

FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
July 29, 2013 at 1:00 p.m.

1. Call to Order

Chair Frank Martin called the meeting to order at 1:03 p.m. Roll call was completed by Gina DeJulio. Members on the call were: Chair Frank Martin, Trustee Mark Bostick, Trustee Dick Hallion, Trustee Kevin Hyman, and Trustee Bob Stork. Other members on the call were: Trustee Don Wilson. There was a quorum.

Staff & Consultants: Ava Parker, Gina DeJulio, Scott Rhodes, Pete Karamitsanis, and Charlie Moran.

2. Admissions Office Update – Pete Karamitsanis, Owner’s Representative on the Project, Presenter

Pete Karamitsanis gave an update on the admissions office. At the recommendation from the Committee, staff took a deeper look at the costs of a trailer versus a more permanent structure. Pete Karamitsanis presented an overview of each location.

After some discussion, it was recommended that location 2 was the best option as the building would have a potential for repurposing as an expansion of the control center. This location would also result in a 85% - 90% recovery of cost investment. It was also recommended to use a metal prefabricated building.

Trustee Stork made a motion to approve Pete Karamitsanis’ recommendation of location 2 for the metal building to be used by the admission’s office; and the monies associated with it of \$1.169M. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.

3. Technology and Facilities Budget Review – Bryan Mehaffey, Information Systems, Presenter

Bryan Mehaffey presented an overview of the technology and facilities budget and the items associated with that budget (see attached summary). There was some discussion on the budget and what will be expected in the future of the budget.

Trustee Martin advised that he thought the budget for the campus security might be a little low. Bryan Mehaffey advised he would make note of this and discuss it with the staff.

Trustee Stork made a motion to accept the budget items as presented for review to the Committee with the exception of the campus security portion that is to be reviewed by staff. Trustee Hallion seconded the motion, a vote was taken and the motion passed unanimously.

Ava Parker advised that she will report to the Finance & Audit Committee of this approved motion and also advised that the staff will stay in contact with the Operations Committee concerning the budget on these items.

4. Next Meetings

Ava Parker advised the next full Board meeting will be scheduled August 13, 2013 via conference call and August 26, 2013 (location TBD).

5. Adjournment

Trustee Hallion made a motion to adjourn the Operations Committee meeting. Trustee Hyman seconded the motion. A vote was taken, and the motion passed unanimously. The meeting adjourned at 1:58 p.m.