## Student Innovation Projects

Grant Application Cover Page

PROPOSAL TITLE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STUDENT APPLICANT**:

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT ENROLLMENT STATUS:

□ Full- time (9 credit hours or more)

□ Part- time (less than 9 credit hours)

ANTICIPATED GRADUATION YEAR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FACULTY SPONSOR**:

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FACULTY EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEPARTMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ADDITIONAL STUDENT TEAM MEMBERS**:

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT ENROLLMENT STATUS:

□ Full- time (9 credit hours or more)

□ Part- time (less than 9 credit hours)

ANTICIPATED GRADUATION YEAR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT ENROLLMENT STATUS:

□ Full- time (9 credit hours or more)

□ Part- time (less than 9 credit hours)

ANTICIPATED GRADUATION YEAR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT ENROLLMENT STATUS:

□ Full- time (9 credit hours or more)

□ Part- time (less than 9 credit hours)

ANTICIPATED GRADUATION YEAR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT MAJOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT ENROLLMENT STATUS:

□ Full- time (9 credit hours or more)

□ Part- time (less than 9 credit hours)

ANTICIPATED GRADUATION YEAR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student innovation project support is intended to provide students with supplemental or start-up capital to bring an idea into a prototype phase or support effort toward advancing research in their specific field of study. Projects should be aligned with the student’s major, demonstrate high-level of rigor and connection to curricular principles learned in the major. Proposals may be individual or include multiple students (up to 5) and must have faculty sponsorship sign-off.

In order for the project to be considered for committee review, each section must be completed in its entirety. Any missing or incomplete sections will disqualify the project from consideration for funding.

**PROJECT SUMMARY / ABSTRACT:** (limited to 300 words)

**RESEARCH/PROJECT PLAN**:

Submit this document as a separate attachment. This section must describe your project and how it relates to existing scholarly, creative, or professional conversations and activity in your field.

This document is required to use 1 in margins and be typed in Arial 11-point font or Times New Roman 12-point font. Page numbers must be entered in the footer.

The research/project plan should be a maximum of 3 pages, including any figures, images, and/or tables. This section must include the following items:

* Description of your project, including how it relates to existing scholarly/creative/professional inquiry.
* Methodology or approach.
* A brief timeline.
* Broader Impacts: A description of the potential impact of your project on the University community and/or the broader world.
* Your plans for public dissemination of your work.
* A statement as to how this project will benefit your academic experience and potentially impact your career goals.

**REFERENCES**:

All references are required to follow APA formatting guidelines. This section should be added to the research/project plan as a separate document and does not count towards the 3-page maximum.

**PERSONAL STATEMENTS:**

Each student should complete a brief statement that includes any previous research and/or coursework relevant to the project. This section is limited to 500 words per student and should be attached as a separate document.

The Personal statement should be used to discuss individual academic and career goals, prior research experience, and how the project will be coordinated with coursework and other commitments (e.g., jobs, student organizations, service organization). In cases where the student has a GPA lower than 3.0, has a grade of C or lower in courses relevant to the project, and/or is enrolled part-time, he or she must include an explanation for why the GPA or grade(s) are not a valid reflection of his or her academic preparation and/or why the student is enrolled on a part-time basis.

## Budget

Complete the relevant budget categories below, including subtotals. Leave the rest blank. If you need to add more lines to a table, tab to add another line. The total requested budget cannot exceed $2,000.

### Budget Overview

|  |  |  |
| --- | --- | --- |
| **Category** | **Subtotal** | **Anticipated date needed** |
| Supplies/consumables | $ |  |
| Payment for Services | $ |  |
| Miscellaneous | $ |  |

Total requested budget: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

### Supplies / Consumables

* Lab supplies and materials such as chemicals, testing materials, etc.
* Printing materials, recording equipment, software, etc.
* Laptops, cell phones, and other personal electronics, as well as textbooks, are not allowed.

|  |  |  |
| --- | --- | --- |
| **Item** | **Amount** | **Anticipated date needed** |
|  | $ |  |
|  | $ |  |
|  | $ |  |

Supplies / Consumables subtotal: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide a justification of the items listed above.

### Payments for Services

* Includes vendors and services. Signed contracts may be required and may need to be reviewed by procurement
* Payment to other students or faculty is not allowable

|  |  |  |  |
| --- | --- | --- | --- |
| **Service** | **Amount** | **Anticipated Date** | **Additional Info (optional)** |
|  | $ |  |  |
|  | $ |  |  |

Payments for Services subtotal: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide a justification of the items listed above.

### Miscellaneous

|  |  |  |
| --- | --- | --- |
| **Expense** | **Amount** | **Anticipated Dates** |
|  | $ |  |
|  | $ |  |

Miscellaneous subtotal: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provide a justification of the items listed above.

Signature of all applicants below certifies the statements in the application are true, complete and accurate to the best of her/his/their knowledge. All student applicants and the faculty sponsor agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports, if a grant is awarded as a result of this application.

a) Student Applicants

Date

Date

Date

Date

Date

b) Faculty Sponsor

Date