



## **BOARD OF TRUSTEES SCHEDULE**

**Wednesday, May 20, 2020**

**FLORIDA POLYTECHNIC UNIVERSITY  
WEBEX VIDEO CONFERENCE MEETINGS**

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<b>ACTIVITY</b>
<u><a href="#">Strategic Workshop</a></u>
<u><a href="#">Academic &amp; Student Affairs Committee</a></u>
<u><a href="#">Audit &amp; Compliance Committee</a></u>
<u><a href="#">Governance Committee</a></u>
<u><a href="#">Finance &amp; Facilities Committee</a></u>
<u><a href="#">Full Board of Trustees Meeting</a></u>



# Board of Trustees Workshop

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**8:30 AM – 9:30 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Chair Don Wilson called the meeting to order at 8:32 a.m.

II. Roll Call

Michele Rush called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Connor Coddington, Trustee Henry McCance, Trustee Victoria Astley, Trustee Earl Sasser, Trustee Bob Stork, Trustee Frank Martin, Trustee Philip Dur, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Lou Saco

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeJulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Ms. Michele Rush, Mrs. Kim Abels, and Mr. David Blanton were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of the February 26, 2020 Minutes

**Trustee Gary Wendt made a motion to approve the Board Workshop meeting minutes of February 26, 2020. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

V. President's Report

President Randy Avent provided a summary of major issues the University faced in the first half of 2020. In his report, the President reviewed the University's financial resiliency plan, campus sustainability, and University COVID-19 operations plan.

Regarding financial resiliency, President Avent intends to preserve liquidity for a potential recession; protect and grow the academic enterprise; increase revenues through campus growth, Performance Based Funding (PBF) and Universities of Distinction; explore quality versus size; and invest in University Advancement and the Florida Polytechnic University Foundation.

President Avent stated the University is currently in a strong financial position. \$3.3M in Performance

Based Funding (PBF) is expected next year. These funds will be added to the University's base budget. One of President Avent's concerns is the cut to auxiliary funds if the University is not conducting classes on campus. Trustee Victoria Astley inquired for clarification what items are funded out of auxiliaries, to which Mr. Mark Mroczkowski responded auxiliary salaries, administration salaries in excess of \$200k, food service, and the like. Mr. Mroczkowski is working on a plan to mitigate any financial loss to auxiliary funds.

Regarding campus sustainability, President Avent addressed the recent attempt to merge Florida Poly with another SUS institution and listed action items to mitigate this from occurring again in the future. The University is focused on continuing to build strong support behind its differentiated value as well as "right the wrongs" in data that lacked important context. A campus growth plan is currently in the process of being developed so an accurate total for building out the campus can be stated. Florida Poly will also continue to add degrees that align to Florida's target industries to grow Florida's economy.

Florida Poly has an aggressive growth plan for the next three, five, and ten years which includes being ranked in the U.S. News & World Report for "Engineering Colleges without Doctoral Program." Trustee Henry McCance recommends our faculty chairs establish relationships with key people in the current top 15 ranked schools. Trustee Bob Stork inquired as to how this plan aligns with Performance Based Funding (PBF), to which President Avent replied he did try to match projections and add in programs to help achieve that alignment. It also requires further conversation with the Board of Governors (BOG) regarding receiving accommodation for the APR and four-year graduation rates as the nature of the University's STEM focus demands it.

As the Applied Research Center (ARC) did not receive funding from the legislature for FY21, the building's completion date will be delayed six months to a year. The University also expects an increase of \$5M to the total cost of construction. President Avent proposed using carry forward funds to provide gap funding until FY22 when the University will request \$14.9M of the legislature to complete the building.

President Avent addressed Florida Poly's response to COVID-19 and parameters for reopening. The Board of Governors (BOG) will set broad guidelines and allow each university in the SUS to define their own implementation. The president reviewed Florida Poly's draft plan for reopening which will be presented to the BOG on June 23.

Trustee Astley expressed concern that faculty have ability to give feedback to the COVID-19 response planning committees. President Avent stated Provost Parker will address this further in the Academic and Student Affairs Committee meeting today.

VI. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 9:45 a.m.



# Academic & Student Affairs Committee Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**9:30 AM – 10:00 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Board Chair Don Wilson called the Academic and Student Affairs Committee meeting to order at 9:45 am.

II. Roll Call

Michele Rush called the roll: Board Chair Don Wilson, Committee Vice-Chair Earl Sasser, Trustee Victoria Astley, Trustee Henry McCance, Trustee Connor Coddington, Trustee Mark Bostick and Trustee Philip Dur were present (Quorum).

Other Trustees Present: Vice Chair Cliff Otto, Trustee Frank Martin, Trustee Bob Stork, and Trustee Gary Wendt

Staff Present: President Randy K. Avent, Provost Terry Parker, Ms. Gina Delulio, Mr. Mark Mroczkowski, Ms. Kathy Bowman, Mr. Tom Dvorske, Mrs. Kristen Wharton, Ms. Michele Rush, and Ms. Zaira Medina

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Earl Sasser made a motion to approve the Academic and Student Affairs Committee meeting minutes of February 25, 2020. Trustee Victoria Astley seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Provost Report and Discussion

Provost Terry Parker provided a presentation focused on emergent priorities and issues, beginning with current admissions data. Provost Parker then briefly reviewed an update to the definition of "hazing" in the Student Code of Conduct that requires Board action.

**Trustee Victoria Astley made a motion to recommend approval of the Revised Regulation FPU-3.003 Student Code of Conduct to the Board of Trustees. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker presented information on the proposed Bachelor of Science in Cyber Security Engineering degree. Trustee Astley inquired as to the motivation for separating this as its own major. Provost Parker stated the goal in offering this unique degree is to expand the University's offering to students as a degree that embeds both hardware and software together, and that many of the components to the degree already exist within the current curriculum, thereby remaining cost effective to the University. Provost Parker also addressed concern about impact on faculty's time by stating, yes, there is a start-up transition period when launching a new degree, however, Florida Poly will most likely only offer one of the concentrations until the degree is fully formed over time. Dr. Tom Dvorske commented that each concentration includes an elective course that students from other areas of study can take, thus increasing the class size. Dr. Dvorske also confirmed there is substantial documentation in the program proposal that records multiple dates and activity wherein faculty were engaged in developing this degree proposal. Additionally, the Undergraduate Curriculum Committee and the Provost's Office both approved the degree program.

**Trustee Earl Sasser made a motion to recommend approval of the B.S. Cyber Security Engineering Degree program to the Board of Trustees. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker addressed the negative impact COVID-19 has had on faculty hiring. With travel restrictions in place, interviews have been conducted virtually.

Provost Parker provided information regarding the two Collective Bargaining-related items for Committee approval. There were no questions or discussion.

**Trustee Henry McCance made a motion to recommend approval of the Collective Bargaining Agreement, Revised Article 12: Salaries to the Board of Trustees. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

**Trustee Henry McCance made a motion to recommend approval of the Memorandum of Understanding re COVID-19 Health Emergency to the Board of Trustees. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

Provost Parker reviewed how the University plans to open campus in the fall considering COVID-19. There are three groups focused on planning for the campus environment, the academic environment, and scenarios of the future. Trustee Henry McCance inquired if large decisions, such as adjusting the academic calendar, are made at the state level, or does each university have autonomy to determine what works best for their institution. Provost Parker stated the calendar adjustment is the University's decision at this time and he is still in discussion with the Board of Governors regarding this issue.

Trustee Phillip Dur inquired as to how to control student mobility to and from COVID-19 hot spots. Provost Parker responded that risk protocols will be established to address this issue. Trustee Dur suggested obtaining five-minute test kits, although there are limitations with using them. President Avent stated the University is in discussion with Lakeland Regional Health (LRH) regarding rapid testing capability; LRH said there is potential to set up a testing site on campus.

Trustee Earl Sasser stated since Florida Poly has a small campus, it may be easier to control access to buildings. He recommended researching how boarding schools are preparing to re-open their campuses this fall.

Trustee Victoria Astley inquired how faculty are being recruited or selected for the campus re-opening planning committees. Provost Parker stated they are selected according to their subject matter expertise;

for instructional delivery discussions, department Chairs are being consulted. Trustee Astley expressed concern this overlooks the official faculty governance structure; however, Provost Parker reminded Trustee Astley how he informed her and several others in the Faculty Assembly of the committee structure and the COVID-19 planning groups. There will also be opportunities for faculty to participate in open sessions that the committees will be holding. Chair Wilson stated that how the administration engages with the different populations that are involved in campus re-opening discussions is not a Board of Trustees issue. President Avent confirmed this item does not require Board action and recommended Provost Parker discuss this further with Trustee Astley outside of the Board meeting.

VII. Closing Remarks and Adjournment

With no further business to discuss, the Academic and Student Affairs Committee Meeting adjourned at 10:46 a.m.



# Audit & Compliance Committee Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020  
10:00 AM – 10:15 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Committee Chair Gary Wendt called the meeting to order at 10:50 a.m.

II. Roll Call

Michele Rush called the roll: Committee Chair Gary Wendt, Committee Vice Chair Mark Bostick, Trustee Earl Sasser, Trustee Connor Coddington, and Trustee Victoria Astley were present (Quorum).

Other Trustees present: Board Chair Don Wilson, Board Vice Chair Cliff Otto, Trustee Frank Martin, Trustee Philip Dur, Trustee Henry McCance, and Trustee Bob Stork

Staff present: Mr. David Blanton, Mrs. Kim Abels, Ms. Gina Deiulio, Ms. Michele Rush, Mr. Rick Maxey, Mrs. Kris Wharton, President Randy Avent, Provost Terry Parker, and Mrs. Kathy Bowman

III. Public Comment

There were no requests received for public comment.

IV. Approval of the February 25, 2020 Minutes

**Trustee Earl Sasser made a motion to approve the Audit & Compliance Committee meeting minutes of February 25, 2020. Trustee Connor Coddington seconded the motion; a vote was taken, and the motion passed unanimously.**

V. University Financial Audit – (FYE 6/30/19)

Mr. David Blanton, Chief Compliance Officer and Chief Audit Executive, presented the audited Financial Statements for the University for the fiscal year ended 6/30/19 that was performed by the Florida Auditor General. The audit had an unqualified (clean) opinion on the financial statements and on the Government Auditing Standards (GAS) report.

**Trustee Connor Coddington made a motion to recommend approval of the Florida Polytechnic University Financial audit conducted by the Florida Auditor General for the fiscal year ended June 30, 2019 to the Board of Trustees. Trustee Victoria Astley seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Foundation Form 990 (FYE 6/30/19)

Mr. Blanton presented the federal Internal Revenue Service Return of Organization Exempt from Income Tax form (Form 990) to the Audit & Compliance Committee for the fiscal year ending 6/30/19.

**Trustee Earl Sasser made motion to recommend approval of the Foundation's Form 990 for the fiscal year ended June 30, 2019 to the Board of Trustees. Trustee Victoria Astley seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. UAC Quality Assurance Review – Self Assessment (Report No. FPU 2020-07)

Mr. Blanton presented the self-assessment report to the Audit & Compliance Committee for approval. The report included 5 observations for improvement of audit operations. The Code of Ethics and the Standards put forth by the Institute of Internal Auditing (IIA) require that the Chief Audit Executive must periodically perform such reviews for all aspects of the internal audit activity. Committee Chair Wendt questioned what is done with this report. Mr. Blanton answered that it will be filed with the Board of Governors as required.

**Trustee Earl Sasser made a motion to recommend approval of the UAC Quality Assurance Review (QAR) – Self Assessment (Report No. FPU 2020-07) prepared by the Chief Audit Executive, to the Board of Trustees. Trustee Connor Coddington seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. Charter Review and Approval/Committee Evaluation

Mr. Blanton presented the Audit Charter, the Compliance and Ethics Charter, and the Audit and Compliance Committee Charter for review and approval. The Committee evaluated their performance relative to the Committee Charter requirements and determined that they were performing satisfactorily with respect to duties outlined in the Audit & Compliance Committee Charter.

**Trustee Connor Coddington made a motion to recommend approval of (1) the Audit and Compliance Committee (AACC) Charter, (2) the Internal Audit Charter, (3) the Compliance and Ethics Charter, and (4) the satisfactory performance of the Audit & Compliance Committee relative to the Charter requirements to the Board of Trustees. Trustee Victoria Astley seconded the motion; a vote was taken, and the motion passed unanimously.**

IX. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 11:12 a.m.





# Governance Committee Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**10:15 AM – 10:45 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Committee Chair Philip Dur called the Governance Committee meeting to order at 11:14 a.m.

II. Roll Call

Michele Rush called the roll: Committee Chair Philip Dur, Trustee Frank Martin, Trustee Henry McCance, Vice Chair Cliff Otto, and Trustee Bob Stork were present (Quorum).

Other Trustees present: Board Chair Don Wilson, Trustee Victoria Astley, Trustee Mark Bostick, Trustee Connor Coddington, Trustee Earl Sasser, and Trustee Gary Wendt

Trustees not present: Vice Chair Louis Saco

Staff present: Ms. Gina Delulio

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Henry McCance made a motion to approve the Governance Committee meeting minutes of February 25, 2020. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Slate of Officers for 2020-2022

Ms. Gina Delulio provided an update to the Governance Committee request for the General Counsel to communicate with each trustee who is eligible to serve as an officer and to determine whether they were willing to be considered for Chair or Vice Chair. She reported that Trustee Cliff Otto was willing to serve as the Chair and Trustee Mark Bostick was willing to serve as either.

**Trustee Frank Martin made a motion to recommend to the Board of Trustees, a slate indicating the nominees for Board Chair (Trustee Cliff Otto) and Vice-Chair (Trustee Mark Bostick) for the term of**

**August 1, 2020 through July 31, 2022. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Renewal of President's Employment for 2020-21

Trustee Phil Dur reminded the committee that the President's current contract for employment ends in July and noted that the President has provided an Interim Report on his Operational Goals.

**Trustee Frank Martin made a motion to recommend renewal of the President's Employment for 2020-21 to the Board of Trustees. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. President's Employment Agreement

Trustee Dur stated the committee has been discussing revisions to the existing President's Employment Agreement for the past few meetings, with the latest version of the redlined agreement available in Diligent.

Ms. Delulio provided a summary of the substantive changes to the contract.

Trustee Dur pointed out that he had asked President Avent to add a footnote in his operational plan regarding accountability goals approved by the Board of Governors that appear to be heroic and unattainable given the size and history of the University. As trustees, these items should not impact the evaluation of the President.

**Trustee Cliff Otto made a motion to recommend approval of the new President's Employment Agreement which would be effective July 2020 to the Board of Trustees. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

VIII. President's Goals 2020-21

Trustee Dur recognizes that due to COVID-19, there will be an impact on today's approval of the President's Goals for 2020-21. Modifications will need to be made as the year progresses.

President Avent gave an overview of his proposed goals for 2020-21.

**Trustee Bob Stork made a motion to recommend approval of the President's proposed goals for the 2020-21 to the Board of Trustees. Trustee Cliff Otto seconded the motion; a vote was taken, and the motion passed unanimously.**

VII. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 11:48 a.m.



# Finance & Facilities Committee Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**10:45 AM – 11:15 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Committee Chair Frank Martin was unable to attend; therefore, Board of Trustees Chairman Don Wilson assumed the role of Committee Chair for the meeting. Board Chair Wilson called the Finance and Facilities Committee meeting to order at 11:46 a.m.

II. Roll Call

Michele Rush called the roll: Board Chair Don Wilson, Committee Vice Chair Henry McCance, Trustee Bob Stork, Trustee Victoria Astley, Trustee Philip Dur, and Trustee Gary Wendt were present (Quorum).

Committee members not present: Trustee Frank Martin

Other Trustees present: Board Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Earl Sasser, and Trustee Connor Coddington

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeJulio, Mr. Rick Maxey, Mrs. Kathy Bowman, Mr. David Blanton, Mrs. Penney Farley, Mr. Larry Locke, Mr. David Calhoun, Mrs. Kris Wharton, Ms. Michele Rush, and Mrs. Winnie Hall

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Gary Wendt made a motion to approve the Finance and Facilities Committee meeting minutes of February 25, 2020. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Approval of Revision to FPU-4.001 Tuition and Related Fees Schedule

Mr. Mark Mroczkowski reviewed the proposed revision to Regulation FPU-4.001 which updates the information related to the excess hour fee to make it consistent with the revised Board of Governor's Regulation 7.003 Fees, Fines and Penalties. The changes provide the excess hour fee to be charged to

FTIC students entering in the 2019 summer term or thereafter when they exceed 120 percent of the credit hours required for the degree and indicate when a refund of the excess hour fees paid is warranted.

**Committee Vice Chair Henry McCance made a motion to recommend approval to the Board of Trustees the revision to Regulation FPU-4.001 as proposed. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

Discussion and questions ensued but no further action was taken.

VI. 2021-2022 Capital Improvement Plan, Carry Forward and Change Order

Mr. David Calhoun, AVP of Facilities and Safety Services, reviewed the 2021-2022 Capital Improvement Plan, the request granting President Avent authority to sign a change order up to \$2.4M to Skanska to continue construction of the Applied Research Center (ARC), and the request to use Carry Forward to fund up to \$2.4M of construction costs for the ARC pursuant to the change order aforementioned.

**Trustee Philip Dur made a motion to recommend approval of the 2021-2022 Capital Improvement Plan to the Board of Trustees. Committee Vice Chair Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

**Trustee Bob Stork made a motion to recommend approval to the Board of Trustees the request granting President Avent authority to sign a change order up to \$2.4M to Skanska to continue construction of the Applied Research Center (ARC). Committee Vice Chair Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

**Committee Vice Chair Henry McCance made a motion to recommend approval to the Board of Trustees the request to use Carry Forward to fund up to \$2.4M of construction costs for the Applied Research Center (ARC). Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

Discussion and questions ensued but no further action was taken.

VII. 2021-2022 Operating Legislative Budget Request

Mr. Rick Maxey reviewed the 2021-2022 Operating Legislative Budget Request which includes a \$3M increase to the base budget appropriation. The requested increase in funding is needed to successfully address critical areas of focus and meet the milestones in the 3-year, 5-year and 10-year plans. The University will succeed using a combination of personnel, infrastructure, process improvement, equipment, and a focused first-year program that leads to higher retention and graduation rates.

**Trustee Gary Wendt made a motion to recommend approval to the Board of Trustees the 2021-22 Operating Legislative Budget Request to include a \$3M increase to the base budget appropriation of \$35.9M. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

Discussion and questions ensued but no further action was taken.

VIII. 2020-2021 University Operating Budget

Mr. Mroczkowski reviewed the 2020-2021 proposed University Operating Budget for the Committee's approval.

**Trustee Philip Dur made a motion to recommend approval to the Board of Trustees the proposed University 2020-2021 Operating Budget. Vice Chair Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

Discussion and questions ensued but no further action was taken.

IX. 2020-2021 Foundation Operating Budget

Mr. Larry Locke presented the Foundation's proposed operating budget for the 2020-21 Fiscal Year beginning July 1, 2020. The Florida Polytechnic University Foundation Board of Directors unanimously approved the 2020-2021 Foundation Operating Budget during their May 1, 2020 meeting.

**Trustee Gary Wendt made a motion to recommend approval of the 2020-2021 Foundation operating budget to the Board of Trustees. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

X. Memorandum of Understanding between University and Foundation

Mrs. Kathy Bowman reviewed the Memorandum of Understanding between the University and the Foundation. No further discussion occurred.

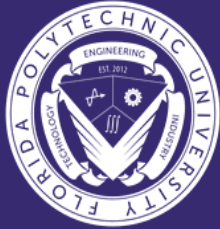
XI. Approval of Foundation Board Reappointments

Mrs. Bowman presented the two nominees for Foundation Board reappointment, Loretta Sanders and Victor Story.

**Trustee Bob Stork made a motion to recommend approval to the Board of Trustees the reappointment of Loretta Sanders and Victor Story to the Foundation Board of Directors. Committee Vice Chair Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

XII. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 12:47 p.m.



# Board of Trustees Meeting

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Wednesday, May 20, 2020**

**11:15 AM – 11:45 AM**

### **Florida Polytechnic University WEBEX TELE-CONFERENCE MEETING**

I. Call to Order

Chair Don Wilson called the meeting to order at 12:47 p.m.

II. Roll Call

Michele Rush called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Connor Coddington, Trustee Henry McCance, Trustee Victoria Astley, Trustee Earl Sasser, Trustee Bob Stork, Trustee Philip Dur, and Trustee Gary Wendt were present (Quorum).

Trustees not present: Trustee Lou Saco, Trustee Frank Martin

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Ms. Michele Rush, Mrs. Kim Abels, and Mr. David Blanton were present.

III. Public Comment

There were no requests received for public comment.

IV. Chairman's Remarks

Chair Don Wilson welcomed Trustee Connor Coddington to the Board of Trustees. Trustee Coddington was elected as Student Government Association (SGA) president for 2020-2021. Chair Wilson also stated his appreciation to Adrienne Perry, whose service to the Board ended May 4, 2020, and to Trustee Henry McCance, who has served the Board since 2016.

V. President's Remarks

President Randy Avent also expressed his appreciation to Adrienne Perry and Trustee McCance for their service. Trustee McCance stated he enjoyed his experience on the Board as well as getting to know President Avent, Provost Parker, and the other Trustees. He affirmed his belief in the mission of Florida Poly and stated he will continue to follow the University's success.

VI. Consent Agenda

**\*Action Required\***

Chair Wilson read the list of items to be approved on the consent agenda:

- A. Academic & Student Affairs Committee
  - 1. Approve Cyber Security Engineering degree
  - 2. Approve Collective Bargaining Agreement Revised Article 12: Salaries
  - 3. MOU “Memorandum of Understanding re: COVID-19 Health Emergency”
  - 4. Approve revised Regulation FPU-3.006 Student Code of Conduct
- B. Audit & Compliance Committee
  - 1. Approve University Financial Audit – (FYE 6/30/19)
  - 2. Approve Foundation Form 990 (FYE 6/30/19)
  - 3. Approve UAC Quality Assurance Review (QAR) – Self Assessment (Report No. FPU 2020-07)
- C. Finance & Facilities Committee
  - 1. Approve revised FPU-4.001 Tuition and Related Fees Schedule
  - 2. Approve the 2021-2022 Capital Improvement Plan (CIP)
  - 3. Approve granting Dr. Avent authority to sign a change order up to \$2.4 million to Skanska to continue construction of the Applied Research Center until additional funding is received from the State of Florida
  - 4. Approve amendment to the 2019-2020 Carry Forward Budget to use Carry Forward to fund up to \$2.4 million of construction costs for the Applied Research Center pursuant to the change order described above in #3
  - 5. Approve 2021-2022 Operating Legislative Budget Request (LBR)
  - 6. Approve 2020-2021 Foundation Operating Budget
  - 7. Approve Foundation Board Reappointments
- D. Governance Committee
  - 1. Approve President’s Proposed Goals FYE 2021
- E. Board of Trustees
  - 1. Approve the February 26, 2020 Board of Trustees Meeting Minutes

As each of the items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. **Trustee Henry McCance made a motion to approve the Consent Agenda as presented. A vote was taken, and the motion passed unanimously.**

## VII. Committee Reports

### A. Executive Committee Report (April 13, 2020)

Chair Wilson reported the Executive Committee met on April 13, 2020 and approved the Annual Work Plan to be presented to the Board of Governors. No action is required on behalf of the full Board.

### B. Academic & Student Affairs Committee.

As all trustees were present for the Academic & Student Affairs Committee meeting today, Chair Wilson did not give a formal report. No action is required on behalf of the full Board.

### C. Audit & Compliance Committee

**\*Action Required\***

Committee Chair Gary Wendt stated the Chief Audit Executive presented the Audit Charter; the Compliance and Ethics Charter; and the Audit and Compliance Committee Charter for review and approval. The Committee evaluated their performance relative to the Committee Charter requirements and determined that they were performing satisfactorily with respect to the duties outlined in the Audit & Compliance Committee Charter.

**The Committee recommended the Board approve (1) the Audit and Compliance Committee (AACC) Charter, (2) the Internal Audit Charter, and (3) the Compliance and Ethics Charter and the Audit & Compliance Committee's satisfactory evaluation. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

D. Finance & Facilities Committee

**\*Action Required\***

As all trustees were present for the Finance & Facilities Committee meeting today, Chair Wilson did not give a formal report. There is only one item for review and approval by the full Board:

**The Committee recommended the Board approve the 2020-2021 University Operating Budget. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

E. Governance Committee

**\*Action Required\***

Committee Chair Philip Dur reported the Governance committee reviewed the President's proposed goals for Fiscal Year 2020-21 which are on the consent agenda. The Committee reviewed President Avent's accomplishments thus far in this fiscal year and is recommending that the Board renew the President's employment for another year (2020-21).

**The Committee recommended the Board approve the Renewal of President's Employment 2020-21. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed with one abstention by Trustee Victoria Astley.**

The Committee has been reviewing the President's Employment Agreement which has resulted in several changes and a new Employment Agreement. The Committee is recommending that the Board approve the new Employment Agreement to go into effect in July 7, 2020.

**The Committee recommended the Board approve the President's Employment Agreement 2020-21. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed with one abstention by Trustee Victoria Astley.**

VIII. Officer Elections

**\*Action Required\***

Governance Committee Chair Dur stated the Committee discussed the slate of officers for the Board Chair and Vice Chair and is recommending Cliff Otto for the position of Chair and Mark Bostick for the position of Vice Chair.

**With no nominations from the floor, the Committee recommended the Board approve Trustee Cliff Otto as Board of Trustees Chair for the term 2020-2022 and to approve Trustee Mark Bostick as Board**



**of Trustees Vice Chair for the term 2020-2022. Trustee Henry McCance seconded the motion; a vote was taken, and the motion passed unanimously.**

IX. Board of Trustees Meeting Schedule

**\*Action Required\***

Mrs. Kris Wharton reviewed the challenges surrounding certain established Board meeting dates for 2020-2021. After brief consideration, Trustees agreed to move the December meeting date back into November, and the late May meeting date to occur the Monday immediately after annual commencement.

**A motion was made by Victoria Astley to amend the Board of Trustees meeting schedule to include moving the December 2020 meeting to November 17-18, 2020, and the late May 2021 meeting to Monday, May 3, 2021. Trustee Philip Dur seconded the motion; a vote was taken, and the motion passed unanimously.**

X. Board of Governors' Meetings

Chair Wilson encouraged trustees to attend, or at the minimum listen to, the Board of Governors meetings.

XI. Closing Remarks and Adjournment

Trustee Cliff Otto thanked and recognized the work of President Avent, Rick Maxey, and Kathy Mizereck regarding the challenges that occurred in Tallahassee in February and March. Chair Wilson echoed Trustee Otto's remarks.

With no further business to discuss the meeting adjourned at 1:09 p.m.