

Delegations of Authority as of August 1, 2024

Delegations shaded are presidential delegations; those not shaded are subdelegations.

	From	To	Subject	Source of Authority	Date	Delegable?
1	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Contracts: Authority to sign a.affiliation agreements, b.research-related agreements and contracts, including nondisclosure or confidentiality agreements, c.intellectual property licensing agreements, d.other contracts on behalf of the university that relate to academic affairs and do not have a material financial cost exceeding \$50,000, and any contract on an OGC-approved template associated with academic affairs; authority to sign all contracts when serving as Acting President	Policy FPU-1.0128P Contract Review	July 8, 2024	Yes, to any direct report, however may not delegate authority to serve as Acting President
1A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Nicole Tardiff, Director, Sponsored Programs	Contracts: Authority to sign research proposals	Policy FPU-1.0128P Contract Review	July 8, 2024	No
2	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Fees: Authority to waive tuition and fees	Regulation FPU-4.002 Waiver of Tuition and Fees	July 8, 2024	Yes to University Registrar
2A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Andrew Konapelsky, Registrar	Fees: Authority to waive tuition and fees	Regulation FPU-4.002 Waiver of Tuition and Fees	July 8, 2024	No
3	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Late Registration	Regulation FPU-4.004 Procedure for Payment, Waiver, and Refund of Tuition, Fees, and Penalties	July 8, 2024	Yes to University Registrar
3A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Andrew Konapelsky, Registrar	Late Registration	Regulation FPU-4.004 Procedure for Payment, Waiver, and Refund of Tuition, Fees, and Penalties	July 8, 2024	no

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4	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Student Enrollment: Authority to allow late registration	Regulation FPU-4.004 Procedure for Payment, Waiver, and Refund of Tuition, Fees, and Penalties	July 8, 2024	Yes to University Registrar
4A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Andrew Konapelsky, Registrar	Student Enrollment: Authority to allow late registration	Regulation FPU-4.004 Procedure for Payment, Waiver, and Refund of Tuition, Fees, and Penalties	July 8, 2024	No
5	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Student Conduct: Authority for student code of conduct and appeals	Regulation FPU-3.006 Student Code of Conduct	July 8, 2024	Yes, to direct reports
5A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Kathryn Miller, Vice Provost for Student Affairs	Student Conduct: Authority for student code of conduct and appeals	Regulation FPU-3.006 Student Code of Conduct	July 8, 2024	Yes, to direct reports
6	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Campus Free Expression; Disruptions	Regulation FPU-1.007 (4)(c) Campus Free Expression	July 8, 2024	Yes, to direct reports
6A	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	Kathryn Miller, Vice Provost for Student Affairs	Campus Free Expression; Disruptions	Regulation FPU-1.007 (4)(c) Campus Free Expression	July 8, 2024	No
7	Devin Stephenson, President	Brad Thiessen, Interim Provost and Vice President of Academic Affairs	FIPR: Appointment as FIPR Executive Director	§ 1004.346(3), Florida Statutes	July 8, 2024	Yes, to a direct report
8	Devin Stephenson, President	Michelle Disson, Title IX and ADA Coordinator	Compliance: Authority to approve assistance animal to be permitted in private areas of the university	Regulation FPU-1.014 Animals on Campus	July 8, 2024	Yes, to direct reports or the associate director of campus wellness management

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	From	To	Subject	Source of Authority	Date	Delegable?
9	Devin Stephenson, President	Michelle Disson, Title IX and ADA Coordinator	Complaints/Discrimination: Authority to develop procedures or guidelines for administration of a complaint of discrimination or harassment in cases where violations of Title IX and/or ADA are alleged, oversee resolution of any such complaint, and, provide support to the Chief Audit Executive and Chief Compliance Officer	Regulation FPU-1.005 Discrimination and Harassment Complaint and Investigation Procedures	July 8, 2024	No
10	Devin Stephenson, President	David Blanton, Chief Audit Executive and Chief Compliance Officer	Complaints/Discrimination: Authority to develop procedures or guidelines for administration of a complaint of discrimination or harassment except in cases where violations of Title IX and/or ADA are alleged, oversee resolution of any such complaint, and, provide support to the Title IX coordinator	Regulation FPU-1.005 Discrimination and Harassment Complaint and Investigation Procedures	July 8, 2024	No
11	Devin Stephenson, President	Rick Holland, Chief of Police	Law Enforcement: Authority to execute mutual aid agreements and other documents requiring signature from the chief law enforcement officer	§§ 23.1225, 1012.97, Florida Statutes	July 8, 2024	No
12	Devin Stephenson, President	David Fugett, Vice President and General Counsel	Authority to execute non-disclosure agreements	Resolution on Powers and Duties of the President (2021-004)	July 18, 2024	No
13	Devin Stephenson, President	David Fugett, Vice President and General Counsel	Records Management Liaison Officer	Policy FPU-1.0122P Record Retention Policy	July 8, 2024	No
14	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Finance Operational Documents	Resolution on Powers and Duties of the President (2021-004)	July 8, 2024	No
15	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Signature Authority on Compliance Documents related to FEMA, EPA, SWFWMD, and FDEP	Resolution on Powers and Duties of the President (2021-004)	July 8, 2024	

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	From	To	Subject	Source of Authority	Date	Delegable?
16	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Construction/Facilities: Authority to approve construction for fire code purposes and enforce the code	BOG Regulation 14.020 University Supervision of Construction; § 633.216, Florida Statutes	August 1, 2024	Yes
16A	Allen Bottorff, Vice President of Administration and Finance & CFO	Danial Bartle, Fire Safety Inspector/Emergency Management Officer	Construction/Facilities: Authority to approve construction for fire code purposes and enforce the code	BOG Regulation 14.020 University Supervision of Construction; § 633.216, Florida Statutes	August 1, 2024	No
17	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Facilities: Authority to approve otherwise-prohibited high-risk activities on university property	Regulation FPU-1.010 Use of Skateboards, Skates, Scooters, and Similar Devices	July 8, 2024	Yes, to AVP for Facilities and Safety Services
17A	Allen Bottorff, Vice President of Administration and Finance & CFO	David Calhoun, Assistant Vice President for Facilities and Safety Services	Facilities: Authority to approve otherwise-prohibited high-risk activities on university property	Regulation FPU-1.010 Use of Skateboards, Skates, Scooters, and Similar Devices	July 8, 2024	Yes, to AVP for Facilities and Safety Services
18	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Facilities: Authority to approve individuals to boat, swim, dive, fish, or wade in campus water bodies	Policy FPU-1.0031P Campus Water Bodies	July 8, 2024	Yes, to AVP for Facilities and Safety Services
18A	Allen Bottorff, Vice President of Administration and Finance & CFO	David Calhoun, Assistant Vice President for Facilities and Safety Services	Facilities: Authority to approve individuals to boat, swim, dive, fish, or wade in campus water bodies	Policy FPU-1.0031P Campus Water Bodies	July 8, 2024	Yes, to AVP for Facilities and Safety Services
19	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Construction/Facilities: Authority to approve construction for building code purposes and enforce the code	BOG Regulation 14.020 University Supervision of Construction	July 8, 2024	No
19A	Allen Bottorff, Vice President of Administration and Finance & CFO	John Trecastelli, Director of Facilities and Safety Services	Construction/Facilities: Authority to approve construction for building code purposes and enforce the code	BOG Regulation 14.020 University Supervision of Construction	July 8, 2024	No
20	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Contracts: Authority to sign contracts for the procurement of licenses, goods, services, and leases up to \$500,000	Policy FPU-1.0128P Contract Review; § 1001.72(1), Florida Statutes	July 8, 2024	Yes, to the Director of Procurement

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	From	To	Subject	Source of Authority	Date	Delegable?
20A	Allen Bottorff, Vice President of Administration and Finance & CFO	Andrea Cashell, Director of Procurement	Contracts: Authority to sign contracts for the procurement of licenses, goods, services, and leases up to \$250,000	Policy FPU-1.0128P Contract Review; § 1001.72(1), Florida Statutes	July 8, 2024	Yes, to the Director of Procurement
21	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Authority to suspend or Debar non-Construction Vendors	Regulation FPU-8.003 Authority to Suspend or Debar Contractors/Vendors	July 8, 2024	Yes, to the Director of Procurement
21A	Allen Bottorff, Vice President of Administration and Finance & CFO	Andrea Cashell, Director of Procurement	Authority to suspend or Debar non-Construction Vendors	Regulation FPU-8.003 Authority to Suspend or Debar Contractors/Vendors	July 8, 2024	No
22	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Parking: Authority to appoint parking appeals hearing officers	Rule 6C13-1.003 Parking on University Property	July 8, 2024	Yes, to the Coordinator of Auxiliary Enterprises
22A	Allen Bottorff, Vice President of Administration and Finance & CFO	Kerri Demeri, Director of Auxiliary Enterprises	Parking: Authority to appoint parking appeals hearing officers	Rule 6C13-1.003 Parking on University Property	July 8, 2024	No
23	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	Insurance Claims	Resolution on Powers and Duties of the President; § 100172(1), Florida Statutes	July 8, 2024	Yes, to the Risk Manager
23A	Allen Bottorff, Vice President of Administration and Finance & CFO	Michelle Powell, Risk Manager	Insurance Claims	Resolution on Powers and Duties of the President; § 100172(1), Florida Statutes	July 8, 2024	No
24	Devin Stephenson, President	Allen Bottorff, Vice President of Administration and Finance & CFO	University Depositories and Fund Transfers	Resolution on Powers and Duties of the President (2021-004); § 1011.42(6), Florida Statutes	July 8, 2024	Yes, to the Assistant VP and University Controller
24A	Allen Bottorff, Vice President of Administration and Finance & CFO	Penney Farley, Assistant Vice President and University Controller	University Depositories and Fund Transfers	Resolution on Powers and Duties of the President (2021-004); § 1011.42(6), Florida Statutes	July 8, 2024	No

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25	Devin Stephenson, President	Cabinet Members	Designation of Successors	Resolution on Powers and Duties of the President (2021-004)	August 1, 2024	No
26	Devin Stephenson, President	Cabinet Members	Delegation of Authority - Personnel Program	Resolution on Powers and Duties of the President (2021-004)	July 22, 2024	No
27	Devin Stephenson, President	Cabinet Members	Approval of Raises	Resolution on Powers and Duties of the President (2021-004)	July 22, 2024	No
28	Devin Stephenson, President	Cabinet Members	Delegation of Hiring Authority	Resolution on Powers and Duties of the President (2023-001)	July 22, 2024	No
28	Devin Stephenson, President	David Fugett, Vice President and General Counsel	Acting General Counsel		July 8, 2024	Yes
28A	David Fugett, Vice President and General Counsel	Melaine Schmiz, Associate General Counsel	Acting General Counsel	July 30, 2024 through August 19, 2024	July 8, 2024	No