



Department: Information Technology Services Requisition #: \_\_\_\_\_ Dollar Amount: \$ 759,022 ( 2 year with option to renew for 3 additional one year periods)

**Note:** This Sole Source Certification will become a public document, open to public inspection; therefore, you should be certain all material facts are true, relevant, and clearly understandable.

Per Florida Polytechnic University Purchasing guidelines, the following is submitted in support of this request for authority to purchase, without bidding, the items available from only one source.

Sole Source means that the item/service is unique or that the vendor is the only one from whom the item/service can be provided. Best Price alone cannot be used for sole source. If the item/service is available from more than one source of supply, best price must be determined through the competitive bid process.

**A. Sole Source Vendor**

Company Name: CollegeVine  
Address: 125 Cambridge Park Dr. Cambridge, Massachusetts, 02140  
Telephone: 239-462-2338

**B. Describe in lay language, what the item/service is and how it is to be used.**

AI platform that automates both recruiting and student support. It sends personalized email, text, chat, and phone messages to guide prospects through deadlines, answer questions, and even read transcripts, while a 24/7 One Stop chat for current students handles queries and can open tickets or update records. Staff monitor all activity from one dashboard, cutting workload and improving service.

**C. What feature or special condition of this commodity/service is unique or cannot be obtained from any other source?**

This platform is the only solution that pairs an autonomous AI Recruiter and 24/7 AI One Stop with a proprietary network of more than two million active high-school students and six years of engagement data. Because both agents run from one console and share that data asset, the system can launch campaigns, answer questions, open tickets, and update SIS/CRM records without bolt-on modules, capabilities no other vendor delivers in a single, ready-to-deploy package.

**D. Is this product being purchased directly from the manufacturer?**

Yes

**E. Prior to submitting this requisition, did you investigate other possible sources?**

If Yes:

1) Did you obtain quotes from the other sources?

☒ Yes

☐ No

If Yes, attach copies.

2) Is this Vendor's price lower than the other sources?

☒ Yes

☐ No

If No, justify the additional cost below.

N/A All vendors contacted by Florida Poly IT were unable to provide the services needed by Florida Poly.

**F. Other Sole Source comments or explanations.**

CollegeVine uniquely delivers an agentic, 24/7 multilingual AI One Stop that answers inquiries and performs operational tasks such as submitting support tickets, launching campaigns, and guiding students through processes like financial aid or housing. Its proprietary models draw on six years of behavioral data from more than 2.3 million prospective students, enabling predictive, personalized outreach across phone, SMS, email, and chat. No other vendor combines an autonomous recruiting engine and full operational AI support with this depth of first-party student data, making CollegeVine the sole practicable source for these capabilities.



I / We, the undersigned, certify the above to be true and correct to the best of my / our knowledge and belief and the user and / or undersigned does not have a financial interest in the above-named vendor.

DEPARTMENT APPROVAL	PROCUREMENT APPROVAL
I hereby certify the validity of the information and feel confident the Sole Source Certification will meet University criteria and would withstand any audit or vendor protest.	This acquisition is approved as a non-competitive purchase.
<input checked="" type="checkbox"/> <u>Cole Allen</u> <u>7/29/25</u>	Public Posting Date: _____
VP/Department Head Signature Date	Public End Date: _____
<input checked="" type="checkbox"/>	
Procurement Official Signature Date	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Procurement Director/Delegate Signature Date
University Attorney Date	

**Please Note: Failure to timely file a protest or failure to timely deliver the required bond or other security in accordance with the Board of Governors' Regulations 18.002 and 18.003 shall constitute a waiver of protest proceedings.**