

**FLORIDA POLYTECHNIC UNIVERSITY
UNIVERSITY PROCUREMENT
LAKELAND, FL
ITB 24-007
MOVING SERVICES**

DATE: 07/12/2023

ADDENDUM NO: One (1)

PLEASE NOTE: Questions and Responses are below.

Question # 1: Is this a new solicitation?

Yes

Question # 2: If not, who is the incumbent company, and are they allowed to submit a response?

N/A

Question # 3: What is the current Value of the existing contract?

N/A

Question #4: Would the University provide the evaluation criteria for award?

Contract(s) will be awarded to the responsible bidder whose offer conforming to the solicitation will be most advantageous to the University, price, discounts and other factors considered lined out in the ITB documents. It is the University's intent to award a price contract to be used on an as needed basis to multiple respondents for this solicitation.

Question # 5: Once an award is made will the contractor be able to have a walkthrough to price each call order?

The contractor will be contacted by the University. If determined to be in the best interest of the University, the contractor will be asked to conduct a site visit/walkthrough. The University intends to establish labor and service prices through this award. Additionally, as a result of this award, successful respondents may be contacted if a large-scale project is to happen, and also allowing for a walkthrough/site-visit for that specific project.

Please keep in mind that hourly rates will be expected to be used for small projects. However, for large projects the University may desire a lump sum bid. Please specify any discounts offered to the University.

Question # 6: Are there specific items that are required in the response write-up?

Yes, at a minimum, page two (2), section two (2) speaks to what is required in a response, and in addition, page nine (9) is also required to be filled out in your response. It is the respondent's responsibility to review the entire solicitation and submit a successful response.

Question # 7: If the University receives other questions, can they share them?

Any and all submitted questions have been answered as a part of this addendum.

All respondents must acknowledge receipt of this addendum by signing below and submitting this executed document with your response. Failure to execute and return this addendum form may disqualify your firm's response.

This addendum shall become part of your firm's response and the subsequent documents, if applicable.

Receipt Acknowledged:

Due Date/Time: July 18th, 2023; 2:00 PM (ET)

Vendor name:

Address:

Email:

Phone:

Signature:
