

FLORIDA POLYTECHNIC UNIVERSITY
OPERATIONS COMMITTEE – VIA CONFERENCE CALL
MEETING MINUTES
ONE POLY PLACE
439 S. Florida Avenue, Suite 300
Lakeland, FL 33801
November 18, 2013

1. Call to Order and Roll Call

Chair Frank Martin called the meeting to order at 9:05 a.m. Gina DeIulio called the roll: Chair Frank Martin, Trustee Mark Bostick, and Trustee Bob Stork (Quorum). Also present were Chair Rob Gidel and Trustee Robert MacCuspie

Staff and Consultants: Ava Parker, Dr. Ghazi Darkazalli, Gina DeIulio, Tom Hull, John Gray, Pete Karamitsanis, and Bryan Mehaffey.

2. Approval of Minutes

Trustee Stork made a motion to approve the minutes from July 19, 2013 and July 29, 2013. Chair Gidel seconded the motion, a vote was taken and the motion passed unanimously.

3. Approval of Facility Needs

Pete Karamitsanis presented an overview of the need for facilities to have food services and a bookstore by August 2014. He made a recommendation that the facilities be housed in buildings similar to the Admissions Center and Campus Control Center, so that when the food services and bookstore are relocated to a permanent home then the building could be repurposed.

Pete Karamitsanis gave a recommendation on where the food service and book store could be located on campus. There was some discussion on options for funding the cost of these buildings.

There was some discussion on the e-books versus the hardback textbooks, what the student may prefer, and the best location for the bookstore.

Ava Parker advised that the decision on the facilities could be postponed until December when it could be presented to the full Board.

Trustee Stork made a motion to approve the facility needs with a delegation to Chair Martin to look at the proposed presentation from the staff and make a judgment that satisfies the Committees concerns; if it does then it will be presented to the Board, if not then it will be brought back before the Operations Committee. Chair Gidel seconded the motion, a vote was taken and the motion passed unanimously.

4. Recreational Fields

Pete Karamitsanis presented on overview on the planned and recommended of the recreation fields (1 multi-purpose field, 2 basketball courts, 1 tennis court, and 2 volleyball courts) for the campus and possible locations for each. The proposed multi-purpose fields are anticipated to be used during the day so no lights are included in the \$500,000 cost. There was some discussion of possibly using solar lights, having security surveillance, Wi-Fi and/or restrooms near the fields.

There was discussion on using a public recreation area which is approximately 5 miles from the campus, but staff recommends having recreation available on campus for the students.

Pete Karamitsanis advised that the recommended area for the recreation fields is currently contracted to be graded and seeded by Skanska. If a decision is made to build the recreation fields before the area is graded and seeded then there would be a cost savings as the area would need to be graded differently way for recreation fields.

Dr. Darkazalli advised that recreation and dining options are both important in retaining students.

Trustee Stork made a motion to move forward with the recreational fields. Chair Gidel seconded the motion, a vote was taken and the motion passed unanimously.

5. Regulations

Gina DeJulio went over regulations FPU-8.003 Authority to Debar or Suspend Vendors, FPU-8.005 Real Property Leasing, FPU-8.006 Leasing, and FPU-8.007 Competitive Process for Leasing Land and Facilities and answered any questions concerning the regulations.

Trustee Stork made a motion to approve regulations FPU-8.003 Authority to Debar or Suspend Vendors, FPU-8.005 Real Property Leasing, FPU-8.006 Leasing, and FPU-8.007 Competitive Process for Leasing Land and Facilities. Chair Gidel seconded the motion, a vote was taken and the motion passed unanimously.

6. Residential Housing

John Gray presented an update on the residential housing. The building will be around 9,000 square feet with 215 beds. There will be Wi-Fi access for students to be able to work on assignments.

Ava Parker advised that 70% of applicants are requesting on campus housing.

John Gray advised that the housing is projected to be completed by August 19, 2014 just in time for students. Staff is looking at local hotel options just in case the housing is not completed before classes begin.

There was some discussion on when the carry forward funds can be used. John Gray will research to find out when the funds are available to use.

7. Campus Security

Chair Martin advised that the admissions department will be moving to the campus on November 29, 2013, so security on campus will be needed.

Bryan Mehaffey presented an overview of the campus security and the cameras that will be setup. The plan is to have 24 hour security guard service on campus.

Trustee MacCusprie asked if anyone had checked with the local police departments for patrolling the area. Chair Martin advised they were looking into all possibilities.

8. Technology Update

Tom Hull presented an update on information technology. He presented an overview on online learning, wireless technology, and projected software. The classrooms in the IST building will be built with flexibility so that the classrooms can be utilized for multiple academic purposes.

9. Upcoming Meetings & Events

November 29, 2013: Admissions moving to campus
December 4, 2013: Opening Admissions Center
December 12, 2013: Thank you to Florida PolyVision
December 16, 2013: Trustee Dinner
December 17, 2013: Board Meeting (Full Sail University)

10. Closing Remarks & Adjournment

Dr. Darkazalli gave an update on the admissions numbers and advised that there are currently over 4,000 inquiries, over 1,500 applications and over 60 students have been accepted.

With no further business to discuss the Operations Committee meeting adjourned at 3:15 p.m.