

**FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE
MINUTES
One Poly Place
439 South Florida Avenue
Lakeland, Florida 33801
January 15, 2013**

1. Call to Order and Roll Call

Committee Chair Frank T. Martin called the Operations Committee meeting to order at 9:10 a.m.

Committee members present: Chair Frank T. Martin, Trustee Mark Bostick, Trustee Dick Hallion, Trustee Kevin Hyman, and Trustee Bob Stork (Quorum). Other Board members present: Chair Rob Gidel.

Staff & Others: Ava Parker, Pete Karamitsanis, Bryan Mehaffey, John Gray, Tim Campbell, Michael Rasalaro, and Jonathan Canter.

2. Approval of Meeting Minutes

Trustee Hyman made a motion to approve the meeting minutes from December 13, 2012. Trustee Bostick seconded the motion, and the motion passed unanimously.

3. Status of Innovation, Science & Technology Labs

Pete Karamitsantis presented an update on the status of the labs. He introduced Michael Rasalaro and Jonathan Canter, two lab consultants that were used by Santiago Calatrava to design the programming for labs.

Michael Rasalaro provided an overview of the workstations and labs. The labs are set up for 16 students and lecture classrooms are setup for up to 45 students. The types of classes and labs were determined based on the recommendation and needs of the USF Dean and faculty at the time of design. There was some discussion on the ability to bring in larger engineering equipment for testing and education purposes.

Trustee Martin asked what the original course offerings were for USF Poly. He advised that if the original course offerings for USF Poly are different than Florida Poly's course offerings then, if possible, changes might need to be made to the classroom structure.

Jonathan Canter suggested scheduling a workshop to discuss programs options.

Trustee Stork inquired about the structure and where the plans were and if they could be altered. Pete Karamitsanis advised that the construction for the structure is already set so there can be no alterations at this point. There was much discussion on the construction and the layout of the campus.

4. Campus Systems

Bryan Mehaffey presented an overview of the campus systems: infrastructure, core facilities, back office and academic systems in the IST building.

Bryan Mehaffey presented a status of the type of fiber optic cable that was being installed at the campus. He advised that the options are flexible.

Bryan Mehaffey presented an overview of a broad band connection. Trustee Hyman recommended completing an RFP process in order to get a long-term partnership agreement. Trustee Stork advised that it would need to be an open ended contract so that it would be capable of upgrading.

Trustee Hallion asked Bryan Mehaffey to create a report of a “dream sheet” of what he would envision at Florida Poly and provide it to the Committee for review.

There was some discussion on ways to ensure the safety of the campus regarding weather and lightning strikes.

Bryan Mehaffey advised that Florida Poly has an agreement with USF for them to provide services, but they will not be able to provide everything that Florida Poly will need. He suggested for the Board to review the agreement and decide what they would like to get from USF and what they would like Florida Poly to get elsewhere. One of the programs that Florida Poly will need to look at is the Student Information Systems. The Student Information Systems is the platform that Florida Poly will use to control the student experience from the first time there is connection with the students to the day of graduation.

Bryan Mehaffey advised that there is an option to connect with the Florida Lambda Rail (FLR); a Florida Research and Educational Network. It is a private network that can be used to access stored and shared data, including online libraries. He advised that other state universities are connected with FLR. He advised that the closest FLR is located in Winter Haven; it is in a tier 4 data center called 610 Data Center. He would like FLR to come to a Board meeting and making a presentation to the Board.

Ava Parker advised that the Board can review the information that has been provided to them. The staff will gather more data and schedule another meeting in order to consider adopting FLR for Florida Poly.

Ava Parker asked Bryan Mehaffey to present more information at the next meeting. Trustee Martin asked if he could provide information regarding whether FLR was the only option or if there were other options; and if there were other options, then what would each company would be able to provide.

5. Construction Update

Pete Karamitsanis provided an update on construction and the progress/status report of the current month.

John Gray presented an update on the site and advised that there are certain service roads and student walkways that will not be in Phase I because students will not need to access these roads. There will also only need to be a limited amount of parking installed for the inaugural students. There was some discussion on the options of waiting to construct all the service roads and parking versus only constructing what is needed for the University to open.

Pete Karamitsanis went over the general work plan that will be coming to the Board in the next six months. He advised that next month staff will be coming to the Board regarding housing. The Board will need to decide whether it would like to move forward with a contract with Mantra or begin another RFP process to review other vendors for housing.

Trustee Stork inquired about the status regarding on-campus security. Bryan Mehaffey advised that staff is looking at a campus wide access control system and a TV monitoring system. Trustee Hallion asked if the building was designed for emergencies. Pete Karamitsanis advised that the IST building is designed to withstand a category 4 hurricane.

6. Concluding Remarks and Adjournment

Trustee Martin encouraged anyone who has not been out to take a tour of the campus.

Ava Parker advised that she is working with the Chair and Pete Karamitsanis regarding the upcoming housing decision. The staff expects to schedule a Committee meeting and Board meeting in February to discuss housing.

With no further business to discuss, Trustee Stork made a motion to adjourn the Operations Committee meeting. Trustee Hallion seconded the motion, and the motion passed unanimously. The Operations Committee meeting adjourned at 12:08 p.m.