



University Owned Vehicle and Golf Cart Use Employee Acknowledgment Form

Prior to operating a University-owned vehicle or golf cart for Florida Polytechnic University business, drivers must use this form to acknowledge they have completed any required training, passed a motor vehicle record (MVR) check (if applicable), and are therefore qualified to safely operate a university-owned vehicle and golf cart as detailed in the University Policies FPU-1.0039P: Use of University Vehicles and Other Vehicles for University Business, and 6C13-1.002 University Traffic Rules.

Driver's Name	ID Number
Department	

I, _____ have read Florida Polytechnic University's Vehicle Use Policies and Procedures outlining vehicle use guidelines and agree to abide by the current and future policies and procedures regarding the operation of the University owned vehicles.

Driver's Signature	Date
Supervisor's Signature	Date:
Supervisor's Name (Printed)	Supervisor's Title

This form must be sent to riskmanagement@floridapoly.edu. A copy of the acknowledgment form will be provided to the Driver and the original filed in his or her departmental personnel file.

Vehicle and Golf Cart use expectations information can be found on the Department of Risk Management's [web page](#).

University Policy [FPU-1.0039P](#): Use of University Vehicles and Other Vehicles for University Business.

University Policy [6C13-1.002](#): University Traffic Rules.