

**FLORIDA POLYTECHNIC UNIVERSITY**  
**OPERATIONS COMMITTEE**  
**MEETING MINUTES**  
**ONE POLY PLACE**  
**439 S. Florida Avenue, Suite 300**  
**Lakeland, FL 33801**  
**May 7, 2013 at 9:00 a.m.**

1. Call to Order and Roll Call

Chair Frank Martin called the meeting to order at 9:10 a.m.

Gina DeJulio called the roll: Chair Frank Martin, Trustee Mark Bostick, Trustee Dick Hallion, Trustee Kevin Hyman, and Trustee Bob Stork were present. There was a quorum. Also present: Chair Rob Gidel, Trustee Bill Brown, Trustee Sandra Featherman, Trustee Scott Hammack, and Trustee Bob Stork. Staff: Ava Parker, Dr. Ghazi Darkazalli, Gina DeJulio, Maggie Mariucci, Rick Maxey, Pete Karamitsanis, Bryan Mahaffey, John Gray, and Tim Campbell.

2. Approval of Minutes

**Trustee Bostick made a motion to accept the minutes from February 25, 2013. Trustee Stork seconded the motion, and the motion passed unanimously.**

3. Construction Update - Pete Karamitsanis, Owner's Representative on the Project, Presenter

Pete Karamitsanis advised that Santiago Calatrava was ecstatic when he visited during the Topping Out ceremony. He was very pleased with the progress and quality of the work.

Pete Karamitsanis presented an update on the construction projects, the IST building, the site, the Campus Control Center and upcoming milestones.

Florida Polytechnic has furniture in storage and furniture currently being utilized at Polk State. Pete Karamitsanis advised they are scheduling an appointment to assess the furniture and take pictures. Trustee Hyman stated that we would like to see a consistent theme regarding the furniture at the new campus.

The furniture purchase recommendations will be presented to the Committee in September 2013. If approved by the Committee in September then the furniture purchase will be presented for approval to the full Board in October 2013 with a delivery date of May 2014.

Pete Karamitsanis and Bryan Mahaffey are currently working on technology purchase recommendations that will be presented before the Committee and full Board with a delivery date of May 2014.

Florida Polytechnic will be re-bidding Part 3 of Phase 1 of the construction as the original bid was completed in February 2012 when it was still under USF Polytechnic. Florida Poly will receive the maximum guaranteed price bid on May 24, 2013. Once reviewed, it will be presented to the Operations Committee the last week in May 2013. If the Committee is in agreement with the bid, the

Operations Committee will present a recommendation to the full Board for approval at the June meeting.

The lab equipment purchase recommendations will be presented to the Committee in August 2013. If approved by the Committee in August, the lab equipment purchase will be presented for approval to the full Board in September 2013 with a delivery of May 2014.

4. Multi-Use Facility Status Update – John Gray, Financial Construction Consultant, Presenter

John Gray presented an update on the multi-use facility, and discussed the projected head count of students for the first, second, and third years with over 1,200 students projected by December 2016.

There was some discussion on student housing. Ava Parker advised that Florida Poly is working on developing temporary housing and transportation options for the students starting in August 2014.

5. Technology Update – Bryan Mehaffey, Technology and Building Systems Consultant, Presenter

Bryan Mehaffey advised there were no new initiatives or requests for approval, but that he would be presenting updates on initiatives.

Bryan Mehaffey informed the Committee that the competitive solicitation for high speed communications was released on May 3, 2013, with an expected go live date in February 2014.

Florida Poly is currently working with Charlie Moran from Moran Technology Consulting as a third party consultant to engage is assisting with the selection of the Student Information Services software and helping with implementation processes. Bryan Mehaffey advised that Florida Poly will have vendor presentations in May with a selection of the SIS provider in June.

There was discussion on high speed internet and the structure of online classes. Florida Poly will research and come up with structures and ideas other universities are using and then bring that before the Board for discussion.

6. Adjournment

**There was no new business, so Trustee Stork made a motion to adjourn. Trustee Bostick seconded the motion. A vote was taken, and the motion passed unanimously.** The meeting adjourned at 10:34 a.m.