

OFFICIAL POLICY

Subject/Title: Undergraduate Academic Progress & Standing

Policy Number: FPU-5.0074AP

New Revised Technical Revision Only Emergency Policy

Date First Adopted: March 26, 2015

Date Revised: September 30, 2018, August 24, 2021

Responsible Division or Department: Vice President for Academic Affairs/Provost

Initiating Authority: Academic Affairs

A. APPLICABILITY/ACCOUNTABILITY:

This policy applies to all undergraduate students who are taking or have taken coursework at the University, effective Fall 2021.

Note: Students should also consider the impact of FPU-5.00742AP Satisfactory academic progress, this policy focuses on impacts of satisfactory academic progress on financial aid. In addition, students should be aware of FPU 5.013AP Undergraduate Withdrawals which lists the limits on student course failures and withdrawals

B. DEFINITIONS:

- a. “Cumulative GPA” means overall Grade Point Average of courses taken at Florida Polytechnic University. This does not include grades of courses transferred into the University.
- b. “Semester GPA” means the Grade Point Average for courses taken at Florida Polytechnic University for a given semester.
- c. “Student” includes undergraduate degree and non-degree seeking individuals.
- d. Readmission Committee: a University, Academic-Affairs committee that reviews cases where students are applying for readmission to the University after a period of absence due to suspension or other circumstances. The Committee’s charge may also include meeting with students when intervention on behalf of a student’s success is warranted. The committee consists of the University Registrar, or designee, the Vice Provost of Academic Affairs, or designee, a representative from the Academic Success Center, and at least one Academic Department Chair.
- e. Satisfactory Academic Progress: concerns course completion rate and GPA level. Federal regulations governing financial aid require a student to make Satisfactory Academic Progress (SAP). To maintain SAP, students must keep a 2.0 cumulative GPA each term; complete (pass) 67% of all courses attempted; and earn their degree within the maximum timeframe allowable by Federal Regulation (6 years undergraduate; 3 years graduate or associate).

- f. **Academic Standing:** refers to a student's position with respect to meeting minimum academic standards for each academic term. Minimum standards are 2.0 cumulative and semester GPA and adequate progress toward the degree. Student's academic standing includes being "in good standing," "on probation," and "suspended."

C. POLICY STATEMENT:

1. Satisfactory Progress

All students must demonstrate satisfactory academic progress for retention and continued enrollment at Florida Polytechnic University. Satisfactory academic progress includes, but is not limited to, successful completion of program requirements and positive continuous progression towards degree completion. The University reserves the right to not retain students who do not demonstrate satisfactory academic progress.

A Satisfactory academic progress Is not annotated on a student transcript. However, students that:

- fail to meet the completion ratio of 67% in a semester, or
- fail to attempt and complete courses that are needed in their degree program in a manner consistent with the advice given,

may be placed on probation at the discretion of the university. In addition, students that fail to meet the completion ratio of 67% for a second semester in their cumulative time at Florida Polytechnic university will be placed on probation.

In addition, a student that

- fails or withdraws from an individual course three times must meet with the readmission committee (FPU-5.0103AP) and is placed on probation
- fails or withdraws from any five courses must meet with the readmission committee (FPU-5.0103AP) and is placed on probation

2. Academic Standing

Academic standing is based upon the end of semester GPA, both semester based and cumulative, for the fall and spring semester. Students must maintain both a cumulative and semester-based GPA that is greater than 2.0. Academic standing is included in a student's academic record and on transcripts

Grade changes will result in a recalculation of the GPA and a review of the current semester's academic standing. This includes a change of incomplete and non-reported grades. A change to academic standing will only occur for the current term and one semester prior to the current term.

Students on probation may enroll in summer courses to improve their GPA and their academic progress. Students entering the summer term on probation remain on probation for the subsequent term regardless of summer performance even if their cumulative GPA rises to 2.0 or better.

A student on probation or suspension may not run for or hold any institutional office or committee leadership position. A student who is placed on probation or suspension while

holding a position involving significant responsibility and/or commitment may be required to resign after consultation with the Vice Provost of Student Affairs, or designee.

A student on academic suspension will not be allowed to participate in a commencement ceremony or in any university-sponsored clubs, organizations, meetings, or activities.

3. Academic Probation

A student at Florida Polytechnic University shall be placed on academic probation if his/her fall or spring semester or cumulative GPA at the end of any fall or spring semester is less than a 2.0. The student will not be allowed to register in more than 12.0 hours without the approval of an advisor in any subsequent semester until reinstated to good standing.

Students on probation are required to enroll in a 0-credit academic support course. Students may be required to complete this course or other courses in this category until the student is no longer on probation.

A student on academic probation shall be removed from that standing and placed on good standing at the end of the first subsequent fall or spring semester in which the student achieves a semester *and* cumulative GPA equal to or greater than 2.0.

In some circumstances, a student on probation may be required to meet with the Readmissions Committee. In these cases, the Committee may put stipulations on the student's registration and impose certain conditions in the interest of supporting the student's progression potential. The Committee, however, will not stop a student on probation from registering on the basis of their probationary status.

4. Academic Suspension

A student on academic probation who withdraws from all courses in the immediate subsequent semester shall be placed on academic suspension. Mitigating withdrawals will be considered on an individual basis.

A student on academic probation shall be academically suspended from the University when the student's semester and cumulative GPA are less than a 2.0.

5. Readmission

A student who is academically suspended from the University for the first time is not eligible to enroll for at least one fall or spring semester. A student who is academically suspended for the second time is not eligible to enroll for at least one year. A third academic suspension is considered terminal and cannot be appealed. The student may not reapply to Florida Polytechnic University.

a) The Readmissions Committee

A student suspended a first or second time by this rule must apply to the Registrar's Office where the student's case will be heard by a Readmissions

Committee. The Readmissions Committee evaluates students' circumstances on case-by-case bases and considers, chiefly, the student's potential for academic success. Any student required to meet with the Readmissions Committee is subject to stipulations imposed by that Committee. Similarly, any student who gains readmission is readmitted on probation and is subject to stipulations in effect as a condition of readmission. Stipulations or conditions imposed by the Committee may differ from other minimum academic standards and must be in the interest of supporting the student's effort to achieve positive academic progress.

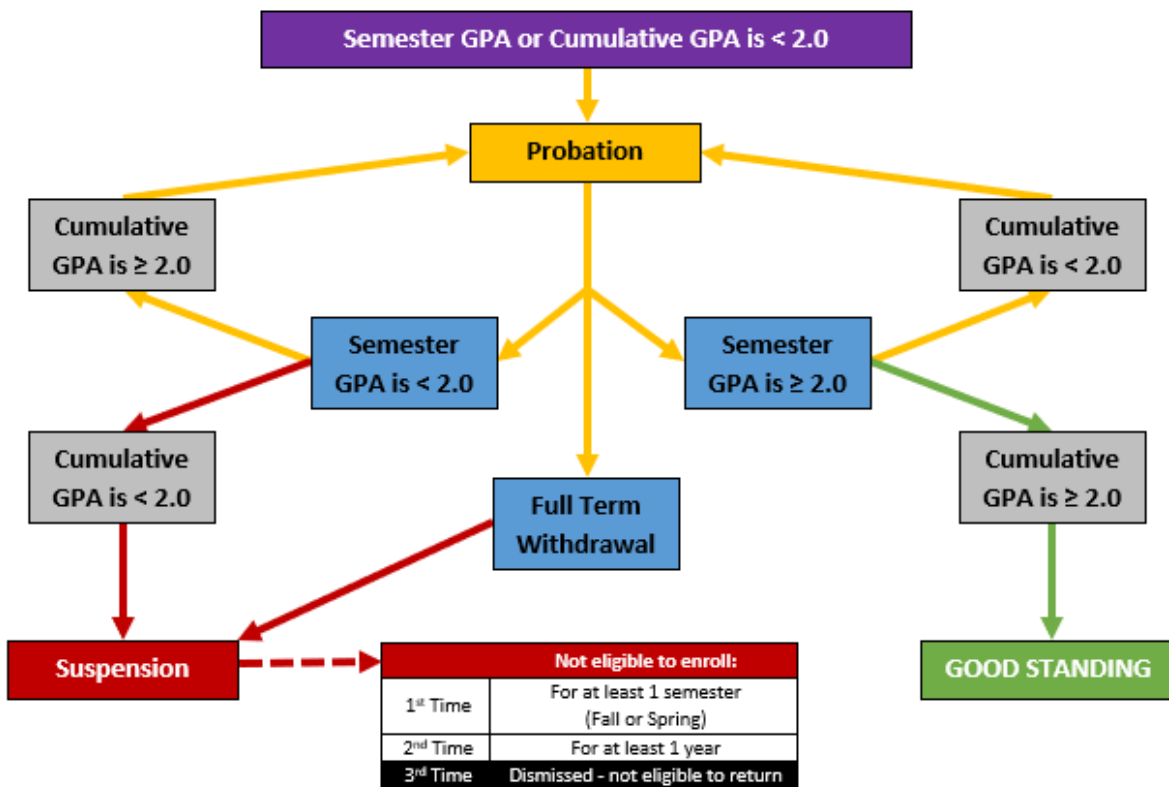
Readmission is not guaranteed, and the committee's decision is final.

6. Non-degree Seeking & Entry-Level Certificate Students

Students who enter the University as entry-level, non-degree seeking, or "certificate" students (even if they later become degree-seeking students) and earn less than a C in any certificate course must retake the course in the subsequent term. If a student fails a pre-requisite certificate course, he or she may be dismissed from the University. Students must complete the certificate program in good-standing to formally transition to degree-seeking status.

7. Registration for Students in Academic Jeopardy

Any student whose academic performance falls under the terms of this policy or deemed to be in academic jeopardy will have their registration set by the University Registrar. The student's registration schedule is not subject to change unless the University Registrar grants an exception.



POLICY APPROVAL

Policy No.: FPU-5.0074AP

_____ Date _____
Initiating Authority

_____ Date _____
Policies Committee Chair

_____ Date _____
President

Approved by Florida Polytechnic University BOT, if required Date _____

**EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE
OFFICE OF THE GENERAL COUNSEL**

Form: Academic Policy Template 2021.05.03