



**Florida Polytechnic University  
Biennial Review of Drug and Alcohol and Other Drug Programs  
2017-2019**

## **Introduction**

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require institutions of higher education to document its efforts related to the prevention of alcohol abuse and the use/distribution of illegal drugs by both employees and students.

At a minimum, schools must annually distribute the following in writing to all students and employees:

- Standards of conduct prohibiting the unlawful possession, use or distribution of illicit drugs or alcohol by students and/or employees
- A description of the legal sanctions under local, state, or federal law related to the unlawful possession or distribution of illicit drugs and alcohol
- A description of any drug or alcohol counseling, treatment or rehabilitation or re-entry programs available to students and/or employees
- A clear statement that the institution will impose sanctions on students and employees, a description of those sanctions, up to and including expulsion/termination of employment, for violations of these standards of conduct

The law further requires institutions to conduct a biennial review of its alcohol/other drug prevention efforts with the following objectives:

- Determining the effectiveness of the policy and implementing changes to the Alcohol and Other Drug (AOD) program if needed
- Ensuring that sanctions are consistently and evenly applied

The biennial review must also include information related to the number of AOD-related violations and fatalities occurring on the campus, as well as the number and type of sanctions imposed on students and employees for violations of the standards of conduct.

As the University received eligibility to provide federal financial aid in 2017, this is the University's inaugural biennial review. This document explains the process and results for the review of the University's AOD prevention efforts for the 2017-2018 and 2018-2019 academic years.

## **Policies**

Florida Poly regulations and policies regarding alcohol and illicit drugs are seen in every area of campus life. These policies are found in the Student Code of Conduct, the Personnel Code of Conduct and Ethics, and University Rights and Responsibilities of Residents.

### **Policies that Govern all University Community Members**

University policy FPU-1.0036P Drug Free Environment prohibits the unlawful manufacture, alteration, possession, use, distribution, or dispensation of a controlled substances or use of any illicit drugs by the University Community on its property, or as part of any University-sponsored activity. The policy is available here <https://weeklyphoenix.floridapoly.edu/wp-content/uploads/FPU-1.0036P-Drug-Free-Environment-FINAL.pdf>.

University policy FPU-1.0003P Alcohol Policy establishes guidelines and procedures for the legal and responsible use of alcohol on University Premises. The use of alcoholic beverages by members of the University Community on University Premises is subject to the applicable alcoholic beverages laws and ordinances of the State of Florida, the City of Lakeland, and Polk County at all times. No person may sell, furnish or give alcohol to any person under the age of twenty-one (21). The policy is available here <https://weeklyphoenix.floridapoly.edu/wp-content/uploads/FPU-1.0003P-Alcohol-Policy-12.10.14-Rev1-Website.1.pdf>.

### **Policies that Govern University Students**

University regulation 3.006 Student Code of Conduct prohibits the following misconduct for:

- Use, possession, manufacturing, selling or distribution of marijuana, heroin, narcotics, or other controlled substances, except as expressly permitted by law. This includes the misuse of prescription drugs, paraphernalia used for drugs (e.g. bong, glass pipes, etc.) and the un-prescribed use, inhalation, or ingestion of a substance (e.g. nitrous oxide, glue, paint, etc.) that could alter a person's mental state.
- Use, consumption, possession, manufacturing, selling or distribution of alcoholic beverages (except as expressly permitted by University Policies), paraphernalia used for consumption of alcohol (e.g. kegs, bong, etc.) or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by or distributed to any person under twenty-one (21) years of age.
- Attending class, an Organizational meeting or other University event that is specific for an educational purpose while under the influence of the substances listed in the section above.
- Control or operation of any vehicle, including non-motorized vehicles, while impaired by alcohol or another substance.

### **Policies that Govern Residential Students**

In addition to the Student Code of Conduct, there are also policies articulated in the Residential Life Handbook and Leasing Addendum. On-campus housing is provided by a third party, Vestcor, and managed by Coastal Ridge Real Estate. The University provides services related to the residential life experience, such as Resident Assistants and programming. Vestcor and Coastal Ridge Real Estate provide leasing and management services. While also required to comply with University rules, regulations, and policies, Coastal Ridge requires residential students to comply with additional policies related to the misuse of drugs and alcohol:

ALCOHOL POLICY. Alcoholic beverages may not, in any circumstance, be used by, possessed by or distributed to any person under 21 years of age. In suites where not all residents are 21, students who

are 21 may keep alcohol in their assigned rooms (A, B, C, D), however, alcohol may not be consumed in or kept in any common area fridges or cabinets. When alcohol is being consumed in suites where not everyone is 21, a 1 to 1 ratio will be followed.

The Department of Residential Life takes seriously the illegal use and abuse of alcohol and chemical substances. This includes the use by individuals either under the legal age or in an inappropriate manner, illegal drugs, including marijuana, and inappropriate use of prescription medications. As an educational institution, we place a great deal of responsibility on students who are of legal age to make responsible decisions about alcohol consumption. College students also have a great deal of independence. However, with independence comes responsibility.

The responsible student will:

- Make an informed decision about alcohol consumption.
- Know, understand, and conform to federal, state, and local laws, and adhere to Florida Poly policies regarding alcohol and/or other drug use.
- Assume accountability for one's behavior and accept the consequences for all actions.
- Assume accountability for one's guests and accept the consequences for all actions.
- Not make alcohol and/or other drugs the main focus in their activities. Utilizing alcohol and/or other drugs just to consume or get intoxicated is not responsible use.
- Not pressure other students to utilize alcohol and/or other drugs, whether directly or indirectly.
- Not pressure other students to engage in sexual activity when either or both of them have utilize alcohol and/or other drugs.
- Not behave in a way that is disruptive or otherwise harmful to self or others including times when this behavior is related to alcohol and/or other drug use.
- Show care and concern for students who use alcohol or drugs in a manner damaging to themselves or the community, and refer students to the Department of Residential Life, CARE Services or Counseling Service, or any faculty or staff member for additional assistance.

Alcoholic beverages may not, in any circumstance, be used by, possessed by or distributed to any person under 21 years of age. In units/suites where not all residents are 21, students who are 21 may keep alcohol in their assigned rooms (A, B, C, D), however, alcohol may not be consumed in or kept in any common area fridges or cabinets. Peer pressure to use alcohol will not be tolerated. When in possession of or utilizing alcohol, no students under the legal drinking age may be present; in this situation, all students present are at risk of violating the alcohol policy. Residence Life staff has discretion to determine what constitutes responsible personal use by persons of legal drinking age.

Students should note that the possession of alcoholic beverage containers, either full or empty, may be taken as a presumption of use and possession, and as such, may be considered policy violations. Students may also be held accountable for policy violations, even if they do not have actual possession of alcohol, when they are present at alcohol-related events; commit other policy violations while intoxicated; or are in possession of alcohol or illegal substances.

Use, possession, manufacturing, selling or distribution of marijuana, heroin, narcotics, or other controlled substances, except as expressly permitted by law. This includes the misuse of prescription drugs, paraphernalia used for drugs (e.g. bongs, glass pipes, etc.) and the un-prescribed use, inhalation, or ingestion of a substance (e.g. nitrous oxide, glue, paint, etc.) that could alter a person's mental state. Florida Poly is a Federally-funded institution, which mean it is illegal to possess, store, or utilize marijuana on Florida Poly's premises – even if the student possesses a medical marijuana identification

card.

For more information regarding Florida Poly's Alcohol and Drug policies please review the Student Code of Conduct. Information regarding alcohol and drug policies may also be found in your lease agreement.

### **Policies that Govern University Employees**

Employees must also follow the Regulation FPU-6.002 Personnel Code of Conduct and Ethics. It is the policy of the University that employees adhere to legal and ethical standards of the University in their conduct. It is the policy of Florida Poly that all employees devote their primary professional loyalty, time and efforts to the specific requirements of their University employment.

This policy includes:

- Employees are required to comply with all Federal and State laws, municipal ordinances, as well as University policies and regulations concerning alcoholic beverages, drugs, and smoking on University property or as part of any University activity.
- In accordance with the federal drug and alcohol abuse prevention law, 20 USC § 1011i, the University will impose disciplinary sanctions, up to and including termination, on employees for failure to comply with the policies and regulations above.
- Employees are required to comply with the Florida Clean Indoor Air Act and University regulations and policies concerning smoking on University property or as part of any University activity.

## **Treatment Services**

### ***For Students: Counseling Services***

Counseling Services offers counseling and therapy to help students address how to manage, cope and grow with the stress associated with school and life. The primary goal of counseling is to help students develop the personal awareness and skills necessary to overcome problems and to develop in ways that will allow them to take advantage of the educational opportunities at the university.

The university provides free, voluntary, and confidential counseling services for Florida Poly students facing personal issues that interfere with their academic success.

To schedule an appointment:

email [care@floridapoly.edu](mailto:care@floridapoly.edu) or contact Kristin Stokes, the university's care manager at 863-874-8599 or by visiting the Academic Success Center East location in residence hall II.

The BayCare Student Assistance Program (SAP) is a free self-referral and confidential service available to help with issues that interfere with the successful management of the educational process. Services are available to students 24 hours a day, seven days a week by phone at 1-800-878-5470 or email at

For employees:

## **Education/Prevention Efforts**

Florida Poly offers students evidence-based alcohol misuse/abuse prevention. The University actively promotes alcohol misuse/abuse prevention through a philosophy of harm reduction, supporting healthy norms, and supporting abstinent students. Comprehensive outreach efforts are coordinated through a multitude of avenues that permeate the campus culture as one that promotes healthy choices.

The chart below specifies additional alcohol misuse/abuse prevention outreach programs and activities conducted Fall 2017-Fall 2019.

<b>Name of Program</b>	<b>Number of Participants</b>	<b>Date Held</b>	<b>Location Held</b>	<b>Which Prohibited Behavior Covered?</b>
AlcoholEdu – EverFi (2017-2018)	832 – Participants 718 – Part 1 Completed 336 – Part 2 Completed  As of 4/2018	Fall 2017 – Spring 2018  Sent to All Students	Online	Alcohol and Drugs
Voices for Change – Get Inclusive (2018-2019)	257  As of 6/2019	Year around training for all <i>incoming</i> undergraduate and graduate students	Online	Sexual Assault, Stalking, Domestic Violence, Dating Violence, Relationship Violence, Hate Crimes, Alcohol and Other Drugs
<b>Name of Program</b>	<b>Number of Participants</b>	<b>Date Held</b>	<b>Location Held</b>	<b>Which Prohibited Behavior Covered?</b>
TIPS – Resident Assistants	11	7/25/2018	Student Development Center – Multipurpose Room	Alcohol, Bystander Intervention
TIPS – Resident Assistants	10	8/7/2019	Student Development Center – Multipurpose Room	Alcohol, Bystander Intervention

- Floor programming with residents, Responsible Drinking and What’s in Your Drink, education was provided residential information about responsible drinking with drunk goggles to see the effects of

drinking alcohol. Discussed topics relating to alcohol and its effects, “date rape” drugs and sexual assault, campus resources, and Campus Police protocol.

- Voices for Change – Get Inclusive college alcohol and other drugs education subscription signed for 3 years beginning in 2018. The contract will be readdressed beginning 2021, with an end date of July 2021. Another contract will need to be signed before orientation 2021.

## **Enforcement**

There are two primary departments at Florida Poly responsible for enforcing laws/policies related to alcohol and other drug use for students: The Office of Student Development and the Florida Polytechnic Police Department.

The Office of Student Development at Florida Poly is charged with the responsibility of adjudicating violations of the Student Code of Conduct, including violations of AOD policies. Students charged with violations of these policies participate in the disciplinary process as outline in the Student Code of Conduct, and students found responsible for violating these polices are sanctioned accordingly. Residential students who fail to meet their responsibility as outlined in the lease contract and the policies outlined may be subject to disciplinary action. Disciplinary action for housing violations may result in a range of sanctions including, but not limited to: counseling, mediation, warning, probation, revocation of guest and visitor privileges, restitution, reassignment to another accommodation, termination of lease contract, denial of future housing contracts, and referral to The Director of Student Development or their designee. Multiple violations of housing policies may result in the termination of the lease contract

The following tables provide an overview of the total number of policy violations for the 2016-2017, 2017-2018, and 2018-2019 academic years. Please note that some individual cases may encompass multiple charges (i.e. an individual student may be charged with “Alcohol – Underage” and “Alcohol – Loss of Control” for the same single incident).

Offense	On-Campus			On-Campus Housing			Non-Campus				Public Property	
	2016	2017	2018	2016	2017	2018	2016	2017	2018	2016	2017	2018
Liquor Law Referral	0	14	10	0	14	9	0	0	0	0	0	0

Liqu or Law Arres t	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Refer ral	7	3	10	7	3	10	0	0	0	0	2	0
Drug Law Arres t	1	0	1	0	0	1	0	0	0	0	0	0

Students that are found responsible for violations of the AOD policies articulated in the Student Code of Conduct are assigned a variety of educational sanctions regarding their conduct. These sanctions are often used in combination with other sanctions (probation, reflection papers, trainings, follow-up meetings, etc.). These sanctions offer a variety of approaches aimed at preventing future occurrence of problematic behaviors related to AOD violations.

**ALCOHOL EDU** – Alcohol Edu is more in-depth, personalized web-based module that personalizes content based on the users self-reported alcohol use. The sanction may be used independently, or it may be used in combination with the BASICS program (i.e. a student may be required to complete Alcohol Edu before their first BASICS session).

This educational program is often used in combination with other sanctions. Students may be placed on probation, assigned to write reflection papers, removed from University Housing, etc.

**E-CHUG/E-TOKE**- Each individual program takes about 20-30 minutes to complete. The programs are self-guided and require no face-to-face time with a counselor or administrator.

Based upon their own reported use patterns they receive personalized feedback on how their drinking compares to others, their personal risk factors, relationship and health consequences, unique family risk factors, and the amount of money they spend on alcohol and/or cannabis each month. Although the eCHECKUP TO GO Alcohol & Cannabis programs are indeed 'educational', they were not designed to improve participants' knowledge about alcohol/drugs...they were designed as personalized 'interventions' to reduce levels of hazardous use and the tragic consequences that too often follow (e.g., sexual assault, STD's, Alcohol Poisoning, DUI injuries and death, relationship violence, unwanted pregnancies, poor academic performance, probation and disqualification from college).

**ENFORCEMENT FOR EMPLOYEES**

## **Annual Notification**

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require institutions of higher education to document its efforts related to the prevention of alcohol abuse and the use and distribution of illegal drugs by both employees and students. The University is required to annually notify students and employees of the following:

- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of its activities.
- A description of applicable legal sanctions under local, state or federal law for unlawful possession or distribution of illicit drugs and alcohol.
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
- A description of any drug or alcohol counseling, treatment, or rehabilitation or re-entry programs that are available to employees or students.
- A clear statement that the institution will impose sanctions on students and employees (consistent with applicable law) and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution, for violations of the standards of conduct required above.

While the University has provided this information to students and employees in various manners, this review has shown that improvement can be made in how the University distributes this information. Students are provided with information, including misconduct related to misuse of drugs and alcohol and applicable sanctions that will be imposed, annually in the form of the student handbook and student orientation. Students also receive training and programming related to drugs and alcohol, including health risks, throughout the academic year.

Beginning with the 2020-2021 academic year, all students and employees will receive the annual notification (attached as appendix 1) via email. This information will also be available on the University's website. This notification will also be provided to new students and employees after the annual notification has been emailed. and After the annual notification, Additionally, students and employees who join the University after fall 2020 will receive the annual notification.

## **Summary**

As a result of this review, the committee has determined that Florida Polytechnic is in compliance with the Drug Free Schools and Campuses Regulations, has effective and consistently enforced alcohol and illicit drugs policies, and annually distributes these policies to students, faculty, and staff.

Florida Polytechnic University uses a comprehensive, environmental approach to preventing illicit drug use and alcohol misuse on campus. A variety of strategic partnership across different units on campus work collaboratively and effectively to ensure that Florida Poly students, faculty and staff live, study and work in a safe and healthy environment.

## **Future Initiatives and Goals**

- Administer TIPS training to all student leadership positions, to include Residential Life Assistants, SGA, student organization e-boards, Presidential Ambassadors, and student worker positions
- Implement E-CHUG/E-TOKE programs. These will be used as a sanction for first time nonserious Marijuana and Alcohol offenses.
- Implement TAO for sanctions related to drug and alcohol violations.
- Begin compiling data for employee violations.
- Develop training and resources for employees related to alcohol and substance abuse.
- Improve communication of annual notification.
- Review the University's alcohol policy for needed changes.