

FLORIDA POLYTECHNIC UNIVERSITY

BOARD OF TRUSTEES

AGENDA

City of Lakeland Commission Chamber
228 South Massachusetts Avenue
Lakeland, Florida 33801
September 5, 2012
1:00 p.m.

1. **Call to Order** **Chair Robert Gidel**

2. **Approval of Meeting Minutes** **Chair Gidel**

3. **Discussion, Board Authority** **Ms. Vikki Shirley,**
*General Counsel,
Board of Governors*

4. **Transition Committee Report:**
 - A. **Transition Discussion: Property, Liabilities,
Construction, Staffing, Florida Industrial
and Phosphate Research Institute (FIPR)** **Chair Gidel**
Mr. Tim Jones,
*Chief Financial Officer
Board of Governors*

 - B. **Discussion, Shared Services Agreement** **Trustee Don Wilson**
Ms. Shirley

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- C. Leases Held by the University of South Florida **Ms. Shirley**
- D. Construction Update **Mr. Pete Karamitsanis**
*President & Director,
Lighthouse Advisors, Inc.*
- E. Contract with Lighthouse Advisors, Inc. **Mr. Chris Kinsley**
*Director, Finance & Facilities,
Board of Governors*
5. **Delegation of Authority to Transition Committee** **Ms. Shirley**
6. **Discussion, Committee Work** **Chair Gidel**
7. **Concluding Remarks and Adjournment** **Chair Gidel**

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Approval of Minutes of Meetings held August 1, 2012, and August 13, 2012

PROPOSED BOARD ACTION

Approval of Minutes of the meeting held on August 1, 2012, in Orlando; and Minutes of the meeting held on August 13, 2012, via telephone conference call.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Not applicable

BACKGROUND INFORMATION

Trustees will review and approve the Minutes of the meeting held on August 1, 2012, in Orlando; and the Minutes of the meeting held on August 13, 2012, via telephone conference call.

Supporting Documentation Included: Minutes: August 1, 2012; August 13, 2012

Facilitators/Presenters: Chair Robert Gidel

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MINUTES
FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
KAITAK/MIRABEL ROOM
HYATT REGENCY INTERNATIONAL AIRPORT
ORLANDO, FLORIDA
AUGUST 1, 2012

1. Call to Order

Mori Hosseini, Vice Chair of the Board of Governors and Chair of the Board of Governors Select Committee on Florida Polytechnic University, convened the inaugural meeting of the Board of Trustees, Florida Polytechnic University at 11:32 a.m., with the following members present: Mark Bostick, Dr. Sandra Featherman, Robert Gidel, Dr. Richard “Dick” Hallion, Scott Hammack, Kevin Hyman, Frank Martin, and Donald Wilson.

2. Recognition, Members of Board of Trustees

Mr. Hosseini thanked the Trustees for participating in the morning orientation session. During the orientation, each Trustee provided information about background experiences and goals for the new university. Through these introductions, the Trustees were able to get to know one another.

3. Consideration, Election of Chair and Vice Chair

Mr. Martin moved that the Trustees elect Robert Gidel as Chair and Mark Bostick as Vice Chair for a term ending July 31, 2014. Dr. Hallion seconded the motion, and the Trustees concurred unanimously. Mr. Hosseini congratulated Chair Gidel and asked if he had any comments.

Chair Gidel said that he is driven by the famous words of Thomas Edison, “Vision without execution is hallucination.” He is a focused and task-oriented planner. As Trustees, our first challenge is to get on the same page with a vision that we can agree on as a Board. Another challenge is that we just “bought” a campus with a building under construction. We also have the daunting task of coming up with our own academic endeavor.

Chair Gidel said that he thought that he would break the Trustees into four different task groups. He said that he would send out a draft of tasks and assignments. He is excited to work with the Trustees and the people around the State who are excited about the university. He recited a Chinese proverb, “Success has a thousand fathers, and failure is an orphan.” His hope is that three years down the road that the Board

will have thousands of people who will want to take credit for the success of the university. Chair Gidel reported that the Board of Governors, the University of South Florida, and the University of Florida have all committed to working as collaborative partners in ensuring the success of Florida Polytechnic University. He wanted to work to build a bridge for that triangle. He acknowledged that the Board has a big, big task, and the most important people are the people in Polk County.

Members of the Board of Governors Select Committee on Florida Polytechnic University Mori Hosseini, Dick Beard, and Norman Tripp offered the congratulations and support of the Board of Governors. Chancellor Frank T. Brogan echoed the words of congratulations and offered assistance from the office of the Board of Governors. Chancellor Brogan said that this is an unprecedented and exciting opportunity.

Vice Chair Bostick thanked the Trustees for the incredible opportunity. He is excited about the venture.

4. Adjournment and Scheduling of Next Meeting

Chair Gidel said that he would like to convene the next meeting within 2-3 weeks. Mr. Hosseini thanked the Trustees for wanting to serve the students and the State by serving on the Board of Trustees of this magnificent university. Mr. Hosseini turned the gavel over to Chair Gidel.

Chair Gidel asked if any of the Trustees have any further discussion. Mr. Hammack said that the challenge is to attract students to the new university, and he thinks that we have to do it in a new and innovative way. To him, the question is how the State keeps and attracts bright, risk-taking people with high intelligence. He would like to attract 100-500 students who fit that description, offer them experience in private companies while they are enrolled, and have the private companies guarantee these students jobs for two years after graduation.

Dr. Featherman said that she would like to look at a model with no tenure and no football. She would like to think about facilities that are partitionable because programs like engineering require flexibility. She is excited to be part of this opportunity to do something new.

Mr. Hyman said that he wanted to remember that the Board is not operating in a vacuum because they are a part of the State University System. He would like to take advantage of the efficiencies offered by being part of the System. He hopes that the university will be offered the flexibility to do new things.

Chancellor Brogan said that the System recognizes that the time to make change is now. He said that Board of Governors would be open to allowing the university to

do things significantly differently than conventional methodology. The Board of Governors would like to be involved in creating something unique.

Dr. Hallion said that he would like to have a clear focus on mission. He would like to avoid the problem of trying to be all things to all people. He thinks that the tenure issue has to be considered, and he does not favor it. As a person with experience in the museum world, he likes the idea of moveable partitions for the facilities to allow flexibility for the educational programs.

Mr. Martin said that the vision and the mission are critical because they will set the course for what will come. The Board needs to engage the key stakeholders including the students that the university wants to attract and local business groups. The Board needs to understand how flexible the building and facilities are. We need a work plan that will include longer meetings. Finally, the Board needs to think about its academic program and consider beginning as an upper division institution.

Chair Gidel asked if there was further discussion. Having no further business, the meeting was adjourned at 12:10 p.m., August 1, 2012.

Robert Gidel, Chair

Monoka Venters,
Corporate Secretary,
Board of Governors,
State University System of Florida

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BOARD OF TRUSTEES
BY TELEPHONE CONFERENCE CALL
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MINUTES
FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
BY TELEPHONE CONFERENCE CALL
TALLAHASSEE, FLORIDA
AUGUST 13, 2012

The Chair, Robert Gidel, convened the meeting of the Board of Trustees, Florida Polytechnic University by telephone conference call from Tallahassee at 1:00 p.m., with the following members present: Vice Chair Mark Bostick, Dr. Sandra Featherman, Dr. Richard "Dick" Hallion, Scott Hammack, Kevin Hyman, Frank Martin, and Donald Wilson.

1. Call to Order

Chair Gidel thanked members for participating in the conference call.

2. Consideration, Critical Path Project Plan

Chair Gidel explained that the purpose of the call is to provide an overview of the objectives that need to be accomplished, the tasks before the Board, and to organize the Board to accomplish these objectives. To help the Trustees visualize these tasks, Chair Gidel developed a Critical Path Project Plan that the Trustees received prior to the meeting.

Chair Gidel reported that he has met with members and staff of the Board of Governors, Chair John Ramil and President Genshaft from the University of South Florida, the consultants hired by USF to manage the construction, the outside architects for the project, the general contractor building the project, the Provost of UF and members of his staff, and the management of the Phosphate Institute. Chair Gidel also reported that he had toured the campus site and many of the other properties that may transfer to Poly. He said that he will continue to meet with people to gain the knowledge needed to make the important decisions going forward, and he encouraged other Trustees to do the same.

Chair Gidel explained that the Critical Path Project Plan is far from complete. He provided the document as a way to better understand the sequencing of all of the matters that must take place. Chair Gidel stressed that the need to do things correctly and in the necessary sequence will delay the completion of many of the objectives. He explained that the Board has been asked to oversee and organize the transfer from University of South Florida of the assets of the former USF- Polytechnic University, including a large tract of land and a building under construction. Once accomplished,

these assets, including cash, grants, and other financial commitments will be used to build an independent Polytechnic University.

Chair Gidel pointed out that as of today, the Florida Polytechnic Board has nothing - no money, no people, no obligations, no assets, not even a bank account. Chair Gidel reported that today he received a federal tax ID that will allow the Board to establish a bank account. Chair Gidel explained that the Board needs people to manage the operations, the properties, and the money before the Board can begin the talk about the educational vision of the Poly.

Chair Gidel reported that he has established four committees with two members on each committee. The committees are as follows:

- (1) Transition Committee - Rob Gidel and Don Wilson,
- (2) Educational Committee - Sandra Featherman and Dick Hallion,
- (3) Financial - Mark Bostick and Scott Hammack, and
- (4) Operations - Kevin Hyman and Frank Martin.

These committees are tasked with learning what and how each of the objectives on the Critical Path Project Plan can be completed as well as creating a timetable for completing the objectives. Chair Gidel said that the Board will meet again on September 5th to begin to better understand the sequencing, the restrictions, the gotchas, the alternatives, and some of the solutions.

Chair Gidel said that the first objective is to get the transition closed with the University of South Florida (USF). USF will keep the assets and personnel they need to teach-out the students currently enrolled in USF in Lakeland. Assets not needed for the teach-out will transfer to Florida Poly. The list of items to be transferred to Poly consists of leases, vehicles, monies, consulting contracts, the Phosphate Institute, and the campus and the building under construction. The Transition Committee will work on the tasks needed to complete the transaction, but the final decision to accept the transaction and close is a decision for the full Board. Chair Gidel said that the timing of this transaction is urgent because the monies needed by USF for the teach-out are being held until the transaction is completed. He said that he put September 30 in the chart to reflect that urgency.

Chair Gidel said that another task involves the management of the construction site. The Board will need to decide whether to retain the staff currently working on the project under the University of South Florida, including the owner's representative Pete Karamitsanis. Upon completion of the transfer, the Board must be ready to assume responsibility for the construction immediately. Being ready to accept the construction will be a herculean task.

Chair Gidel reported that the next objective on the Critical Path Project Plan chart is organizing the administration. The Operations Committee will handle this task. Chair Gidel said that the Board could enter into a shared services agreement with another university to provide HR, IS, basic legal, and other administrative services until the new university can do so. Chair Gidel reported that he had met with the University of Florida (UF), and they are considering providing these services. UF will construct a proposal for services and a fair fee arrangement for the Board meeting on September 5th.

Chair Gidel said that another grouping of tasks involves the facilities. In addition to the classroom building under construction, other buildings such as student dining, activities, and housing need to be considered. These facilities require sources of funds which will not be an easy task given the state of PECO funding. The Operations Committee will also handle these tasks.

Another group of tasks is establishing the financial infrastructure for the university including establishing basic accounting and budgeting, processing capital from the state, establishing a Direct Service Organization that will become our Foundation, funding the construction and related activities, and setting up the student services systems, which includes tuition, fees, and health. Once the university is accepting and spending money, we must have an audit function operating as well. The Financial Committee will handle these tasks.

Chair Gidel said that we also have a group for educational strategy, policy, and accreditation. This task is the probably most important, so the Educational Committee must first understand the opportunities and limitations of accreditation. The Committee will also begin to design the criteria we will use to chose a President and determine who will execute this strategy.

Chair Gidel said that the final two tasks on the Critical Path Project Plan are the vision statement and marketing. These tasks must be executed as a full Board. Chair Gidel suggested that the Board hold a meeting in late September and use a facilitator or strategic planner to work with the Board on establishing the framework and key elements of a common vision. The goal for the meeting would be developing a statement that can be supported by an executable plan for Poly.

Chair Gidel laid out the ground rules for communication using the staff at the Board of Governors to create a library of documents for each committee. The Board of Governors staff will forward any materials to all Trustees. Chair Gidel called on the Board of Governors General Counsel Vikki Shirley to provide a brief overview of the communications requirements under the Sunshine rules applicable in Florida. Ms. Shirley reviewed the Sunshine law requirements including providing notice of the

meeting and having a corporate secretary at the meeting to take minutes. Ms. Shirley also reviewed the civil and criminal penalties applicable for violations of the law. Dr. Featherman asked whether Committee meetings will need to follow these rules, and Ms. Shirley responded that the rules apply to Committee meetings because two members of the Board are on each committee.

Chancellor Brogan commended Chair Gidel on the extensive work that went into developing the Critical Path Project Plan chart and organizing the work of the Board of Trustees. He also commended the University of Florida for its commitment to assist the Polytechnic through this monumental process. Chancellor Brogan said that the Board of Governors looks forward to being partners with the Florida Polytechnic Board of Trustees in accomplishing both short- and long-term goals.

Chair Gidel clarified that he is not looking for the Committees to accomplish anything before the September 5th Board meeting. The task for the interim period is to become familiar with the materials that are available.

3. Concluding Remarks and Adjournment

Chair Gidel opened the floor for comments from the Trustees.

Mr. Hyman asked for guidance about how to orchestrate meetings with the staff from the University of Florida or other people who are involved. Chair Gidel said that the staff from the Board of Governors is dedicated to helping our Trustees. Chancellor Brogan suggested that Chair Gidel assign a lead contact person for each committee and committed to providing a contact person at the Board of Governors office for each Committee.

Mr. Wilson commented that the idea of contracting for services with another university is a good idea, but he thought that the Board of Trustees needs a Chief Operating Officer who works directly for the Board. Chair Gidel said that there is a sequencing issue – should the Board hire a Chief Operating Officer or close the transaction with the University of South Florida first. He also commented that finding a person with the complete set of skills needed – operating, infrastructure, financial, and construction experience – will be expensive. Mr. Hyman suggested that it might be more reasonable for the University of Florida to hire the person because they have the infrastructure in place to handle hiring. Chair Gidel said that option has been discussed with the University of Florida. He also said that the Board may be able to bifurcate the functions if Pete Karamitsanis can handle the construction aspects. He pointed out that the Board does not currently have access to money to pay anyone. Chair Gidel also suggested that the Board discuss in September who has the authority to hire a Chief Operating Officer.

Mr. Martin asked whether the target date for closing is September 30, 2012. Chair Gidel said that he choose that date to reflect the urgency of the task because the University of South Florida has money for the teach-out hanging in the balance. He recognizes that the urgency is met with necessary caution on the part of the Florida Polytechnic Board because our Board needs to understand the transaction and to be able to handle what is being transferred. Mr. Martin asked whether the information to assess the transfer will be available for review. Chair Gidel explained that the Board of Governors staff would be communicating with the Trustees about how to access that information.

Mr. Hammack commented that getting staff to work directly for the Board of Trustees is the first task in his mind. The second task would be hiring an attorney to handle the transaction. He also agrees that coming up with a vision for doing something new and different is crucial. Chair Gidel agreed that the Board will probably need an outside attorney but probably only to handle a handful of the tasks on the list of closing items, and the Transition Committee will take that advice to heart. He also agreed that the vision is crucial and will be guided by the framework developed by the members of the Educational Committee to meet the accreditation standards. Mr. Hammack pointed out that the Board needs a direction and vision early on that will lead to the creation of something new and different.

Vice Chair Bostick commented that he would like to get a lead assigned for each committee. He also appreciated the offer from Chancellor Brogan to assign a staff person from the Board of Governors to assist with the work of the committees. Both steps will help the work of the Board move forward.

Dr. Hallion seconded the ideas of Vice Chair Bostick. He also commented that he likes the ideas of Mr. Hammack about getting a vision in place to create a new kind of university.

Dr. Featherman requested that the Board set a regular meeting schedule. Chair Gidel said that he would get a meeting calendar to the Trustees by the September 5th meeting. Dr. Featherman asked for direction on what needs to be accomplished before September. Chair Gidel said that the only task is working to understand the tasks ahead and the sequencing. Information will be provided for the Trustees to read.

Chair Gidel said that the meeting on September 5th would be held in Lakeland. There will be a site tour available for members who want to participate. We will also be able to look at models of the site. Details will be forthcoming.

Having no further business, the meeting was adjourned at 1:58 p.m., August 13, 2012.

Robert Gidel, Chair

Monoka Venters,
Corporate Secretary,
Board of Governors,
State University System of Florida

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES**
September 5, 2012

SUBJECT: Discussion of Board Authority

PROPOSED BOARD ACTION

For Information Only

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Article IX, Section 7, Florida Constitution; Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

Pursuant to Article IX, Section 7 of the Florida Constitution, university boards of trustees are responsible for administering their respective institutions and have such powers and duties as delegated to the boards from the Board of Governors. The Board of Governors, through regulation, has delegated substantial authority to university boards for all aspects of university operations. Ms. Shirley will provide an overview of the authority delegated to the board.

Supporting Documentation Included: Article IX, Section 7, Florida Constitution
Board of Governors Regulation 1.001

Facilitators/Presenters: Vikki Shirley

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CONSTITUTION
OF THE
STATE OF FLORIDA

AS REVISED IN 1968 AND SUBSEQUENTLY AMENDED

ARTICLE IX

EDUCATION

SECTION 7. State University System.--

(a) PURPOSES. In order to achieve excellence through teaching students, advancing research and providing public service for the benefit of Florida's citizens, their communities and economies, the people hereby establish a system of governance for the state university system of Florida.

(b) STATE UNIVERSITY SYSTEM. There shall be a single state university system comprised of all public universities. A board of trustees shall administer each public university and a board of governors shall govern the state university system.

(c) LOCAL BOARDS OF TRUSTEES. Each local constituent university shall be administered by a board of trustees consisting of thirteen members dedicated to the purposes of the state university system. The board of governors shall establish the powers and duties of the boards of trustees. Each board of trustees shall consist of six citizen members appointed by the governor and five citizen members appointed by the board of governors. The appointed members shall be confirmed by the senate and serve staggered terms of five years as provided by law. The chair of the faculty senate, or the equivalent, and the president of the student body of the university shall also be members.

(d) STATEWIDE BOARD OF GOVERNORS. The board of governors shall be a body corporate consisting of seventeen members. The board shall operate, regulate, control, and be fully responsible for the management of the whole university system. These responsibilities shall include, but not be limited to, defining the distinctive mission of each constituent university and its articulation with free public schools and community colleges, ensuring the well-planned coordination and operation of the system, and avoiding wasteful duplication of facilities or programs. The board's management shall be subject to the powers of the legislature to appropriate for the expenditure of funds, and the board shall account for such expenditures as provided by law. The governor shall appoint to the board fourteen citizens dedicated to the purposes of the state university system. The appointed members shall be confirmed by the senate and serve staggered terms of seven years as provided by law. The commissioner of education, the chair of the advisory council of faculty senates, or the equivalent, and the president of the Florida student association, or the equivalent, shall also be members of the board.

History.--Proposed by Initiative Petition filed with the Secretary of State August 6, 2002; adopted 2002.

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1.001 University Board of Trustees Powers and Duties

(1) Pursuant to Article IX, section 7(c), Florida Constitution, the Board of Governors shall establish the powers and duties of the board of trustees as set forth herein and as may be established in Board of Governors' regulations. This regulation supersedes the delegation of authority to the boards of trustees contained in the Board of Governors' Resolution dated January 7, 2003. The intent of this regulation is to delegate powers and duties to the university boards of trustees so that the university boards have all of the powers and duties necessary and appropriate for the direction, operation, management, and accountability of each state university.

(2) Composition of Boards; Membership and Organization.

- (a) Each university shall be administered by a board of trustees, consisting of thirteen members dedicated to the purposes of the State University System. Each university board of trustees includes six members appointed by the Governor and five members appointed by the Board of Governors, all of whom must be confirmed by the Senate. All trustees are required to attend a Board of Governors orientation session, preferably prior to service on the university board. The chair of the faculty senate, or the equivalent, and the president of Student Government, or the equivalent, are also members. Board of trustee members shall serve staggered terms of five years and may be reappointed for subsequent terms, except for the faculty and student representatives who shall serve for the duration of the term of their respective elected offices. All members are public officers subject to the requirements of the Florida Code of Ethics.
- (b) Each board of trustees shall select its chair and vice chair from the appointed members. Each chair shall serve for two years and may be reselected for one additional consecutive two-year term. Any exception to this term of office must be approved by a two-thirds vote of the board of trustees. The duties of the chair shall include presiding at all meetings of the board of trustees, calling special meetings of the board of trustees, attesting to actions of the board of trustees, and notifying the Board of Governors or the Governor, as applicable, in writing whenever a board member has three consecutive unexcused absences from regular board meetings in any fiscal year, which may be grounds for removal.
- (c) The university president shall serve as the chief executive officer and corporate secretary of the board of trustees and shall be responsible to the board of trustees for all operations of the university and for setting the agenda for meetings of the board of trustees in consultation with the chair.

- (d) Members of the boards of trustees shall receive no compensation but may be reimbursed for travel and per diem expenses as provided in s. 112.061, Florida Statutes.
 - (e) Each board of trustees shall establish the powers and duties of the university president.
 - (f) Each board of trustees shall be a public body corporate with all the powers of a body corporate, including the power to adopt a corporate seal, to contract and be contracted with, to sue and be sued, to plead and be impleaded in all courts of law and equity, and to give and receive donations. In all suits against the board of trustees, service of process shall be made on the chair of the board of trustees or on a university designee.
 - (g) Each board of trustees shall be primarily acting as an instrumentality of the state pursuant to s. 768.28, Florida Statutes, for purposes of sovereign immunity.
 - (h) Each board of trustees is subject to the public records and open meetings requirements set forth in Article I, section 24 of the Florida Constitution and laws implementing that section.
- (3) University Administration and Oversight.
- (a) Each board of trustees shall be responsible for the administration of its university in a manner that is dedicated to, and consistent with the university's mission which shall be otherwise consistent with the mission and purposes of the State University System as defined by the Board of Governors.
 - (b) Each board of trustees may establish committees of the board to address matters including, but not limited to, academic and student affairs, strategic planning, finance, audit, property acquisition and construction, personnel, and budgets.
 - (c) Each board of trustees shall adopt a strategic plan in alignment with the Board of Governors' systemwide strategic plan and regulations, and the university's mission. University strategic plans shall be submitted to the Board of Governors for approval.
 - (d) Each board of trustees shall prepare a multi-year workplan/report for the Board of Governors that outlines its university's top priorities, strategic directions, and specific actions and financial plans for achieving those priorities, as well as performance expectations and outcomes on institutional and systemwide goals. The workplan/report shall reflect the university's distinctive mission and focus on core institutional strengths within the context of State University System goals and regional and statewide needs.
 - (e) Each board of trustees shall have a policy addressing conflicts of interest for its members.

- (f) Each board of trustees shall maintain an effective information system to provide accurate, timely, and cost-effective information about the university, and shall require that all data and reporting requirements of the Board of Governors are met.
 - (g) Each board of trustees may promulgate regulations and procedures related to data and technology, including information systems, communications systems, computer hardware and software, and networks.
 - (h) Each board of trustees is authorized to secure comprehensive general liability insurance.
 - (i) Each board of trustees may provide for payment of the cost of civil actions against officers, employees, or agents of its board.
 - (j) Each board of trustees is authorized to promulgate university regulations in accordance with the Regulation Development Procedure adopted by the Board of Governors.
 - (k) Each board of trustees may govern traffic on the grounds of the university and in other areas in accordance with law and any mutual aid agreements entered into with other law enforcement agencies.
 - (l) Each board of trustees shall be responsible for campus safety and emergency preparedness, to include safety and security measures for university personnel, students, and campus visitors.
 - (m) Each board of trustees is authorized to create divisions of sponsored research and establish policies regulating the administration and operation of the divisions of sponsored research.
- (4) Academic Programs and Student Affairs.
- (a) Each board of trustees shall adopt university regulations or policies, as appropriate, in areas including, but not limited to:
 1. authorization and discontinuance of degree programs;
 2. articulation and access;
 3. admission and enrollment of students;
 4. minimum academic performance standards for the award of a degree;
 5. student financial assistance;
 6. student activities and organizations;
 7. student records and reports;
 8. anti-hazing, related penalties, and program for enforcement;
 9. reasonable accommodation of religious observances; and
 10. uniform student code of conduct and related penalties.
 Such regulations or policies shall be consistent with any applicable Board of Governors' regulations.
 - (b) Each board of trustees shall establish a committee to periodically review and evaluate the student judicial system. At least one-half of

the members of the committee shall be students appointed by the student body president.

- (c) Each board of trustees shall approve the internal procedures of student government organizations.
 - (d) Each board of trustees shall require that institutional control and oversight of its intercollegiate athletics program is in compliance with the rules and regulations of the National Collegiate Athletic Association. The university president is responsible for the administration of all aspects of the intercollegiate athletics program.
- (5) Personnel.
- (a) Each board of trustees shall provide for the establishment of the personnel program for all the employees of the university, including the president, which may include but is not limited to: compensation and other conditions of employment, recruitment and selection, nonreappointment, standards for performance and conduct, evaluation, benefits and hours of work, leave policies, recognition and awards, inventions and works, travel, learning opportunities, exchange programs, academic freedom and responsibility, promotion, assignment, demotion, transfer, tenure, and permanent status, ethical obligations and conflicts of interest, restrictive covenants, disciplinary actions, complaints, appeals and grievance procedures, and separation and termination from employment. To the extent allowed by law, university employees shall continue to be able to participate in the state group insurance programs and the state retirement systems.
 - (b) Each board of trustees shall act as the sole public employer with regard to all public employees of its university for the purposes of collective bargaining, and shall serve as the legislative body for the resolution of impasses with regard to collective bargaining matters.
 - (c) Each board of trustees shall select its university president subject to confirmation of the candidate by the Board of Governors. A presidential search committee shall be appointed to make recommendations to the full board of trustees. The board of trustees shall select a candidate for confirmation by the Board of Governors. Prior to confirmation, the board of trustees shall submit a written description of the selection process and criteria, and the qualifications of the selected candidate to the Board of Governors for its consideration in confirming the candidate. The candidate selected by the board of trustees shall be required to appear before the Board of Governors at the meeting where confirmation of the candidate will be considered. Such meeting will be held as soon as practicable to ensure a timely transition. A two-thirds vote of the Board of Governors shall

be required to deny confirmation of a candidate selected by a board of trustees.

- (d) In the event that a board of trustees selects an interim president, such selection is subject to confirmation of the candidate by the Board of Governors. If it is determined by the board of trustees to be in the best interests of the university, the interim president selected by the board may be delegated full authority to serve as the interim president during the period prior to confirmation by the Board of Governors. Continued service as interim president requires confirmation by the Board of Governors, and the candidate selected by the board of trustees shall be required to appear before the Board of Governors at the meeting where confirmation will be considered. Such meeting will be held as soon as practicable to ensure a timely transition.
 - (e) Each board of trustees shall develop guidelines for the annual evaluation of the president.
 - (f) Each board of trustees shall conduct an annual evaluation of the president. The chair of the board of trustees shall request input from the Chair of the Board of Governors, who may involve the Chancellor, during the annual evaluation process pertaining to responsiveness to the Board of Governors' strategic goals and priorities, and compliance with systemwide regulations.
- (6) Financial Management.
- (a) Each board of trustees shall be responsible for the financial management of its university and shall submit an institutional budget request, including a request for fixed capital outlay, and an operating budget to the Board of Governors for approval in accordance with the guidelines established by the Board of Governors.
 - (b) Each board of trustees shall establish tuition and fees in accordance with regulations established by the Board of Governors.
 - (c) Each board of trustees shall establish waivers for tuition and fees pursuant to regulations established by the Board of Governors.
 - (d) Each board of trustees shall engage in sound debt management practices for the issuance of debt by the university and its direct support organizations, and shall comply with the guidelines established by the Board of Governors in connection with the authorization, issuance and sale of university and direct support organization debt.
 - (e) Each board of trustees shall account for expenditures of all state, local, federal, and other funds in accordance with guidelines or regulations established by the Board of Governors, and as provided by state or federal law.

- (f) Each board of trustees may enter into agreements for, and accept, credit card payments as compensation for goods, services, tuition, and fees.
 - (g) Each board of trustees shall establish policies and procedures for the performance of annual internal audits of university finances and operations. All reports generated from such audits must be submitted to the Board of Governors after review and acceptance by the board of trustees, or its designee.
 - (h) Each board of trustees and each direct support organization shall submit annual financial statements to the Board of Governors.
- (7) Property and Purchasing.
- (a) Each board of trustees and university direct support organization must obtain prior approval from the Board of Governors before entering into a binding contractual obligation to improve real property that will result in the board or the direct support organization seeking a commitment of state funds for the development, construction, operation, or maintenance of an educational or research facility.
 - (b) Each board of trustees shall have the authority to acquire real and personal property and contract for the sale and disposal of same, and approve and execute contracts for purchase, sale, lease, license, or acquisition of commodities, goods, equipment, and contractual services, leases of real and personal property, and construction. The acquisition may include purchase by installment or lease-purchase. Such contracts may provide for payment of interest on the unpaid portion of the purchase price.
 - (c) With respect to state-funded real property acquisitions, each board of trustees may, with the consent of the Board of Trustees of the Internal Improvement Trust Fund, sell, convey, transfer, exchange, trade, or purchase real property and related improvements necessary and desirable to serve the needs and purposes of the university.
 - 1. The board of trustees may secure appraisals and surveys in accordance with the policies and procedures of the Board of Trustees of the Internal Improvement Trust Fund. Whenever the board of trustees finds it necessary for timely property acquisition, it may contract, without the need for competitive selection, with one or more appraisers whose names are contained on the list of approved appraisers maintained by the Division of State Lands in the Department of Environmental Protection.
 - 2. The board of trustees may negotiate and enter into an option contract before an appraisal is obtained. The option contract must state that the final purchase price may not exceed the

maximum value allowed by law. The consideration for such an option contract may not exceed 10 percent of the estimate obtained by the board of trustees or 10 percent of the value of the parcel, whichever is greater, unless otherwise authorized by the board of trustees.

3. Title to property acquired by a university board of trustees prior to January 7, 2003, and to property acquired thereafter with state funds shall vest in the Board of Trustees of the Internal Improvement Trust Fund. With respect to all other real property acquired by a university, such property shall be titled in the name of the university board of trustees, or as the trustees of the university may deem appropriate.
- (d) Each board of trustees shall submit to the Board of Governors, for approval, plans for all new campuses and instructional centers.
- (e) Each board of trustees shall administer a program for the maintenance and construction of facilities.
- (f) Each board of trustees may exercise the right of eminent domain pursuant to the provisions of chapter 1013, Florida Statutes.
- (g) Each board of trustees shall be responsible for the use, maintenance, protection, and control of, and the imposition of charges for, university-owned or university-controlled buildings and grounds, property and equipment, name trademarks and other proprietary marks, and the financial and other resources of the university.
- (h) With respect to any funds or real or personal property designated by will, deed, agreement, or court appointment to be held in trust for the benefit of the university, or its students, faculty members, officers, or employees, or otherwise, or for any educational purpose, a university board of trustees is authorized to act as trustee with full legal capacity as trustee to administer such trust property and, in such event, the title thereto shall vest in the board of trustees as trustee. In all such cases, the university board of trustees shall have the power and capacity to do and perform all things as fully as any individual trustee or other competent trustee might do or perform, and with the same rights, privileges, and duties including the power, capacity, and authority to convey, transfer, mortgage, or pledge such property held in trust and to contract and execute all other documents relating to said trust property which may be required for or appropriate to the administration of such trust or to accomplish the purposes of any such trust. Nothing herein shall be construed to authorize a board of trustees to contract a debt on behalf of, or in any way to obligate, the state; and the satisfaction of any debt or obligation incurred by the board as trustee under the provisions of this section shall be exclusively from the trust property, mortgaged or encumbered.

- (i) Each board of trustees shall prepare and adopt a campus master plan pursuant to section 1013.30, Florida Statutes.
 - (j) Each board of trustees shall prepare, adopt, and execute a campus development agreement pursuant to section 1013.30, Florida Statutes.
 - (k) Each board of trustees may authorize the rent or lease of parking facilities, provided that such facilities are funded through parking fees or parking fines imposed by a university. A board of trustees may authorize a university to charge fees for parking at such rented or leased parking facilities and parking fines.
 - (l) Each board of trustees shall promulgate regulations that establish basic criteria related to the procurement of commodities and contractual services.
 - (m) Each board of trustees shall be responsible for the fire safety and sanitation of public educational and ancillary plants.
- (8) Miscellaneous Powers and Duties.
- (a) Each board of trustees is authorized to form such corporate entities as are necessary to establish and maintain faculty practice plans for the collection, distribution, and regulation of fees generated by faculty members engaged in the provision of healthcare services to patients as an integral part of their academic activities and employment as faculty. Each such faculty practice plan must be adopted by the board of trustees in accordance with regulations of the Board of Governors and approved by the Board of Governors.
 - (b) Each board of trustees is authorized to establish direct support organizations and university health services support organizations and certify them to use university property, facilities, and services.
 - (c) Each board of trustees may establish educational research centers for child development.
 - (d) Each board of trustees is authorized to protect, develop, and transfer the work products of university personnel and other university agents and contractors, which authority shall include but not be limited to licensing, assigning, selling, leasing, or otherwise allowing the use of or conveying such work products and securing and enforcing patents, copyrights, and trademarks on such products. Each board of trustees shall have policies and procedures concerning the work products of university personnel that facilitate technology development and transfer for the public benefit. Such policies must include, without limitation, provisions that take into account the contributions of university personnel in the development of work products and that require any proceeds from such work products be used to support the research and sponsored training programs of the university.

- (e) Each board of trustees is responsible for compliance with all applicable laws, rules, regulations, and requirements.
- (f) Each board of trustees shall perform such other duties as provided by the Board of Governors, or as each board of trustees may determine are necessary or appropriate for the administration of the university so long as the trustees comply with any applicable laws and Board of Governors' regulations and policies.

Authority: Section 7(c), Art. IX, Fla. Const.; History: Resolution 1-07-03, New 3-26-09, Amended 09-16-10.

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Transition Discussion

PROPOSED BOARD ACTION

For Information Only

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Article IX, Section 7, Florida Constitution; Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

A meeting of the Transition Committee was held on August 24 at One Poly Place.

Representatives from the USF, UF and the Board of Governors were in attendance to discuss the orderly transfer of assets, contracts, leases, property and funds to Florida Polytechnic.

USF representatives provided all documents necessary for a transfer, including a summary of closing documents. Those closing documents are attached to this agenda item.

Supporting Documentation Included:

1. FPU Funding Overview August 2012
2. Lakeland Cash Transfer
3. Construction Update 8-3-12
4. Special Warranty Deed
5. Bill of Sale
6. Bill of Sale – Exhibit A Inventory of non Teach Out
7. Bill of Sale – Exhibit B Inventory of Teach Out
8. Construction Budget as of June 18, 2012
9. FIPR memo dated 8-20-01

Facilitators/Presenters: Rob Gidel, Chair
Tim Jones, Board of Governors

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**STATE UNIVERSITY SYSTEM
BOARD OF GOVERNORS**

**FLORIDA POLYTECHNIC UNIVERSITY
FUNDING OVERVIEW
FISCAL YEAR 2012-2013**

The 2012 General Appropriations Act (Senate Bill 5001) provides funding in the Education and General (E&G) budget entity for the operation of the Florida Polytechnic University (FL Poly) during fiscal year 2012-2013¹ (July 1, 2012 – June 30, 2013).

Fund Source	2012-13 E&G Appropriation
General Revenue	\$22,093,995
Education Enhancement Trust Fund	\$367,509
Student Fees TF	\$6,028,073
Phosphate Research TF	\$5,037,035
Total	\$33,526,612

There are four distinct sources of operating funding allocated to FL Poly by the 2012 Legislature:

1. General Revenue
2. Educational Enhancement TF (Lottery)
3. Student Fees TF (Tuition)
4. Phosphate Research TF

Funding appropriated in the E&G budget entity is provided for the instructional mission, research, public service, and general operation of the university, and may not be utilized for construction of fixed capital assets. These funds must be spent in accordance with state statute and Board of Governors regulation.

Any E&G funding that remains unexpended at the end of the fiscal year becomes “University E&G Carryforward” funds. Language in Senate Bill 1994 creates section 1013.74(6) Florida Statute which provides that for the years 2011-2012 through 2022-2023, E&G carryforward funding may be used for the construction of legislatively-approved fixed capital outlay projects authorized for the establishment of a new campus.

¹ The Legislature will convene in the spring of 2013 to approve an operating budget for the 2013-14 fiscal year.

E&G Carryforward from prior years have been transferred and utilized for the construction of the new Innovation, Science & Technology building.

General Revenue/Lottery (\$22.5 M):

Both general revenue and lottery funds will be provided as direct payments to FL Poly during the fiscal year. General revenue is forwarded by electronic funds transfer to each of the state universities twice monthly (around the 5th and 20th) per Florida Statute. Payments from lottery dollars, however, are not predetermined but instead are processed when available gaming revenues are transferred by the Lottery Department to the Department of Education (DOE), and subsequently made available by DOE to the state universities in multiple installments - typically during the third and fourth quarters of the fiscal year.

Student Fees Trust Fund (\$6 M):

This source of funding is comprised of revenues collected locally at the university from students for tuition, out-of-state fees, and other mandatory student fees such as the application fee, late registration fees and library fines. The \$6 million in the 2012 General Appropriations Act for FL Poly represents budgetary expenditure authority only - the revenue amount collected from actual student enrollments will likely vary from this estimate. This budget authority is technically related to the students enrolled in the teach-out program administered by USF. If needed, this budget authority will need to be transferred to USF (this transfer would be handled by the Board of Governors Office).

Phosphate Research Trust Fund (\$5 M):

Section 1004.345(2)(2) Florida Statute transfers the Florida Industrial and Phosphate Research Institute (FIPRI) operations and functions to the FL Poly from USF Polytechnic. This funding source is comprised of a percentage of severance tax dollars, generated as a result of phosphate mining in Florida, that are transferred directly to the institute from the Department of Revenue. As with the Student Fees TF, this appropriation represents budgetary expenditure authority only and actual tax collection amounts will vary from the estimate. These funds are restricted by law for use by the FIPRI and may not be utilized for the general operation of FL Poly.

Lakeland Cash Transfer (Unaudited Draft Document)

Based on Cash Balances and Financial Accruals as of June 30, 2012

Excludes Contracts and Grants, RIA funding, Construction Accounts and Committed E & G Carryforward

Cash Balances:

E & G	9,142,327
Carryforward	1,455,472
Auxiliary Funds	666,715

Total Cash Balance at June 30, 2012	11,264,514
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Reduced by:

Accruals for Invoices, expenses incurred prior to June 30, 2012	(224,582)
Summer 2012 Tuition collections less expenses already incurred prior to June 30, 2012	(223,220)
Compensated Absences as of June 30, 2012	(877,845)

Total Accruals and Other Reductions at June 30, 2012	(1,325,647)
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Less: Committed E & G Carryforward, supported by contractual obligations	(679,308)
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<u>Balance Due Florida Polytechnic University</u>	<u>9,259,559</u>
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Final amount contingent upon reconciliation of required transfers
between USF Foundation and USF Lakeland E & G accounts
and final reconciliation between campuses

Florida Polytechnic University Campus/Facility – Funding Sources

PECO (Public Education Capital Outlay) & General Revenue:

(State appropriations for the new campus/facility. These funds reside in state accounts until drawn down by USF.)

2005-06 (General Revenue)	3,700,000	
2006-07	1,700,000	
2008-09	15,000,000	
2010-11	11,417,200	
2011-12 From Joint Use Lakeland Tech Bldg Excess	622,534	
2011-12	<u>35,000,000</u>	
Total PECO		\$ 67,439,734

E&G Carry-Forward Operating Funds:

(Education & General (E&G) State appropriations for operations not spent during the prior year that have been transferred to the new campus/facility. These funds reside in USF accounts.)

2006 FPC Departmental Carry-Forward	\$471,000	
2009/10 Carry-Forward (Moved from Renovation Account in 2011)	\$3,374,065	
2010/11 Carry-Forward	\$7,800,000	
2011/12 (TBD – estimated to be less than \$10 M)	<u>?????</u>	
Total Carry-Forward		\$11,645,065

Private Commitments:

(Private pledges that have been made. Actual donations that have been made will reside in the USF Foundation.)

Central Florida Development Council	\$5,000,000	
Lakeland Economic Development Council	\$5,000,000	
Lakeland Regional Medical Center	\$500,000	
Polk County	\$10,000,000	
Interest Earned Transferred Into Project	<u>\$313,862</u>	
Total From Private Donations		\$20,813,862

Appropriations / Commitments to-date: \$99,898,661

This instrument prepare by
and return to:
James A. Park, III, Esq.
HOLLAND & KNIGHT LLP
200 S. Orange Ave., Suite 2600
Orlando, FL 32801

Property Appraisers Parcel ID Numbers:
072725-000000-014010, 072725-000000-023010,
132724-000000-010000, 182725-000000-011010

SPECIAL WARRANTY DEED

Pursuant to Chapter 2012-129, Laws of Florida, the Grantor, **THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES**, a public body corporate of the State of Florida, whose mailing address is 4202 East Fowler Avenue, CGS 401, Tampa, Florida 33620-6150, hereby grants and conveys to the Grantee, **THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES**, a public body corporate, created pursuant to Chapter 2012-129, Laws of Florida (the "Act"), whose mailing address is c/o Board of Governors, 325 W. Gaines Street, Suite 1614, Tallahassee, Florida 32399-0400, the lands in Polk County, Florida, described on **Exhibit "A"** attached hereto.

This conveyance is subject to those matters set forth on attached **Exhibit "B"**.

Pursuant to Section 270.11, Florida Statutes, the Grantor releases any automatic reservation of sub-surface interests with respect to the lands conveyed hereby, together with any related rights of entry.

As against all persons claiming by, through, or under the Grantor, the Grantor covenants that the property is free of all encumbrances, that lawful seisin of and good right to convey the property are vested in the Grantor, and that the Grantor fully warrants the title to the property and will defend the same against the lawful claims of all persons claiming by, through, or under the Grantor.

Dated this ____ day of _____, 2012.

Name: _____

**THE UNIVERSITY OF SOUTH FLORIDA
BOARD OF TRUSTEES**, a public body corporate
of the State of Florida

Name: _____

By: _____
Judy Genshaft, President

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2012, by Judy Genshaft, as President of University of South Florida Board of Trustees, a public body corporate of the State of Florida, who is personally known to me (or who has produced _____ as identification).

Name: _____
Notary Public, State of Florida
Commission No.: _____
My commission expires: _____

EXHIBIT "A"
LEGAL DESCRIPTION

Parcel 1A

That part of Sections 7 and 18, Township 27 South, Range 25 East, Polk County, Florida, lying West of the Polk County Parkway (S.R. 570) and being described as follows:

Begin at the intersection of the South line of said Section 7 and the Westerly right of way line of Polk Parkway Limited Access Right of Way; thence North $89^{\circ} 02'27''$ West along said Westerly right of way line, a distance of 10.52 feet; thence South $50^{\circ} 16'35''$ West, a distance of 263.36 feet to an intersection with a non-tangent curve concaved to the Southwest and having a radius of 1800.00 feet; thence Northwesterly along said curve to the left through a central angle of $37^{\circ} 33'39''$, an arc distance of 1180.00 feet, (chord equals 1158.99 feet bearing equals North $56^{\circ} 33'07''$ West) to the beginning of a compound curve concave to the Southwest and having a radius of 12912.16 feet; thence Northwesterly along said curve to the left through a central angle of $08^{\circ} 23'12''$, an arc distance of 1890.00 feet, (chord equals 1888.31 feet bearing equals North $79^{\circ} 31'32''$ West); thence North $06^{\circ} 16'52''$ East, a distance of 259.17 feet to the beginning of a curve concave to the West and having a radius of 2000.00 feet; thence Northerly along said curve to the left through a central angle of $23^{\circ} 28'50''$, an arc distance of 819.63 feet, (chord equals 813.90 feet bearing equals North $05^{\circ} 27'33''$ West); thence North $17^{\circ} 11'58''$ West, a distance of 1326.60 feet to the Southerly line of lands lying conveyed to the City of Orlando and Orlando Utilities Commission in Official Records Book 2057, Page 646; thence North $72^{\circ} 48'11''$ East along said Southerly line, a distance of 1847.00 feet to the Westerly right of way line of the aforesaid Polk Parkway Limited Access Right of Way; thence along said Limited Access Right of Way lines the following twelve (12) courses: (1) thence South $87^{\circ} 42'34''$ East, a distance of 38.47 feet to the beginning of a curve concave to the South and having a radius of 812.23 feet; (2) thence Southeasterly along said curve to the right through a central angle of $45^{\circ} 20'58''$, an arc distance of 642.88 feet, (chord equals 626.23 feet bearing equals South $62^{\circ} 47'29''$ East); (3) thence South $17^{\circ} 12'54''$ East, a distance of 1795.36 feet; (4) thence North $72^{\circ} 47'32''$ East, a distance of 50.00 feet; (5) thence South $17^{\circ} 12'54''$ East, a distance of 1000.00 feet; (6) thence North $72^{\circ} 47'06''$ East, a distance of 10.00 feet; (7) thence South $17^{\circ} 12'54''$ East, a distance of 213.00 feet; (8) thence South $72^{\circ} 47'06''$ West, a distance of 248.00 feet; (9) thence South $17^{\circ} 12'54''$ East, a distance of 381.30 feet; (10) thence South $74^{\circ} 29'53''$ East, a distance of 227.01 feet; (11) thence North $72^{\circ} 47'32''$ East, a distance of 57.01 feet; (12) thence South $17^{\circ} 12'54''$ East, a distance of 73.30 feet to the Point of Beginning.

Parcel 2

A portion of Section 13, Township 27 South, Range 24 East, Polk County, Florida, described as follows:

Commence at the Southwest corner of said Section 13; thence North 00° 22'20" West along the West line of said Section 13, a distance of 250.00 feet to the Point of Beginning; thence continue North 00° 22'20" West, along said West line, a distance of 3427.00 feet; thence North 89° 37'40" East, a distance of 2242.00 feet; thence South 00° 22'20" East, a distance of 3427.00 feet; thence South 89° 37'40" West, a distance of 2242.00 feet to the Point of Beginning.

Parcel 3

A portion of Section 13, Township 27 South, Range 24 East, Polk County, Florida, described as follows:

Commence at the Southwest corner of said Section 13; thence North 00° 22'20" West along the West line of said Section 13, a distance of 250.00 feet; thence North 89° 37'40" East, a distance of 2242.00 feet to the Point of Beginning; thence North 00° 22'20" West, a distance of 3427.00 feet; thence North 89° 37'40" East, a distance of 2338.00 feet; thence South 00° 22'20" East, a distance of 3427.00 feet; thence South 89° 37'40" West, a distance of 2338.00 feet to the Point of Beginning.

Parcel 4

TOGETHER WITH Utility Easement for the benefit of Parcel 1A as set forth in Special Warranty Deed recorded in Official Records Book 7246, Page 356, Public Records of Polk County, Florida.

Parcel 5

TOGETHER WITH Drainage Easement for the benefit of Parcel 1A as set forth in that Drainage Easement Agreement recorded in Official Records Book 7943, Page 1295, Public Records of Polk County, Florida.

Parcel 6

TOGETHER WITH Utilities, Broadband, Grading, Stormwater Facilities Easements set forth in that Cross Easement Agreement recorded in Official Records Book 8640, Page 1485, Public Records of Polk County, Florida.

EXHIBIT "B"
PERMITTED EXCEPTIONS

1. Taxes and assessments for the year 2012 and subsequent years, which are not yet due and payable.
2. Any claim that any portion of the insured land is sovereign lands of the State of Florida, including submerged, filled or artificially exposed lands accreted to such land.
3. Certificate of Establishing Water Basin Boundaries of the Southwest Florida Water Management District and the Green Swamp Area of Critical State Concern: Official Records Book 696, Page 63; Official Records Book 744, Page 649; Official Records Book 1701, Page 2055; Official Records Book 1833, Page 1383 and Official Records Book 2400, Page 109, Public Records of Polk County, Florida.
4. Terms and Provisions of Utility Easement Agreement (Sewer and Water Lines) in favor of the City of Auburndale recorded in Official Records Book 3671, Page 1605, as amended by Amended Utility Easement Agreement (Sewer and Water Lines) recorded in Official Records Book 3828, Page 564, and affected by Certification and Release recorded in Official Records Book 7984, Page 498, Public Records of Polk County, Florida. (as to Parcels 1A, 2 and 3)
5. All rights of ingress, egress, light, air and view as set forth in Stipulated Order of Taking in favor of the State of Florida, Department of Transportation recorded in Official Records Book 3884, Page 2090, Public Records of Polk County, Florida. (as to Parcel 1A only)
6. Perpetual Drainage Easement as set forth in Stipulated Order of Taking in favor of the State of Florida, Department of Transportation recorded in Official Records Book 3884, Page 2090, Public Records of Polk County, Florida. (as to Parcel 1A only)
7. City of Lakeland/Williams Acquisition Holding Company, Inc. Preceding Development Agreement recorded in Official Records Book 4502, Page 1909, Public Records of Polk County, Florida.
8. State of Florida Department of Environmental Protection Bureau of Mine Reclamation Certificate of Completion Nonmandatory Land Reclamation Program recorded in Official Records Book 5003, Page 643, Public Records of Polk County, Florida. (as to Parcel 2)
9. State of Florida Department of Environmental Protection Bureau of Mine Reclamation Certificate of Completion Nonmandatory Land Reclamation Program recorded in Official Records Book 5027, Page 1241, Public Records of Polk County, Florida. (as to Parcels 2 and 3)

10. Declaration of Restrictive Covenants recorded in Official Records Book 7246, Page 347, Public Records of Polk County, Florida.
11. Terms and conditions of the unrecorded Amended and Restated Agreement for Donation of Land dated March 1, 2007, as amended by First Amendment dated May 23, 2008, between Williams Acquisition Holding Company, Inc. and the University of South Florida Board of Trustees, as affected by Subordination of Easement Rights in favor of the City of Lakeland recorded in Official Records Book 7991, Page 947, Public Records of Polk County, Florida.
12. Campus Development Agreement between the City of Lakeland and the University of South Florida Board of Trustees recorded in Official Records Book 7558, Page 825, Public Records of Polk County, Florida.
13. Temporary Access Easement Agreement by and between Williams Acquisition Holding Company, Inc. and the University of South Florida Board of Trustees recorded in Official Records Book 7943, Page 1273, as affected by Subordination of Easement Rights in favor of the City of Lakeland recorded in Official Records Book 7991, Page 947, Public Records of Polk County, Florida.
14. Drainage Easement Agreement by and between Williams Acquisition Holding Company, Inc. and the University of South Florida Board of Trustees recorded in Official Records Book 7943, Page 1295, as affected by Subordination of Easement Rights in favor of the City of Lakeland recorded in Official Records Book 7991, Page 947, Public Records of Polk County, Florida.
15. Perpetual Slope Easement to the City of Lakeland recorded in Official Records Book 7984, Page 468, Public Records of Polk County, Florida. (as to Parcel 1A)
16. Easement to Tampa Electric Company recorded in Official Records Book 8433, Page 3, Public Records of Polk County, Florida. (as to Parcel 1A)
17. Communication Easement to Verizon Florida LLC recorded in Official Records Book 8562, Page 864, Public Records of Polk County, Florida. (as to Parcel 1A)
18. Cross Easement Agreement by and between Williams Acquisition Holding Company, Inc. and the University of South Florida Board of Trustees recorded in Official Records Book 8640, Page 1485, Public Records of Polk County, Florida.
19. Easement Agreement in favor of the City of Lakeland, Florida recorded in Official Records Book 1621, Page 926, Public Records of Polk County, Florida. (as to Easement Parcel 4).
20. Utility Easement to Orlando Utilities Commission (Parcel P-6C.02) dated August ____, 2012.

BILL OF SALE

THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, a public body corporate, acting for the University of South Florida and its colleges and campuses, including the former University of South Florida Polytechnic (collectively, "USF"), whose mailing address is 4202 E. Fowler Avenue, CGS 401, Tampa, Florida 33620, pursuant to the requirements of Chapter 2012-129, Laws of Florida (the "Act"), for and in consideration of the sum of Ten and No/00 Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, assign and deliver to **THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES**, a public body corporate, created pursuant to the Act, whose mailing address is c/o Board of Governors, 325 W. Gaines Street, Suite 1614, Tallahassee, Florida 32399-0400, and its successors and assigns ("Florida Polytechnic"), forever, on and effective as of the dates herein specified (each, as the case may be, the "Effective Date") its complete right, title and interest in and to the property owned by USF which relates to its USF Polytechnic campus in Lakeland, Florida, including those items described on the attached as Exhibit "A" (the "Non-Teachout Assets") and Exhibit "B" (the "Teach-Out Assets," and collectively with the Non-Teachout Assets, the "Property"). For the avoidance of doubt, the Property shall not include those assets and rights located at or associated with (i) the CTI Lab located on lands leased to USF by Interstate Commerce Park One, LLC in Lakeland, Florida and (ii) assets and rights associated with the Florida Industrial and Phosphate Research Institute.

TO HAVE AND TO HOLD the same unto FLORIDA POLYTECHNIC, and its successors and assigns forever, subject to all third party consent requirements that may be applicable to such property, for which Florida Polytechnic will be responsible, and to certain continued use rights described below.

ALL PROPERTY DIRECTLY OR INDIRECTLY CONVEYED PURSUANT TO THIS BILL OF SALE WILL BE ON AN "AS IS," "WHERE IS," "WITH ALL FAULTS" BASIS AND WITHOUT ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, INCLUDING IN THIS EXCLUSION WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OPERABILITY, CAPACITY, OR CONDITION. USF makes no representation or warranty as to the existence, status, condition or title to such property, or encumbrances thereon, infringement issues, the suitability of such property for any particular purpose or any defects therein, or any license or consent requirements that may be required in connection with such transfer or use.

The conveyances of the Non-Teachout Assets as contemplated by this Bill of Sale shall be effective immediately upon the execution and delivery of this Bill of Sale (the "Current Effective Date"). The conveyances of the Teach-Out Assets as contemplated by this Bill of Sale will become effective, without further act or deed, upon the fulfillment of USF's obligations to conduct the "teach-out" contemplated in Section 1004.345(3), Florida Statutes, as amended by Section 1 of the Act, and Sections 6 and 14 of the Act, as certified by USF (the "Deferred Transfer Date"), which is expected to occur on or about August 31, 2015. In the interim and prior to the Deferred Transfer Date, USF shall retain the exclusive right to continue in possession of, and to use and control, the Teach-Out Assets, as and to the extent reasonably necessary or

required to fulfill its obligations under the Act, such possession and use rights to end on and concurrently with the Deferred Transfer Date.

USF hereby agrees that it will, at any time and from time to time at the request of FLORIDA POLYTECHNIC, its successors or assigns, and its cost and expense, execute and deliver any and all instruments, including, where required, certificates of title, as FLORIDA POLYTECHNIC, its successors or assigns may reasonably request for the purpose of vesting in FLORIDA POLYTECHNIC the full right, title and interest of USF in and to any property intended to be conveyed, transferred or assigned hereby or to enable FLORIDA POLYTECHNIC, its successors or assigns to enjoy such Property or to carry out the intent and purposes hereof.

FLORIDA POLYTECHNIC, to the full extent permitted by law, agrees to indemnify, defend and hold harmless USF (and, as applicable, its or their respective trustees, directors, officers, employees, affiliates, successors and assigns) from and against all claims, loss, liabilities, damages, deficiencies, judgments, assessments, fines, settlements, costs or expenses (including interest, penalties and fees, reasonable expenses and disbursements of attorneys, experts, personnel and consultants incurred by the indemnified party in any action or proceeding between the indemnifying party and the indemnified party or between the indemnified party and any third party, or otherwise) based upon, arising out of or otherwise in respect of the Property, however arising; provided however, that this indemnity shall not include (i) liabilities arising after the date hereof that are directly attributable to USF's continued ownership, possession and use of the Teach-Out Assets, Florida Polytechnic's obligations hereunder with respect to such Teach-Out Assets becoming effective only from and after the Deferred Transfer Date, and (ii) any act of negligence or tort liability of or attributable to USF accruing on or prior to the date hereof or, with respect to the Teach-Out Assets, on or prior to the Deferred Transfer Date.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, USF and FLORIDA POLYTECHNIC have hereunto set their hands and seals this ___ day of _____, 2012.

WITNESSES:

**THE UNIVERSITY OF SOUTH
FLORIDA BOARD OF TRUSTEES**

Print Name: _____

By: _____

Name: _____

Title: _____

Print Name: _____

WITNESSES:

**THE FLORIDA POLYTECHNIC
UNIVERSITY BOARD OF TRUSTEES**

Print Name: _____

By: _____

Name: _____

Title: _____

Print Name: _____

[SIGNATURE PAGE FOR BILL OF SALE]

Exhibit A
Non-Teachout Asset List

The Non-Teachout Assets to which this Bill of Sale pertains include all personal property exclusively related to USF's Lakeland Polytechnic campus that are located at One Poly Place (Pilot Building, 3rd Floor), the Rath Center (Pilot Building, 1st Floor), the BlueSky East facility, the BlueSky West facility, the Brain Lab, and the Wauchula BlueSky facility, all property listed below, wherever located, subject to the exceptions contained in the Bill of Sale, and all other property that is required to be conveyed to Florida Polytechnic pursuant to the Act, including personal and mixed property, tangible and intangible, *excluding, however*, (i) contract rights, licenses and other intangible that are being assigned pursuant to an Assignment, Assumption and Indemnity Agreement dated as of the date of this Bill of Sale, (ii) leasehold rights that are being assigned pursuant to a Lease Assignment, Assumption and Indemnity Agreement dated as of the date of this Bill of Sale, (iii) all real property rights that, to the extent described therein, are being conveyed pursuant the Special Warranty Deed dated as of the date of this Bill of Sale and (iv) all personal property needed for the Teach-Out as more particularly described in Exhibit B (such property, subject to such exclusions, being collectively referred to as the "Non-Teachout Assets"). Software licenses covering group users at more than one USF location will not be subject to transfer pursuant to this bill of sale. USF's listing of the property described below is subject to and limited by the warranty disclaimers set forth in the Bill of Sale.

1 **Vehicles** (certificates of title executed and delivered separately)

- (a) 1998 Chevy Van, VIN No. 1GCDM19WB180918
- (b) 2004 Chevy Astro Van, Tag: 35794 - VIN No. 1GCDM19X04B119057
- (c) 2005 Ford Expedition, Tag: 16467 - VIN No. 1FMFU17595LA21209
- (d) 2006 Ford F-150 Truck, Tag: 16468 - VIN No. 1FTPW140GKC79424
- (e) 2011 Ford Escape, VIN No. 1FMCU9DG2BKC12284

2 **Equipment, Furniture and Fixtures** ~~[See Exhibit A-1]~~

3 **Tower and Sheds.** USF's interests, if any, in Small Antenna Tower and related property and supporting wooden sheds located on the PSC Campus, subject to all existing use rights, licenses and permitting requirements.

**EXHIBIT B
TEACH-OUT ASSETS**

The Teach-Out Assets shall consist of all tangible personal property owned by USF that is currently located at the joint use Lakeland Campus shared with Polk State College, and at the USF Polytechnic computer lab located at Avon Park, and that is used in connection with the USF Lakeland campus, except those items of property specifically listed on Exhibit A, all of which USF certifies is needed to fulfill its teach-out obligations under the Act (the “**Teach-Out Assets**”). As of the Current Effective Date, the Teach-Out Assets include without limitation, those items of property described below. During the teach-out and prior to the Deferred Transfer Date, USF shall cause such property to be insured under and in accordance with its existing policies and practices. USF’s conveyance of full ownership and possession of such property to Florida Polytechnic shall be come effective on and as of the Deferred Transfer Date, subject to and limited by the warranty disclaimers set forth in the Bill of Sale and USF shall not be responsible for the status, location, condition or continued suitability of such property on the Deferred Transfer Date.

- 1 **Modular Buildings** (certificates of title executed and delivered separately).
 - (a) LMA - Title No. LMA-8796
 - (b) LMB - Title No. LMB-8797
 - (c) LMC - Title No. LMC-8798
 - (d) LMD - Title No. LMD-8799

- 2 **Vehicles** (certificates of title executed and delivered separately)
 - (a) 2010 Ford E-250 Cargo Van, Tag: 33832 - VIN No. 1FTNS2EL2ADA34059

- 3 **Equipment, Furniture and Fixtures** [See Exhibit B-1.]

- 4 **All Books and Library Materials located on the Joint Campus**

- 5 **Art Work Located at the Joint Campus**

6. **Campus Pharmacy** [*Most of the inventory is retained in Tampa*]

#11271883_v12

LAKELAND BLUE SKY EAST

LIST OF ALL INVENTORY ITEMS

NONE OF THESE ITEMS WILL BE USED IN THE TEACH-OUT

Blue Sky East Inventory						
entry right side		1	pool table	black		loaner 6/10 corp
entry right side		2	tables	tan	36"	round
entry right side		8	chairs	brown multi	24"	greenish base
entry right side		2	ottomans	brown multi		greenish base
entry right side		4	plants			planters
entry right side		1	chairs			jim kirk
office	Steelcase	2	guest chairs	multi blue		
office	Steelcase	1	desk chair	greenish		
office	Steelcase	1	desk	black	30x60	
office	Steelcase	1	file cabinet	black		4 drawer
office	Steelcase	2	file cabinets	grey		2 drawer
office	Steelcase	1	table	black	18"	pedestal
office		1	picture	black frame	21x28	avaiation
game room	Steelcase	6	chairs	yellow		with gray
game room		1	table	tan	42x72	conference
game room		1	shelf	black	18x48	wire shelf
game room		1	table	black	20" round	glass
conference room	Steelcase	1	table	tan	48x120	conference tag 495000264773
conference room		10	chairs	greenish		mesh
conference room		1	white computer board		48x66	
suite 6	Steelcase	2	guest chairs	multi blue		
suite 6		1	desk chair	greenish		
suite 6		1	desk	black	30x60	
suite 6		2	file cabinets	grey		2 drawer
suite 6		1	table	black	18"	pedestal
suite 5		3	desk	greenish		
suite 5		2	chairs	blue		guest
suite 5		1	desk	black	30x60	
suite 5		2	file cabinets	grey		2 drawer
suite 5		1	shelf	black	18x48	wire shelf

	rear center space		4	ottomans	multi	26x28	
	rear center space		4	chairs	greenish		
	rear center space		4	tables	grey	16"	round
	rear center space		1	table	black	18"	pedestal
	suite 4		3	chairs	multi		guest
	suite 4		2	tables	black	18"	round
	suite 4		2	desk	black	30x60	
	suite 4		2	file cabinets	grey		2 drawer
	suite 4		2	chairs	greenish		desk
	suite 4		2	shelf	black	18x48	wire shelf
	suite 5		1	chair	multi		guest
	suite 6		2	chairs	multi		guest
	suite 6		1	tables	black	18"	round
	suite 6		1	desk	black	30x60	
	suite 6		1	chairs	greenish		desk
	suite 6		2	file cabinets	grey		2 drawer
	suite 6		1	shelf	black	18x48	wire shelf
	suite 7		1	desk	black	30x60	
	suite 7		1	chairs	greenish		desk
	suite 7		2	file cabinets	grey		2 drawer
	suite 7		1	shelf	black	18x48	wire shelf
	suite 7		1	table	black	18"	round
	break room/workroom		2	stool	white/grey	27"	
	break room/workroom		4	chairs	white/grey	39"	black with foot rest
	break room/workroom		1	table	brown/grey	42" hi 24" round	
	break room/workroom		1	fridge	stainless		fridge
	break room/workroom		1	table	brown	16x24	serving
	break room/workroom		1	ice maker			
	break room/workroom		1	whirlpool	black		
	center cubes		6	desks	tan	24x60	
	center cubes		1	table	white/grey	24x48	
	center cubes		1	copier	crème		ricoh ld445
	center cubes		4	cube panels		24x84	
	center cubes		8	cube panels		48x84	
	center cubes		8	cube panels		66x84	
	center cubes		4	files			desk 3 drawer
	center cubes		4	desk chairs	greenish		
	center cubes		2	plants			

	production room		6	chairs	black		small desk type
	production room		1	49500026467			
	production room		1	storm trooper			
	production room		1	ET			
	production room		1	cart	black		
	production room 2		2	chairs	black		desk type
	production room 2		2	stools	black		
	production room 2		2	tables	black/silver	33x80	production
	production room 2		1	table	black	22x108	
	main entry		5	sofa panels	greenish/multi	64"	495000264769 495000246768 495000264770 495000246771 495000264772 495000264773
	main entry		1	table	tan		round with light 49500026467

LAKELAND BLUE SKY WEST

LIST OF ALL INVENTORY ITEMS

NONE OF THESE ITEMS WILL BE USED IN THE TEACH-OUT
--

Blue Sky West Inventory						
entry first floor		1	picture			JB College
entry first floor		1	plant			
entry 200 A		1	sofa	red		
entry 200 A		2	plants			
entry 200 A		1	vase	white		
welcome area 200 B		1	sofa	red/mutli		
welcome area 200 B		2	ottomans	red		round
welcome area 200 B		2	ottomans			oval 1 green 1 yellow
welcome area 200 B		1	ottomans	yellow		round
welcome area 200 B		2	chairs with tables			1 red 1 green
welcome area 200 B		2	tables	black/yellow		rising
welcome area 200 B		1	tables	black glass		round 2 levels
welcome area 200 B		1	seat	royal blue	96"	
welcome area 200 B		2	plants			
conf 1 201		1	table	black	42x84	conference
conf 1 201		8	chairs	green/black	50" high	mesh
conf 1 201		1	table	grey	23x30	storage
conf 2 202		1	table	black	36x66	conference
conf 2 202		6	chairs	yellow	43"	mesh
conf 2 202		3	stools	tan	13x29	round
conf 2 202		1	plant			
waiting 203		1	desk	black	29.5x65	desk and return
waiting 203		2	drawer	black	30"	2 drawer
waiting 203		1	wire	black	4 shelf	mesh
waiting 203		1	chair	blue		office
Ofc suite 204		1	desk	black	29.5x65	desk and return
Ofc suite 204	steelcase	1	desk	black	24x60	
Ofc suite 204		2	chairs	blue/orange	hi-back	1 blue 1 orange
Ofc suite 204		1	file cabinet	black	36"	2 drawer

	Ofc suite 204		2	file cabinet	black	30"	2 drawer
	Ofc suite 204		1	bookcase	black	5 shelf 32" w	
	Ofc suite 204		1	plant			
	Ofc suite 204		2	chairs	black	mesh	guest
	Ofc suite 204		1	white board		24x36	
	Ofc suite 204		1	board	blue frame	36x48	pin-up
	suite 1 205		1	desk	black	24x60	
	suite 1 205		2	chairs	black	mesh	guest
	suite 1 205		2	file cabinet	black	30"	2 drawer
	suite 1 205		1	wire	black	4 shelf	mesh
	suite 1 205		1	chair	yellow	mesh	desk
	suite 3 206		1	desk	black	24x60	
	suite 3 206		2	chairs	black	mesh	guest
	suite 3 206		2	file cabinet	black	30"	2 drawer
	suite 3 206		1	wire	black	4 shelf	mesh
	suite 3 206		1	chair	yellow	mesh	desk
	suite 4 207		1	desk	black	24x60	
	suite 4 207		2	chairs	black	mesh	guest
	suite 4 207		2	file cabinet	black	30"	2 drawer
	suite 4 207		1	wire	black	4 shelf	mesh
	suite 4 207		2	chair	yellow/orange	mesh	desk
	suite 5 208		1	desk	black	24x60	
	suite 5 208		2	chairs	black	mesh	guest
	suite 5 208		2	file cabinet	black	30"	2 drawer
	suite 5 208		1	wire	black	4 shelf	mesh
	suite 5 208		1	chair	orange	mesh	desk
	suite 6 209		2	desk	black	24x60	
	suite 6 209		2	chairs	black	mesh	guest
	suite 6 209		2	file cabinet	black	30"	2 drawer
	suite 6 209		1	wire	black	4 shelf	mesh
	suite 6 209		2	chair	blue	mesh	desk
	suite 7 210		1	desk	black	24x60	
	suite 7 210		2	chairs	black	mesh	guest
	suite 7 210		2	file cabinet	black	30"	2 drawer
	suite 7 210		1	wire	black	4 shelf	mesh
	suite 7 210		1	chair	orange	mesh	desk
	suite 7 210		1	table	black		round

	cooridor 200F		2	tables			1 blue 1 red/orage
	cooridor 200F		1	table	black	36"	round
	suite 8 211		1	desk	black	24x60	
	suite 8 211		2	file cbinet	black	30"	2 drawer
	suite 8 211		2	table	black	18"	round
	suite 8 211		1	table	grey	18"	round
	suite 8 211		1	wire	black	4 shelf	mesh
	suite 8 211		1	chair	black mesh		desk
	suite 9 212		7	chairs	black		mesh desk
	suite 9 212		1	table	black	36x72	oval
	suite 9 212		4	chairs	black		guest
	suite 9 212		1	white board		48x48	
	applied learning 221		6	desks	grey	24x60	
	applied learning 221		5	chairs			3 orange 1 green 1 red
	applied learning 221		1	table	grey	24x48	
	applied learning 221		5	pedestals	grey/red top		2 drawer
	applied learning 221		1	white board		48x64	computer
	huddle 214		1	fun cart	red		no motor
	applied learning 221		1	plant			
	cooridor 200E		2	telephone booth	red		with black stools
	cooridor 200E		1	light pole			3 lights
	cooridor 200E		2	plants			
	cooridor 200E		1	print	red/grey		bus
	break/kitchen		2	csofas	multi w/red	64"	
	break/kitchen		2	tables	woodgrain	30"	
	break/kitchen		1	table	wood greain	30 x 36	
	break/kitchen		1	table	wood grain	30x72	
	break/kitchen		8	stools	red top		
	break/kitchen		1	fridge		18 cuft	fridge
	break/kitchen		1	ice maker whirlpool			
	break/kitchen		1	microwave	silver		
	break/kitchen		1	cart	wood/stainless	18x24	
	break/kitchen		1	print		55x77	cars city
	break/kitchen		2	lamps	red		hanging
	suite 10 220		1	desk	black	24x36	
	suite 10 220		2	file cabinets	black	30"	2 drawer
	suite 10 220		1	wire mesh	black		
	suite 10 220		4	chairs	black mesh		guest
	suite 10 220		1	chair	yellow		desk

	business center 219		2	chair	re/orange		desk
	business center 219		3	tables	grey	24x60	
	business center 219		1	table	grey	24x48	
	business center 219		1	copier			ricoh
	loft 300		3	chairs	2 red/black		swivel
	loft 300		2	pillows	1red/1black		
	loft 300		3	trays	2black 1 red		
	loft 300		1	ottomans	black/white	16x22	zebra
	loft 300		1	foosball table	tan	29x54	
	loft 300		1	hat rack			
	loft 300		3	chairs	wicker		with cushions
	loft 300		1	table	wicker		
	loft 300		1	rug			cow
	mechanical 301		2	ladders			

LAKELAND BRAIN LAB

LIST OF ALL INVENTORY ITEMS

NONE OF THESE ITEMS WILL BE USED IN THE TEACH-OUT

INVENTORY BRAIN LAB

Brain Lab	waiting	Turnstone	2	chairs w/ arms	multi	lounge	multicolor lounge chairs
	waiting	Turnstone	1	table	brown	small	Jenny end table
	waiting		1	lamp	white	tall	mummy like
	waiting		1	vase	brown	tall/slender	multicolor brown
	waiting		1	print	multi	35x35	wall print
	waiting		1	print	flowe	32x32	wall print
	conference room		1	print	browns	63x36	print
	conference room	Turnstone	1	credenza	brown	20x73	
	conference room	Turnstone	1	conference table	brown	48x120	bc 495000271976
	conference room	Steelcase	8	chairs w/ arms	black/green		Jersey desk chair
	office 1	Steelcase	1	chairs w/ arms	greenish		fabric
	office 1	Steelcase	2	chairs w/ arms	black/green		Jersey desk chair
	office 1	Steelcase	1	chairs w/ arms	greenish		fabric
	office 1		3	cabnets	brown	59 long, 1 47"	overhead
	office 1		2	desks	brown		with credenza curved space front
	office 1		2	three drawer files	brown		
	office 1		2	2 drawer files	brown		
	office 1		1	corner cabinet	brown	5 shelf	
	office 2	Steelcase	4	chairs w/ arms	black/multi		leaf design
	office 2		2	corner cabinet	brown	5 shelf	
	office 2		1	desk chair	greenish		exec high back
	office 2		1	desk	brown		hutch with cabinets, return desk chiffirobe
	office 2		1	3 drawer file	brown		
	office 3	Steelcase	1	corner cabinet	brown	5 shelf	
	office 3		2	desks	brown		with credenza curved space front
	office 3		2	three drawer files	brown		
	office 3		2	2 drawer files	brown		
	office 3		3	cabnets	brown	59 long, 1 30"	overhead
	office 4		1	desk	brown		hutch with cabinets, return desk chiffirobe
	office 4		1	3 drawer file	brown		
	office 4		2	bookcase	brown		6 shelf
	file room		3	file cabinet	grey		5 drawer
	file room		2	file cabinet	grey		4 drawer
	file room		3	top cabinets	grey	18"	
	file room		2	top cabinets	grey	31.5"	
	hallway		1	copier		mpc4501	ricoh
	hallway		1	table	black		small
	hallway		5	pictures	various		various designs
	breakroom	GE	1	fridge	black?stainless		gs1251gzbls

control obs. room		1	table	white	24x48	
control obs. room		1	table	black	30" high	
control obs. room		2	chairs	greenish	45" high	
control obs. room		1	desk chair	greenish		
subject room		1	desk chair	greenish		
subject room		1	work table	brown		3 pieces and corner
neuro lab		1	work table	brown		
neuro lab		1	lamp	wqhite	tall	mummy like
neuro lab		2	chairs	greenish		straight and curved top
data entry room		6	chairs	greenish		flat tops
data entry room		3	tables	brown	24"	
data entry room		2	tables	brown		curved
data entry room		1	file cabinet	brown		4 drawer

UNIVERSITY OF SOUTH FLORIDA LAKELAND

ONE POLY PLACE

1st and 3rd Floors

PHYSICAL INVENTORY

NONE OF THESE ITEMS WILL BE USED IN THE TEACH-OUT

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USF POLYTECHNIC

ONE POLY PLACE

3RD FLOOR

PURCHASE ORDERS

PHYSICAL INVENTORY

PICTURES

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

Third Floor (as of 5/4/12)

<u>Room</u>	<u>Qty</u>	<u>Description</u>
3111 – Conference	1	Oval Table
	6	Chairs
	1	Rolling Small Credenza
	1	White Board
Hallway	3	5 Drawer Metal File Cabinets***
3110 A/B - Office	2	L-Shape Desks
	2	Overhead Units
	2	5 Drawer Metal File Cabinets
	2	Office Chairs
	1	Guest Chair
	1	Small End Table
3112 – Office	3	5 Drawer Metal File Cabinets
	1	C-Shaped Desk
	1	Overhead Unit
	1	Office Chair
	1	Round Table
	2	Guest Chairs
3101 – Office	1	C-Shaped Desk
	1	Highback Leather Office Chair
	1	Round Table
	4	Office Chairs
	1	Guest Chair
	3	File/Bookshelves Unit

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

3102 – Office	1	C-Shaped Desk
	2	Overhead Units
	1	Leather Office Chair
	2	Guest Chairs
	1	2 Drawer File/4 Bookshelf Unit
3103 – Office	1	L-Shaped Desk
	2	5 Drawer Metal File Cabinets***
	1	Guest Chair
	1	5 Shelf Bookcase
	1	Office Chair
3109 A/B/C-Cubicles*	3	Workstations with Overhead Units
	2	5 Drawer Metal File Cabinets***
	3	Office Chairs
3109D – Cubicle*	1	Workstation with Overhead Unit
	1	Office Chair
	1	Guest Chair
	1	Small End Table
	1	5 Drawer Metal File Cabinet***
3109G – Cubicle*	3	Metal Cabinets
3109E/F – Cubicle*	2	Workstations with Overhead Units
	2	Office Chairs
	2	Rolling 2 Drawer File Cabinets

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

3104-Office	1	L-Shaped Desk
	1	Office Chair
	1	Guest Chair
	1	3 Drawer/3 Shelf Bookcase
	1	2 Drawer/4 shelf Bookcase
3105-Office	1	L-Shaped Glass Desk
	1	Office Chair
	1	Guest Chair
	1	3 Shelf Glass Bookcase
	1	3 Drawer Rolling File Cabinet
	2	Lounge Chairs
	1	Glass Coffee Table
	1	Floor Lamp
2	Pictures on Wall	
3106 – Office	1	L-Shaped Desk
	1	Overhead Unit
	1	Office Chair
	2	Guest Chairs
	1	Small End Table
	2	4 Drawer Wood File Cabinets
	1	3 File/3 Shelf Cabinet
	1	2 Drawer File Cabinet
3108 – Office	1	C-Shaped Desk
	1	Overhead Unit
	1	Office Chair
	1	Guest Chair
	1	Oblong Table

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

	6	Office Chairs
3108 Continued	2	2 Drawer/3 Shelf Unit
	1	5 Shelf Bookcase
	1	2 Drawer metal filing rolling file cabinet
3107A-F Cubicles **	6	Office Chairs
	1	2 Drawer Rolling File Cabinet
3113 – Office	1	L-Shaped Desk
	1	Office Chair
	1	Overhead Unit
	2	Guest Chairs
	3	3 Drawer Metal File Cabinets
	1	6 ft Plastic Folding Table
3114 – Office	1	C-Shaped Desk
	2	Overhead Shelf Units
	1	Office Chair
	1	Square Table
	4	Guest Chairs
	1	4 ft Plastic Folding Table
	1	Whiteboard***
3121– Break Room	2	Pub Height Tables
	8	Pub Height Chairs
	1	Rolling Serving Cart
	1	Couch
	1	Picture
3 rd Floor Terrace	2	Pub Height Round Table with 3 Backed Seats Attached

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

	1	48 inch Wide Bench With No Arms
3133C/D/E/F Cubicles**	4	Office Chairs
3133A/B – Offices	2	L-Shaped Desks
	2	Overhead Units
	2	Office Chairs
	2	Guest Chairs
	1	4 Drawer Metal File Cabinet
	1	4 Shelf Metal Bookcase
3130 – Work Room	4	6 Drawer Metal File Cabinets***
	1	Mail Sorter
3129 – Office	1	C- Shaped Desk
	1	Overhead Unit
	1	Office Chair
	1	Square Table
	2	2 Drawer File/4 Shelf Unit
	4	Guest Chairs
3134C-F Cubicles**	4	Office Chairs
3128A/B - Offices	2	L- Shaped Desks
	2	Overhead Units
	2	Office Chairs
	1	Guest Chair
	1	5 Drawer Metal File Cabinet***

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

3127 A/B – Offices	2	L-Shaped Desks
	2	Overhead Units
	2	Office Chairs
	2	Guest Chair
	1	2 Shelf Metal File Cabinet
3126 A/B – Offices	2	L-Shaped Desk
	2	Overhead Units
	2	Office Chairs
	1	Guest Chair
3125 – Office	1	C-Shaped Desk
	1	Overhead Unit
	1	3 Drawer Metal File Cabinet
	1	Square Table
	5	Guest Chairs
	1	2 Drawer/4 Shelf Cabinet
	1	Office Chair
3122 – Workstation	1	Office Chair
3124 – Office	1	C-Shaped Desk
	1	Overhead Unit
	1	Office Chair
	1	Square Table
	5	Guest Chairs
	2	2 Drawer/4 Shelf Units
	1	Whiteboard

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

3134 A/B – Offices	2	L-Shaped Desk
	2	Overhead Units
	2	Office Chairs
	1	Guest Chair
3123 – Office	1	C-Shaped Desk
	1	Overhead Unit
	1	Office Chair
	1	Square Table
	5	Guest Chairs
	1	4 Drawer Metal File Cabinet
	1	2 Drawer/4 Shelf Unit
3120A – Conference	6	Rectangular Tables
	14	Office Chairs
	1	Credenza
3120B – Conference	6	Rectangular Tables
	14	Office Chairs
	1	Credenza
	1	Square Picture
	1	Large Round Wall Clock
Bathrooms	3	Pictures

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

3119 – Reception	1	Office Chair
	1	4 Seat Sectional
	1	Rug
	2	Decorative Vases
	1	Wood & Glass Coffee Table
	9	Wall Pictures/Decorative Pieces

Located in Majority of Offices

55	Chair Mats for all offices and cubicle spaces
39	Backboard/Tackboard

NOTES:

* - Entire workstations walls/doors purchased by GLT and assembled at time of move.

** - Cubicles came with building (We only needed chairs).

*** - Indicates furniture brought over to One Poly Place from USFP Campus (Winter Lake Location)

Furniture inventory as of: May 4, 2012

Geralyn Bonfiglio-Sells and Debbie Angleton provided this information via a visual inspection of the premises on 5/4/12

USF POLYTECHNIC

ONE POLY PLACE

1ST FLOOR

PURCHASE ORDERS

PHYSICAL INVENTORY

PICTURES

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

First Floor (as of 5/4/12)

<u>Room</u>	<u>Qty</u>	<u>Description</u>
Entrance-Suite 100B	1	Metal Sculpture
1116-Reception	1	L-Shape Desk
	3	Lobby Lounge Chairs
	1	Office Chair
	1	Wood/Metal End Table
1117-Library	1	Modular Outside Facing Wedge Loveseat
	1	Credenza*
	3	Metal Spinning Brochure Racks*
1106 – Office	1	L-Shape Desk
	1	Office Chair
	1	Round Wood Table
	5	Guest Chairs
	2	5 Shelf Wooden Bookcase*
	2	5 Drawer Metal File Cabinet*
1101-Telepresence Rm	2	Rectangular Tables Wood/Metal
	6	Office Chairs
1103-Computer Lab	6	Rectangular Tables Wood/Metal
	6	Rolling Classroom Chairs
	4	5 Drawer Metal File Cabinet*
	1	Large Metal Spinning Brochure Rack*
	1	Wooden Whiteboard Cabinet*
	2	5 Shelf Wooden Bookcase*

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

1103 Continued	1	2 Door Wooden Art Cabinet
1104-Office	2	Straight Desks
	1	6 ft Long Wooden Table
	2	Office Chairs
	2	Office Chairs*
	2	Guest Chairs*
1105-Office	1	L-Shape Desk
	1	Wood Rolling 2 Drawer File Cabinet
	2	Guest Chairs
	1	5 Shelf Bookcase
	1	Office Chair
	1	5 Shelf Bookcase*
	1	5 Drawer Metal File Cabinet*
1102-Classroom	8	Long Wooden Rectangular Tables
	4	Short Wooden Rectangular Tables
	20	Rolling Classroom Chairs
1110-Office	1	L-Shape Desk
	1	Office Chair
	1	Guest Chair
	1	4 Drawer Metal File Cabinet
	1	4 Shelf Metal Bookcase
1111-Office	1	L-Shape Desk
	1	Office Chair
	1	Guest Chair
	1	Overhead Unit

USF LAKELAND ONE POLY PLACE FURNITURE INVENTORY

1111 - Office Cont.	1	4 Drawer Metal File Cabinet
1112-Office	1	L-Shape Desk
	1	Round Wood Table
	2	Guest Chairs
	1	Small Refrigerator
	1	Office Chair
	2	2 Drawer/4 Shelf Unit
1118-Oasis	4	Modular Inside Facing Wedge Loveseat With 2 Attached Wooden Tables
1115-Storage	4	4 Shelf Metal Storage Units
1120-Break Room	4	Pub Height Stools
Decorative Items	15	Hanging Decorative Artwork
	4	Decorative Countertop Items

NOTES: *Indicates furniture brought over to One Poly Place from USFP Campus (Winter Lake Location).

Furniture inventory as of: May 4, 2012

Gerilyn Bonfiglio-Sells and Debbie Angleton provided this information via a visual inspection of the premises.

WAUCHULA

student work area	
1	2 small couch type tables
	1 love seat
	2 round hassocks
	2 slouch chairs
	1 rectangular hassock
	1 small round table
	2 chairs
	5 stools
	1 wall-built desk
office	desk
	2 drawer file
	2 guest chairs
student study area	1 tri-desk unit
	3 desk chairs
	built-in
	1 bookcase/storage
	1 tall table small/round
	3 stools
	5 desk/chairs with arm
	4 guest area chairs
	3 small couch type tables
	1 podium
office	1 glass type table
	4 glass type chairs
	1 desk
	1 office chair
storage	1 table
kitchen	1 tall rectangle table
	4 stools
	1 refrigerator

LAKELAND ACADEMIC CENTER

ALL OF THESE CLASSROOMS AND OFFICES WILL BE USED IN THE TEACH-OUT

Location	Room #	MFG.	#	ITEM	Color	Size	Description	Equipment	Miscellaneous
LAC									
classroom	1270	artopex	4	tables			rectangular		set up as video conference room
classroom		artopex	2	tables			half moon		
classroom			5	tables		2 x 3 ft.			
classroom		Teknion	2	chairs			desk		
classroom		human scale	11	chairs					
classroom			8	chairs			classroom		
classroom			1	piano w/ bench	black				
classroom	1286	Steelcase	1	stool				TV - VCR/DVD Video Conference Boardcast projector screen	tiered seating whiteboards
classroom			3	chairs			classroom		
classroom			12	tables w/ fixed chairs					
classroom			35	fixed chairs					
classroom			2	tables			round 1 small 1 large		
classroom			1	cabinet			2 door tall		
classroom			2	chairs			small		
classroom		artopex	2	roll drawers			1 each		
classroom	1280		12	tables w/ fixed chairs				TV - VCR/DVD Video Conference Boardcast projector screen	tiered seating whiteboards
classroom			35	fixed chairs					
classroom			2	chairs			small		
classroom		Steelcase	1	stool					
classroom			1	stool					
classroom			2	file cabinets			4 drawer		
classroom	1170ab		26	computer tables			classroom	computers projector VCR/DVD screens	
classroom			40	chairs					
classroom	1173	Steelcase	8	tables				podium screen crestron	round tables whiteboards
classroom		Steelcase	48	chairs					
classroom		Teknion	2	cabinets			tall 2 door		
classroom		Herman miller	2	rolling white boards					
classroom			1	stool					
classroom			1	rolling white boards					
office	1276	Steelcase	5	cube desks				some spaces used for storage	
office		Steelcase	3	file cabinets					
office		Steelcase	2	file cabinets					
office		Steelcase	1	chair					
office		Teknion	1	chair					
office		Steelcase	2	chair	black				
office		Steelcase	4	bookcases					

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office		Steelcase	4	hutches				
office		Steelcase	2	desk			small	
office		Steelcase	1	cabinet	grey		2 door	
office		Steelcase	1	file			lateral 2 drawer	
office		Steelcase	1	roll drawers			3 drawer	
office		Steelcase	2	shelves			overhead	
office		Steelcase	2	chairs	blue		guest	
office		Steelcase	8	chairs			guest	
office		Steelcase	17	cube walls			office set up	
office			4	cube walls			stored for 1279	
office		artopex	2	tables			half moon	
office			2	cabinet	grey		metal	
office			1	shelf				
office	1275		29	metal shelves				IT storage
office			1	bookcases				
office			2	file cabinets				
office			1	cabinet			tall 2 door	
office		Teknion	1	cube			small	
office	1274	Herman miller	3	cube desks				DMIS Lab
office		Herman miller	14	chairs	burgundy		classroom	
office		Herman miller	3	bookcases			metal	
office		Herman miller	2	desk				
office		Herman miller	1	whiteboard			portable	
office		Herman miller	1	table			round	
office		Herman miller	23	cube walls	red or grey		includes door	
office	1271		4	metal cabinets	tan		2 door tall	Media storage
office	1283			for Media Services				
office			1	dual desk				
office			2	tables		2 x 3 ft.		
office		Teknion	2	chairs				
office			3	chairs			desk	
office			1	file cabinets			2 drawer	
office	1272		4	storage shelves				
office			1	file cabinets			2 drawer	
office	1273	artopex		desk w/ hutch & return				
office		hone	1	file cabinets				
office		artopex	1	bookcases				
office		Teknion	1	chair				
office	1279	Teknion	6	desk w/ hutch				Multicultural Room
office		Teknion	1	desk w/ return				
office		Teknion	2	chair			guest	
office		Teknion	3	chairs			desk	
office		Teknion	7	chairs			classroom	
office			8	chairs	grey		plastic	
office		Teknion	1	file cabinets				
office			1	desk			small printer	
office			6	bookcases	grey			
office		IKEA	1	love seat				
office			2	file cabinets	grey			
office		artopex	1	file cabinets				

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office		Teknion	4	roll drawers		2 2 drawer 2 3 drawer	
office		Teknion	2	tables		2.5 x 5 ft.	
office	1278		2	desks			Transition Group
office			26	tables		2 x 3 ft.	
office			27	chairs		plastic old small	
office	1180	sofa express	1	loveseat	green		entrance
office		sofa express	2	chairs	multi	high back	
office		artopex	1	table		high back	
office		artopex	1	reception desk		small	
office		artopex	1	file cabinet		2 drawer lateral	
office		artopex	1	chairs		guest	
office		artopex	2	file cabinet			
office			3	file cabinet			
office			1	mail unit			
office			1	shredder		atvia	
office	1193	artopex	1	desk			
office		artopex	1	back w/ hutch			
office		artopex	2	file cabinet			
office		artopex	3	bookcases			
office			2	chairs		guest high back	
office			3	chairs		guest high back	
office			1	table		round	
office			1	table		sofa back	
office		Steelcase	1	chairs			
office	1191	artopex	2	file cabinet		storage	
office	1190		1	desk w/ return			
office			1	back w/ hutch			
office			2	file cabinet			
office			1	bookcases			
office			2	chairs		guest	
office		Teknion	1	chairs			
office	1183	Teknion	12	chairs			
office		artopex	1	conference table			
office			1	chairs		classroom	
office			1	ice maker		whirlpool	
office		artopex	1	sofa table			
office		artopex	1	display wall unit			
office	1180 a cube	artopex	1	cube desk			
office		artopex	1	file cabinet			
office		artopex	1	bookcases			
office		artopex	2	overheads			
office		artopex	2	roll			
office		Teknion	1	chairs			
office		Steelcase	2	chairs	green	guest	
office	1180b cube	artopex	1	cube desk			
office		artopex	1	file cabinet			
office		artopex	1	bookcases			
office		artopex	2	overheads			
office		artopex	1	roll		3 drawer	
office		Teknion	1	chairs			
office		Teknion	2	chairs	green	guest	

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office		artopex	19	cube walls					
office	1182	artopex	1	desk w/ return					TO
office		artopex	1	back w/ hutch					
office		artopex	2	file cabinet					
office		artopex	1	bookcases					
office		artopex	2	chairs			guest		
office		artopex	1	chairs					
office		artopex	2	doors			sliding		
office	1187	artopex	1	desk w/ return					TO
office		artopex							
office		artopex	1	file cabinet					
office		artopex	2	bookcases					
office		artopex	1	chairs			guest		
office		human scale	1	chairs					
office	1186	artopex	1	desk w/ return					TO
office		artopex	1	back w/ hutch					
office		artopex	1	file cabinet					
office		artopex	1	bookcases					
office		artopex	2	chairs			guest		
office		artopex	1	chairs					
office		artopex	1	table			round		
office		artopex	1	roll drawer			3 drawer		
office		artopex	1	display wall unit					
office	1185	artopex	1	desk w/ return					TO
office		artopex	1	back w/ hutch					
office		artopex	1	file cabinet					
office		artopex	1	bookcases					
office		artopex	2	chairs			guest		
office		human scale	1	chairs					
office	1184	artopex	1	desk w/ return					TO
office		artopex	1	back					
office		artopex	1	file cabinet					
office		artopex	1	bookcases					
office		artopex	2	chairs			guest		
office		artopex	1	chairs					
office	1174c	artopex	1	desk w/ return					TO
office		artopex	1	back w/ hutch					
office		artopex	1	file cabinet					
office		artopex	1	bookcases					
office		artopex	2	chairs			guest		
office		Steelcase	1	chairs					
office		artopex	2	roll drawer			3 drawer		
office	1174	artopex	2	cube desk					TO
office		artopex	12	cube panels					
office		artopex	1	conference table					
office		artopex	3	overheads					
office		artopex	2	chairs					
office		human scale	1	chairs					
office		artopex	5	guest chairs					
office		artopex	4	roll drawer			3 3 drawer 1 2 drawer		
office		artopex	1	overhead shelf					

LAKELAND LIBRARY

LIST OF ALL INVENTORY ITEMS

ALL OF THESE ITEMS WILL BE USED IN THE TEACH-OUT

Location	Room Number	Manufacturer	#	Item	Color	Size	Description
library - LTB	1115	Teknion	21	tables			computer
library		Teknion	1	podium			
library		Teknion	61	chairs			
library		Teknion	3	file cabinet	grey		
library		Teknion	2	bookcase	grey		
library		Teknion	1	counter			long receiving
library	1115		6	book racks			library duals
library		Teknion	6	chairs			lounge
library		Teknion	3	tables			small round
library		Teknion	5	cubes			small
library			6	storage racks		6 shelves	metal framed
library		Teknion	2	cabinets			micro fiche & micro files
library		Teknion	2	desks			computer
library			3	book shelves			tall slanted
library		Teknion	3	tables			work/classroom

LAKELAND LTB WORKSPACE AREA

LIST OF ALL INVENTORY ITEMS

ALL OF THESE ITEMS WILL BE USED IN THE TEACH-OUT
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Location	Room #	Manufacturer	Number	Item	Color	Size	Description
workspace area	2146	Teknion	1	desk			
workspace area		Teknion	1	return w/ hutch			
workspace area		Teknion	1	back desk			
workspace area		Teknion	1	file cabinet			
workspace area		Teknion	2	chairs			guest
workspace area		Teknion	1	chair			desk
workspace area	2133	Teknion	1	conference table			
workspace area		Teknion	10	chairs	blue		
workspace area		Teknion	1	chair			guest
workspace area		Teknion	1	file cabinet			
workspace area	2116		2	built-in desks			
workspace area		Teknion	2	chairs			desk
workspace area		Teknion	7	chairs	black		lounge-type guest
workspace area		Teknion	2	tables			small round
workspace area		IKEA	3	ottomans			red, green, blue
workspace area		Flooring	1	rug		7.5 x 8 ft.	
workspace area	2115	Teknion	5	tables			café round
workspace area		Teknion	16	stools			
workspace area		Teknion	3	chairs			lounge
workspace area		Teknion	1	table			small round
workspace area		Lowe's	1	fridge			
workspace area		Teknion	1	ice maker			4.95E+11
workspace area	2116A		1	fridge			fridgidere?
workspace area		Artopex	1	file cabinet			
workspace area		Artopex	1	bookcase			
workspace area	2182	Teknion	1	conference table			
workspace area		Teknion	11	chairs	blue		
workspace area	2117		4	conference table			large 1 separate
workspace area		Teknion	33	chairs	green		
workspace area		Teknion	1	conference table			small
workspace area		Teknion	1	stools			
workspace area		Teknion	1	credenza			

workspace area	corridor seat	Teknion	5	chairs			4 lounge 1 guest
workspace area		Teknion	1	table			round small
workspace area		Teknion	1	rug		5 x 8 ft. average	
workspace area	2159	Teknion	6	bookcase			
workspace area		Teknion	1	file cabinet			
workspace area		Teknion	2	tables	tan		small
workspace area			2	mail box systems			
workspace area	1147	Teknion	2	bookcase	grey		
workspace area		Teknion	2	file cabinet	grey		
workspace area		Teknion	1	table		2.5 x 5 ft.	
workspace area		Teknion	1	table		2 x 5 ft.	
workspace area		Teknion	1	fridge			
workspace area		Teknion	2	mail box system			
workspace area		Teknion	1	shredder			

LAKELAND MODULAR BUILDINGS

LIST OF ALL OFFICES

ALL OF THESE OFFICES WILL BE USED IN THE TEACH-OUT

Location	Room #	MFG.	#	ITEM	Color	Size	Description
LMA							
office	8008	work out room	1	cabinet			tall 2 door
office			2	shelves			metal tall
office			1	TV cart			
office			10	chairs	green/metal		stacking
office			1	tables	brown		folding
office	8007	artopex	1	desk w/ hutch & return			
office		artopex	1	file cabinets			
office		artopex	1	bookcases			
office		artopex	2	chairs			guest
office		human scale	1	chair			
office		artopex	1	table			small round
office		artopex	2	roll drawers			2 drawer & 3 drawer
office	8006	artopex	1	file cabinets			
office		artopex	2	stands			metal tiered
office		artopex	1	cabinet			2 door locking
office	8005	artopex	1	desk w/ hutch			
office		artopex	1	chair			
office		medical equip purchased by SGA					
office	8004	artopex	1	desk w/ hutch & return			
office		artopex	2	chairs	green		guest
office		human scale	1	chair			
office		artopex	1	file cabinets			
office		artopex	2	bookcases			
office		artopex	2	roll drawers			2 drawer & 3 drawer
office	8001a	artopex	1	metal shelf			storage
office	8003	artopex	1	desk w/ hutch & return			
office		artopex	1	chair	black		desk
office		artopex	2	chairs	tan		guest
office		artopex	1	file cabinets			
office		artopex	1	chair			stacking
office		artopex	1	table			small round

office		artopex	1	shredder		
office	8007	artopex	1	desk w/ hutch & return		
office		human scale	1	chair		
office		artopex	1	file cabinets		
office		artopex	1	bookcases		
office		artopex	2	chairs		guest
office		artopex	2	roll drawers		1 of each
office	8001	artopex	1	reception desk		
office		Teknion	1	chair		
office		artopex	1	roll drawers		
office		artopex	4	bookcases		
office		artopex	2	metal shelves		
office		artopex	1	sofa	brown	faux leather
office		artopex	3	chairs		guest
office		artopex	1	fridge		whirlpool
office		artopex	2	tables		small round
office		artopex	1	bookcases		4 shelves
LMB						
office	8011	artopex	1	bookcases		
office		artopex	4	chairs		guest
office		artopex	1	table		small round
office		artopex	1	roll drawers		3 drawer
office	8010	artopex	3	bookcases		storage
office		artopex	1	metal shelf		storage
office	8013	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	3	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	2	guest		
office		human scale	1	chair		
office	8014	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	1	guest		
office		human scale	1	chair		
office	8017	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		

office		artopex	1	guest			
office		human scale	1	chair			
office		artopex	1	desk w/ hutch & return			
office		artopex	1	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	2	guest			
office	8019	artopex	1	desk w/ hutch & return			
office		artopex	1	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	2	guest			
office		artopex	1	chair	black		
office	8021	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	1	guest			
office		artopex	1	chair	black		
office	8020	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	2	guest			
office		human scale	1	chair			
office	8018	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	2	guest			
office		human scale	1	chair			
office	8016	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			
office		artopex	2	guest			
office		artopex	1	chair			
office	8014	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	2	bookcases			

office		artopex	2	roll drawers		1 each
office		artopex	2	guest		
office		human scale	1	chair		
office	8012	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	3	bookcases		2 drawer
office		artopex	1	roll drawers		
office		artopex	2	guest		
office		artopex	1	chair		
LMC						
office	8029	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	1	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	2	guest		
office		Steelcase	1	chair		desk
office		artopex	1	table	2 x 3 ft.	
office	8031	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	1	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	1	guest		
office		human scale	1	chair		
office	8033	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	2	guest		
office		artopex	1	chair		
office	8023a		1	metal shelf		storage
office	8025	artopex	1	desk w/ hutch & return		
office		artopex	1	bookcases		
office		artopex	1	file cabinets		
office		artopex	2	roll drawers		1 each
office		artopex	1	chair		guest
office		Teknion	1	chair		desk
office		human scale	1	chair		
office		Steelcase	1	desk		
office	8027	artopex	1	desk w/ hutch & return		
office		artopex	1	bookcases		

office		artopex	1	file cabinets		
office		artopex	2	roll drawers		1 each
office		artopex	1	chair		guest
office		artopex	1	chair		desk
office		Steelcase	1	chair		
office	8032	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		
office		artopex	2	guest		
office		artopex	1	chair		
office	8030	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	2	bookcases		
office		artopex	1	roll drawers		3 drawer
office		artopex	2	guest		
office		artopex	1	chair		
office	8028	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	2	bookcases		
office		artopex	1	roll drawers		3 drawer
office		artopex	3	chair		guest
office		Teknion	1	chair		
office		artopex	1	table		round
office	8026	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	1	bookcases		
office		artopex	2	roll drawers		1 each
office		artopex	2	guest		
office		artopex	1	chair		
office		artopex	1	tables		round
office	8024	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		2 drawer both
office		artopex	1	guest		
office		Teknion	1	chair		
office		artopex	1	table		round
office						
office	8037	artopex	1	desk w/ hutch & return		

office		artopex	2	file cabinets			
office		artopex	4	bookcases			
office		artopex	1	roll drawers			3
office		artopex	1	guest			
office		human scale	1	chair			
office		artopex	1	table	tan		small round
office	8035	artopex	2	mail room sorters			mail room
office		artopex	1	table			mail room
office	8034	artopex	1	fridge Whirlpool			storage
office		artopex	1	bookcases			storage
office		artopex	1	metal shelf			storage
office		artopex	1	cabinet			tall 2 door
office		artopex	1	table		2 x 3 ft.	
office	8039	artopex	1	dual desk			
office		artopex	1	file cabinets			
office		artopex					
office		artopex	2	roll drawers			3 drawer both
office		artopex	2	guest			
office		artopex	2	chair	black		desk
office		artopex	1	table		2 x 3 ft.	
office	8041	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	2	bookcases			1 each
office		artopex	2	roll drawers			2 drawer both
office		artopex	2	guest			
office		Teknion	1	chair			
office		artopex					
office	8043	artopex	1	desk w/ hutch & return			
office		artopex	2	file cabinets			
office		artopex	1	bookcases			1 each
office		artopex	3	roll drawers			2 2 drawer both 1 3 drawer
office		artopex	1	guest			
office		artopex	1	chair	blue		
office		artopex					
office	8045	artopex	1	desk w/ hutch & return			
office		artopex	1	file cabinets			
office		artopex	3	bookcases			1 each
office		artopex	2	roll drawers			1 each
office		artopex	3	guest			
office		artopex	1	chair			

office	8044	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	1	bookcases		1 each
office		artopex	2	roll drawers		1 each
office		artopex	2	guest		
office		Teknion	1	chair		
office	8042	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	1	bookcases		1 each
office		artopex	2	roll drawers		1 each
office		artopex	1	guest		
office		Teknion	1	chair		
office		artopex	1	table		small round
office	8040	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	3	bookcases		1 each
office		artopex	2	roll drawers		2 drawer
office		artopex	3	guest		
office		artopex	1	chair		
office	8038	artopex	1	desk w/ hutch & return		
office		artopex	2	file cabinets		
office		artopex	3	bookcases		1 each
office		artopex	2	roll drawers		1 each
office		artopex	1	guest		
office		artopex	1	chair	black	
office	8036	artopex	1	desk w/ hutch & return		
office		artopex	1	file cabinets		
office		artopex	2	bookcases		1 each
office		artopex	2	roll drawers		1 each
office		artopex	2	guest		
office		human scale	1	chair		

LAKELAND LEARNING CENTER

ALL OF THESE CLASSROOMS AND OFFICES WILL BE USED IN THE TEACH-OUT

Location	Room #	MFG.	#	ITEM	Color	Size	Description	Equipment	Miscellaneous	
LLC										
classroom	2100	Teknion	15	tables			classroom	Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	30	chairs			classroom			
classroom	2102	Teknion	16	tables			classroom	Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	26	chairs			classroom			
classroom	2103	Teknion	12	tables			classroom	Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	30	chairs			classroom			
classroom	2124	Teknion	13	tables		2.5 x 6 ft.	computer tables	Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	26	chairs			classroom			
classroom	2125	Herman miller	8	tables	tan	3 x 5 ft.	classroom	Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	32	chairs			classroom			
classroom		Teknion	2	tables		2 x 3 ft.	work tables			
classroom		Teknion	1	tables		30" round	classroom			
classroom	2101	Teknion	12	tables			classroom	Creston projector VCR/DVD Screen	observation room to 2104 podium movable tables & chairs whiteboards	T O
classroom		Teknion	23	chairs						
classroom	2200	Teknion	13	tables				Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	4	tables		2x 3.5 ft.				
classroom		Teknion	30	chairs						
classroom	2201	Teknion	11	tables				Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	26	chairs						
classroom		Teknion	4	tables		2 x 3.5 ft.				
classroom	2202	Teknion	11	tables				Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	22	chairs						
classroom	2212	Teknion	12	tables				Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	28	chairs						
classroom		Teknion	4	tables		2 x 3.5 ft.				
classroom	2211	Teknion	12	tables				Creston projector VCR/DVD Screen	podium movable tables & chairs whiteboards	T O
classroom		Teknion	28	chairs						
classroom		Teknion	4	tables		2 x 3.5 ft.				
office	2122	Teknion	1	desk						T O
office		Teknion	1	return						
office		Teknion	1	back w/ hutch						

office		Teknion	2	roll drawer			1 2 drawer 1 3 drawer	
office		Teknion	2	bookcase				
office		Teknion	1	file cabinet				
office		Teknion	2	chairs			guest	
office		Teknion	1	chair			desk	
office	2123	Teknion	4	chairs			guest	TO
office		Teknion	1	bookcase				
office		Teknion	2	tables			small round	
office		Teknion	1	rug		5 x 8 ft.		
office	2121	Teknion	1	desk				TO
office		Teknion	1	return				
office		Teknion	1	back w/ hutch				
office		Teknion	2	roll drawer			1 2 drawer 1 3 drawer	
office		Teknion						
office		Teknion	1	file cabinet				
office		Teknion	2	chairs			guest	
office		human scale	1	chair			desk	
office	2120	Teknion	1	dual desk				TO
office		Teknion	3	hutch				
office		Teknion	2	bookcases	grey			
office	2119	Teknion	5	dual desk				TO
office		Teknion	2	tables				
office		Teknion	1	hutch				
office		Teknion	1	bookcases				
office		Teknion	4	roll drawers			2 2 drawer 2 3 drawer	
office		Teknion	2	roll drawers	grey		1 2 drawer 1 3 drawer	
office		Teknion	8	chairs	blue			
office		artopex	1	chair	green			
office		Teknion	1	file cabinet				
office	2119a	Teknion	4	bookcases	grey		storage	TO
office	2110	Teknion	1	desk w/ hutch				TO
office		Teknion	1	chair			desk	
office		Teknion	1	chair			guest	
office		Teknion	3	bookcases				
office		Teknion	3	file cabinet				
office		Teknion	1	return				
office		Teknion	1	roll drawers			3 drawer	
office	2109	Teknion	1	desk w/ hutch				TO
office		Teknion	1	chair			desk	
office		Teknion	2	chair			guest	
office		Teknion	2	bookcases				
office		Teknion	1	file cabinet				
office		Teknion	1	roll drawers			3 drawer	
office	2108	Teknion	1	desk w/ hutch				TO
office		Teknion	1	chair			desk	
office		Teknion	1	chair			guest	
office		Teknion	3	bookcases				
office		Teknion	1	file cabinet				
office		Teknion	2	roll drawers			1 2 drawer 1 3 drawer	
office	2107	Teknion	1	desk w/ hutch				TO
office		Teknion	1	chair			desk	
office		Teknion	1	chair			guest	
office		Teknion	3	bookcases				
office		Teknion	1	file cabinet				
office		Teknion	2	roll drawers			1 2 drawer 1 3 drawer	
office		Teknion	1	tables	tan		small square	
office	2106	Teknion	1	desk w/ hutch				TO
office		Steelcase	1	chair			desk	
office		Teknion	1	chair			guest	
office		Teknion	3	bookcases				
office		Teknion	1	file cabinet				
office		Teknion	1	roll drawers			3 drawer	
office		Teknion	1	tables			small round	
office		Teknion	1	chair	multi		lounge	
office	2105	Teknion	1	desk w/ hutch				TO
office		Teknion	1	reception desk set			return, back, work desk, greet area	
office		Steelcase	1	chair			desk	
office		Teknion	1	chair			guest	
office		Teknion	1	bookcases				
office		Teknion	2	file cabinet				

office		Teknion	4	roll drawers			3 3 drawer metal 1 3 drawer wood grain		
office		Teknion		tables			small round		
office		Teknion	1	chair			desk		
office	2117	Teknion	1	desk w/ hutch					TO
office		Teknion	1	chair			desk		
office		Teknion	1	chair			guest		
office		Teknion	5	bookcases					
office		Teknion	1	file cabinet					
office		Teknion	1	roll drawers			2 drawer		
office		Teknion	1	return					
office	2104	Teknion	3	file cabinet			view from 2101		TO
office		Teknion	2	tables			small round		
office		Teknion	1	tables			medium round		
office		Teknion	3	chairs			desk		
office		Teknion	2	chairs			guest		
office		Teknion	1	chair			classroom		
office		Teknion	6	chairs	blue		upholstered		
office		Teknion	1	tables		2 x 3 ft.	work tables		
office	2118	Teknion	1	tables		2 x 3 ft.	work area		TO
office		Teknion	1	mailroom sorter					
office		Teknion	1	tables		2.5 x 6 ft.	base for sorter		
office	2116	Teknion	1	desk					TO
office		Teknion	1	return w/ hutch					
office		human scale	1	chair	black				
office		Teknion	2	bookcases					
office		Teknion	1	file cabinet					
office		Teknion	1	tables			round		
office		Teknion	2	chairs			guest		
office		Teknion	2	roll drawers			1 2 drawer 1 3 drawer		
office	2115	Teknion	1	desk w/ hutch					TO
office		Teknion	1	return					
office		Teknion	1	chair					
office		Teknion	2	bookcases					
office		Teknion	1	file cabinet					
office		Teknion							
office		Teknion	1	chairs			guest		
office		Teknion	1	roll drawers			2 drawer		
office	2114	Teknion	1	desk w/ hutch					TO
office		Teknion	1	return					
office		human scale	1	chair					
office		Teknion	3	bookcases					
office		Teknion	1	file cabinet					
office		Teknion							
office		Teknion	1	chairs			guest		
office		Teknion	2	roll drawers			1 2 drawer 1 3 drawer		
office	2113	Teknion	1	desk w/ hutch					TO
office		Teknion	1	return					
office		Teknion	1	chair					
office		Teknion	2	bookcases					
office		Teknion	2	file cabinet					
office		Teknion	1	table	tan	2 x 3 ft.			
office		Teknion	1	chairs			guest		
office		Teknion	1	roll drawers			1 2 drawer 1 3 drawer		
office	2209	Teknion	1	sofa	multi				TO
office		Teknion	1	chair	multi		lounge		
office		Teknion	1	file cabinet					
office		Teknion	1	chair			guest		
office		Teknion	1	table		2 x 4 ft.			
office	2207	Teknion	1	desk					TO
office		Teknion	1	return					
office		Teknion	1	back w/ hutch					
office		Teknion	1	file cabinet					
office		Teknion	2	bookcases					
office		Teknion	1	roll drawers			3 drawer		
office		Teknion	1	chair					
office		Teknion	1	chair			guest		
office	2208	Teknion	1	desk					TO
office		Teknion	1	return					
office		Teknion	1	back w/ hutch					
office		Teknion							
office		Teknion	3	bookcases					

office		Teknion	2	roll drawers			3 drawer 1 2 drawer		
office		Teknion	1	chair					
office		Teknion	2	chair			guest		
office		Teknion	1	table			small round		
office		Teknion	2	chairs	multi		lounge		
office	2210	Teknion	4	cubes			rental		
office		Teknion	4	chairs			desk		
office		Teknion	4	bookcases					
office		Teknion	3	file cabinets					
office		Teknion	1	rug	multi	8 x 11 ft.			

T O

LAKELAND TECHNOLOGY BUILDING
 LIST OF ALL CLASSROOMS AND OFFICES

ALL OF THESE CLASSROOMS AND OFFICES WILL BE USED IN THE TEACH-OUT

Location	Room Number	Manufacturer	#	Item	Color	Size	Description
classroom	2154		3	tables	blue/white	36x60	lower shelf w/brakes
classroom			7	tables	brown	36x72	computer tables w/racks
classroom			1	table	brown	24x60	
classroom			1	cabinet	brown	20"	2 door
classroom		Thermo Forming Center	1	equip	grey		911 495000249748
classroom		intelitek table	1	equip			4.95E+11
classroom		scorbot-er4	1	equip			scope 495000246216
classroom		motoman sv3x	1	equip	grey	s#ri9251-1076-3	manipulator & controller
classroom			1	equip	grey	s#ri9281-1043-2	manipulator & controller
classroom		intelitek table	1	equip	blue	s#110662aa0174	495000249749
classroom			1	table	grey	30x36	computer
classroom		epilog mini	1	equip	grey	s#8035-0632301812	4.95E+11
classroom		electro corp	1	equip	blue	s#9354	
classroom		kobalt	2	equip			compressors 1 5.5 I 1.5
classroom		fisher	1	gorbel lift			2000 lbs cap
classroom			10	chairs			classroom w/o arms
classroom			7	chairs			classroom w/ arms
classroom			3	chairs			lounge
classroom		hp plotter	1	equip			495000249717
classroom		harrington	1	equip		s#062389	lift w/ chain 1/4 ton cap
classroom	2155	teknion	14	tables			curved afixed
classroom		teknion	47	chairs			classroom
classroom		teknion	1	conference table			small
classroom	2154	teknion	7	tables		6 x 2.5 ft	classroom
classroom		teknion	1	tables		5 x 2 ft	classroom
classroom		teknion	16	chairs	blue multi		classroom
classroom		teknion	4	tables		2.5 x 5 ft	work type
classroom		teknion	1	stool	black		
classroom		teknion	1	cabinet			2 door small
classroom		teknion	1	desk			computer
classroom	2153	teknion	24	chairs			classroom
classroom		teknion	14	tables		2.5 x 6 ft	classroom
classroom		teknion	1	tables		2 door	print w/ cabinet
classroom	2152	teknion	10	tables		2.5 x 6 ft	classroom
classroom		teknion	20	chairs			classroom
classroom		teknion	1	table		2 door	print w/ cabinet
classroom	2151	teknion	5	chairs	multi		lounge
classroom		teknion	6	tables			small rectangle
classroom		teknion	8	chairs			classroom
classroom		teknion	7	bookcase	grey		
classroom		teknion	1	desk			
classroom		teknion	1	return w/ hutch			
classroom		teknion	1	back desk			
classroom		teknion	2	roll drawer			2 3 drawer
classroom		teknion	2	chairs			guest
classroom		teknion	1	chair			office
classroom		teknion	1	rug		7 x 8 ft approx	
classroom		teknion	1	table		2 door	print w/ cabinet
classroom	2150	teknion	9	tables			small
classroom		teknion	5	tables		2 x 5 ft	classroom
classroom		teknion	1	table		2.5 x 5 ft	classroom

classroom		teknion	15	chairs			classroom
classroom		teknion	1	file cabinet	grey		
classroom		teknion	2	roll drawer			2 3 drawer
classroom		teknion	1	cabinet		2 door	small
classroom		teknion	1	file cabinet			3 drawer
classroom		teknion	1	cabinet		2 door	large
classroom		teknion	3	bookcase			
classroom	1124	teknion	19	tables			classroom
classroom		teknion	38	chairs			classroom
classroom		teknion	1	stool			
classroom	1125	teknion	18	tables			classroom
classroom		teknion	36	chairs			classroom
classroom		teknion	1	stool			
classroom	1125a	teknion	18	tables			classroom
classroom		teknion	36	chairs			classroom
classroom		teknion	1	stool			
classroom	1124a	teknion	19	tables			classroom
classroom		teknion	38	chairs			classroom
classroom		teknion	1	stool			
classroom	1123	teknion	15	tables			classroom
classroom		teknion	36	chairs			classroom
classroom		teknion	1	stool			
classroom	1122	teknion	20	tables			classroom
classroom		teknion	42	chairs			classroom
classroom		teknion	1	stool			
classroom	1121	teknion	15	tables			classroom
classroom		teknion	36	chairs			classroom
classroom		teknion	1	stool			
classroom	1120	teknion	18	tables			classroom
classroom		teknion	36	chairs			classroom
classroom		teknion	1	stool			
classroom	1105	teknion	23	tables			classroom
classroom		teknion	46	chairs			classroom
classroom		teknion					
classroom	1104	teknion	23	tables			classroom
classroom		teknion	46	chairs			classroom
office	2149	teknion	1	desk	brown		
office		teknion	1	return w/ hutch			
office		teknion	1	back desk			
office		teknion	2	bookcase			
office		teknion	1	file cabinet			4 drawer
office		teknion	1	chairs	blue2147		desk
office		teknion	1	roll drawer			
office		teknion	2	chairs	multi		3
office	2148	teknion	2	desk			guest
office		teknion	1	bookcase	grey metal		dual
office		teknion	1	file cabinet	grey metal		5 shelves
office		teknion	2	chairs	blue		5 drawer
office		teknion	2	roll drawer			deski
office		teknion	3	overheads			1 2 drawer 1 3 drawer
office	2147	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	1	back desk			
office		teknion	1	chairs	blue		desk
office		teknion	1	chaur	multi		guest
office		teknion	2	file cabinet			4 drawer
office	2145	teknion	1	table			
office		teknion	1	mail sorter			

office		teknion	1	copier			
office		Artopex	2	file cabinet	tan		5 drawer
office	2144	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	1	back desk			
office		human scale	1	chair			desk
office		teknion	1	credenza			
office		teknion	1	chair			guest
office		teknion	1	bookcase			
office		teknion	1	file cabinet			4 drawer
office		teknion	3	roll drawer			2 2 drawer 1 3 drawer
office	2143	teknion	1	dual desk			
office		teknion	3	overheads			
office		teknion	1	file cabinet	grey		5 drawer
office		teknion	4	roll drawer			2 2 drawer 2 3 drawer
office	2142	teknion	1	desk			0 0
office		teknion	1	return w/ hutch			0
office		teknion	1	back desk			0
office		human scale	1	chair			desk
office		teknion	2	credenza			0
office		teknion	1	chair			guest
office		teknion	1	bookcase			0
office		teknion					
office		teknion	1	roll drawer			1 3 drawer
office	2141	teknion	1	dual desk			
office		teknion	3	overheads			
office		teknion	1	file cabinet	grey		5 drawer
office		teknion	4	roll drawer			2 2 drawer 2 3 drawer
office		teknion	1	bookcase			
office		teknion	2	chairs			office
office	2140	teknion	1	dual desk			
office		teknion	3	overheads			
office		teknion	1	file cabinet	grey		5 drawer
office		teknion	4	roll drawer			2 2 drawer 2 3 drawer
office		teknion	1	bookcase			
office		teknion	1	chairs			office
office	2139	teknion	2	desk			
office		teknion	1	return			
office		teknion	1	chairs			guest
office		teknion	1	bookcase			
office		teknion	1	file cabinet			
office		teknion	2	roll drawer			1 2 drawer 1 3 drawer
office	2138	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	2	roll drawer			1 2 drawer 1 3 drawer
office		teknion	1	chair			desk
office		teknion	2	chairs			guest
office	2137	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	2	roll drawer			1 2 drawer 1 3 drawer
office		teknion	2	chairs			desk
office		teknion	2	bookcase			
office		teknion	1	file cabinet			
office	2136	teknion	1	dual desk			
office		teknion	2	overheads			
office		teknion	2	file cabinet	grey		5 drawer 3 drawer
office		teknion	4	roll drawer			2 2 drawer 2 3 drawer
office		teknion	2	roll drawer			3 drawer

office		teknion	2	chairs		office
office	2135	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chairs		desk
office		teknion	4	bookcase		3 wood grain 1 metal
office		teknion	1	file cabinet		gest
office		teknion	1	chair		
office	2134	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chair		desk
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		gest
office	2132	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	1	back desk		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chairs		desk
office		teknion	3	bookcase		
office		teknion	2	chairs		gest
office	2131	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion				
office		teknion	1	back desk		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chairs		desk
office		teknion	4	bookcase		
office		teknion	2	chairs		gest
office		teknion	2	file cabinet		
office	2130	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion				
office		teknion	1	back desk		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	2	chairs		gest
office		teknion	1	file cabinet		
office	2129	teknion				
office		teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion	1	chairs		desk
office		teknion	2	bookcase		
office		teknion	2	file cabinet		
office		teknion	2	chair		gest
office	2128	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		gest
office	2127	teknion	1	desk		

office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office	2126	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office	2125	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office	2124	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office	2123	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		desk
office		teknion	1	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office	2122	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	1	file cabinet		
office		teknion	2	chair		guest
office		teknion	4	chair		guest
office		teknion	1	round table		
office	2121	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	1	chairs		desk
office		teknion	1	bookcase		
office		teknion	2	file cabinet		
office		teknion	1	chair		guest
office		teknion	1	table		small round
office	2120	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	1	desk drawer		2 drawer
office		Steelcase	1	chairs		desk
office		teknion	1	bookcase		
office			3	file cabinet		
office		teknion	2	chair		guest
office		Steelcase	6	chairs		

office		Steelcase	1	conference table		
office	2118/19		1	desk		
office			1	return		
office			3	drawers		part of desk
office		Herman Miller	1	chairs		desk
office			2	bookcase		
office			1	file cabinet		
office		Steelcase	8	chair		guest
office		Steelcase	1	conference table		
office			1	credenza w/ hutch		
office		Sofa Express	2	lounge chairs	green	guest
office		Sofa Express	1	sofa	green	
office			2	tables		small end
office			1	table		coffee style
office		Sofa Express	2	lamps	goldish	
office	2181	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	1	chair		desk
office	2180	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	1	bookcase		
office		teknion	2	file cabinet		
office		teknion	1	chair		desk
office	2179	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	1	chair		desk
office		teknion	1	back desk		
office	2178	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	1	chair		desk
office		teknion	1	back desk		
office	2177	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	1	chair		desk
office	2176	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		
office		teknion	1	chair		desk
office		teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	2	roll drawer		1 2 drawer 2 3 drawer
office		teknion	2	chairs		guest
office		teknion	2	bookcase		
office		teknion	1	file cabinet		

office		teknion	1 chair		desk
office		teknion	1 back desk		
office	2175	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	4 chairs		guest
office		teknion	3 bookcase		
office		teknion	2 file cabinet		3 drawer
office		teknion	1 chair		desk
office		teknion	1 table		round
office	2174	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	4 chairs		guest
office		teknion			
office		teknion	1 chair		desk
office		teknion	1 table		round
office	2173	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	2 chairs		guest
office		teknion	2 bookcase		
office		teknion	1 file cabinet		
office		teknion	1 chair		desk
office		teknion	1 back desk		
office	2172	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	2 chairs		guest
office		teknion	3 bookcase		
office		teknion	1 file cabinet		
office		teknion	1 chair		desk
office		teknion	1 back desk		
office	2171	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	2 chairs		guest
office		teknion	2 bookcase		
office		teknion	1 file cabinet		
office		teknion	1 chair		desk
office		teknion	1 back desk		
office		teknion			
office	2170	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	2 chairs		guest
office		teknion	2 bookcase		
office		teknion	1 file cabinet		
office		teknion	2 chair		desk
office		teknion	1 back desk		
office	2169	teknion	1 desk		
office		teknion	1 return w/ hutch		
office		teknion	2 roll drawer		1 2 drawer 2 3 drawer
office		teknion	2 chairs		guest
office		teknion	2 bookcase		
office		teknion	1 file cabinet		
office		teknion	1 chair		desk

office		teknion	1	back desk			
office	2168	teknion	1	dual desk			
office		teknion	2	chairs			desk
office		teknion	2	file cabinet	grey		
office		teknion	1	bookcase	grey		
office		teknion	2	overheads			
office	2167	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	2	roll drawer			1 2 drawer 2 3 drawer
office		teknion	2	chairs			guest
office		teknion	2	bookcase			
office		teknion	1	file cabinet			
office		teknion	1	chair			desk
office		teknion	1	back desk			
office	2166	teknion					
office		teknion					
office		teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	2	roll drawer			1 2 drawer 2 3 drawer
office		teknion	2	chairs			guest
office		teknion	1	bookcase			
office		teknion	2	file cabinet			
office		teknion	1	chair			desk
office		teknion	1	credenza			
office	2165	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	2	roll drawer			1 2 drawer 2 3 drawer
office		teknion	2	chairs			guest
office		teknion	1	bookcase			
office		teknion	2	file cabinet			
office		teknion	1	chair			desk
office	2164	teknion	1	desk			
office		teknion	1	return w/ hutch			
office		teknion	3	roll drawer			1 2 drawer 2 3 drawer
office		teknion	2	chairs			guest
office		teknion	1	bookcase			
office		teknion	1	back desk			
office		teknion	1	chair			desk
office	2163	teknion					
office		teknion	1	dual desk			
office		teknion	2	chairs			desk
office		teknion	1	file cabinet	grey		
office		teknion	1	bookcase	grey		
office		teknion	3	overheads			
office		teknion	4	roll drawer			
office	2162		1	desk			
office			1	return w/ hutch			
office			1	roll drawer			
office			2	chairs			guest
office			1	file cabinet			
office			1	back desk			
office			1	chair			desk
office	2160		1	desk	black		
office			1	return			
office			1	credenza w/ hutch			
office			1	cabinet w/ hutch			
office			1	conference table			
office			6	chairs			conference

office			1 chair			desk
office			3 chairs			guest
office			1 table			small round
reception	1139	B-AG Contract vendor	2 chairs	plum		guest
office		B-AG Contract vendor	1 sofa	multi		
office		B-AG Contract vendor	2 tables	tan		end
office		B-AG Contract vendor	1 desk			
office		B-AG Contract vendor	3 file cabinet	white		2 drawer
office		B-AG Contract vendor	1 chair			office
office		B-AG Contract vendor	1 chair			guest
office		B-AG Contract vendor	1 bookcase	grey		2 shelf
cashiers office	1135	teknion	3 file cabinet	grey		3 drawer
office		teknion	1 roll drawer	grey		3 drawer
office		teknion	2 chairs			desk
office			1 stool			
office			1 safe			
office	1136	teknion	1 desk			
office		teknion	1 return			
office		teknion	1 back w/ hutch			
office		teknion	1 chair			desk
office		teknion	2 chairs			guest
office		teknion	1 file cabinet			
office		teknion	1 bookcase			
office		teknion	2 roll drawer			1 2 drawer 1 3 drawer
office	1137	teknion	1 desk			
office		teknion	1 return			
office		teknion	1 back w/ hutch			
office		teknion	1 chair			desk
office		teknion	4 chairs			guest
office		teknion	2 file cabinet			
office		teknion	2 bookcase			
office		teknion	1 table			round small
office		teknion	2 roll drawer			1 2 drawer 1 3 drawer
office	1140	teknion	1 desk			
office		teknion	1 return			
office		teknion	1 back w/ hutch			
office		teknion	1 chair			desk
office		teknion	2 chairs			guest
office		teknion	1 file cabinet			
office		teknion	1 bookcase			
office		teknion	1 safe			
office		teknion	2 roll drawer			1 2 drawer 1 3 drawer
office	1141	teknion	1 desk			
office		teknion	1 return			
office		teknion	1 back w/ hutch			
office			1 chair			desk
office		teknion	2 chairs			guest
office		teknion	1 file cabinet			
office		teknion	1 bookcase			
office		teknion	2 roll drawer			1 2 drawer 1 3 drawer
office	1133	teknion	1 desk			
office		teknion	1 return			
office		teknion	1 back w/ hutch			
office		teknion	1 chair			desk
office		teknion	2 chairs			guest
office		teknion	2 file cabinet			
office		teknion	2 bookcase			
office		teknion	2 roll drawer			1 2 drawer 1 3 drawer

office	1132	teknion	1	desk		
office		teknion	1	return		
office		teknion	1	back w/ hutch		
office		teknion	1	chair		desk
office		teknion	2	chairs		guest
office		teknion	1	file cabinet		
office		teknion	1	bookcase		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office	1142	teknion	2	work stations w/ hutch		
office		teknion	3	wrok stations		small
office		teknion	5	chairs		
office		teknion	1	file cabinet		
office		teknion	4	roll drawer	grey	3 drawer
office	1143	teknion	1	desk		
office		teknion	1	return		
office		teknion	1	back w/ hutch		
office		teknion	1	chair		desk
office		teknion	2	chairs		guest
office		teknion	1	file cabinet		
office		teknion	1	bookcase		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office	1144	teknion	1	desk	grey/brown	
office		teknion	1	return		
office		teknion	1	back w/ hutch		
office		teknion	1	chair		desk
office		teknion	2	chairs		guest
office		teknion	1	file cabinet		
office		teknion	2	bookcase		
office		teknion	3	roll drawer		2 2 drawer 1 3 drawer
office	1145	teknion	1	desk desk		
office		teknion	1	return w/ hutch		
office		teknion	1	back desk		
office		teknion	1	chair		desk
office		teknion	3	chairs		guest
office		teknion	1	file cabinet		
office		teknion	3	bookcase		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office		teknion				
office	1146	teknion	1	desk desk		
office		teknion	1	return w/ hutch		
office		teknion	1	back desk		
office		teknion	1	chair		desk
office		teknion	5	chairs		guest
office		teknion	1	file cabinet		
office		teknion	2	bookcase		
office		teknion	1	roll drawer		3 drawer
office	1131	teknion	1	desk desk		
office		teknion	1	return w/ hutch		
office		teknion	1	back desk		
office		teknion	1	chair		desk
office		teknion	3	chairs		guest
office		teknion	1	file cabinet		
office		teknion	3	bookcase		
office		teknion	2	roll drawer		1 2 drawer 1 3 drawer
office	1130	teknion	1	desk		
office		teknion	1	return w/ hutch		
office		teknion	1	back desk		
office		teknion	1	chair		desk

office		teknon	2	chairs		guest
office		teknon	1	file cabinet		
office		teknon	1	bookcase		
office		teknon	2	roll drawer		1 2 drawer 1 3 drawer
office	1129	teknon	1	desk		
office		teknon	1	return w/ hutch		
office		teknon	1	back desk		
office		teknon	1	chair		desk
office		teknon	2	chairs		guest
office		teknon	1	file cabinet		
office		teknon	1	bookcase		
office		teknon	2	roll drawer		1 2 drawer 1 3 drawer
office	1128	teknon	1	desk desk		
office		teknon	1	return w/ hutch		
office		teknon	1	back desk		
office		teknon	1	chair		desk
office		teknon	2	chairs		guest
office		teknon	1	file cabinet		
office		teknon	1	bookcase		
office		teknon	2	roll drawer		1 2 drawer 1 3 drawer
office	1127	teknon	1	desk desk		
office		teknon	1	return w/ hutch		
office		teknon	1	back desk		
office		teknon	1	chair		desk
office		teknon	2	chairs		guest
office		teknon	1	file cabinet		
office		teknon	1	bookcase		
office		teknon	1	roll drawer		2 drawer
office	1134	teknon	1	desk w/ hutch		
office		teknon	1	file cabinet		2 drawer
office		teknon	1	stool		
office		teknon	1	bookcase		
office		teknon	1	table		
office		teknon	1	roll drawer		2 drawer
office	1116	teknon	1	dual desk		
office		teknon	2	overheads		
office		teknon	1	file cabinet		
office		teknon	2	chairs		desk
office	1117	teknon	1	desk		
office		teknon	1	return w/ hutch		
office		teknon	1	bookcase		
office		teknon	1	file cabinet		
office		teknon	2	roll cabinets		
office		teknon	2	chairs		guest
office		teknon	1	chairs		desk
office	1118	teknon	1	desk		
office		teknon	1	return w/ hutch		
office		teknon	1	bookcase		
office		teknon	1	file cabinet		
office		teknon	1	roll cabinets		3 drawer
office		teknon	2	chairs		guest
office		teknon	1	chairs		desk
office	1119	teknon	1	desk		
office		teknon	1	return w/ hutch		
office		teknon	1	bookcase		
office		teknon	1	file cabinet		
office		teknon	2	roll cabinets		3 drawer
office		teknon	2	chairs		guest

office		teknion	1	chairs			desk
office		teknion	1	bookshelf			
storage	2101	teknion	3	bookcase	grey		
storage		teknion	1	file cabinet	grey		
storage		teknion	1	cabinet		2 door	tall metal
storage		teknion	2	roll drawer			3 drawer
storage		teknion	1	roll drawer	grey		3 drawer
storage		teknion	1	conference table			small
storage		teknion	1	hutch			
storage		teknion	2	file cabinet	wood grain		
storage		teknion	5	bookcase			4 shelf
storage		teknion	3	file cabinet		18 " deep	
storage		teknion	1	return			
storage			15	divider panels			
storage		teknion	2	chairs			guest
storage		teknion	1	bookcase	dark wood		tall
storage			1	map rack			
storage			1	podium			USF Speaker
SG storage	1126	teknion	1	fridge			
storage		teknion	4	bookcase	grey		
storage		teknion	1	file cabinet	grey		
storage	1106	teknion	2	bookcase	grey		
storage		teknion	2	cabinets	grey		tall
storage		teknion	1	file cabinet			
office and	2146	teknion	1	desk			
workspace area		teknion	1	return w/ hutch			
workspace area		teknion	1	back desk			
workspace area		teknion	1	file cabinet			
workspace area		teknion	2	chairs			guest
workspace area		teknion	1	chair			desk
workspace area	2133	teknion	1	conference table			
workspace area		teknion	10	chairs	blue		
workspace area		teknion	1	chair			guest
workspace area		teknion	1	file cabinet			
reception	2116		2	built-in desks			
		teknion	2	chairs			desk
		teknion	7	chairs	black		lounge-type guest
		teknion	2	tables			small round
		IKEA	3	ottomans			red, grec, blue
		Galloway Flooring	1	rug		7.5 x 8 ft	
workspace area	2115	teknion	5	tables			café round
workspace area		teknion	16	stools			
workspace area		teknion	3	chairs			lounge
workspace area		teknion	1	table			small round
workspace area		Lowe's	1	fridge			
workspace area		teknion	1	ice maker			4.95E+11
preproom	2116A		1	fridge			frigidere?
		Artopex	1	file cabinet			
		Artopex	1	bookcase			
workspace area	2182	teknion	1	conference table			
workspace area		teknion	11	chairs	blue		
workspace area	2117		4	conference table			separate
workspace area		teknion	33	chairs	green		
workspace area		teknion	1	conference table			small
workspace area		teknion	1	stools			
workspace area		teknion	1	credenza			
workspace area	cooridor seating	teknion	5	chairs			4 lounge 1 guest
workspace area		teknion	1	table			round small

workspace area		teknon	1	rug		5 x 8 ft avg	
mail/copy room	2156	teknon	6	bookcase			
		teknon	1	file cabinet			
		teknon	2	tables	tan		small
			2	mail box systems			
mail/copy room	1147	teknon	2	bookcase	grey		
		teknon	2	file cabinet	grey		
		teknon	1	table		2.5 x 5 ft	
		teknon	1	table		2 x 5 ft	
		teknon	1	fridge			
		teknon	2	mail box system			
		teknon	1	shredder			
Careen Center	1148		1	sofa			
entrance			2	lamps			
office	1149		1	desk			
			1	chair			
			1	guest chair			
			1	file cabinet			
office	1150		1	desk			
			1	chair			
			1	guest chair			
			2	file cabinets			
SG office	1151		1	desk			
			1	chair			
			1	guest chair			
			1	bookcase			
SG office	1152		2	desks			
			2	chairs			
			2	small drawers			
SG Office	1153		3	cubes			
			3	chairs			
			3	small drawers			
Area	1154		1	reception desk			
			2	small couches			
			1	chair			
			3	oval bar tables			
			12	bar stools			
			5	chairs			
			1	couch			
			1	file cabinet			
			2	corner cabinets			
			2	credenza cabinets			
			2	chairs			
			1	end table			
empty	1155		1	desk with chair			

LAKELAND LTB STORAGE

LIST OF ALL INVENTORY ITEMS

ALL OF THESE ITEMS WILL BE USED IN THE TEACH-OUT
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Location	Room	Manufacturer	#	Item	Color	Size	Description
storage	2101	Teknion	3	bookcase	grey		
storage		Teknion	1	file cabinet	grey		
storage		Teknion	1	cabinet		2 door	tall metal
storage		Teknion	2	roll drawer			3 drawer
storage		Teknion	1	roll drawer	grey		3 drawer
storage		Teknion	1	conference table			small
storage		Teknion	1	hutch			
storage		Teknion	2	file cabinet	wood grain		
storage		Teknion	5	bookcase			4 shelf
storage		Teknion	3	file cabinet		18 " deep	
storage		Teknion	1	return			
storage			15	divider panels			
storage		Teknion	2	chairs			guest
storage		Teknion	1	bookcase	dark wood		tall
storage			1	map rack			
storage			1	podium			USF Speaker
storage	1126	Teknion	1	fridge			
storage		Teknion	4	bookcase	grey		
storage		Teknion	1	file cabinet	grey		
storage	1106	Teknion	2	bookcase	grey		
storage		Teknion	2	cabinets	grey		tall
storage		Teknion	1	file cabinet			

Form Completed By
Dates verified.

Glenn Smith & Kevin Pugh of Media Services
8/6/2012 through 9/9/2012

UNIVERSITY OF SOUTH FLORIDA
INFORMATION & TECHNOLOGY REPORT
MEDIA SERVICES

ITEMS NEEDED FOR TEACH-OUT

Budget	Room	Teach	Barcode	Depreciate	Serial Number	Make	Model	Type	Description	Verified BY
LTD	1104	T O	N/A			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	1104	T O	8100002021		2140592	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	1104	T O	8100002024		1029	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	1104	T O	8100002027		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	1104	T O	No Asset Tag		Inventable	DEC	VF770		3000 ANSI LCD Projector	Glenn Smith & Kevin Pugh
LTD	1104	T O	No Asset Tag		Washable	Da Lite	74674		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	1104	T O	495000254726		952597	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	1104	T O	495000254730		952597	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	1104	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	1104	T O	8100003024		0828060724-01	Shure	UC14		Wireless Mic	Glenn Smith & Kevin Pugh
LTD	1104	T O	8100003025		0547968	Sony	SLV 370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	1104	T O	No Asset Tag			Sony	BRC370		92x2 mounted camera's (2ct)	Glenn Smith & Kevin Pugh
LTD	1105	T O	N/A			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	1105	T O	495000254714		2140520	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	1105	T O	8100003020		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	1105	T O	8100003023		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	1105	T O	No Asset Tag			DEC	VF770		3000 ANSI LCD Projector	Glenn Smith & Kevin Pugh
LTD	1105	T O	No Asset Tag			Da Lite	74674		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	1105	T O	495000254725		952597	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	1105	T O	495000254725		952597	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	1105	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	1105	T O	8100003018		0828060780 01	Shure	UC14		Wireless Mic	Glenn Smith & Kevin Pugh
LTD	1105	T O	8100003019		0548091	Sony	SLV-370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	1105	T O	No Asset Tag			Sony	BRC300		Wall mounted camera's (2ct)	Glenn Smith & Kevin Pugh
LTD	2117	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254706		2184111	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003011		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003111		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254743			DEC	VF720		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003014		N5H	ENVY	34344		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254767		832618	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003015			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2117	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003012		0828060773-01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2117	T O	8100003016		0828060773-01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254843		N5H	Sony	SLV-370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254843		N5H	Sony	BRC300		Wall Camera's	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254844		N5H	Sony	BRC300		Wall Camera's	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254841		N5H	Sony	BRC300		Wall Camera's	Glenn Smith & Kevin Pugh
LTD	2117	T O	495000254842		N5H	Sony	BRC300		Wall Camera's	Glenn Smith & Kevin Pugh
LTD	2117	T O	No Asset Tag			Brightlight			Brightlight Lights (20 ct)	Glenn Smith & Kevin Pugh
LTD	2150	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2150	T O	435000254705		2184008	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2150	T O	8100000032		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2150	T O	8100000033		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2150	T O	495000254780		6350428J	NEC	LT320		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2150	T O	8100000040		N5H	ENVY	34344		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2150	T O	495000254796		875112	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2150	T O	495000256207		N5H	VFI	PD3002		Multimedia Podium	Glenn Smith & Kevin Pugh
LTD	2150	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2150	T O	8100000039		0828060783 01	Shure	UC4 LR		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2150	T O	8100000048		548004	Sony	SLV 0472P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2152	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2152	T O	495000254708		2140525	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2152	T O	8100000038		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2152	T O	8100000037		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2152	T O	495000254739		85804169J	NEC	LT320		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2152	T O	8100000034		N5H	ENVY	34344		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2152	T O	495000254763		852425	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2152	T O	495000254706		7654	VFI	PD3002		Multimedia Podium	Glenn Smith & Kevin Pugh
LTD	2152	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2152	T O	8100000039		0828060774 01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2152	T O	8100000031		8100000031	Pod/Plate	SLV 0370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2154	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254703		2140537	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000064		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000078		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254723		690063091	NEC	LT320		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000068		N5H	ENVY	34344		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254764		952614	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254705		N5H	VFI	PD3002		Multimedia Podium	Glenn Smith & Kevin Pugh
LTD	2154	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000035		0828060733 01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000070		547840	Sony	SLV 0370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254728		547840	Sony	SLV 0370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254702		2184100	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000080		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000076		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254737		67800044H	NEC	TP13000		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000087		N5H	ENVY	373825		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000077		C18487N1D19 89B	Samsung	SDP 860		Document Camera	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254763		872473	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2154	T O	495000254704		N5H	VFI	PD3002		Multimedia Podium	Glenn Smith & Kevin Pugh
LTD	2154	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2154	T O	8100000077		0828060733 01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2154	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2154	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254701		2184100	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000089		N5H	Creston	MP2E		Professional Media Processor	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000094		N5H	Creston	C2H M4M3		A/V Switcher	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254735		6506424J	NEC	LT320		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254736		6506434J	NEC	LT320		3000 ANSI LCD Projectors	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000078		N5H	ENVY	181552		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000075		N5H	ENVY	181546		Electric 37" x 77" 96" Screen	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254783		852147	Elmo	P-10		Visual Presenter Document Cam	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000029		N5H	VFI	PD3002		Multimedia Podium	Glenn Smith & Kevin Pugh
LTD	2159	T O	No Asset Tag			JBL	Control		70v speakers w/ transformers (6ct)	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000028		0828060731 01	Shure	UC14		Wireless Microphone	Glenn Smith & Kevin Pugh
LTD	2159	T O	8100000027		549004	Sony	SLV 0370P		DVD/CD/VCR Combo deck	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254840		N5H	Sony	BRC300		Camera's Wall Mounted	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254839		N5H	Sony	BRC300		Camera's Wall Mounted	Glenn Smith & Kevin Pugh
LTD	2159	T O	495000254838		N5H	Sony	BRC300		Camera's Wall Mounted	Glenn Smith & Kevin Pugh
LTD	2159	T O	No Asset Tag			Ortime			Brightlight Lights (16)	Glenn Smith & Kevin Pugh
LTD	1124	T O	No Asset Tag			Pod/Plate			(4)Audio (2)Data (2)Video (1)Control	Glenn Smith & Kevin Pugh
LTD	1124	T O	495000254711		2184112	Creston	TP1 3000		A/V Control Panel	Glenn Smith & Kevin Pugh

Line	Code	Account	Agency	Category	Quantity	Unit	Price	Total
117	1.0	4100001111	1100	UNIT	1		4100001111	4100001111
118	1.0	4100001112	1100	UNIT	1		4100001112	4100001112
119	1.0	4100001113	1100	UNIT	1		4100001113	4100001113
120	1.0	4100001114	1100	UNIT	1		4100001114	4100001114
121	1.0	4100001115	1100	UNIT	1		4100001115	4100001115
122	1.0	4100001116	1100	UNIT	1		4100001116	4100001116
123	1.0	4100001117	1100	UNIT	1		4100001117	4100001117
124	1.0	4100001118	1100	UNIT	1		4100001118	4100001118
125	1.0	4100001119	1100	UNIT	1		4100001119	4100001119
126	1.0	4100001120	1100	UNIT	1		4100001120	4100001120
127	1.0	4100001121	1100	UNIT	1		4100001121	4100001121
128	1.0	4100001122	1100	UNIT	1		4100001122	4100001122
129	1.0	4100001123	1100	UNIT	1		4100001123	4100001123
130	1.0	4100001124	1100	UNIT	1		4100001124	4100001124
131	1.0	4100001125	1100	UNIT	1		4100001125	4100001125
132	1.0	4100001126	1100	UNIT	1		4100001126	4100001126
133	1.0	4100001127	1100	UNIT	1		4100001127	4100001127
134	1.0	4100001128	1100	UNIT	1		4100001128	4100001128
135	1.0	4100001129	1100	UNIT	1		4100001129	4100001129
136	1.0	4100001130	1100	UNIT	1		4100001130	4100001130
137	1.0	4100001131	1100	UNIT	1		4100001131	4100001131
138	1.0	4100001132	1100	UNIT	1		4100001132	4100001132
139	1.0	4100001133	1100	UNIT	1		4100001133	4100001133
140	1.0	4100001134	1100	UNIT	1		4100001134	4100001134
141	1.0	4100001135	1100	UNIT	1		4100001135	4100001135
142	1.0	4100001136	1100	UNIT	1		4100001136	4100001136
143	1.0	4100001137	1100	UNIT	1		4100001137	4100001137
144	1.0	4100001138	1100	UNIT	1		4100001138	4100001138
145	1.0	4100001139	1100	UNIT	1		4100001139	4100001139
146	1.0	4100001140	1100	UNIT	1		4100001140	4100001140
147	1.0	4100001141	1100	UNIT	1		4100001141	4100001141
148	1.0	4100001142	1100	UNIT	1		4100001142	4100001142
149	1.0	4100001143	1100	UNIT	1		4100001143	4100001143
150	1.0	4100001144	1100	UNIT	1		4100001144	4100001144
151	1.0	4100001145	1100	UNIT	1		4100001145	4100001145
152	1.0	4100001146	1100	UNIT	1		4100001146	4100001146
153	1.0	4100001147	1100	UNIT	1		4100001147	4100001147
154	1.0	4100001148	1100	UNIT	1		4100001148	4100001148
155	1.0	4100001149	1100	UNIT	1		4100001149	4100001149
156	1.0	4100001150	1100	UNIT	1		4100001150	4100001150
157	1.0	4100001151	1100	UNIT	1		4100001151	4100001151
158	1.0	4100001152	1100	UNIT	1		4100001152	4100001152
159	1.0	4100001153	1100	UNIT	1		4100001153	4100001153
160	1.0	4100001154	1100	UNIT	1		4100001154	4100001154
161	1.0	4100001155	1100	UNIT	1		4100001155	4100001155
162	1.0	4100001156	1100	UNIT	1		4100001156	4100001156
163	1.0	4100001157	1100	UNIT	1		4100001157	4100001157
164	1.0	4100001158	1100	UNIT	1		4100001158	4100001158
165	1.0	4100001159	1100	UNIT	1		4100001159	4100001159
166	1.0	4100001160	1100	UNIT	1		4100001160	4100001160
167	1.0	4100001161	1100	UNIT	1		4100001161	4100001161
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173	1.0	4100001167	1100	UNIT	1		4100001167	4100001167
174	1.0	4100001168	1100	UNIT	1		4100001168	4100001168
175	1.0	4100001169	1100	UNIT	1		4100001169	4100001169
176	1.0	4100001170	1100	UNIT	1		4100001170	4100001170
177	1.0	4100001171	1100	UNIT	1		4100001171	4100001171
178	1.0	4100001172	1100	UNIT	1		4100001172	4100001172
179	1.0	4100001173	1100	UNIT	1		4100001173	4100001173
180	1.0	4100001174	1100	UNIT	1		4100001174	4100001174
181	1.0	4100001175	1100	UNIT	1		4100001175	4100001175
182	1.0	4100001176	1100	UNIT	1		4100001176	4100001176
183	1.0	4100001177	1100	UNIT	1		4100001177	4100001177
184	1.0	4100001178	1100	UNIT	1		4100001178	4100001178
185	1.0	4100001179	1100	UNIT	1		4100001179	4100001179
186	1.0	4100001180	1100	UNIT	1		4100001180	4100001180
187	1.0	4100001181	1100	UNIT	1		4100001181	4100001181
188	1.0	4100001182	1100	UNIT	1		4100001182	4100001182
189	1.0	4100001183	1100	UNIT	1		4100001183	4100001183
190	1.0	4100001184	1100	UNIT	1		4100001184	4100001184
191	1.0	4100001185	1100	UNIT	1		4100001185	4100001185
192	1.0	4100001186	1100	UNIT	1		4100001186	4100001186
193	1.0	4100001187	1100	UNIT	1		4100001187	4100001187
194	1.0	4100001188	1100	UNIT	1		4100001188	4100001188
195	1.0	4100001189	1100	UNIT	1		4100001189	4100001189
196	1.0	4100001190	1100	UNIT	1		4100001190	4100001190
197	1.0	4100001191	1100	UNIT	1		4100001191	4100001191
198	1.0	4100001192	1100	UNIT	1		4100001192	4100001192
199	1.0	4100001193	1100	UNIT	1		4100001193	4100001193
200	1.0	4100001194	1100	UNIT	1		4100001194	4100001194

Line	Code	Quantity	Description	Unit	Price	Total	Notes
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125	1.0	1.0	CONCRETE	CU	1.0	1.0	
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127	1.0	1.0	CONCRETE	CU	1.0	1.0	
128	1.0	1.0	CONCRETE	CU	1.0	1.0	
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131	1.0	1.0	CONCRETE	CU	1.0	1.0	
132	1.0	1.0	CONCRETE	CU	1.0	1.0	
133	1.0	1.0	CONCRETE	CU	1.0	1.0	
134	1.0	1.0	CONCRETE	CU	1.0	1.0	
135	1.0	1.0	CONCRETE	CU	1.0	1.0	
136	1.0	1.0	CONCRETE	CU	1.0	1.0	
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144	1.0	1.0	CONCRETE	CU	1.0	1.0	
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146	1.0	1.0	CONCRETE	CU	1.0	1.0	
147	1.0	1.0	CONCRETE	CU	1.0	1.0	
148	1.0	1.0	CONCRETE	CU	1.0	1.0	
149	1.0	1.0	CONCRETE	CU	1.0	1.0	
150	1.0	1.0	CONCRETE	CU	1.0	1.0	
151	1.0	1.0	CONCRETE	CU	1.0	1.0	
152	1.0	1.0	CONCRETE	CU	1.0	1.0	
153	1.0	1.0	CONCRETE	CU	1.0	1.0	
154	1.0	1.0	CONCRETE	CU	1.0	1.0	
155	1.0	1.0	CONCRETE	CU	1.0	1.0	
156	1.0	1.0	CONCRETE	CU	1.0	1.0	
157	1.0	1.0	CONCRETE	CU	1.0	1.0	
158	1.0	1.0	CONCRETE	CU	1.0	1.0	
159	1.0	1.0	CONCRETE	CU	1.0	1.0	
160	1.0	1.0	CONCRETE	CU	1.0	1.0	
161	1.0	1.0	CONCRETE	CU	1.0	1.0	
162	1.0	1.0	CONCRETE	CU	1.0	1.0	
163	1.0	1.0	CONCRETE	CU	1.0	1.0	
164	1.0	1.0	CONCRETE	CU	1.0	1.0	
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169	1.0	1.0	CONCRETE	CU	1.0	1.0	
170	1.0	1.0	CONCRETE	CU	1.0	1.0	
171	1.0	1.0	CONCRETE	CU	1.0	1.0	
172	1.0	1.0	CONCRETE	CU	1.0	1.0	
173	1.0	1.0	CONCRETE	CU	1.0	1.0	
174	1.0	1.0	CONCRETE	CU	1.0	1.0	
175	1.0	1.0	CONCRETE	CU	1.0	1.0	
176	1.0	1.0	CONCRETE	CU	1.0	1.0	
177	1.0	1.0	CONCRETE	CU	1.0	1.0	
178	1.0	1.0	CONCRETE	CU	1.0	1.0	
179	1.0	1.0	CONCRETE	CU	1.0	1.0	
180	1.0	1.0	CONCRETE	CU	1.0	1.0	
181	1.0	1.0	CONCRETE	CU	1.0	1.0	
182	1.0	1.0	CONCRETE	CU	1.0	1.0	
183	1.0	1.0	CONCRETE	CU	1.0	1.0	
184	1.0	1.0	CONCRETE	CU	1.0	1.0	
185	1.0	1.0	CONCRETE	CU	1.0	1.0	
186	1.0	1.0	CONCRETE	CU	1.0	1.0	
187	1.0	1.0	CONCRETE	CU	1.0	1.0	
188	1.0	1.0	CONCRETE	CU	1.0	1.0	
189	1.0	1.0	CONCRETE	CU	1.0	1.0	
190	1.0	1.0	CONCRETE	CU	1.0	1.0	
191	1.0	1.0	CONCRETE	CU	1.0	1.0	
192	1.0	1.0	CONCRETE	CU	1.0	1.0	
193	1.0	1.0	CONCRETE	CU	1.0	1.0	
194	1.0	1.0	CONCRETE	CU	1.0	1.0	
195	1.0	1.0	CONCRETE	CU	1.0	1.0	
196	1.0	1.0	CONCRETE	CU	1.0	1.0	
197	1.0	1.0	CONCRETE	CU	1.0	1.0	
198	1.0	1.0	CONCRETE	CU	1.0	1.0	
199	1.0	1.0	CONCRETE	CU	1.0	1.0	
200	1.0	1.0	CONCRETE	CU	1.0	1.0	

Line	Code	Agency	Project	Start	End	Amount	Comments	Account	Agency	Project	Start	End	Amount	Comments
118	118	118	118	118	118	118	118	118	118	118	118	118	118	118

Line	Code	Description	Unit	Quantity	Unit Price	Total Price	Material	Equipment	Other	Notes
114	1.0	4800001124	1.0	4800001124	4800001124					
115	1.0	4800001125	1.0	4800001125	4800001125					
116	1.0	4800001126	1.0	4800001126	4800001126					
117	1.0	4800001127	1.0	4800001127	4800001127					
118	1.0	4800001128	1.0	4800001128	4800001128					
119	1.0	4800001129	1.0	4800001129	4800001129					
120	1.0	4800001130	1.0	4800001130	4800001130					
121	1.0	4800001131	1.0	4800001131	4800001131					
122	1.0	4800001132	1.0	4800001132	4800001132					
123	1.0	4800001133	1.0	4800001133	4800001133					
124	1.0	4800001134	1.0	4800001134	4800001134					
125	1.0	4800001135	1.0	4800001135	4800001135					
126	1.0	4800001136	1.0	4800001136	4800001136					
127	1.0	4800001137	1.0	4800001137	4800001137					
128	1.0	4800001138	1.0	4800001138	4800001138					
129	1.0	4800001139	1.0	4800001139	4800001139					
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132	1.0	4800001142	1.0	4800001142	4800001142					
133	1.0	4800001143	1.0	4800001143	4800001143					
134	1.0	4800001144	1.0	4800001144	4800001144					
135	1.0	4800001145	1.0	4800001145	4800001145					
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139	1.0	4800001149	1.0	4800001149	4800001149					
140	1.0	4800001150	1.0	4800001150	4800001150					
141	1.0	4800001151	1.0	4800001151	4800001151					
142	1.0	4800001152	1.0	4800001152	4800001152					
143	1.0	4800001153	1.0	4800001153	4800001153					
144	1.0	4800001154	1.0	4800001154	4800001154					
145	1.0	4800001155	1.0	4800001155	4800001155					
146	1.0	4800001156	1.0	4800001156	4800001156					
147	1.0	4800001157	1.0	4800001157	4800001157					
148	1.0	4800001158	1.0	4800001158	4800001158					
149	1.0	4800001159	1.0	4800001159	4800001159					
150	1.0	4800001160	1.0	4800001160	4800001160					
151	1.0	4800001161	1.0	4800001161	4800001161					
152	1.0	4800001162	1.0	4800001162	4800001162					
153	1.0	4800001163	1.0	4800001163	4800001163					
154	1.0	4800001164	1.0	4800001164	4800001164					
155	1.0	4800001165	1.0	4800001165	4800001165					
156	1.0	4800001166	1.0	4800001166	4800001166					
157	1.0	4800001167	1.0	4800001167	4800001167					
158	1.0	4800001168	1.0	4800001168	4800001168					
159	1.0	4800001169	1.0	4800001169	4800001169					
160	1.0	4800001170	1.0	4800001170	4800001170					
161	1.0	4800001171	1.0	4800001171	4800001171					
162	1.0	4800001172	1.0	4800001172	4800001172					
163	1.0	4800001173	1.0	4800001173	4800001173					
164	1.0	4800001174	1.0	4800001174	4800001174					
165	1.0	4800001175	1.0	4800001175	4800001175					
166	1.0	4800001176	1.0	4800001176	4800001176					
167	1.0	4800001177	1.0	4800001177	4800001177					
168	1.0	4800001178	1.0	4800001178	4800001178					
169	1.0	4800001179	1.0	4800001179	4800001179					
170	1.0	4800001180	1.0	4800001180	4800001180					
171	1.0	4800001181	1.0	4800001181	4800001181					
172	1.0	4800001182	1.0	4800001182	4800001182					
173	1.0	4800001183	1.0	4800001183	4800001183					
174	1.0	4800001184	1.0	4800001184	4800001184					
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176	1.0	4800001186	1.0	4800001186	4800001186					
177	1.0	4800001187	1.0	4800001187	4800001187					
178	1.0	4800001188	1.0	4800001188	4800001188					
179	1.0	4800001189	1.0	4800001189	4800001189					
180	1.0	4800001190	1.0	4800001190	4800001190					
181	1.0	4800001191	1.0	4800001191	4800001191					
182	1.0	4800001192	1.0	4800001192	4800001192					
183	1.0	4800001193	1.0	4800001193	4800001193					
184	1.0	4800001194	1.0	4800001194	4800001194					
185	1.0	4800001195	1.0	4800001195	4800001195					
186	1.0	4800001196	1.0	4800001196	4800001196					
187	1.0	4800001197	1.0	4800001197	4800001197					
188	1.0	4800001198	1.0	4800001198	4800001198					
189	1.0	4800001199	1.0	4800001199	4800001199					
190	1.0	4800001200	1.0	4800001200	4800001200					

CONSTRUCTION UPDATE

June 20, 2012

What Changed From Our Last Update?

USF Lakeland construction team analysis

- Total project cost was \$112M now to \$112.1M
 - Owners Representative Contract of \$0.1M
- Anticipated funding was \$96.1M, now \$99.9M
 - Central Utility Plant Funds of \$3.3M and Carry Forward \$0.5M reconciled
- Total Additional funds required was \$15.9M, now \$12.3M
 - The difference from \$112M - \$96.1M

Budget

Total budget for Phase I (IST, CUP, Building and Site) to include all costs:

\$112,193,191 Total Project Cost

\$ 99,898,661 Current Funds

\$12,294,530 Funding Requirement Based on 2010 Plan

Breakdown of Additional Funding Required

FF & E:

- \$1,500,000 Furnishings for the Building (Needed late 2013 or early 2014)
 - \$1,500,000 Laboratory Equipment for 4 Research Labs (Needed Once Research Begins)
 - \$1,500,000 Classroom Technologies (Smart Boards, Screens, Projectors et.)
- Total for FF&E \$4,500,000

Infrastructure:

- \$2,584,636 Remaining Utility Infrastructure
 - \$5,209,894 Internal Road Work and Pond Completion
- Infrastructure \$7,794,530

Total Requirement Needed: \$12,294,530

Funding Sources

PECO:

2005-06	3,700,000	
2006-07	1,700,000	
2008-09	15,000,000	
2010-11	11,417,200	
2011-12 From Join Use LTB Excess	622,534	
2012	35,000,000	
Total PECO		\$ 67,439,734

Carry-Forward:

2006 FPC Departmental Carry-Forward	\$471,000	
2009/10 Carry-Forward (Moved from Renovation Account in 2011)	\$3,374,065	
2010/11 Carry-Forward	\$7,800,000	
Total Carry-Forward		\$11,645,065

Private Commitments:

Central Florida Development Council	\$5,000,000	
Lakeland Economic Development Council	\$5,000,000	
Lakeland Regional Medical Center	\$500,000	
Polk County	\$10,000,000	
Interest Earned Transferred Into Project	\$313,862	
Total From Private Donations		\$20,813,862

Total to-date:

\$99,898,661*

*(not including 2011-2012 carry-forward TBD)

Budget Breakdown

Innovation, Science & Technology

Construction Costs	\$59,991,938
A/E Fees	\$6,600,000
FF & E	
Furniture	\$1,500,000
Laboratories (4)	\$1,800,000
Classroom Technology	\$1,200,000
	<hr/>
	Sub Total \$71,091,938

Central Utility Plant:

Construction	\$2,998,100
A/E Fees	\$95,000
Soft Costs (Fees, Permits)	\$106,900
	<hr/>
	Sub Total \$3,200,000

Site & Infrastructure Phase 1:

A/E Fees (All Phases)	\$4,400,000
Construction:	
Clearing and Grading, Roadways	\$12,221,806
Causeway Sheet Piles	\$1,082,276
Major Utility Infrastructure	\$7,037,632
	<hr/>
	Sub Total \$24,741,714

Other Project Costs:

Preconstruction Services	\$2,494,655
Land Acquisition	\$3,700,000
Master Plan/Early Development	\$1,700,000
Fire Marshall	\$88,075
Inspections	\$200,000
Insurance	\$11,000
Surveys and Testing	\$645,024
Permits/Environmental Testing	\$213,133
Models, Additional Testing Services, and Reimbursable	\$896,667
Master Plan Update	\$525,000
Owners Representative Contract	\$101,349
Owners Contingency	\$2,584,636
	<hr/>
	Sub Total \$13,159,539

Project Total \$112,193,191

Construction Schedule

	2004-June 30 '12	Q3 '12	Q4 '12	Q1 '13	Q2 '13	Q3 '13	Q4 '13	Q1 '14	Q2 '14		
	Land, Pre-Con, Fees, work-to-date	September	December	March	June	September	December	March	April	May	June
Other Costs											
Fees	12,421,667										
Land Acquisition	3,700,000										
Pre-Planning	1,700,000										
Other Costs	1,157,232										
Pre-Construction	2,494,655										
Sub-total Other Costs	21,473,554										
IST Facility	\$59,991,938										
Foundations	included above										
Superstructure	included above										
Shell & Core	included above										
M/E/P/FF	included above										
IT & Controls	included above										
Interiors	included above										
Substantial Completion	included above										
Certificate of Occupancy	included above										
Owner Move-in	included above										
FF&E							\$4,500,000				
Sub-total Quarterly IST Costs	\$59,991,938	\$0	\$0	\$0	\$0	\$0	\$4,500,000	\$0	\$0	\$0	\$0
Central Utility Plant	\$3,200,000										
Shell & Core	included above										
Equipment	included above										
Sub-total Quarterly CUP Costs	\$3,200,000										
Overall Site											
Clearing, earthwork, Ring Road start, Lift Station	\$2,789,428										
Causeway Sheet Piles	\$1,082,276										
Fire Line Piping	\$287,566										
Main Utility Infra Ph 1		\$4,663,332									
Roads Ph 1		\$1,100,000	\$3,823,823	\$2,339,509							
Ponds & Causeways		\$1,769,046	\$1,486,724	\$1,099,251							
Landscape/Hardscape Ph 1											
Sub-total Quarterly Site Costs	\$4,159,270	\$7,532,378	\$5,308,459	\$3,339,509	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total per Quarter	\$88,824,762	\$7,532,378	\$5,308,459	\$3,339,509	\$0	\$0	\$4,500,000	\$0	\$0	\$0	\$0
Owners Contingency	\$2,584,636										
Owners Representative	\$101,349.00										
Cummulative Quarterly Totals	\$91,510,747	\$99,043,125	\$104,353,672	\$107,691,093	\$107,691,093	\$107,691,093	\$112,191,093	\$112,191,093			\$112,191,093
Notes											
Available Funds *1	\$99,898,651	\$99,898,651	\$99,898,651	\$99,898,651							\$99,898,651
Committed Costs	\$91,510,747	\$99,043,125	\$104,351,584	\$107,691,093							\$112,191,093
Total Project Costs	\$91,510,747	\$99,043,125	\$104,353,672	\$107,691,093							\$112,191,093
Surplus/Deficit	\$8,387,904	\$855,526	-\$4,455,023	-\$7,792,442			-\$12,294,530				

*1 Not including 2011-2012 Balance-Forward funds

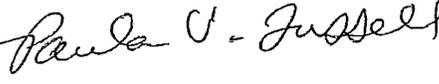
(Provided all contingencies are expended)

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MEMORANDUM

DATE: August 20, 2001

TO: Dr. Paul Clifford, Executive Director
Florida Institute of Phosphate Research (FIPR)

FROM: Paula Varnes Fussell, 
Associate Vice President

SUBJECT: Administrative Overhead Assessment for FIPR

As you may know, the Legislature allocated significant budget reductions to the State University System for the 2001-02 fiscal year. The share for USF was in excess of \$5.6 million. In addition, we have been told that it is possible for the SUS to experience a non-recurring budget reduction during the year due to a shortfall in state revenues. Related to the Governor's Long-Range Program Plans, we have recently been asked to develop contingency plans for a 1.5% and a 5% budget reduction in future years, and we anticipate that the 2002-03 state budget will only cover cost-to-continue items with a modest allocation for enrollment growth. For all of these reasons, it is critical that the University assess the cost and delivery of every service.

As part of the review of services, we have identified the need to revise the administrative overhead assessment for FIPR. When the original assessment amount was determined (summer of 1999), I mentioned that we would need to revisit the amount of the assessment within the next couple of years. For the past two years, FIPR's annual assessment has been \$66K. As you know, this assessment covers the cost of providing administrative services in the following areas: 1) Purchasing, 2) Accounts Payable, 3) General Accounting, 4) Budgeting, 5) Human Resources, 6) Information Technology (including infrastructure), and 8) Governmental Relations. This memorandum is to notify you that the FIPR annual overhead assessment is being increased from \$66K to \$110K, effective with the 2001-02 fiscal year. You may continue to pay this in one installment in the spring of each year.

Provided below are several reasons for increasing the amount of the assessment:

- 1) Business Systems Upgrades and Implementations - The University is undertaking a major version upgrade in GEMS (PeopleSoft HR/Payroll System) and will begin the implementation of a financial system that will replace FLAIR/SAMAS this fall.
- 2) The level of the current assessment is less than the level charged to other trust funds and non-E&G activities for comparable services.
- 3) The cost of the services being provided has increased, even though the University received a general revenue reduction of over \$5.6M for the 2001-02 fiscal year.

Dr. Paul Clifford
August 20, 2001
Page 2

With the recent Educational Governance changes and those that are planned, it is likely that the Universities will continue to receive more autonomy in the near future. This will require increased functionality in our administrative support systems. These changes may increase the cost of services and, therefore, may require that we revisit the assessment again in the future.

Please call me at SC 574-7040 if you have any questions.

cc: Executive Vice President Carlucci
Bertha Alexander ✓
Gina Lombardi

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Consideration of Shared Services Agreement

PROPOSED BOARD ACTION

Consideration of Shared Services Agreement with the University of Florida

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Article IX, Section 7, Florida Constitution; Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

Section 7 of Chapter 2012-129, Laws of Florida, authorizes the University of Florida to assist the Board in an advisory or consulting capacity in areas including, but not limited to, hiring, administration, and accreditation. The Transition Committee has been working with the University of Florida to develop a Shared Services Agreement whereby the University of Florida would provide certain administrative services to Florida Polytechnic University to include human resources, finance and accounting, and construction management.

Supporting Documentation Included: None

Facilitators/Presenters: Don Wilson

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Consideration of Leases held by the University of South Florida

PROPOSED BOARD ACTION

Approve the assignment of certain leases from the University of South Florida to the Florida Polytechnic University.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Article IX, Section 7, Florida Constitution; Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

There are currently eight leases associated with the former University of South Florida Polytechnic campus as described on the attached Summary of Leases. Pursuant to section 2 of Chapter 2012-129, existing contracts held by the University of South Florida that relate to the University of South Florida Polytechnic campus shall be transferred to the Florida Polytechnic University as determined by the Board of Trustees for USF and the Board of Trustees for Florida Polytechnic. The University of South Florida has prepared a Lease Assignment, Assumption and Indemnity Agreement ("Lease Assignment") to facilitate the assignment of seven of the leases, but needs to retain the leased space in the Interstate Commerce Park for purposes of the teach-out through August 2015.

Under the Lease Assignment, all of USF's leasehold rights and obligations associated with the seven leases will be assigned to, and assumed by, Florida Polytechnic University, except that USF is amenable in the short term to continue making rent payments to the Lessors out of the funds USF currently holds that were previously appropriated to the former USF Polytechnic. Once Florida Polytechnic establishes financial operations, USF will provide Florida Polytechnic with an accounting of the funds remitted by USF to the various Lessors for reconciliation under the final transfer of assets.

Following the assignment, immediate Board action is required on the leases commonly referred to as Blue Sky East I and II located in Winter Haven. These leases expire on September 30, 2012, and the premises contain office furniture and equipment, media production equipment, and other specialty items. The space was used as a business incubator, but currently stands vacant except for furnishings. Combined monthly rent for the leases totals \$13,584.81 and a decision needs to be made whether to negotiate a renewal with the Lessor, the 6/10 Corporation, or allow the leases to expire and remove the furnishings. If the decision is made to allow the leases to expire, the furnishings need to be moved into a storage facility.

Similar to Blue Sky East I and II, a Board decision is required on the leased space commonly referred to as Blue Sky West located in Lakeland. This lease was to expire on July 31, 2012, but was extended by USF on a month-to-month basis to allow sufficient time for Florida Polytechnic to make a decision on whether to retain the space. The space was used as a business incubator, but currently stands vacant except for furnishings and fixtures, including a slide that will have to be removed if the Board decides to terminate the month-to-month tenancy. If the Board decides to terminate the tenancy, a thirty-day notice must be provided to the Lessor, Marcobay Properties, Inc., and a storage facility will need to be rented for storage of the furnishings. The monthly rental payment is \$1,500. The Board will also be required to return the space to substantially the same condition as when the leased commenced.

With respect to the other two leased premises commonly referred to as the Brain Lab and the Wauchula Lodge space, the Board may want to delegate authority to the Transition Committee to enter into negotiations with the respective landlords on the possibility of early termination or subleasing the space.

Supporting Documentation Included: Summary of Leases
Lease Assignment, Assumption and
Indemnity Agreement

Facilitators/Presenters: Vikki Shirley

Summary of Leases

	Lease	Term	Location	Monthly Rent	Description	Use
1	Blue Sky West	8/1/09 – 7/31/12 Now on month-to-month tenancy	116 S. Kentucky Ave, Lakeland	\$1,500	6,428 sf. ; Office space contains furniture, office equipment, and a slide	Business incubator
2	Blue Sky East I	9/1/09 – 9/30/12	199 Ave. B, NW, Suite 240, Winter Haven	\$6,438.38	3,400 sf.; Office space contains furniture, office equipment, media equipment, and refrigerator	Business accelerator program
3	Blue Sky East II	1/1/10 – 9/30/12	199 Ave. B, NW, Suite 240, Winter Haven	\$7,146.43	3,760 sf.; Office space contains furniture, office equipment, media equipment, and refrigerators	Business accelerator program
4	Brain Lab	2/1/11 – 1/31/14	199 Ave. B, NW, Suite 205, Winter haven	\$3,245.83	2,015 sf.; Office space contains furniture, equipment, and refrigerator	Brain studies testing & research facility
5	One Poly Place, 1 st Floor	5/1/11 – 4/30/14	439 S. Florida Ave, Suite 100, Lakeland	\$5,630.91; rent prepaid through 12/31/12	3,859 sf.; Office space contains furniture and small refrigerator	Administrative offices
6	One Poly Place, 2 nd Floor	4/1/11 – 3/31/14	439 S. Florida Ave. Suite 300, Lakeland	\$11,458.33; rent prepaid for full three years	10,000 sf.; Office space contains furniture, white board, patio	Administrative offices
7	Wauchula	2/1/10 – 1/31/13	116 Main St. Wauchula	\$1,000	2,400 sf.; Office space contains furniture and refrigerator	Learning center
8	CTI Lab	2/1/10 – 1/31/15	4100 S. Frontage Rd, Suite 102, Lakeland	\$14,176.25	13,139 sf.;	College of Technology & Innovation

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SUMMARY OF LEASES

1. *Blue Sky West*

Lessor: Marcobay Properties, Inc.

Lease Term: 8/1/09 – 7/31/12, extended on month-to-month basis up to 1/31/13

Location: 116 South Kentucky Avenue, Lakeland, Florida

Rent: \$18,000 annually paid in monthly increments of \$1,500

Description: Approximately 6,428 square feet of office space containing office furniture, office equipment, and a slide. Original lease included 12 parking spaces at Main Street Garage; lease amendment referenced below eliminated parking spaces.

Use: Business incubation facility where faculty, staff and students can work and engage with third party entities and businesses in developing technology and other business activities.

Assignment: Permitted with prior written approval of Lessor and payment of \$500 administrative fee.

Alterations: Substantial alterations require prior written consent of Lessor and ownership vests in Lessor upon installation. If Lessor declines to own an improvement, Lessee shall remove the alteration and return the Premises to prior condition. The slide is such an alteration that must be removed if lease is terminated.

Termination: Lessee must provide written notice 30 days prior to effective date of termination.

Notices: Via registered, certified or express mail service or overnight courier to
Marcobay Properties, B.J. Miller, 4025 S. Pipkin Rd., Lakeland, FL 33811-1424

Amendment: Lease amended 7/11/12 to extend term on month-to-month basis up to 1/31/13; all other lease terms remain the same, except parking spaces were eliminated.

2. *Blue Sky East I*

Lessor: The 6/10 Corporation

Lease Term: 9/1/09 – 9/30/12

Location: 199 Avenue B, Northwest, Suite 240, Winter Haven, Florida

Rent: \$6,438.38 monthly, which includes a pro rata share of common area expenses and certain utilities

Description: 3400 square feet which consists of a portion of Condominium Unit 2-1 and a portion of Suite 240, with right to use common elements (break room and business center). Space contains office furniture, office equipment, media equipment, refrigerator, and Star Wars figures.

Use: Business accelerator program and administrative offices where faculty, staff and students can work and engage with third party entities and businesses in developing technology and other business activities.

Assignment: Permitted with prior written consent of Lessor.

Alterations: Material alterations require prior written consent of Lessor and Lessor to inform Tenant at that time whether such alterations must be removed upon termination of the lease.

Termination: Lease terminates at end of term without the necessity of notice from either Tenant or Lessor. Any holding over after the lease expires for more than 30 days with the Lessor's consent shall be construed as a month-to-month tenancy and Tenant shall pay 125% of the rental amount. There is no provision for early termination by Lessee.

Notices: Via certified mail or nationally recognized delivery service to

The 6/10 Corporation, Carl J. Strang, III, President, P.O. Box 7378, Winter Haven, Florida 33883-7378

Amendment: First Amendment dated 4/19/11 increased monthly rent to \$6,579.33 based on annual adjustment for Utilities and Common Area Expenses;

Second Amendment dated 2/8/12 decreased monthly rent to \$6,438.38 based on annual adjustment for Utilities and Common Area Expenses.

3. *Blue Sky East II*

Lessor: The 6/10 Corporation

Lease Term: 1/1/10 - 9/30/12

Location: 199 Avenue B, Northwest, Suite 240, Winter Haven, Florida

Rent: \$7,146.43 monthly, which includes a pro rata share of common area expenses and certain utilities

Description: 3760 square feet which consists of a portion of Condominium Unit 2-1 and a portion of Suite 240, with right to use common elements (break room and business center). Space contains office furniture, media equipment and Star Wars figures.

Use: Business accelerator program and administrative offices where faculty, staff and students can work and engage with third party entities and businesses in developing technology and other business activities.

Assignment: Permitted with prior written consent of Lessor.

Alterations: Material alterations require prior written consent of Lessor and Lessor to inform Tenant at that time whether such alterations must be removed upon termination of the lease.

Termination: Lease terminates at end of term without the necessity of notice from either Tenant or Lessor. Any holding over after the lease expires for more than 30 days with the Lessor's consent shall be construed as a month-to-month tenancy and Tenant shall pay 125% of the rental amount. There is no provision for early termination by Lessee.

Notices: Via certified mail or nationally recognized delivery service to

The 6/10 Corporation, Carl J. Strang, III, President, P.O. Box 7378, Winter Haven, Florida 33883-7378

Amendment: First Amendment dated 4/19/11 increased monthly rent to \$7,303.10 based on annual adjustment for Utilities and Common Area Expenses;
Second Amendment dated 2/8/12 decreased monthly rent to \$7,146.43 based on annual adjustment for Utilities and Common Area Expenses.

4. *Applied Neuroscience and Cognitive Electrophysiology Laboratory (Brain Lab)*

Lessor: The 6/10 Corporation

Lease Term: 2/1/11 - 1/31/14, with right to three-year renewal term

Location: 199 Avenue B, Northwest, Suite 205, Winter Haven, Florida

Rent: \$3,245.83 monthly, plus a pro-rated share (6.39%) of the condominium assessments based on the square footage of the leased premises.

Description: 2015 square feet which consists of a portion of Condominium Unit 2-1, with right to use common elements. Space contains office furniture, office equipment, and refrigerator.

Use: Brain studies testing and research facility and administrative offices.

Assignment: Permitted with prior written consent of Lessor.

Alterations: Material alterations require prior written consent of Lessor and Lessor to inform Tenant at that time whether such alterations must be removed upon termination of the lease.

Termination: Lease terminates at end of term without the necessity of notice from either Tenant or Lessor. Any holding over after the lease expires for more than 30 days with the Lessor's consent shall be construed as a month-to-month tenancy and Tenant shall pay 125% of the rental amount. There is no provision for early termination by the Lessee.

Notices: Via certified mail or nationally recognized delivery service to

The 6/10 Corporation, Carl J. Strang, III, President, P.O. Box 7378, Winter Haven, Florida 33883-7378

Amendment: First Amendment dated 2/16/11 amended Rent Schedule to reflect estimated monthly operating expenses and utilities charges, \$337.51 and \$389.57, respectively for total rent of \$3,245.83;

5. *One Poly Place, 1st Floor*

Lessor: Pilot Bank

Lease Term: 5/1/11 - 4/30/14, with right to renew for an additional two one-year terms.

Location: 439 South Florida Avenue, Suite 100, Lakeland, Florida

Rent: \$5,630.91 monthly, with 3% annual increase. Rent has been prepaid through 12/31/12 by USF and does not include utilities or janitorial services.

Description: 3859 square feet with Lessor to provide the sum of \$30 psf for build out cost for up to a total of \$115,770. Space contains office furniture and small refrigerator.

Use: Administrative offices.

Assignment: Permitted with prior written consent of Lessor.

Alterations: Alterations require prior written consent of Lessor.

Termination: If Lessee terminates after the first year of the term, Lessor shall refund an amount of prepaid rent applicable to the remaining months left on the lease term as of the date of termination. There is no notice provision to the Lessor for termination after first year of the lease term.

Notices: Via registered or certified mail to

Aaron Thompson, 2901 East Fowler Avenue, Tampa, Florida 33612

Amendment: None.

6. *One Poly Place, 3rd Floor*

Lessor: Pilot Bank

Lease Term: 4/1/11 - 3/31/14, with right to renew for an additional two one-year terms.

Location: 439 South Florida Avenue, Suite 300, Lakeland, Florida

Rent: \$11,458.33 monthly, with 3% annual increase. Rent has been prepaid for full three year term per USF and includes utilities and janitorial services.

Description: 10,000 square feet with Lessor to provide the sum of \$30 psf for build out cost for up to a total of \$115,770. Space contains office furniture, white board, patio furniture.

Use: Administrative offices.

Assignment: Permitted with prior written consent of Lessor. Note: this lease contains language that continues to hold Lessee liable notwithstanding any sublease or assignment.

Alterations: Alterations require prior written consent of Lessor.

Termination: If Lessee terminates after the first year of the term, Lessor shall refund an amount of prepaid rent applicable to the remaining months left on the lease term as of the date of termination. No notice provision for termination after first year of the lease term.

Notices: Via registered or certified mail to

Karen Smith, VP, Pilot Building at Lakeland, LLC, 1897 Preston White Drive #105, Reston, Virginia, 20191

Amendment: None.

7. *Wauchula Lease*

Lessor: Wauchula Lodge #17 F&AM

Lease Term: 2/1/10 - 1/31/11, with right to renew for an additional one-year term. Parties may negotiate subsequent renewal if Lessee is in good standing after leasing premises for 24 months.

Location: 116 Main Street West, Wauchula, Florida

Rent: \$12,000 annually, payable in \$1000 monthly installments.

Description: Approximately 2400 square feet on south side ground floor of Lessor's Lodge building. Space contains office furniture and refrigerator.

Use: Learning Center.

Assignment: Permitted with prior written consent of Lessor.

Alterations: Alterations require prior written consent of Lessor and all permanent improvements become property of Lessor.

Termination: No provision for early termination.

Notices: Via mail to

Wauchula Lodge #17 F & AM, P. O. Box 1708, Wauchula, Florida 33873

Amendment: First Amendment dated 1/21/10 to renew lease on same terms and conditions for one-year term beginning 2/1/11 and ending 1/31/12.

Second Amendment dated 1/13/11 to renew lease on same terms and conditions for one-year term beginning 2/1/12 and ending 1/31/13.

8. *Interstate Commerce Park (CTI Lab)*

Lessor: BeckKryger Capital Partners, LLLP/Interstate Commerce Park One LLC

Lease Term: 2/1/10 - 1/31/15

Location: 4100 South Frontage Road, Building 100, Suite 102, Lakeland, Florida

Rent: Current Base Rent of \$148,706 annually, payable in \$14,176.25 monthly installments. In addition to Base Rent, Lessee pays a pro-rata share of Lessor's expenses for CAM expenses (operation and maintenance costs), insurance and property taxes.

Description: Approximately 13,139 square feet

Use: Housed College of Technology and Innovation.

Assignment: Permitted with prior written consent of Lessor and payment of \$500 administrative fee. Lessor has 30 days to determine whether to consent to assignment. Note: this lease contains language that continues to hold Lessee liable notwithstanding any sublease or assignment.

Alterations: Alterations require prior written consent of Lessor and become property of the Lessor, except Lessor can require Lessee to remove alterations and repair of Premises at end of lease term.

Termination: Lessee can terminate upon 6 months notice if a state or university-owned building becomes available.

Notices: Via certified mail, hand delivery, or courier service to

BeckKryger Capital Partners, LLLP, 4100 South Frontage Rd., Building 100, Suite 101, Lakeland, Florida 33815

Amendment: 1st Amendment dated 10/14/10 to lease additional 4741 square feet for an additional annual rent of \$71,115, or \$5,926.25 monthly (included in Current Base Rent calculation above).

2nd Amendment dated 11/9/10 to lease additional 1557 square feet for an additional monthly rent of \$1,946.25 (included in Current Base Rent calculation above).

LEASE ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT

THIS LEASE ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT, dated and effective as of April 20, 2012 (the "Effective Date"), between The University of South Florida Board of Trustees, a public body corporate, acting for the University of South Florida and its colleges and campuses, including the former University of South Florida Polytechnic (collectively, "USF"), having its principal office at 4202 E. Fowler Avenue, CGS 401, Tampa, Florida 33620 and The Florida Polytechnic University Board of Trustees, a public body corporate, created pursuant to Chapter 2012-129, Laws of Florida (the "Act"), whose mailing address is c/o Board of Governors, 325 W. Gaines Street, Suite 1614, Tallahassee, FL 32399-0400 ("Florida Polytechnic").

Pursuant to the Act, USF is required to transfer to Florida Polytechnic USF's assets and liabilities which relate to the former USF Polytechnic Lakeland campus, with the intended transfer date of April 20, 2012. USF and Florida Polytechnic have agreed to the assignment and assumption of those assets and liabilities and intend to effectuate the transfer and assumption through this Agreement, and a Deed, a Bill of Sale, an Assignment, Assumption and Indemnity Agreement related to contractual obligations and certain other transfer documents, all dated as of the date of this Agreement (collectively, the "Assignment Documents"). The Parties wish to enter into this Agreement to evidence the transfer as of the Effective Date of all leasehold rights and obligations that relate to the USF Polytechnic campus, including, without limitation, those rights and obligations more particularly described in Exhibit A hereto (the "Assigned Leases").

NOW, THEREFORE, under and pursuant to the terms of the Act, USF and Florida Polytechnic hereby agree as follows:

1. Assignment. Pursuant to the Act and in consideration of the assumption and indemnity set forth below, USF hereby assigns its entire rights, title and interest under and in respect of the Assigned Leases, without representation or warranty of title or any other matters of any kind whatsoever. To the extent there are any landlord or lessor consents required for the transfer and assignment of the Assigned Leases that have not been heretofore obtained, USF agrees to cooperate with Florida Polytechnic, at Florida Polytechnic's cost, in obtaining such consents, provided that USF be fully released from its obligations thereunder.

2. Assumption. In consideration of such assignment, Florida Polytechnic hereby assumes and agrees to pay, perform and discharge, in accordance with all existing legal, contractual and other requirements, and in a prompt and timely manner, all of the obligations of USF under and in respect of the Assigned Leases, whether arising prior to or after the date hereof.

3. Indemnification. To the full extent permitted by law, Florida Polytechnic agrees to indemnify, defend and hold harmless USF (and, as applicable, its or their respective trustees, directors, officers, employees, affiliates, successors and assigns) from and against all claims, loss, liabilities, damages, deficiencies, judgments, assessments, fines, settlements, costs or expenses (including interest, penalties and fees, reasonable expenses and disbursements of attorneys, experts, personnel and consultants incurred by the indemnified party in any action or

proceeding between the indemnifying party and the indemnified party or between the indemnified party and any third party, or otherwise) based upon, arising out of or otherwise in respect of the Assigned Leases, including, without limitation, the failure by Florida Polytechnic to timely and completely satisfy, pay or perform any obligation under the Assigned Leases; provided, however, that this indemnity shall not include any act of negligence or tort liability of or attributable to USF accruing on or prior to the date hereof.

4. Continued Funding Agreement. The parties recognize that this Assignment precedes the transfer by USF to FPU of all residual assets held by USF related to the former USF Polytechnic Lakeland campus, including cash balances with respect thereto, which final transfer is expected to occur on or about September 30, 2012 (the "Closing Date"). USF agrees to continue paying the rental payments and other costs related to the Assigned Leases until the earlier of the Closing Date or October 15, 2012, and FPU agrees to reimburse USF for all such expenses on the Closing Date.

5. Third Party Beneficiaries. Each landlord or lessor that is party to any of the Assigned Leases is hereby made an express third party beneficiary of Florida Polytechnic's agreement to assume and perform the obligations of USF thereunder as contemplated in paragraph 2 hereof, and is authorized to rely on this paragraph in providing any consent to the assignment of such Assigned Leases.

6. Miscellaneous Provisions.

(a) Successors in Interest. This Lease Assignment, Assumption and Indemnity Agreement shall be binding upon the parties and their successors and assigns and shall inure to the benefit of the parties and respective successors and assigns.

(b) Captions. Titles and captions of or in this Lease Assignment, Assumption and Indemnity Agreement are inserted only as a matter of convenience and for reference and in no way affect the scope or intent of this Assignment, Assumption and Indemnity Agreement.

(c) Further Assurance. USF agrees to cooperate fully with Florida Polytechnic in connection with the transfer of the Assigned Leases as contemplated hereby, to cooperate with Florida Polytechnic in obtaining any required consents necessary to effectuate such transfers, and to execute such further instruments, documents and agreements and to give such further written assurances, as may be reasonably requested by Florida Polytechnic to better transfer, evidence and reflect the transactions described herein and contemplated by the Act and to carry into effect the intents and purposes hereof.

(d) Controlling Law. This Lease Assignment, Assumption and Indemnity Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Florida except the laws of that state that would render such choice of laws ineffective.

(e) Counterparts. This Lease Assignment, Assumption and Indemnity Agreement may be executed in two or more copies, each of which shall be deemed an original, and it shall not be necessary in making proof of this Lease Assignment, Assumption and Indemnity Agreement or its terms to produce or account for more than one of such copies.

7. Effective Date. This Lease Assignment, Assumption and Indemnity Agreement shall become effective and may be relied upon by the parties hereto as of the Effective Date.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have signed, sealed and delivered this Lease Assignment, Assumption and Indemnity Agreement as of the day and year first written above.

<p>WITNESSES:</p> <p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>
<p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>

[Signature Page to Lease Assignment, Assumption and Indemnity Agreement]

EXHIBIT A

ASSIGNED LEASES

1. **“BRAIN LAB”** - Lease between 6/10 Corporation and The University of South Florida Board of Trustees, acting for the University of South Florida and USF Polytechnic dated October 25, 2010, relating to property at 199 Avenue B, NW, Suite 205, Winter Haven, Florida, as amended by the First Amendment to Lease Agreement dated as of February 16, 2011, and the Second Amendment to Lease Agreement dated as of February 8, 2012.
2. **“BLUE SKY EAST”** - (A) Commercial Lease Agreement between 6/10 Corporation and The University of South Florida Board of Trustees, acting for University of South Florida and USF Polytechnic, dated as of September 1, 2009, relating to property located at 199 Avenue B, NW, Suite 240, Winter Haven, Florida, as amended by the First Amendment to Lease Agreement dated as of April 19, 2011, and the Second Amendment to Lease Agreement dated as of February 8, 2012; and (B) Commercial Lease Agreement between 6/10 Corporation and The University of South Florida Board of Trustees, acting for University of South Florida and USF Polytechnic, dated as of February 2, 2010, relating to property located at 199 Avenue B, NW, Suite 240, Winter Haven, Florida, as amended by the First Amendment to Lease Agreement dated as of April 19, 2011, and the Second Amendment to Lease Agreement dated as of February 8, 2012
3. **“BLUE SKY WEST”** - Lease Agreement between MarcoBay Properties, Inc. and The University of South Florida Board of Trustees, acting for and on behalf of USF Polytechnic dated as of August 11, 2009, with respect to property located at 116 S. Kentucky Avenue, Lakeland, Florida.
4. **“WAUCHULA”** - Lease Agreement between Wauchula Lodge #17 F&M and University of South Florida Board of Trustees, acting for USF Polytechnic, dated January 13, 2010, with respect to property located at 116 Main Street West, Wauchula, Florida, as amended by the Amendment No. 1 to Lease Agreement dated as of January 5, 2011, Amendment No. 2 to Lease Agreement dated as of December 14, 2011, and Purchase Order No. 8000002889 dated July 26, 2012 for lease extension.
5. **“PILOT BANK- 1st FLOOR,”** - Lease Agreement between Pilot Bank and The University of South Florida Board of Trustees, acting for and on behalf of USF System and its campuses and colleges including USF Polytechnic dated April 1, 2011, related to property located at 439 South Florida Avenue, #100B, Lakeland, Florida.
6. **“PILOT - 3RD FLOOR”** Lease Agreement between Pilot bank and The University of South Florida Board of Trustees, acting for and on behalf of USF System and its campuses and colleges including USF Polytechnic dated April 1, 2011, related to property located at 439 South Florida Avenue, #300, Lakeland, Florida.

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LEASE ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT

THIS LEASE ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT, dated and effective as of April 20, 2012 (the “Effective Date”), between The University of South Florida Board of Trustees, a public body corporate, acting for the University of South Florida and its colleges and campuses, including the former University of South Florida Polytechnic (collectively, “USF”), having its principal office at 4202 E. Fowler Avenue, CGS 401, Tampa, Florida 33620 and The Florida Polytechnic University Board of Trustees, a public body corporate, created pursuant to Chapter 2012-129, Laws of Florida (the “Act”), whose mailing address is c/o Board of Governors, 325 W. Gaines Street, Suite 1614, Tallahassee, FL 32399-0400 (“Florida Polytechnic”).

Pursuant to the Act, USF is required to transfer to Florida Polytechnic USF's assets and liabilities which relate to the former USF Polytechnic Lakeland campus, with the intended transfer date to be effective as of April 20, 2012. USF and Florida Polytechnic have targeted September 30, 2012 as the date to effectuate that transfer, but in the interim wish to effectuate the current transfer the leases, and associated obligations, listed on Exhibit A hereto (collectively, the “Assigned Lease”).

NOW, THEREFORE, under and pursuant to the terms of the Act, USF and Florida Polytechnic hereby agree as follows:

1. Assignment. Pursuant to the Act and in consideration of the assumption and indemnity set forth below, USF hereby assigns its entire rights, title and interest under and in respect of the Assigned Lease, without representation or warranty of title or any other matters of any kind whatsoever. To the extent there are landlord or lessor consents required for the transfer and assignment of the Assigned Lease that have not been heretofore obtained, USF agrees to cooperate with Florida Polytechnic, at Florida Polytechnic's cost, in obtaining such consents, provided that USF be fully released from its obligations thereunder.

2. Assumption. In consideration of such assignment, Florida Polytechnic hereby assumes and agrees to pay, perform and discharge, in accordance with all existing legal, contractual and other requirements, and in a prompt and timely manner, all of the obligations of USF under and in respect of the Assigned Lease, whether arising prior to or after the date hereof.

3. Indemnification. To the full extent permitted by law, Florida Polytechnic agrees to indemnify, defend and hold harmless USF (and, as applicable, its or their respective trustees, directors, officers, employees, affiliates, successors and assigns) from and against all claims, loss, liabilities, damages, deficiencies, judgments, assessments, fines, settlements, costs or expenses (including interest, penalties and fees, reasonable expenses and disbursements of attorneys, experts, personnel and consultants incurred by the indemnified party in any action or proceeding between the indemnifying party and the indemnified party or between the indemnified party and any third party, or otherwise) based upon, arising out of or otherwise in respect of the Assigned Lease, including, without limitation, the failure by Florida Polytechnic to

timely and completely satisfy, pay or perform any obligation under the Assigned Lease; provided, however, that this indemnity shall not include any act of negligence or tort liability of or attributable to USF accruing on or prior to the date hereof.

4. Continued Funding Agreement. The parties recognize that this Assignment precedes the transfer by USF to FPU of all residual assets held by USF related to the former USF Polytechnic Lakeland campus, including cash balances with respect thereto, which final transfer is expected to occur on or about September 30, 2012 (the "Closing Date"). USF agrees to continue paying the rental payments and other costs related to the Assigned Lease until the earlier of the Closing Date or October 15, 2012, and FPU agrees to reimburse USF for all such expenses on the Closing Date.

5. Third Party Beneficiaries. The landlord or lessor that is party to the Assigned Lease is hereby made an express third party beneficiary of Florida Polytechnic's agreement to assume and perform the obligations of USF thereunder as contemplated in paragraph 2 hereof, and is authorized to rely on this paragraph in providing any consent to the assignment of such Assigned Lease.

6. Miscellaneous Provisions.

(a) Successors in Interest. This Lease Assignment, Assumption and Indemnity Agreement shall be binding upon the parties and their successors and assigns and shall inure to the benefit of the parties and respective successors and assigns.

(b) Captions. Titles and captions of or in this Lease Assignment, Assumption and Indemnity Agreement are inserted only as a matter of convenience and for reference and in no way affect the scope or intent of this Assignment, Assumption and Indemnity Agreement.

(c) Further Assurance. USF agrees to cooperate fully with Florida Polytechnic in connection with the transfer of the Assigned Lease as contemplated hereby, to cooperate with Florida Polytechnic in obtaining any required consents necessary to effectuate such transfers, and to execute such further instruments, documents and agreements and to give such further written assurances, as may be reasonably requested by Florida Polytechnic to better transfer, evidence and reflect the transactions described herein and contemplated by the Act and to carry into effect the intents and purposes hereof.

(d) Controlling Law. This Lease Assignment, Assumption and Indemnity Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Florida except the laws of that state that would render such choice of laws ineffective.

(e) Counterparts. This Lease Assignment, Assumption and Indemnity Agreement may be executed in two or more copies, each of which shall be deemed an original, and it shall not be necessary in making proof of this Lease Assignment, Assumption and Indemnity Agreement or its terms to produce or account for more than one of such copies.

7. Effective Date. This Lease Assignment, Assumption and Indemnity Agreement shall become effective and may be relied upon by the parties hereto as of the Effective Date.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have signed, sealed and delivered this Lease Assignment, Assumption and Indemnity Agreement as of the day and year first written above.

<p>WITNESSES:</p> <p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>
<p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>

[Signature Page to Lease Assignment, Assumption and Indemnity Agreement- One Poly Place]

EXHIBIT A

ASSIGNED LEASE

1. **“PILOT BANK- 1st FLOOR,”** - Lease Agreement between Pilot Bank and The University of South Florida Board of Trustees, acting for and on behalf of USF System and its campuses and colleges including USF Polytechnic dated April 1, 2011, related to property located at 439 South Florida Avenue, #100B, Lakeland, Florida.

2. **“PILOT - 3RD FLOOR”** Lease Agreement between Pilot bank and The University of South Florida Board of Trustees, acting for and on behalf of USF System and its campuses and colleges including USF Polytechnic dated April 1, 2011, related to property located at 439 South Florida Avenue, #300, Lakeland, Florida.

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES**
September 5, 2012

SUBJECT: Update, Construction Report

PROPOSED BOARD ACTION

For information

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Not applicable

BACKGROUND INFORMATION

Mr. Pete Karamitsanis, President and Director, Lighthouse Advisors, Inc., will give a report on the construction work to date.

Documentation Included: None

Facilitators/Presenters: Mr. Pete Karamitsanis, President & Director,
Lighthouse Advisors, Inc.

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Interim Assignment, and Assumption of the Consultant Retention Agreement entered into March 9, 2009, between the University of South Florida and Lighthouse Advisors, Inc., as amended.

PROPOSED BOARD ACTION

Approve interim assignment of the above referenced contract, as amended, from USF to the Florida Polytechnic University, effective immediately upon execution.

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Article IX, Section 7, Florida Constitution; Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

Lighthouse Advisors, Inc. was selected to provide owners representation services to USF for USF Project No. 555, which is Building 1 of the new Polytechnic campus. This agreement "the Agreement" was been extended through January 31, 2013 via amendment dated June 6, 2012. Currently, Lighthouse Advisors, Inc. receives \$17,000 per month to serve as the owners representative. Both USF and Board of Governors staff have identified this contract as critical to the ongoing construction of Poly Building Number 1. The primary contact assigned to this project by Lighthouse Advisors is Mr. Pete Karamitsanis.

Upon assignment, Board of Governors staff will work with Lighthouse Advisors to draft an amended Agreement to modify the notice provisions, and clarify that if Mr. Karamitsanis is at some point no longer the primary contact assigned, the contract shall terminate effective and other sections as may be necessary. Until such time as an executive administrator is selected by the Board of Trustees, the Poly Board Chair or designee will be the Owner for administrative purposes of the Agreement.

Supporting Documentation Included:

1. Amended Consultation Retention Agreement dated June 6, 2012
2. Interim Assignment, Assumption and Indemnity Agreement

Facilitators/Presenters: Chris Kinsley

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CONSULTANT RETENTION AGREEMENT

This AGREEMENT is entered into this 6 day of JUNE 2012 between the UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES, a public body corporate (hereinafter "USF") and LIGHTHOUSE ADVISORS, INC. a Florida for profit corporation (hereinafter "Consultant"). This AGREEMENT shall bind the parties upon its execution by their representatives and shall become effective upon the date of the last signature.

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1. ENGAGEMENT OF THE CONSULTANT

USF agrees to engage CONSULTANT and the CONSULTANT agrees to perform the services set forth below. The CONSULTANT understands and agrees that all services contracted for are to be performed solely by the CONSULTANT and may not be subcontracted for or assigned without the prior written consent of USF.

ARTICLE 2. SCOPE OF WORK

The CONSULTANT agrees to provide owner representation services to USF for the Interdisciplinary Science & Technology Building and the overall Site Development to be constructed on the new site of Florida Polytechnic. The owner representative services to be provided by CONSULTANT will include some, but not necessarily all, of the tasks more fully detailed in the Scope of Work which is attached hereto and made a part hereof.

ARTICLE 3. TERM

This AGREEMENT shall commence on July 1, 2012 and end on December 31, 2012 unless sooner terminated as provided below. This AGREEMENT may be renewed on a yearly basis upon the mutual written agreement of the parties. This AGREEMENT may be terminated by either party upon thirty (30) days written notice to the other party. Upon notice of termination CONSULTANT shall continue providing the services described in the Scope of Work and USF will continue to reimburse CONSULTANT for said services.

ARTICLE 4. CONSIDERATION

For the services described in the Scope of Work USF agrees to pay CONSULTANT, on behalf of Florida Polytechnic University, seventeen thousand dollars (\$17,000.00) per month, in arrears, payment to be made on the first business day of the month following the month within which the services were provided.

ARTICLE 5. INSURANCE

The CONSULTANT will carry general liability, automobile liability, workers compensation and employer's liability insurance in amounts agreeable to USF. All such insurance shall be with companies authorized to conduct business in the State of Florida.

ARTICLE 6. LIABILITY

USF and CONSULTANT will each be liable for any property damage or injury to persons, including death, caused by the negligent acts or omissions of its respective employees, officers and agents. USF's liability is to the extent provided for in Section 768.28 Florida Statutes. Nothing contained in the foregoing shall be construed as consent by USF to being sued or as a waiver by USF of its sovereign immunity.

ARTICLE 7. INDEPENDENT CONTRACTOR

USF and CONSULTANT agree that the CONSULTANT will act as an independent contractor in the performance of its duties under this AGREEMENT. Accordingly, the CONSULTANT shall be responsible for payment of all taxes including federal, state and local taxes arising out of the CONSULTANT'S activities in accordance with this AGREEMENT including by way of illustration and not limitation federal and state income tax, social security tax, unemployment insurance taxes and any other taxes or business license fees as required.

ARTICLE 8. NOTICE

Any notice or communication permitted or required by this AGREEMENT shall be deemed effective when personally delivered or deposited, postage prepaid, in the first class mail of the United States properly addressed to the appropriate party at the address set forth below.

1. Notices as to USF:

Mr. David M. Touchton
V.P./CEO
USF-Lakeland, 3433 Winter Lake Road
Lakeland, Florida 33803-9807

Copy to:

USF Office of the General Counsel
4202 East Fowler Avenue ADM 250
Tampa, Florida 33620-6250

2. Notices as to CONSULTANT:

Mr. Pete Karamitsanis
2216 South Exmoor Street
Tampa, Florida 33629.

ARTICLE 9. WAIVER

Any failure by USF or CONSULTANT to invoke any right, condition or covenant in this AGREEMENT shall not be deemed to imply or constitute a waiver of any rights, condition, or covenant and neither party may rely on such failure.

ARTICLE 10. PUBLIC RECORDS

USF may unilaterally cancel this AGREEMENT for refusal by CONSULTANT to allow public access to all documents, papers, letters or other materials subject to the provisions of Chapter 119 Florida Statutes and made or received in conjunction with this AGREEMENT.

ARTICLE 11. AMENDMENTS

This AGREEMENT constitutes the entire AGREEMENT of the parties with regard to the subject matter hereof and replaces and supersedes all other agreements or understandings, whether written or oral. No amendment or extension of this AGREEMENT shall be binding unless in writing and signed by both parties.

ARTICLE 12. DISPUTE RESOLUTION

Prior to any mediation or arbitration as hereinafter contemplated by this AGREEMENT the parties to this AGREEMENT shall endeavor to resolve disputes by good faith negotiation. USF and CONSULTANT agree to mediation of any claim, dispute or other matter in question arising out of or related to this AGREEMENT as a condition precedent to arbitration. USF and CONSULTANT agree to waive any and all rights to legal or equitable proceedings in a court of law to enforce this AGREEMENT. Any claim, dispute or other matter in question arising out of or related to this AGREEMENT, if unresolved through mediation, shall be resolved in binding arbitration to be conducted by the American Arbitration Association. A request for arbitration may be made by either party to this AGREEMENT in writing within sixty (60) days following receipt of a written decision rendered following the mediation of any dispute. All decisions made and any award rendered by an arbitrator pursuant to this AGREEMENT shall be final and binding, and judgment may be entered upon it in accordance with the laws of the State of Florida. The arbitrator may, in his or her discretion, award reasonable attorney fees and costs to the prevailing party.

ARTICLE 13. GOVERNING LAW

This AGREEMENT is governed by the laws of the State of Florida and any provision herein, in conflict therewith, shall be void and of no effect. Venue for all actions or proceedings arising in connection with this AGREEMENT shall be in the state or federal courts located within Hillsborough County, Florida.

ARTICLE 14. TRAVEL REIMBURSEMENT

Pursuant to USF and Florida Board of Governors regulations, rules, and policies, the Consultant will be reimbursed for out of State travel associated with this agreement up to a maximum of Five Thousand Dollars (\$5,000). Reimbursement for any amounts in excess of the stated maximum must be mutually agreed to in writing by the parties. Requests for reimbursement must include all travel costs documentation and should be submitted within ten (10) days of the conclusion of travel to:

Bryan Mehaffey
Interim Director of Facilities
USF Lakeland
3433 Winter Lake Road
Lakeland, FL 33803

ARTICLE 15. AUTHORITY

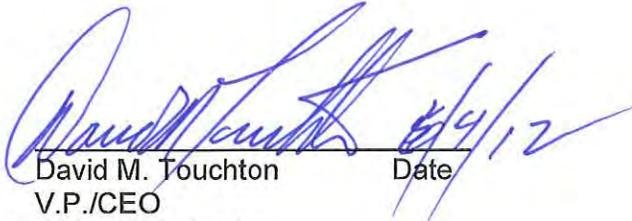
This Consultant Retention Agreement is being entered into at the direction of the Florida Board of Governors Select Committee on Florida Polytechnic University pursuant to action taken as its May 23 2012 meeting held in Daytona Beach, Florida.

SIGNATURE PAGE TO FOLLOW

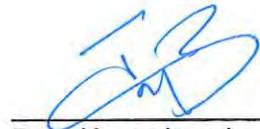
IN WITNESS WHEREOF, the parties have affixed their signatures, effective on the date first written above.

University of South Florida Lakeland

Lighthouse Advisors, Inc.



David M. Touchton Date
V.P./CEO
USF – Lakeland



Pete Karamitsanis 5/25/12
Lighthouse Advisors Date



George Cotter 6/6/12
Director, Purchasing & Property Svcs Date



Witness 6/6/12
Date

ASSOC.

Approved as to Form and
Legal Sufficiency


Henry W. Lavandera
Attorney USF

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SCOPE of WORK for OWNER REPRESENTATIVE SERVICES

Organize Implementation

- Recommend the delivery method
- Participate in the selection of, and contracting with Engineers and the Contractor
- Review & analyze regulatory & physical constraints
- Organize & facilitate zoning & development activities
- Review programmatic & design requirements

Set up Project

- Develop overall project strategy
- Prepare master schedule & specific timelines per discipline
- Establish project procedures
- Review project budget parameters, cost targets and cash flow relative to funding timelines

Retain Design Team

- Review current understanding of terms between USFP and the Design Team
- Define scopes of work, fee ranges & terms
- Review consultant proposals: scope, fees, team and schedule
- Assist in negotiations and final agreements

Retain CM

- Review current status of CM selection
- Review CM pre-construction services proposal: scope, fees, team and schedule
- Review CM construction services proposal: scope, fees, general conditions, team and schedule
- Assist in negotiations and final agreements

Kick off project

- Identify overall team and set communication protocols
- Present goals, procedures, budgets & schedules
- Refine procedures & schedules
- Facilitate team building
- Establish buy-in

Oversee Project Development

- Attend project meetings

- Review design progress and monitor adherence to program, budget and schedule
- Conduct constructability reviews through the selected contractor
- Monitor project schedules
- Facilitate communications, reporting & coordination
- Review design vs. budget costs

Facilitate Submittals & Approvals

- Prepare client progress briefings
- Obtain client approvals
- Oversee agency interim reviews & submittals
- Conduct agency negotiations
- Facilitate agency approvals

Administer Consultant Contracts

- Review deliverables for adequacy and compliance
- Analyze, recommend action and negotiate additional services
- Review and approve invoices
- Monitor schedule compliance

Prepare for Construction

- Review General Conditions
- Monitor development of construction schedules
- Review Contract Documents
- Review subcontractor bids
- Review scope, time & draw schedules, manpower and mobilization plans, site utilization & logistics plans

Oversee Project Construction

- Conduct teaming sessions
- Attend progress meetings
- Participate in budget control and issue resolution sessions
- Monitor adherence to budget
- Review quality of the work and adherence to design intent

Administer Construction Contracts

- Oversee & advise Owner on construction financial matters
- Review scope deviations or additions
- Review/revise construction draw requests and recommend payment
- Obtain contractor & subcontractor lien releases
- Review and negotiate change orders
- Monitor construction manpower

Issues Resolution

- Develop issues action items & communication process
- Facilitate issues definition & determine potential impact
- Conduct issues resolution sessions
- Brief and advise Owner on alternative courses of action

Claims Resolution

- Develop and maintain informal and formal processes
- Research and analyze claims
- Ascertain Owner's exposure
- Prepare Owner's position
- Work with appropriate parties to resolve claims

Closing out Construction

- Approve close-out process
- Review & approve punch lists
- Oversee final acceptance and Certificate of Occupancy issuance
- Review of final pay requests
- Review of final lien releases
- Oversee resolution of any construction outstanding issues

Project Commissioning

- Oversee systems shake-down
- Oversee delivery of documents, manuals, warranties and staff training

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ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT

THIS ASSIGNMENT, ASSUMPTION AND INDEMNITY AGREEMENT, dated and effective as of April 20, 2012 (the "Effective Date"), between The University of South Florida Board of Trustees, a public body corporate, acting for the University of South Florida and its colleges and campuses, including the former University of South Florida Polytechnic (collectively, "USF"), having its principal office at 4202 E. Fowler Avenue, CGS 401, Tampa, Florida 33620 and The Florida Polytechnic University Board of Trustees, a public body corporate, created pursuant to Chapter 2012-129, Laws of Florida (the "Act"), whose mailing address is c/o Board of Governors, 325 W. Gaines Street, Suite 1614, Tallahassee, FL 32399-0400 ("Florida Polytechnic").

Pursuant to the Act, USF is required to transfer to Florida Polytechnic USF's assets and liabilities which relate to the former USF Polytechnic Lakeland campus, with the intended transfer date to be effective as of July 1, 2012. USF and Florida Polytechnic have targeted September 30, 2012 as the date (the "Complete Transfer Date") to effectuate that transfer (subject to the retention of some assets for teach out purposes), but in the interim wish to effectuate the current transfer the contract and associated obligations, listed on Exhibit A hereto (collectively, the "Assignment Documents").

NOW, THEREFORE, under and pursuant to the terms of the Act, USF and Florida Polytechnic hereby agree as follows:

1. Assignments.

(a) Pursuant to the Act and in consideration of the assumption and indemnity set forth below, USF hereby assigns to Florida Polytechnic, on and effective as of the Effective Date, its entire rights, title and interest in and to the Assignment Documents, without representation or warranty of any kind whatsoever.

(b) To the extent governmental or third party consents or approvals are required for the transfer and assignment of the contracts listed on Exhibit A, USF agrees to cooperate with Florida Polytechnic, at Florida Polytechnic's cost, in obtaining such consents, provided that USF be fully released from its obligations thereunder. No assurances can be given that such approvals or consents can or will be obtained.

2. Assumption; Cost Reimbursement.

(a) In consideration of such assignments, Florida Polytechnic hereby assumes and agrees to pay, perform and discharge, in accordance with all existing legal, contractual and other requirements, and in a prompt and timely manner, all of the obligations of USF under and in respect of the Assignment Documents, whether arising prior to or after the effective date of transfer. The assumptions contemplated in this section shall be effective on the Effective Date, whether or not the consents or approvals are obtained.

(b) To the extent USF has incurred costs in the performance of its obligations under or in respect of the Assignment Documents between July 1, 2012 and the Effective Date, following the Complete Transfer Date, Florida Polytechnic will promptly reimburse USF for all such costs so incurred.

3. Indemnification. To the full extent permitted by law, Florida Polytechnic agrees to indemnify, defend and hold harmless USF (and, as applicable, its or their respective trustees, directors, officers, employees, affiliates, successors and assigns) from and against all claims, loss, liabilities, damages, deficiencies, judgments, assessments, fines, settlements, costs or expenses (including interest, penalties and fees, reasonable expenses and disbursements of attorneys, experts, personnel and consultants incurred by the indemnified party in any action or proceeding between the indemnifying party and the indemnified party or between the indemnified party and any third party, or otherwise) based upon, arising out of or otherwise in respect of the Assignment Documents, including, without limitation, the failure by Florida Polytechnic to timely and completely satisfy, pay or perform any obligation under the Assignment Documents; provided however, that this indemnity shall not include any act of negligence or tort liability of or attributable to USF accruing on or prior to the date hereof.

4. Third Party Beneficiaries. Each third party that is a contract party to any Assignment Document is hereby made an express third party beneficiary of Florida Polytechnic's agreement to assume and perform the obligations of USF thereunder as contemplated in paragraph 2 hereof, and is authorized to rely on this paragraph in providing any consent to the assignment of such Assignment Documents.

5. Continued Funding Agreement. The parties recognize that this Assignment precedes the transfer by USF to FPU of all residual assets held by USF related to the former USF Polytechnic Lakeland campus, including cash balances with respect thereto, which final transfer is expected to occur on or about September 30, 2012 (the "Closing Date"). USF agrees to continue paying the amounts due under the Assigned Contract until the earlier of the Closing Date or October 15, 2012, and FPU agrees to reimburse USF for all such expenses on the Closing Date.

6. Miscellaneous Provisions.

(a) Successors in Interest. This Assignment, Assumption and Indemnity Agreement shall be binding upon the parties and their successors and assigns and shall inure to the benefit of the parties and respective successors and assigns.

(b) Captions. Titles and captions of or in this Assignment, Assumption and Indemnity Agreement are inserted only as a matter of convenience and for reference and in no way affect the scope or intent of this Assignment, Assumption and Indemnity Agreement.

(c) Further Assurance. USF agrees to cooperate fully with Florida Polytechnic in connection with the transfer of the Assignment Documents as contemplated hereby, to cooperate with Florida Polytechnic in obtaining any required consents necessary to effectuate such transfers, and to execute such further instruments, documents and agreements and to give such further written assurances, as may be reasonably requested by Florida Polytechnic to better transfer, evidence and reflect the transactions described herein and contemplated by the Act and to carry into effect the intents and purposes hereof.

(d) Controlling Law. This Assignment, Assumption and Indemnity Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Florida except the laws of that state that would render such choice of laws ineffective.

(e) Counterparts. This Assignment, Assumption and Indemnity Agreement may be executed in two or more copies, each of which shall be deemed an original, and it shall not be

necessary in making proof of this Assignment, Assumption and Indemnity Agreement or its terms to produce or account for more than one of such copies.

7. Effective Date. This Assignment, Assumption and Indemnity Agreement shall become effective and may be relied upon by the parties hereto as of the Effective Date.

IN WITNESS WHEREOF, the duly authorized officers of the parties hereto have signed, sealed and delivered this Assignment, Assumption and Indemnity Agreement as of the day and year first written above.

<p>WITNESSES:</p> <p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>
<p>_____</p> <p>Print Name: _____</p> <p>_____</p> <p>Print Name: _____</p>	<p>THE FLORIDA POLYTECHNIC UNIVERSITY BOARD OF TRUSTEES</p> <p>BY: _____</p> <p>NAME: _____</p> <p>AS ITS _____</p>

[Signature Page to Assignment, Assumption and Indemnity Agreement - PK Only]

EXHIBIT A

ASSIGNMENT DOCUMENTS

Contracts.

(1) Construction Consultant. Lighthouse Advisors Inc. Contract for Fiscal Year 2012/2013 - Owner's Rep Consultant Contract dated April 1, 2009 and Owners Rep Consultant Contract dated March 9, 2009, including various amendments dated July 1, 2010 and June 2, 2011, and amended to extend contract from July 1, 2012 through July 31, 2012.

(2) Consultant Retention Agreement. The Consultant Retention Agreement between Lighthouse Advisors Inc. and the University of South Florida Board of Trustees dated June 6, 2012.

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Delegation of Authority to Transition Committee

PROPOSED BOARD ACTION

Consider delegation of authority to Transition Committee to approve and execute contracts and documents related to transfer of assets and liabilities from the University of South Florida and for initial operations of Florida Polytechnic University

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Chapter 2012-129, Laws of Florida; Board of Governors Regulation 1.001

BACKGROUND INFORMATION

In order to effectuate the transfer of assets and liabilities from the University of South Florida as required by section 1004.345, Florida Statutes, various contracts and other documents will need to be executed by the Florida Polytechnic University Board of Trustees. Such documents include, but are not limited to, the assignment of leases, construction contracts, software licenses, assignment of donation agreements, and the assignment of the educational broadband service license and lease. In addition, documents such as a shared services agreement with the University of Florida will need to be executed in order to commence day-to-day operations of the university.

To facilitate the business of the Board, the Board may want to consider delegating authority to the Transition Committee members, Chair Gidel and Trustee Wilson, to act on its behalf in executing certain contracts and documents, subject to such parameters as deemed appropriate by the Board.

Supporting Documentation Included: None

Facilitators/Presenters: Don Wilson

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**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
September 5, 2012**

SUBJECT: Discussion, Committee Work

PROPOSED BOARD ACTION

For information

AUTHORITY FOR BOARD OF TRUSTEES ACTION

Not applicable

BACKGROUND INFORMATION

Committee names and assigned members are as follows:

- (1) Transition Committee - Robert Gidel and Donald Wilson,
- (2) Educational Committee - Dr. Sandra Featherman and Dr. Dick Hallion,
- (3) Financial - Mark Bostick and Scott Hammack, and
- (4) Operations - Kevin Hyman and Frank Martin.

Chair Gidel will discuss the upcoming work of the committees.

Documentation Included: None

Facilitators/Presenters: Chair Robert Gidel