

FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES – VIA CONFERENCE CALL
MEETING MINUTES
439 South Florida Avenue, Suite 300
Lakeland, Florida 33801
August 13, 2013 at 11:00 a.m.

1. Call to Order and Roll Call

Chair Rob Gidel called the meeting to order at 11:03 a.m. Gina DeIulio called the roll: Chair Rob Gidel, Vice Chair Mark Bostick, Trustee Bill Brown, Trustee Dick Hallion, Trustee Frank Martin, Trustee Bob Stork, Trustee Don Wilson were present. (Quorum)

Staff: Ava Parker, Gina DeIulio

2. Approval of Preliminary Budget

Trustee Bostick presented before the Board the recommended preliminary budget.

Trustee Bostick recommended that the Board of Trustees:

- approve the Preliminary FY 2013-14 Operating Budget for Florida Polytechnic University,
- authorize the Chief Operating Officer to amend the budget consistent with Legislative, Board of Governors and Board of Trustees directive and guidelines and
- delegate to the Chief Operating Officer operating budget amendment authority not to exceed 2% of the total projected operating budget.

Trustee Don Wilson advised if the Board was going to authorize staff to amend the budget then those amendments needed to be reported to the Board of Trustees in the monthly reports. Trustee Martin agreed. Trustee Bostick advised this was acceptable to the Committee and necessary.

Trustee Bostick made a motion that the Board of Trustees:

- **approve the Preliminary FY 2013-14 Operating Budget for Florida Polytechnic University,**
- **authorize the Chief Operating Officer to amend the budget consistent with Legislative, Board of Governors and Board of Trustees directive and guidelines and**
- **delegate to the Chief Operating Officer operating budget amendment authority not to exceed 2% of the total projected operating budget with reports to the Board of Trustees.**

Trustee Wilson seconded the motion, a vote was taken and the motion passed unanimously.

3. Approval Legislative Budget Request for FY 2014/15

Trustee Martin presented the overview of the recommended Legislative Budget Request.

Trustee Martin made a motion for the Board of Trustees to:

- **approve the recommendation to not request any additional operating funds beyond the current base operating budget,**
- **submit only the Facilities Enhancement Challenge Grant Program (Courtelis) portion of the Capital Improvement Plan (CIP) and submit a full CIP by December 1, 2013.**

Trustee Brown seconded the motion, a vote was taken and the motion passed unanimously.

4. Conflict of Interest Statement

Gina DeJulio read a conflict of interest that was filed by Trustee Kevin Hyman on July 18, 2013, it is attached.

5. Consent Agenda – Approval of Regulations

Chair Gidel requested a motion for approval of regulations: FPU-2.001 Admission to the University and Appeal Process-General, FPU-2.002 Early Admission and Dual Enrollment, FPU-2.003 First Time in College FTIC, and FPU-8.001 Purchasing.

Trustee Hallion made a motion to approve the consent agenda items. Trustee Martin made a second, a vote was taken and the motion passed unanimously.

6. Next Steps & Closing Remarks

Chair Gidel asked Trustee Stork to give an update on the upcoming Industry Summit. Trustee Stork advised that Florida Polytechnic is hosting its first Industry Summit. This summit is a one day event which will include leaders from engineering, technology and fields that match the academic programs offered by Florida Poly. The media is being notified of the summit. John Couch, Vice President of Education for Apple, will be the guest speaker.

The next Board of Trustees meeting will be Monday, August 26, 2013 and will be located at the Greater Orlando Aviation Board Room.

With no further business to discuss, Trustee Hallion made a motion to adjourn the meeting. Trustee Martin seconded the motion, and the motion passed unanimously. The meeting adjourned at 11:23 a.m.

FORM 8A MEMORANDUM OF VOTING CONFLICT FOR STATE OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Hyman, Kevin Michael	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE The Florida Polytechnic University Board of Trustees
MAILING ADDRESS 1161 Interlochen Blvd	NAME OF STATE AGENCY Florida Polytechnic University
CITY COUNTY Winter Haven Polk	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE
DATE ON WHICH VOTE OCCURRED July 19, 2013 and/or on or about August 12, 2013	

WHO MUST FILE FORM 8A

This form is for use by any person serving at the State level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

As a person holding elective state office, you may vote on a measure which inures to your special private gain or loss; to the special gain or loss of a principal by whom you are retained (including the parent organization or subsidiary of a corporate principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. However, if you vote on such a measure you must complete this form and file the form within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

APPOINTED OFFICERS:

As a person holding appointive state office, you may vote on a measure which inures to your special private gain or loss; to the special gain or loss of a principal by whom you are retained (including the parent organization or subsidiary of a corporate principal by which you are retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. However, you must disclose the nature of the conflict before voting or before making any attempt to influence the decision by oral or written communication, whether made by you or at your direction.

For purposes of this law, a "relative" includes only your father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with you as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION OR VOTE AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF STATE OFFICER'S INTEREST

I, Kevin Michael Hyman, hereby disclose that on July 29, 2013 and/or on or about August 12, 20 13 :

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of Bright House Networks, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Bright House Networks has submitted a sealed response the Florida Polytechnic University's Invitation to Negotiate for High Speed Communications (ITN). As the Executive Vice President of Operations for Bright House Networks it is my intent to insure each board member is aware and hereby disclose my conflict. It is my intent not to vote or participate in discussions that would influence the ultimate provider for such High Speed Services, managed services or any other services to which Bright House Networks would be interested in providing for the University.

July 18, 2013

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.