A. APPLICABILITY/ACCOUNTABILITY: This policy is applicable to all prospective and current students eligible to utilize Veteran Education Benefits under Chapters 31 and 33.

B. POLICY STATEMENT: Pursuant to the “Veterans Benefits and Transition Act of 2018”, students that will use Veteran Education Benefits under either Chapter 31 or Chapter 33 and have also provided the University a valid Certificate of Eligibility for Entitlement to Educational Assistance:
   a. May participate in courses beginning on the date that the Certificate of Eligibility is provided to the University;
   b. Will have any balance owed on their Florida Polytechnic University billing ledger deferred until their Veteran Education Benefits have been received by the school;
   c. Will not incur any University penalty, including late fee assessment, denial of access to classes, libraries, or other institutional facilities; and
   d. Will not be required to borrow additional financial aid to cover balances that will be covered by their Veteran Education Benefits, due to delayed disbursement.

C. DEFINITIONS:
   b. Chapter 33 – Refers to 38 U.S.C. §§ 3301-3327 and provides education benefits earned through military service that assist with the payment of tuition and fees, monthly housing, and books/supplies.
   c. Veteran Education Benefits are benefits that are earned through military service and are used by eligible veterans, or their dependents, to assist with education costs.
   d. School Certifying Official is a designated Florida Polytechnic University representative that assists eligible veterans with certification of their education benefits.

D. PROCEDURES:
   a. A prospective or current student provides the School Certifying Official a valid/current Certification of Eligibility form, prior to the first day of courses as listed in the Academic Calendar, informing of the benefits earned.
   b. The School Certifying Official creates a student record with US Veterans Affairs certifying page, VAONCE.
   c. The School Certifying Official enters the credits being taken for the semester and certifies the amount of funding in VAONCE.
   d. Documentation of the student’s benefits certification from VAONCE is recorded in the student’s University file.
e. Funding from the Department of Veterans Affairs is received through the University’s Division of Finance, and the School Certifying Official is notified.

f. The School Certifying Official approves the disbursement amount in the Student Information System, and batches to receive payment on student ledger.

POLICY APPROVAL
Policy No.: FPU-7.0034P Chapter 31 and 33 Veteran Education Benefits

Initiating Authority ___________________________ Date ____________

Policies & Procedures Review Committee Chair ___________________________ Date ____________

President/Designee ___________________________ Date ____________
Approved by FPU BOT, if required ________________ Date ____________

EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE OFFICE OF THE GENERAL COUNSEL