

**FLORIDA POLYTECHNIC UNIVERSITY
HOUSING COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
October 14, 2013**

1. Call to Order and Roll Call

Chair Rob Gidel called the meeting to order at 2:03 p.m. Jackye Maxey called the roll. Members present: Chair Rob Gidel, Trustee Mark Bostick (Quorum).

Staff and Consultants: Ava Parker, John Gray, and Jackye Maxey.

2. Housing RFSOQ Selection Committee Results

John Gray went over the procedure used for the housing selection solicitation process. The University was guided by outside counsel Bryant Olive Miller and his team who are experts in the solicitation and negotiation process. The solicitation included local vendors as well as national vendors. A formal request for qualifications was created and was noticed in the required notification centers and was also sent to all vendors large and small who had reached out to staff during market research. The Selection Committee of staff members reviewed the submissions with the assistance from subject matter experts inside and outside the University as well as Bryant Olive Miller and his staff. The selections were narrowed down to three vendors. One of the vendors withdrew leaving Vestcor Companies and University Housing Services.

Trustee Martin made a motion to:

- a. Approval for the Chief Operating Officer and her negotiating team to commence negotiations with Vestcor Companies and continue to use Bryant Miller Olive as lead counsel for this effort;**
- b. In the event that negotiations with Vestcor Companies fail, authorize the Chief Operation Officer and her negotiating team to enter into negotiations with University Housing Services; and**
- c. Direct staff to bring the final contract to the full Board for approval.**

Trustee Bostick seconded the motion, and the motion passed unanimously.

3. Closing Adjournment

With no further business to discuss, the Housing Committee meeting adjourned at 2:14 p.m.