



BOARD OF TRUSTEES

Board of Trustees Meeting Agenda

September 6, 2024
2:30 – 4:00 P

Or upon the conclusion of the Academic and Student Affairs Committee meeting

Florida Polytechnic University
Barnett Applied Research Center (BARC)
and Virtual via Microsoft Teams

Dial in: 1-863-225-2351 | Conference ID: 210 176 920#

BOARD OF TRUSTEES MEMBERS

Beth Kigel, Chair
Dr. Dorian Abbot
Cliff Otto
Dr. Brad Towle

Jesse Panuccio, Vice Chair
Dr. Sidney Theis
Ilya Shapiro

Patrick Hagen
Lyn Stanfield
Christos Tsetsekas

MEETING AGENDA

- | | | |
|-------|---|--|
| I. | Call to Order | Beth Kigel, Chair |
| II. | Roll Call | Kristen Wharton
Corporate Secretary |
| III. | Public Comment | Beth Kigel |
| IV. | Chair's Remarks | Beth Kigel |
| V. | President's Remarks | Dr. Devin Stephenson
President |
| VI. | Florida Poly: A Historical Context to Inform Future Development | Steve Scruggs, President
Lakeland Economic
Development Council |
| VII. | Faculty Senate President Report | Dr. Brad Towle |
| VIII. | SGA President Report | Christos Tsetsekas |
| IX. | 2024-2026 Board of Trustees Work Plan
<i>*Action Required*</i> | Beth Kigel |

- | | | |
|-------|---|-------------------------------------|
| X. | Annual Review and Endorsement of Statement of Free Expression
<i>*Action Required*</i> | Beth Kigel |
| XI. | Consent Agenda
<i>*Action Required*</i> | Beth Kigel |
| XII. | Committee Reports
<i>*Action Required*</i> | |
| | A. Governance, Audit, and Compliance Committee | Cliff Otto
Committee Chair |
| | B. Finance and Facilities Committee | Lyn Stanfield
Committee Chair |
| | C. Academic and Student Affairs Committee | Dr. Sidney Theis
Committee Chair |
| XIII. | Board of Trustees Meeting Calendar
<i>*Action Required*</i> | Beth Kigel |
| XIV. | Board of Governors Meeting Calendar | Beth Kigel |
| XV. | Closing Remarks and Adjournment | Beth Kigel |

Florida Polytechnic University
Board of Trustees
September 6, 2024

Subject: Florida Poly: A Historical Context to Inform Future Development

Proposed Board Action

Information only. No action required.

Background Information

Steve Scruggs, president of the Lakeland Economic Development Council (LEDC), will give a presentation on the early history and development of Florida Polytechnic University. This information will be useful to trustees attending the Strategic Planning Summit on Saturday, September 7, 2024.

Supporting Documentation: N/A

Prepared by: Kristen Wharton, Corporate Secretary

Florida Polytechnic University
Finance and Facilities Committee
Board of Trustees
September 6, 2024

Subject: 2024-2026 Finance and Facilities Committee Work Plan

Proposed Committee Action

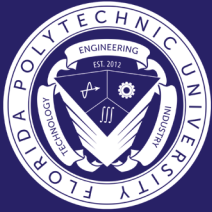
Recommend approval of the revisions to the 2024-2026 Finance and Facilities Committee Work Plan.

Background Information

Committee Chair Stanfield will review revisions to the Committee's 2024-2026 Work Plan. The Committee will have an opportunity to discuss the revisions to the Work Plan before voting.

Supporting Documentation: DRAFT: 2024-2026 Finance and Facilities Committee Work Plan

Prepared by: Dr. Allen Bottorff, Vice President and Chief Financial Officer



BOT Annual Work Plan 20234-20245

Board of Trustees Work Plan 20234-20245 DRAFT

STRATEGIC PRIORITIES

The following are strategic priorities which will be frequently discussed throughout the year:

- ~~Presidential Search and Transition~~
- ~~Student Housing~~
- Strategic Plan 2025-2030
- Performance Based Funding (PBF) Metrics
- Enrollment Growth
- Student and Faculty Retention
- New Academic Programs (if proposed)
- Campus and Extended Campus Growth

SEPTEMBER

- Discussion of Strategic Priorities
- Board of Trustees FY254 Work Plan (*review and approve*)
- Annual Review and Endorsement of Statement of Free Expression (*review and approve*)
- Annual Financial Statements FY23FY24(University and Foundation) (*review only*)
- Fixed Capital Outlay Budget FY24-FY25 (*review and approve*)
- Education & General (E&G) Carryforward Spending Plan FY24-FY25 (*review and approve*)
- ~~Florida Equity Report FY23~~ (*review and approve*)
- Regulations and Policies (*review and approve as needed*)
- Engagement: ~~event with faculty~~ Strategic Planning Summit

NOVEMBER

- Annual Board of Trustees Retreat
- Discussion of Strategic Priorities
- Annual Ethics Agreement Reviewed and Signed
- Legislative Advocacy Plan for 2024-2025 Session
- President's Avent's Annual Evaluation FY23-FY24 (*review and approve*)
- President's Avent's Compensation Review (*review and approve*)
- Annual Report on Advanced Mobility Institute (AMI) (*review and approve*)
- Annual Report on FIPR Institute (*review and approve*)
- Regulations and Policies (*review and approve as needed*)
- Engagement: event with ~~industry and~~ major donors

FEBRUARY

- Discussion of Strategic Priorities
- Regulations and Policies (*review and approve as needed*)
- Engagement: event with students and faculty

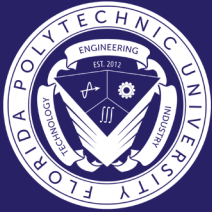
APRIL

- University Accountability Plan ~~FY24-FY25~~ (review and approve)

JUNE

- Discussion of Strategic Priorities
- Legislative Session Report on ~~2024-2025~~ Session
- University Operating Budget ~~FY25-FY26~~ (review and approve)
- Capital Improvement Plan (CIP) ~~FY26-FY27~~ (review and approve)
- Legislative Operating Budget Request (LBR) ~~FY26-FY27~~ (review and approve)
- Performance Based Funding (PBF) Metrics ~~FY24-FY25~~ (review only)
- ~~Board Officer Elections~~
- Regulations and Policies (review and approve as needed)
- *Engagement: event with University Foundation Board of Directors*

DRAFT



BOT Annual Work Plan 2024-2025

Board of Trustees Work Plan 2024-2025 **DRAFT**

STRATEGIC PRIORITIES

The following are strategic priorities which will be frequently discussed throughout the year:

- Strategic Plan 2025-2030
- Performance Based Funding (PBF) Metrics
- Enrollment Growth
- Student and Faculty Retention
- New Academic Programs (if proposed)
- Campus and Extended Campus Growth

SEPTEMBER

- Discussion of Strategic Priorities
- Board of Trustees FY25 Work Plan (*review and approve*)
- Annual Review and Endorsement of Statement of Free Expression (*review and approve*)
- Annual Financial Statements FY24(University and Foundation) (*review only*)
- Fixed Capital Outlay Budget FY25 (*review and approve*)
- Education & General (E&G) Carryforward Spending Plan FY25 (*review and approve*)
- Regulations and Policies (*review and approve as needed*)
- *Engagement: Strategic Planning Summit*

NOVEMBER

- Annual Board of Trustees Retreat
- Discussion of Strategic Priorities
- Annual Ethics Agreement Reviewed and Signed
- Legislative Advocacy Plan for 2025 Session
- President Avent's Annual Evaluation FY24 (*review and approve*)
- President Avent's Compensation Review (*review and approve*)
- Annual Report on Advanced Mobility Institute (AMI) (*review and approve*)
- Annual Report on FIPR Institute (*review and approve*)
- Regulations and Policies (*review and approve as needed*)
- *Engagement: event with major donors*

FEBRUARY

- Discussion of Strategic Priorities
- Regulations and Policies (*review and approve as needed*)
- *Engagement: event with students and faculty*

APRIL

- University Accountability Plan FY25 (*review and approve*)

JUNE

- Discussion of Strategic Priorities
- Legislative Session Report on 2025 Session
- University Operating Budget FY26 (*review and approve*)
- Capital Improvement Plan (CIP) FY27 (*review and approve*)
- Legislative Operating Budget Request (LBR) FY27 (*review and approve*)
- Performance Based Funding (PBF) Metrics FY25 (*review only*)
- Regulations and Policies (*review and approve as needed*)
- *Engagement: event with University Foundation Board of Directors*

Florida Polytechnic University
Board of Trustees
September 6, 2024

Subject: Annual Review and Endorsement of Statement of Free Expression

Proposed Board Action

Review and endorse the Board of Governors' Statement of Free Expression.

Background Information

At its January 26, 2022 meeting, the Board of Governors approved the Civil Discourse Final Report. The report includes seven recommendations, including recommendation three: the Board of Trustees' annual review and endorsement of the Board of Governors' Statement of Free Expression.

- III. The Board of Governors recommends that the leadership of each university board of trustees, faculty senate, and student government annually review and endorse the Board's Statement of Free Expression and commit to the principles of civil discourse.

As this recommendation is an annual requirement, it has been added to the Board of Trustees' Work Plan for review and endorsement each September.

Supporting Documentation: Statement of Free Expression

Prepared by: Kristen Wharton, Corporate Secretary

State University System of Florida Statement on Free Expression

The State University System of Florida and its twelve public postsecondary institutions adopt this Statement on Free Expression to support and encourage full and open discourse and the robust exchange of ideas and perspectives on our respective campuses. The principles of freedom of speech and freedom of expression in the United States and Florida Constitutions, in addition to being legal rights, are an integral part of our three-part university mission to deliver a high-quality academic experience for our students, engage in meaningful and productive research, and provide valuable public service for the benefit of our local communities and the state. The purpose of this Statement is to affirm our dedication to these principles and to seek our campus communities' commitment to maintaining our campuses as places where the open exchange of knowledge and ideas furthers our mission.

A fundamental purpose of an institution of higher education is to provide a learning environment where divergent ideas, opinions and philosophies, new and old, can be rigorously debated and critically evaluated. Through this process, often referred to as the marketplace of ideas, individuals are free to express any ideas and opinions they wish, even if others may disagree with them or find those ideas and opinions to be offensive or otherwise antithetical to their own world view. The very process of debating divergent ideas and challenging others' opinions develops the intellectual skills necessary to respectfully argue through civil discourse. Development of such skills leads to personal and scholarly growth and is an essential component of the academic and research missions of each of our institutions.

It is equally important not to stifle the dissemination of any ideas, even if other members of our community may find those ideas abhorrent. Individuals wishing to express ideas with which others may disagree must be free to do so, without fear of being bullied, threatened or silenced. This does not mean that such ideas should go unchallenged, as that is part of the learning process. And though we believe all members of our campus communities have a role to play in promoting civility and mutual respect in that type of discourse, we must not let concerns over civility or respect be used as a reason to silence expression. We should empower and enable one another to speak and listen, rather than interfere with or silence the open expression of ideas.

Each member of our campus communities must also recognize that institutions may restrict expression that is unlawful, such as true threats or defamation. Because universities and colleges are first and foremost places where people go to engage in scholarly endeavors, it is necessary to the efficient and effective operations of each institution for there to be reasonable limitations on the time, place, and manner in which these rights are exercised. Each institution has adopted regulations that align with Florida's Campus Free Expression Act, section 1004.097, Florida Statutes, and with the United States and Florida Constitutions and the legal opinions interpreting those provisions. These limitations are narrowly drawn and content-neutral and serve to ensure that all members of our campus communities have an equal ability to express their ideas and opinions, while preserving campus order and security.

Florida Polytechnic University
Board of Trustees
September 6, 2024

Subject: Consent Agenda

Proposed Board Action

Approve the consent agenda.

Each of the following items comes before the Board with unanimous approval from the respective Committees, and, as such, there is no need for a second.

- A. Governance, Audit, and Compliance Committee
 - 1. Approve the Governance, Audit, and Compliance Committee Charter
 - 2. Approve the UAC Risk Assessment and Audit Plan FY25
 - 3. Approve the UAC Compliance and Ethics Program Plan FY25
 - 4. Approve the Performance Based Funding (PBF) Audit Scope & Objectives 2024 Audit
 - 5. Approve the Trustee Evaluation Instrument for former president Dr. Randy K. Avent
 - 6. Approve the Policy on Public Comments at Board of Trustees Meetings
 - 7. Approve the President's Administrative Action Plan FY25

- B. Finance and Facilities Committee
 - 1. Approve the Finance and Facilities Committee Charter
 - 2. Approve the FY25 University Carryforward Spending Plan and Fixed Capital Outlay Budget

- C. Academic and Student Affairs Committee
 - 1. Approve the Academic and Student Affairs Committee Charter
 - 2. Approve the Annual Textbook and Instructional Materials Affordability Report
 - 3. Approve the Collective Bargaining Agreement (CBA)

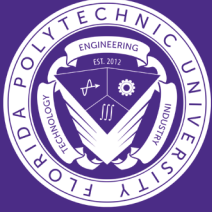
- D. Board of Trustees
 - 1. Approve Board of Trustees Meeting minutes from July 29, 2024
 - 2. Approve Board of Trustees Meeting minutes from June 5, 2024
 - 3. Approve Board of Trustees Meeting minutes from April 15, 2024

Background Information

For additional information about any of the items listed above, please see that committee's meeting materials.

Supporting Documentation: Board of Trustees meeting minutes from June 5, 2024

Prepared by: Kristen Wharton, Corporate Secretary



Board of Trustees Meeting Minutes

DRAFT MEETING MINUTES

**Monday, April 15, 2024
3:00 PM – 5:00 PM**

Virtual via Microsoft Teams

I. Call to Order

Chair Cliff Otto called the meeting to order at 3:00 p.m.

II. Roll Call

Kristen Wharton called the roll: Chair Cliff Otto, Vice Chair Beth Kigel, Trustee Dorian Abbot, Trustee Melia Rodriguez, Trustee Mark Bostick, Trustee Lyn Stanfield, Trustee Ajeet Kaushik, Trustee Laine Powell, Trustee David Williams, Trustee Jesse Panuccio, Trust Patrick Hagen, Trustee Sidney Theis, and Trustee Ilya Shapiro were present (Quorum).

Trustees not present: N/A

Staff present: David Fugett, Melaine Schmiz, Sherri Pavlik, and Kristen Wharton were present.

III. Public Comment

There was one request received for public comment. Corporate Secretary Kristen Wharton read the public comment into the record.

IV. Candidate Vetting Reports

Vice President and General Counsel David Fugett provided reports on each of the following:

- A. Social Media Vetting. Fugett reported that besides the social media and public records vetting conducted by the Search Committee prior to initial interviews, additional vetting including preliminary criminal, financial, education, and professional background checks of each of the five final candidates was conducted. There was no negative information found in the additional vetting process.
- B. Reference Checks. Each candidate was asked to provide three professional references. Fugett stated that each candidate provided more than the required three. He contacted a total of 28 references across the five candidates, and each reference provided an outstanding recommendation for their respective candidate.
- C. Academic Integrity Review. Fugett stated that a small staff working group and Trustee David Williams reviewed publications from each candidate's list of publications provided on their CVs. Fugett outlined the review process, then affirmed that of the publications reviewed, none presented with similarity issues of concern.
- D. Campus Community Surveys. Fugett invited trustees to ask questions about the Campus Community Survey report which they received in their meeting materials. Trustee Ilya

Shapiro asked if students and employees met with the candidates together or separately. Fugett responded that students met with each candidate separately from staff and faculty. He also reviewed the survey process and read the average score for each candidate in alphabetical order of the candidates' last name.

V. Discussion of Presidential Finalists and Selection of the next President of Florida Polytechnic University

Chair Otto began this section of the meeting by thanking Vice Chair Beth Kigel for her leadership of the Presidential Search Committee. He also thanked the members of the Search Committee for their work in this process.

Chair Otto outlined the discussion process which provided each trustee with the opportunity to share their preference of candidate to be the next president of Florida Poly and state any supporting comments for that candidate. Chair Otto strongly noted that this was not an official vote but was solely intended to promote discussion. Sherri Pavlik, Paralegal and Executive Assistant to the General Counsel, shared a spreadsheet onscreen which she used to keep track of trustees' preferred candidates. Chair Otto also stated he would not entertain any motions until every trustee had an opportunity to state their preference and provide their supporting comments.

One by one, trustees stated their candidate preference and shared specific reasons why they supported their candidate of choice. After all 13 trustees gave their statements, **Vice Chair Beth Kigel motioned to select Dr. G. Devin Stephenson as the next president of Florida Polytechnic University. Trustee Ilya Shapiro seconded the motion.** A robust discussion then occurred among the trustees. Varying views were shared and considered, and once no further comments were forthcoming, Chair Otto directed David Fugett to conduct a roll call vote for the motion on the floor. Trustees voted as follows:

Chair Cliff Otto:	Yes
Vice Chair Beth Kigel:	Yes
Trustee Dorian Abbot:	Yes
Trustee Mark Bostick:	No
Trustee Patrick Hagen:	Yes
Trustee Ajeet Kaushik:	No
Trustee Jesse Panuccio:	Yes
Trustee Laine Powell:	No
Trustee Melia Rodriguez:	No
Trustee Ilya Shapiro:	Yes
Trustee Lyn Stanfield:	No
Trustee Sidney Theis:	Yes
Trustee David Williams:	No

The motion to select Dr. G. Devin Stephenson as the next president of Florida Polytechnic University passed by a vote of 7 to 6.

VI. Contract Process

Chair Otto noted that the Board of Trustees had already approved a total compensation range for the new president. He charged the General Counsel with the responsibility of negotiating a contract with the president-elect that will fall within that range. If a mutually agreeable contract could be reached, he stated it would come before the Board for approval at its virtual meeting on Thursday, April 25. If more time is needed, a special meeting of the Board could be called at a later date.

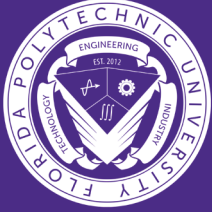
VII. Closing Remarks and Adjournment

Chair Otto announced that Vice Chair Kigel will lead a presidential transition team to welcome and support the new president and ensure a smooth transference of information and knowledge. He also stated that Kristen Wharton, Corporate Secretary, will assist as the team's lead staff member and that Vice Chair Kigel will add additional team members in the near future.

With no further business to discuss the meeting adjourned at 4:09 p.m.

Respectfully submitted:

Kristen J. Wharton
Corporate Secretary



Board of Trustees Meeting Minutes

DRAFT MEETING MINUTES

**Wednesday, June 5, 2024
9:00 AM – 12:00 PM**

**Florida Polytechnic University
Barnett Applied Research Center (BARC)
Virtual via Microsoft Teams**

I. Call to Order

Chair Cliff Otto called the meeting to order at 9:00 a.m. He welcomed Dr. Brad Towle, faculty trustee, and Christos Tsetsekas, student trustee, to the Board.

II. Roll Call

Kristen Wharton called the roll: Chair Cliff Otto, Vice Chair Beth Kigel, Trustee Dorian Abbot, Trustee Laine Powell, Trustee Christos Tsetsekas, Trustee Lyn Stanfield, Trustee Brad Towle, Trustee Jesse Panuccio, Trust Patrick Hagen, Trustee Sidney Theis, and Trustee Ilya Shapiro were present (Quorum).

Trustees not present: Trustee Mark Bostick

Staff present: President Randy Avent, Provost Terry Parker, Kathy Bowman, David Blanton, David Fugett, Penney Farley, David Calhoun, Maggie Mariucci, and Kristen Wharton were present.

III. Public Comment

There were no requests received for public comment.

IV. Board of Trustees Work Plan FY24

Chair Otto reviewed the Board of Trustees Work Plan. There was no discussion on this item.

V. Chairman's Remarks

Chair Otto remarked that while this is his last Board meeting as Chair, he will remain on the Board as a trustee. He then recognized President Randy Avent's accomplishments over the past ten years, stating they have been impactful and profound. The video sharing the significant milestones of the past ten years was shown to the trustees. Chair Otto presented President Avent with a pair of engraved, crystal bookends as a gift from the Board.

VI. President's Remarks

President Avent gave remarks about his tenure at Florida Poly and shared his hope for Florida Poly's continued growth as a premier STEM university. He thanked the Board for their support over the past ten years, as well as their support of the University's mission and vision. President Avent offered himself as an historical resource going forward.

VII. Alumni Panel Discussion

Kristen Wharton, Corporate Secretary, facilitated a question-and-answer session with five Florida Poly alumni: Shelby Sims ('18), Ashton Olney ('19), Vin Seixas ('20 and '22); Sinead Fernandes ('19 and '21), and Nicholas Springett ('20). Topics ranged from academics and student life to how their education and learned skills from Florida Poly helped them achieve success in the work force.

VIII. Presidential Transition Team Report

Vice Chair Beth Kigel stated the Presidential Transition Team has been preparing for Dr. Stephenson's onsite visit June 13-14. The Team's next focus will be on Dr. Stephenson's first 30-60-90-day engagement plan. Dr. Stephenson has already met virtually with each Cabinet member and is actively engaged in discussions with key external contacts regarding Florida Poly.

IX. Officer Elections

Chair Otto shared that last week, the Governance, Audit, and Compliance committee voted to recommend the nomination of Vice Chair Beth Kigel as the 2024-2026 Board of Trustees Chair and Trustee Jesse Panuccio as the 2024-2026 Board of Trustees Vice Chair. Chair Otto opened the floor for any additional nominations; hearing none, he called for a motion to approve the proposed slate.

Trustee Dorian Abbot made a motion to approve Vice Chair Beth Kigel as the 2024-2026 Board of Trustees Chair and Trustee Jesse Panuccio as the 2024-2026 Board of Trustees Vice Chair. Trustee Laine Powell seconded the motion; a vote was taken, and the motion passed unanimously.

Chair-Elect Kigel thanked the Board for their confidence in her to be their next leader. She expressed her gratitude for Chair Otto and his calm, steady leadership. She recognized his accomplishments over his four years as Board Chair as well as his commitment to the University since its inception.

X. Recognition of Service: Trustee Laine Powell

Chair Cliff Otto recognized Trustee Laine Powell whose term ends July 15, 2024. Kristen Wharton read Resolution 2024-005, a proclamation honoring Trustee Powell's service, which is attached to these minutes.

Trustee Ilya Shapiro made a motion to approve Resolution 2024-005 in recognition of and in profound appreciation for the distinguished service of Trustee Laine Powell. Trustee Brad Towle seconded the motion; a vote was taken, and the motion passed unanimously.

Trustee Powell then expressed her appreciation to the Board for their support, for their commitment to STEM education, and for making this education accessible to all. She is hopeful for the continued progress and impact this Board will make as it leads this University.

XI. University Operating Budget FY25

In the absence of Dr. Allen Bottorff, Penney Farley, University Controller, presented the FY25 operating budget to the Board. She stated the University utilized a zero-based budgeting format for the first time for FY25. Farley reviewed the E&G and other fund source allocations. Vice Chair Kigel recommended the Board receive a presentation on Florida Industrial and Phosphate Research Institute (FIPR) at a future Board meeting.

Trustee Abbot asked about the substantial change in the amount of money allocated for the President's office. President Avent explained that non-recurring funds are housed here to fund proposed projects that meet the University's mission. Since the Governor has not approved the State's budget as of this meeting, any non-recurring funds that will be approved have not been added to this line item.

A motion was made by Trustee Jesse Panuccio to approve the University Operating Budget for FY2025. The motion was seconded by Vice Chair Kigel; a vote was taken, and the motion passed unanimously.

XII. Capital Improvement Plan (CIP) FY26

David Calhoun, AVP Facilities and Safety Services, presented the FY26 Capital Improvement Plan (CIP). He stated that the Student Achievement Center (SAC) remains the top priority. The second priority is the campus relocation remodel project to bring the staff at "Poly South" to campus, and the third priority is a third academic building. Trustee Panuccio asked when the SAC would be open; Calhoun responded it could take as long as four years if funding is provided in phases. It could be built sooner if it gets fully funded sooner.

A motion was made by Trustee Brad Towle to approve the University's Capital Improvement Plan for fiscal year 2025. The motion was seconded by Trustee Sidney Theis; a vote was taken, and the motion passed unanimously.

XIII. Resolution on Signature Authority on Depository Accounts

Farley shared that Section 1011.42 Florida Statutes requires signature authority be established for university depository accounts. Due to the upcoming change in staff, the University proposes to remove Dr. Randy K. Avent and add Dr. Devin Stephenson, President to Signature Authority on all accounts, effective July 7, 2024. The remaining signatories remain unchanged.

A motion was made by Trustee Laine Powell to approve the Resolution for Signature Authority on Depository Accounts, removing Dr. Randy K. Avent and adding Dr. Devin Stephenson, President, to Signature Authority on all accounts, effective July 7, 2024. The motion was seconded by Trustee Ilya Shapiro; a vote was taken, and the motion passed unanimously.

XIV. Committee Reports

A. Governance, Audit, and Compliance Committee

Committee Vice Chair Jesse Panuccio stated his Committee heard updates on external and internal audit and compliance activity. Reports on the University Annual Financial Audit FYE23, Foundation 990 FYE23, Textbook Affordability Monitoring Report, and Safety in Public Spaces Act were also provided.

The Committee also recommended approval of one proposed and two amended regulations which will be on today's consent agenda. The Committee discussed nominations of Chair and Vice-Chair to the Board and unanimously recommended Beth Kigel as Chair and Jesse Panuccio as Vice Chair, both of whom were approved by the full Board earlier in today's meeting.

B. Academic and Student Affairs Committee

Committee Chair Sidney Theis reported the Committee reviewed and approved three action items for consideration by the Board in today's consent agenda:

1. Formal revisions to the 2024 Florida Polytechnic University Accountability Plan
2. General Education Course Requirements
3. Revisions to Faculty Handbook: Labor Categories and Committee Structure

The University still waits for a reply from the Federal Department of Education regarding Florida Poly's request to move its accreditation to the Higher Learning Commission (HLC). Additionally, the University is on track to submit six accreditation self-studies to ABET on June 30.

The Committee was also informed of potential new degrees for consideration in the coming year. An admissions update was provided, noting that the incoming class is academically well-qualified. The late release/problem with the FAFSA has impacted admission conversion of admits to deposits. The Summer Start program is oversubscribed while the fall start program is higher in volume than prior years but below the desired target value for incoming students. Finally, the report indicated 18 total faculty hires for the season, with hiring activity continuing.

C. Finance and Facilities Committee

Committee Chair Lyn Stanfield stated the Committee received the University's Q3 financial update for the period ending March 31, 2024, which highlighted continued, strong financial ratios and a growth of 9.3% in net position, to \$221.7 million. In addition, the Federal Higher Education Emergency Relief Funds (HEERF) have been fully drawn down from the federal holding account.

The Committee also received an update on the four major campus construction projects that are underway: the Gary C. Wendt Engineering Building (under construction); Residence Hall III (completion on pace for opening to students in August); and the Public Safety and Operations Center project (in pricing to begin construction). Lastly, design is complete for Parking Lot 5 and construction is anticipated to be completed in early Fall 2024.

Kathy Bowman, Vice President, Advancement, and CEO Foundation gave an update on Advancement and Foundation activities. She reported its Q3 financial results for the period ending March 31, 2024; provided a report on their philanthropic production; reported on the Alumni Relations and Annual Giving Programs; updated the Committee on Giving Day and other fundraising initiatives; and provided the Foundation Operating Budget for FY25.

In addition to those reports, the Committee reviewed, approved, and recommended Board approval for the following items which were approved on today's consent agenda:

1. Main Campus – Parking Lot 5 Project Budget Increase
2. Gary C. Wendt Engineering Building (Engineering Building 1) Project Budget Amendment
3. Foundation's Planned Uses of University Personnel and Property (FY+1)

Lastly, the Committee reviewed, approved, and recommended Board approval for three naming opportunities. Trustee Brad Towle, Trustee Jesse Panuccio, and Trustee Dorian Abbot asked questions pertaining to the policy and procedure for naming spaces on campus, which Kathy Bowman answered.

A motion was made and seconded to approve the following naming opportunities:

- 1. Barnett Applied Research Center, Room 1122 as the Polumbo Group Conference Room,**

2. **Barnett Applied Research Center, Room 1116 as the Duke Energy Lab, and**
3. **Barnett Applied Research Center, Room 1124 as the Dr. Muhammad Harunur Rashid Classroom.**

A vote was taken, and the motion passed unanimously.

XV. Consent Agenda

Chair Otto brought forward the consent agenda for trustee approval.

A. Governance, Audit, and Compliance Committee

1. **Approve Regulation FPU-1.0305 Commercial Filming on Campus**
2. **Approve Regulation FPU-6.004 Annual Leave**
3. **Approve Regulation FPU-6.005 Sick Leave**

B. Academic and Student Affairs Committee

1. **Approve Revisions to the 2024 Florida Polytechnic University Accountability Plan**
2. **Approve General Education Course Requirements**
3. **Approve Revisions to Faculty Handbook: Labor Categories and Committee Structure**

C. Finance and Facilities Committee

1. **Approve Main Campus - Parking Lot 5 Project Budget Increase**
2. **Approve Gary C. Wendt Engineering Building (Engineering Building 1) Project Budget Amendment**
3. **Approve Foundation's Planned Uses of University Personnel and Property (FY+1)**

D. Board of Trustees

1. **Approve Board of Trustees Meeting minutes from April 25, 2024**

As each of the consent agenda items comes before the Board with unanimous approval from the respective Committees, there is no need for a second. A vote was taken, and the motion passed unanimously.

XVI. Legislative Session Report

Lauren Mariano, Legislative Affairs Officer, reviewed the University's engagement during the 2024 Legislative Session. This engagement included hosting Polk County Day at the Capitol and advocating throughout Session of Florida Poly's priorities by President Avent, Florida Poly students, and trustees. Trustee Panuccio inquired about the plan to bring legislators and staff from the Governor's office to campus when their schedules aren't quite as busy. Mariano shared she will cover this when she shares about the strategy for the summer months.

Mariano then covered the University's funding requests for PECO, Operating Budget, and other programs, totaling \$61,923,725. She also reviewed the Senate and House education-related bills that were passed.

The 2025 Session Strategy includes establishing legislative priorities with input from President Stephenson, engaging our legislative champions and Polk delegation to sponsor these priorities, arranging campus visits for key statewide elected officials, and proactively building relationships with newly elected officials early in their term.

XVII. Risk Management Presentation

Michelle Powell, Risk Manager, began her presentation by stating risk management at the University had been decentralized until October 2023 when the Department of Risk Management was created. She shared the current focus of risk management is to solidify it as a standalone department, establishing communication and education with the campus community, reviewing policies and insurance coverages, and formulating a formal risk assessment process.

Powell presented a graphic depicting the impact and likelihood of risks, explained what Enterprise Risk Management (ERM) is and is not, and ended her presentation by reviewing the work that is on the horizon for this new department. Trustee Dorian Abbot commented on the benefit of this topic and suggested adding risk management discussions into the teaching mission of the University.

XVIII. Board of Trustees Meeting Schedule

Chair Otto stated that instead of making any changes to the September Board of Trustees meeting dates today, Wharton will send a survey to trustees to gather information on the effectiveness of our meeting schedule before revising and approving any changes.

XIX. Board of Governors Meeting Schedule

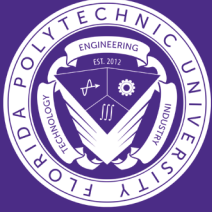
The rest of the BOG meeting dates for 2024 were reviewed. Wharton stated the BOG moved the Trustee Summit from an annual event to a biennial event.

XX. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 12:00 p.m.

Respectfully submitted:

Kristen J. Wharton
Corporate Secretary



Board of Trustees Meeting Minutes

DRAFT MEETING MINUTES

Monday, July 29, 2024
9:30 AM – 10:30 AM

Florida Polytechnic University
Virtual via Microsoft Teams

I. Call to Order

Chair Cliff Otto called the meeting to order at 9:30 a.m.

Chair Otto welcomed Florida Poly's president, Dr. Devin Stephenson, to his first Board of Trustees meeting. Dr. Stephenson provided remarks on his first few weeks at the University and stated the future is bright for Florida Poly. Interim Provost, Dr. Brad Thiessen, and Vice President of Enrollment Management, Student Affairs and Strategic Communications, Bryan Brooks also introduced themselves to the Board.

II. Roll Call

Kristen Wharton called the roll: Chair Cliff Otto, Vice Chair Beth Kigel, Trustee Dorian Abbot, Trustee Christos Tsetsekas, Trustee Lyn Stanfield, Trustee Brad Towle, Trustee Jesse Panuccio, Trust Patrick Hagen, Trustee Sidney Theis, and Trustee Ilya Shapiro were present (Quorum).

Trustees not present: N/A

Staff present: President Devin Stephenson, Interim Provost Brad Thiessen, Bryan Brooks, Kelli Stargel, Kathy Bowman, David Blanton, David Fugett, Dr. Allen Botorff, Penney Farley, Maggie Mariucci, Lauren Mariano and Kristen Wharton were present.

III. Public Comment

There were no requests received for public comment.

IV. 2025-2026 Legislative Budget Request (LBR)

President Stephenson introduced the Legislative Budget Request (LBR) to the Board, commending the staff who participated in its development. The title of the document is "Rising to 3,000: Expanding Florida Poly's Impact," and the request is for \$21.574M in recurring funds.

Kelli Stargel, AVP Strategic Relationships, Dr. Thiessen and Bryan Brooks provided further details on the LBR.

A motion was made by Trustee Brad Towle to approve the 2025-2026 Legislative Budget Request for \$21,574,000 in recurring funds to enhance student support services, increase enrollment, and offer innovative academic programs in applied sciences, aligning with the University's strategic priorities and accountability plan. Trustee Beth Kigel seconded the motion.

Chair Otto opened the floor for discussion, and trustees asked questions regarding the details of the Legislative Budget Request (LBR). Additional questions were asked regarding the Student Activities Center (SAC), student retention, ratio of junior faculty to senior faculty, comparison of this LBR to previous years, research and graduate programs, and additional staffing needs.

Chair Otto then called for the vote; a vote was taken, and the motion passed unanimously.

V. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 10:25 a.m.

Respectfully submitted:
Kristen J. Wharton
Corporate Secretary

Florida Polytechnic University
Board of Trustees
September 6, 2024

Subject: Committee Reports

Proposed Board Action

Information only. No action required.

Background Information

The following committees' Chairs will give a verbal report of the committee's activities:

- A. Governance, Audit, and Compliance Committee
- B. Finance and Facilities Committee
- C. Academic and Student Affairs Committee

For additional information about any of the items listed above, please see that committee's meeting materials.

Supporting Documentation: N/A

Prepared by: Kristen Wharton, Corporate Secretary

Florida Polytechnic University
Board of Trustees
September 6, 2024

Subject: Board of Trustees 2024-2025 Meeting Calendar

Proposed Board Action

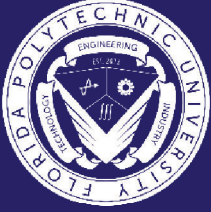
Approve the revised Board of Trustees meeting calendar for 2024-2025.

Background Information

Revisions include changes to the September 2024 meeting schedule. No other changes to the schedule have been made.

Supporting Documentation: Board of Trustees 2024-2025 Meeting Calendar

Prepared by: Kristen Wharton, Corporate Secretary



2024-2025 Meeting Schedule

2024

September

Friday, Sept 6: Committees and Full Board Meetings (*in-person*)
Saturday, Sept 7: Strategic Planning Summit
Monday, Sept 30: Full Board Meeting (*virtual*)

November ***ANNUAL BOARD RETREAT***

Thursday, Nov 7: Committee Meetings (*virtual*)
Tues/Wed, Nov 19-20: Full Board Meeting & Annual Board Retreat (*in-person*)
(*major donor engagement/annual Board dinner*)

2025

February

Wednesday, Feb 5: Committee Meetings (*virtual*)
Wednesday, Feb 12: Full Board Meeting (*in-person*)(*faculty and student engagement*)

April

Thursday, April 24: Academic & Student Affairs Committee (*to approve Accountability Plan (AP) only*) and brief Full Board Meeting (*to approve AP only*) (*virtual*)

June

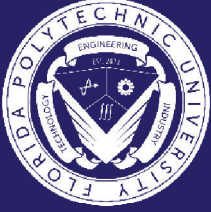
Wednesday, May 28: Committee Meetings (*virtual*)
Wednesday, June 4: Full Board Meeting (*in-person*)(*BOT/Foundation Board Event*)

September

Thursday, Sept 18: Committee Meetings (*virtual*)
Wednesday, Sept 24: Full Board Meeting (*in-person*)(*faculty engagement*)

November ***ANNUAL BOARD RETREAT***

Monday, Nov 10: Committee Meetings (*virtual*)
Tues/Wed, Nov 18-19: Full Board Meeting & Annual Board Retreat (*in-person*)
(*industry engagement/annual Board dinner*)



2024-2025 Meeting Schedule

Florida Board of Governors

2024

- September 18: University of South Florida, Tampa, FL
- October 16: BOG Committee Workshops, University of West Florida, Pensacola
- October 29-30: Florida International University, Miami

2025

- January 29-30: University of North Florida, Jacksonville
- February 20: Board of Governors Meeting via Conference Call
- March 25-26: FAMU, Tallahassee
- May 15: Board of Governors Meeting via Conference Call
- June 19-20: Florida Atlantic University, Boca Raton
- September 10-11: Florida Gulf Coast University, Ft. Myers
- October 9: BOG Committee Workshops, University of Central Florida, Orlando
- November 5-6: University of Florida, Gainesville