**Spring 2024**

**Student Technology Fee Funding Opportunity: Opportunity for Students, Faculty, and Departments**

**Purpose:** This is the formal disbursement of technology fee funds. Technology fee funds must enhance instructional technology resources for students and faculty. This is not a fund that is appropriate for direct support of research expenses. Four categories of expenditures are available as described in the following table.

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| --- | --- | --- | --- |
| Category | Description | Funding limit | comments |
| Emergent Needs | Used to improve learning for a certain category of students | Not to exceed 5% of annual budget | Cannot be targeted for use by a single identified student |
| Student Innovation Projects | Small group projects by students, typically not a capstone project | Not to exceed 5% of annual budget, single award not to exceed $2,000. | Requires project scope, deliverable, and faculty sponsor. |
| Faculty Instructional Project | Faculty Instructional Projects | Total allocation not to exceed 35% of budget, single allocation typically not more than 20% of the funds used for Faculty instructional Projects | Requires faculty principal investigator, funds cannot be recurring, successful projects will require support of department chair |
| Systemic Projects | Sponsored by an academic department or a university operational unit | Total allocation not to exceed 75% of available funds | Intended to be used for more significant improvements in infrastructure or learning environment. Requires support of department leadership. |

**Funds Available: Total available budget for spring 2024 is approximately $210,000. The university may choose to not make awards that expense the entire budget but may instead wait for Fall 2025 to make awards.**

**Program Outcome:** The proposed funding must in some way enhance instructional resources for students and/or faculty.

**Program requirements:**

The proposal must clearly indicate what is to be acquired and how the acquisition will support future enhancement in laboratory teaching.

**Proposal Requirements:**

Proposals must adhere to the template provided, by project type, by the Office or research services. Proposal templates may be found on the [website](https://floridapoly.edu/vp-of-academic-affairs/resources.php) (note the website will not be fully up to date until approximately Wednesday, February 28, 2024. Further background on the funding may be found in the Tech Fee Committee Charter

Evaluation will be by the tech fee committee, with emphasis on both impact to the university and likelihood of success.

Due date: March 22, 2024, notification of awards to be made approximately April 5, 2024. Send proposals to Nicole Tardiff at [techfeeproposals@floridapoly.edu](mailto:techfeeproposals@floridapoly.edu).