

**FLORIDA POLYTECHNIC UNIVERSITY
UNIVERSITY PROCUREMENT
LAKELAND, FL
RFQu 25-013
STUDENT ACHIEVEMENT CENTER – DESIGN SERVICES**

DATE: 9/23/2024

ADDENDUM NO: One (1)

PLEASE NOTE THE FOLLOWING REVISIONS:

1. Due to possible inclement weather and out of respect for those that may be traveling, the university has decided to postpone the following:

Mandatory pre-response meeting
Deadline for written questions
University response to written questions

2. Please see below for the revised section 1.5.1 Table: Schedule located on page 7, of the RFQu document:

1.5.1 Table: Schedule - Dates are subject to change

Activity – STAGE ONE	Date	Time (Eastern Time)
Issue RFQu	September 13, 2024	N/A
Mandatory Pre – Response meeting	OCTOBER 3, 2024	9:00 AM (ET)
Deadline for written questions	OCTOBER 10, 2024	4:00 PM (ET)
University response to written questions	OCTOBER 14, 2024	--
Submittal Due Date	November 5, 2024	2:00 PM (ET)
Shortlisted Firms Selected/ Posted	November 15, 2024	--

3. Please see below for the revised section 1.5.2 Mandatory Pre-Response meeting, page 8 of the RFQu document:

*Consultants are required to attend a mandatory pre-submittal meeting in order to participate in this solicitation. The mandatory pre-response meeting will be held on **OCTOBER 3, 2024; 9:00 AM (ET)** Eastern Time in the Aula Magna of the Innovation, Science & Technology Building (IST 1000-1001) on the Florida Polytechnic University - JD Alexander Campus in Lakeland, FL. Submittals will be rejected from any firm not directly represented at the mandatory meeting by an employee or agent of the lead Design/ firm.*

All respondents must acknowledge receipt of this addendum by signing below and submitting this executed document with your response. Failure to execute and return this addendum form may disqualify your firm’s response. This addendum shall become part of your firm’s response and the subsequent documents if applicable.

Receipt Acknowledged:

Vendor name: _____
 Address: _____
 Email: _____
 Phone: _____
 Signature: _____
