if the University provides a bridge for students who might need more assistance so that they are set up for success in their fall and spring semesters. Parker responded that 80% of students in Summer Start are at the pre-calculus level so the intent is to place them in the correct level of math for their freshman year so they can be successful.

Provost Parker reviewed notable changes in the ten Performance Based Funding (PBF) metrics, followed by the changes in Key Performance Indicators (KPI) goals. The forecast for fall undergraduate enrollment is 1,796, which will be the largest entering class in our history. In fall 2025, enrollment numbers will remain the same as tight housing is forecast.

**Trustee Melia Rodriguez made a motion to recommend approval of the University Accountability Plan FY24 to the Board of Trustees. Trustee Lyn Stanfield seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:50 p.m.

Respectfully submitted:  
Kristen J. Wharton  
Corporate Secretary