

FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
July 19, 2013 at 10:00 a.m.

1. Call to Order

Trustee Kevin Hyman called the meeting to order at 10:04 a.m. Roll call was completed by Gina DeJulio. Members on the call were: Trustee Dick Hallion, Trustee Kevin Hyman, and Trustee Bob Stork. Chair Frank Martin called in at 10:35 a.m. There was a quorum.

Staff & Consultants: Ava Parker, Gina DeJulio, Scott Rhodes, Pete Karamitsanis, and John Gray.

2. Admissions Office Update - Pete Karamitsanis, Owner's Representative on the Project, Presenter

Pete Karamitsanis gave an update on the admissions office. He advised that the admissions office will be the first impression student and families see of the university. This facility will also have areas set up to show the view of a classroom, laboratory, technology that will be used, etc.

Pete Karamitsanis presented a diagram showing 3 locations to place the admissions office. Pete Karamitsanis asked that the Committee give a decision by the end of next week on the location and the type of building to be built.

Pete Karamitsanis advised that if a building was placed at locations 1 or 3, then that building would have to be removed at the end of 3-5 years. If the building was placed at location 2, then that building could be re-purposed for an expansion of the campus control center.

Whatever is built in location 2 would be re-purposed to be the expansion of the campus control center, more offices for security, or support personnel.

Trustee Hyman believes we should firm up the financial impact. It would be great to assess financial impact on locations 1, 2, and 3.

Ava Parker advised that a greater analysis can be completed concerning the costs of a trailer versus a more permanent structure. Pete Karamitsanis advised that he would have the results completed by Tuesday.

3. Residence Hall Update

John Gray gave a brief update on the residence hall. John Gray advised they are also working on the dining hall and hope to have numbers for both the housing and dining hall soon to present to the Committee.

4. Legislative Budget Request

Rick Maxey presented the plan and process of submitting the legislative budget request. He made two recommendations to the Operations Committee to recommend to the full Board:

- For the Board of Trustees to not request any additional operating funds based on the guidelines published by the Board of Governors.
- For the Board of Trustees to submit only the facility enhancement challenge grant or Cortellis matching grant program as a part of the Capital Improvement Plan by August 1, 2013; then submit a Capital Improvement Plan by December 1, 2013.

Trustee Stork made a motion to accept the above recommendations. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.

5. Furniture Work Sessions

Pete Karamitsanis gave an update on the furniture for the faculty offices, student areas, and other areas of the campus.

6. Technology Committee Report

Trustee Hyman gave an update of the Technology Committee meeting and **made a motion to provide authority to the staff to proceed with negotiations with Three Rivers and if negotiations are successful to recommend to the full Board to enter into a contract with Three Rivers. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.**

7. Approval of Regulation

Gina DeJulio presented and provided an overview of regulation FPU-8.001 Purchasing.

Trustee Stork made a motion to recommend to the Board at the next full Board of Trustees meeting adoption of regulation FPU-8.001 Purchasing. Trustee Hyman seconded the motion, a vote was taken and the motion passed unanimously.

8. Next Meeting

The next meeting was set for Monday, July 29, 2013 at 1:00 p.m.

9. Approval of Minutes

Trustee Hallion made a motion to approve the minutes from May 30, 2013. Trustee Hyman seconded the motion, a vote was taken and the motion passed unanimously.

10. Adjournment

Trustee Stork made a motion to adjourn the Operations Committee meeting. Trustee Hyman seconded the motion. A vote was taken, and the motion passed unanimously. The meeting adjourned at 11:32 a.m.