



WELCOME

IMPORTANT DATES

August 4, 2024

Rising Phoenix Move-in

August 16, 2024

New Student Move-in

August 18, 2024

Returning Student Move-in

August 19, 2024

Mandatory Floor Meetings,
7:00pm

August 20, 2024

First day of Fall classes

September 3, 2024

Fee payment deadline

November 27 – 29, 2024

Thanksgiving Break. Residence
Halls remain open

December 14, 2024

Residence Halls close for winter
break at 12:00pm. All residents
must be moved out by 12:00pm

January 4, 2025

New Student Move-in

January 5, 2025

Returning Student Move-in.

January 6, 2025

First day of Spring classes

May 3, 2025

Residence Halls close at 12:00pm.
All students must be moved out.

CONTACT US



863-874-8789



<https://floridapoly.edu/housing-and-dining/housing/>



HousingandResLife@floridapoly.edu



@FLPolyHRL

YOUR HOUSING CONTRACT

The Agreement is for both the fall and spring semesters of each academic year, as long as the student is enrolled at Florida Polytechnic University. Summer semester and winter break are not a part of the academic year agreement. If a student is graduating or not enrolling in the university for the spring semester, they should notify Housing and Residential Life as soon as a decision has been made. Cancellation charges will apply based on when notification of cancellation is made. For more information, please view your signed agreement for these dates.



PAYING FOR HOUSING



How to Pay

All housing charges for Phases Two and Three are included on a student's ledger. Students can view their bill online through their CAMS Account.



Payment Due Dates

Fall: September 3, 2024
Spring: January 17, 2025



Payment Plan Options

All semester charges for housing are due together at the beginning of the semester on the dates listed above. Students may elect to sign up for a payment plan through Student Business Services.

MAIL & COMMUNICATION

MAILING & PACKAGES

Mail and packages are delivered to the Phase Two Residence Halls. Housing and Residential Life will notify students through our package delivery software, Notfii, via text and emails. Students may pick up their mail at the front desk in Phase Two once they receive notification from HRL of their mail. Any mail delivered without a first name, last name and room number will be declined or returned to the sender.

The mailing address is as follows:

First Name, Last Name
Florida Polytechnic University,
Room # _ _ _ _
4540 Polytechnic Circle
Lakeland, FL 33805

As a part of Auxiliary Enterprises, located in the Wellness Center, packages can be mailed out for you. To do so, drop off your items with paid postage or shipping labels through US Mail, FedEx round and UPS, Monday – Friday.

EMAIL

Your Florida Poly email is your official university email address. All communication from Housing and Residential Life will be sent to this email. It is important that students check this account often.





SAFETY & FACILITIES

24/7 ON-CALL STAFF SUPPORT

All Housing and Residential Life buildings are staffed with 24/7 on-call staff support. If a student is in need of assistance after hours, they can contact the RA on-call via phone. The RA on-call numbers are listed at the front desk of Phase Two and throughout the residence halls.

GUEST POLICY

Residence halls remain locked at all times. Only students who live in the residence halls have access to enter. If you have a guest visit your building, you must escort that person in and out of the building at all times. A guest is any person who does not live within the residence halls.

Residents are allowed to have overnight guests for up to 3 nights per semester. Residents may have one overnight guest at a time. Guests may not stay for more than 3 days in a row. Each overnight guest must be approved by all roommates and suitemates prior to their stay.

ITEMS NOT ALLOWED IN HOUSING

Some items are prohibited in the Residence Halls. Failure to comply can result in conduct action or termination of your agreement. Some of the items not allowed include, but are not limited to, the following:

- **Personal router or modem.**
- **Alcohol and tobacco products** for residents under the age of 21.
- **Drugs**
- **Explosives, firearms and weapons, fireworks.**
- **Appliances with an open coil** such as a hotplate, toaster and deep fryers.
- **Mini fridge** bigger than 3.6 cu.ft is not allowed
- **Candles, incense, kerosene lamps, or any other open flame or incendiary device.**
- **3D printers**
- **Soldering irons**
- **Dartboards and darts**
- **Pets are not allowed in the Residence Hall spaces.** Emotional support animals must be approved in advance through the Office of Disability Services (ODS).

STUDENT CONDUCT & HOUSING AND RESIDENTIAL LIFE POLICIES

All students are expected to abide by University and HRL policies. Students are responsible for all policies outlined in the HRL handbook and University website. Residents may be required to meet with HRL or student conduct staff to discuss certain situations. All policy violation notices will be sent to students Florida Poly email address. More information can be found online at:

WHAT HAPPENS IF I NEED ASSISTANCE AFTER HOURS OR ON WEEKENDS?

For all students living on campus there will be a Resident Assistant (RA) in each residential community, along with a Community Director (CD), serving on-call every night from 5:00 PM- 8:00 AM Monday- Friday and 24-hours each day during weekends (Saturday and Sunday). RAs are required to complete two community rounds of the residential community each night. These rounds are intended to ensure security of the residence halls in addition to building a social presence within the community for students living on campus. Additionally, there will be a Housing and Residential Life professional safe member on-call 24/7/365. Professional staff are trained to manage a wide variety of emergency and crisis situations.

WHAT IS THE RESIDENT PORTAL AND HOW CAN I ACCESS IT?

Resident Portal is a system that is used by students living on campus to submit work orders for the Residence Halls. Students living in Phase One also use it to pay their rental installments.

DOWNLOAD THE RESIDENT PORTAL APP

For Phase One, you can pay your rental installments and enter maintenance requests through the Resident Portal Mobile App. Please follow this link:

For Phase 2 and 3, you can enter maintenance requests through the Resident Portal Mobile App. To download, please follow this link:

WHAT DO I HAVE TO DO IF I HAVE A MAINTENANCE OR CUSTODIAL ISSUE?

Residents will enter a maintenance work order through the resident portal. If it is an after-hours maintenance emergency, residents will contact the RA on call.

UNIT CONDITION FORM

Your room has been turned by professional cleaners, painters and carpet cleaners and made ready for you to call home. Please use the following link to complete your unit condition form and notate any wear and tear you find in your new home. If there was anything overlooked, please notate that as well. This is due within 72 hours of move-in. Anything not documented in the Unit Condition Form may be charged to you at move-out, so it is of high importance that you complete this form.



TRANSPORTATION



PHOENIX SHUTTLE

The Phoenix Shuttle provides services multiple times a week to help students travel to and from various locations in the surrounding Lakeland area. These shuttles run multiple times a day and depart to various locations, such as Lakeside Village, Downtown Lakeland, and more. For more information on the shuttle schedule, please visit the Transportation Website.

PARKING

If you plan to bring a vehicle with you to campus, you should also plan to purchase a digital parking permit. All vehicles parking on campus must register for a Florida Poly digital parking permit through the online Parking Portal. Permits can be purchased annually, for a semester at a time or on a daily basis. For more information on parking, please visit the parking website.

DINING



WAYS TO DINE

From home-cooked style meals to cafes and fast casual options, Dining offers something for every taste. All locations accept Phoenix Funds, cash, credit and debit cards.

The **Wellness Dining Center** is an all you-care-to-eat dining facility that's open seven days a week and services breakfast, brunch lunch, an afternoon meal and dinner. The dining center includes multiple stations and green eco containers are available for those who wish to take their meals to go.

MEAL PLAN FAQ

All students who live on campus are required to have a meal plan.

Meal plans are not required for commuter students but are available.

Students who do not select a meal plan will be defaulted to the 14 meals per week meal plan option.

Meal swipes reset every Sunday evening. Phoenix funds are a \$1 for \$1 currency loaded onto your Florida Poly ID card. These can be used at all dining locations on campus.

Residential students can change their meal plans via CAMS before drop/add day each term.

JOIN THE DISCORD

Join the housing and Residential Life discord. Joining the discord gives you access to events and program announcements, online community, direct contact with your RA's and CD's and University Resources. Please use this link to join:



INSTAGRAM

Follow our Instagram for upcoming programs and pictures of things happening in the residence halls. Follow us [@FLPolyHRL](#)

WHAT IS THE OFFICE OF HOUSING & RESIDENTIAL LIFE?

The office of Housing and Residential Life (HRL) partners with students to enhance the residential experience and create a living-learning environment that encourages students emotional, intellectual and personal growth. HRL is committed to providing intentional learning through programming, academic connections and social networks. To contact the office of Housing and Residential Life, please email us at housingandreslife@floridapoly.edu or call us at **863-874-8789**.

WHAT IS A RESIDENT ASSISTANT(RA)?

All students will be assigned to an RA while they are living on campus. RAs are full-time students who live in the residence halls and are responsible for a particular community of students. They provide support, function as a resource for students, coordinate social and educational programs, and enforce University and Housing & Residential Life policies within the campus and residential community. RAs report to the Office of Housing & Residential Life.

WHAT IS FLORIDA POLY STUDENT LIVING?

Florida Poly Student Living is an independent 3rd party building management company that executes all residential management and facilities services for **PHASE ONE**.

AM I ALLOWED TO DECORATE MY UNIT AND ROOM?

Painting and wall papering of any nature is strictly prohibited. Do not use double sided tape in the unit or bedroom as it is extremely damaging to drywall and other surfaces. Small finishing nails may be used to display pictures but must be kept to a maximum of eight (8) per bedroom within the unit. Mirrors are not to be affixed to the walls, doors, or any part of the premises and students will be charged for the removal of such. Dart boards are not permitted on the premises. Hanging items from the doors (i.e., bathroom caddies, pull-up bars, etc.) will cause damage to the door and/or frame and will require a charge at the end of the year. Sticky tack on walls & halogen lamps are prohibited. Students are responsible for all damage beyond ordinary wear and tear.

WHAT INCLUDED IN YOUR ROOM?

HRL **provides all utilities**, high speed wireless internet, ethernet ports and free ensuite laundry machines. **Bedroom furnishings** may vary by space, but each room will have a closet/wardrobe, a twin XL bedframe and mattress, chest of drawers, and a desk and chair per residents. **Suite space furnishings** in Phase Two (four-bedroom units) and all spaces in Phase Three will come with a couch, mini-refrigerators or refrigerator, and microwaves.

WHAT IS THE WIFI AND PASSWORD?

PHASE 1

Wifi SH1 -The floor you live on
Password DarthVader21

PHASE 2

Wifi SH2 -The floor you live on
Password LukeSkywalker21

PHASE 3

Wifi P3
Password Individual Student
Credentials by email & text

MOVE-IN

BEFORE MOVING IN

Students will receive room assignments beginning the first week of July to their Florida Poly email addresses. At this same time, housing charges will be placed on student ledgers via CAMS.

Move in for all first year and transfer students will be on Friday, August 16, 2024. Students will be able to select move-in timeslots beginning July 11, 2024, and have until July 31, 2024, to select a move-in time. Email instructions on move-in timeslot selection will be sent to students Florida Poly email addresses.

Move-in for Returning students will take place on Sunday August 18th, 2024, and Monday August 19, 2024. Returning students will be able to select move-in timeslots beginning July 11, 2024, and have until July 31, 2024, to select a move-in time. Email instructions on move-in timeslot selection will be sent to students Florida Poly email addresses.

MOVE-IN DAY

If you are driving to campus, please arrive in one car at your move-in time. Move-in signs will be placed around campus to direct you through the flow of traffic on move-in day.

You will check in at our centralized location, pick up your room key and ID before proceeding to the residence halls.

You will drive to your area's unloading zone and unload and then move your car to the designated long term parking locations and shuttle back.





FLORIDA POLY®