



# Executive Committee

**BOT approved 9.9.2020**

## **MEETING MINUTES**

**Friday, June 12, 2020**

**9:00 AM – 10:00 AM**

### **WEBEX/TELE-CONFERENCE MEETING**

I. Call to Order

Chair Don Wilson called the Executive Committee meeting to order at 9:11 a.m.

II. Roll Call

Kris Wharton called the roll: Chair Don Wilson, Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Frank Martin, Trustee Earl Sasser, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeLulio, Ms. Kathy Bowman, Mr. Rick Maxey, Mrs. Kris Wharton, Dr. Tom Dvorske, and Dr. Kathryn Miller were present.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Philip Dur made a motion to approve the Executive Committee meeting minutes of April 13, 2020. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Florida Polytechnic University Campus Re-Opening Plan

Chair Don Wilson thanked the many people who worked diligently on the campus re-opening plan. Provost Terry Parker noted it has been a team effort and especially recognized Dr. Kathryn Miller and Dr. Tom Dvorske for their excellent work.

Provost Parker shared a presentation on the campus re-opening blueprint, particularly the foundational priorities and principles contained within the plan. Items discussed include the personal responsibility each employee and student must take in their return to campus, as well as the University's responsibility to manage the physical campus and provide a safe learning and work environment. He also reviewed new protocols pertaining to students and employees' personal health monitoring, and for interfacing with other people in residence halls, dining areas, and at student activities.

The University established a Medical Advisory Board to oversee issues relating to COVID-19 screening and testing protocol. President Avent recognized Trustee Philip Dur's recommendation to utilize rapid

response testing kits from Abbott Labs. President Avent stated the kits are not FDA approved but he will continue to consider this as an option.

Screening and surveillance methods such as non-contact thermal camera systems in high traffic entrances will be installed. Trustee Frank Martin inquired who will monitor these devices and direct students with high temperatures. Dr. Miller stated this method relies on each person being responsible to self-report. Anyone with a temperature of 100.4 or greater will be directed to follow a specific protocol. Additionally, students are engaged in discussion about implementing a student pledge that must be signed upon return to campus; students who do not sign the pledge will be engaged in conversation about their responsibility in keeping our campus safe.

Tracing is a time-consuming effort that is implemented when there is a positive case of COVID-19; it is the responsibility of the local department of health to conduct tracing.

Provost Parker reviewed new processes for delivering academic programs as well as an adjustment to the academic calendar. Students will start classes on August 20 and will not be required to return to campus after they go home for Thanksgiving break. After the Thanksgiving holiday, students will complete four days of instruction, two reading days, and five days of finals remotely, ending December 11. Trustee Dur inquired what special needs students might have who need to return to campus after Thanksgiving. Provost Parker recognized some students perform better in their academics if they are on campus. For some, it may be a computing or internet access issue, for others it may be a lack of space to study at home.

Trustee Gary Wendt asked if the University's proposed plan has been modeled after the other SUS institutions to which Provost Parker replied Florida Poly particularly considered University of Florida and University of North Florida's plans. Additionally, Trustee Earl Sasser asked about staging of student move-in days. Dr. Miller shared students will move in over a greater number of days and will be limited in how many people can accompany them as they move in.

Regarding the Academic Calendar, Vice Chair Cliff Otto noted the December 18 commencement date is not on the calendar. Provost Parker stated he will update the calendar to include commencement on December 18.

**Trustee Frank Martin made a motion to approve the Florida Polytechnic University Campus Re-Opening Plan. Trustee Earl Sasser seconded the motion; a vote was taken, and the motion passed unanimously.**

**Trustee Gary Wendt made a motion to approve the updated Academic Calendar, reflecting an August 20, 2020 start date of classes, remote learning, reading days, and final exams after Thanksgiving, and inclusion of the December 18, 2020 Commencement. Trustee Mark Bostick seconded the motion; a vote was taken, and the motion passed unanimously.**

VI. Closing Remarks and Adjournment

President Avent stated that the return-to-work plan for employees should be finalized next week. He will email the document to trustees as an information item.

With no further comments, the meeting adjourned at 10:09 a.m.