

**DRAFT**

**FLORIDA POLYTECHNIC UNIVERSITY  
ACADEMIC AFFAIRS – VIA CONFERENCE CALL  
MEETING MINUTES**

**Florida Poly South/Polk State College Joint Use Facility - LTB  
3433 Winter Lake Road  
Lakeland, Florida 33803  
July 7, 2014 at 10:00 a.m.**

1. Call to Order

Chair Sandra Featherman called the meeting to order at 10:04 a.m. Roll call was completed by Gina DeJulio. Members on the call were Chair Sandra Featherman, Trustee Robert MacCuspie, and Trustee Don Wilson (Quorum).

Staff & Others: Dr. Randy Avent, Ava Parker, Dr. Ghazi Darkazalli, Dr. Elhami Nasr, Gina DeJulio, Dr. Steve Warner, Scott Rhodes, Eric Callueng, Jackye Maxey and Erin Varnell.

2. Approval of Minutes

**Trustee Wilson made a motion to approve the minutes from June 2, 2014. Trustee MacCuspie seconded the motion, and the motion passed unanimously.**

3. Public Comment

There were no requests received for public comment.

4. Approval of the FY 2015-16 Scholarships

Eric Callueng presented an overview of the proposed scholarship model for the 2015-16 Academic Year. The Foundation Board is confident in raising these funds. There was some discussion on the scholarships for 2014-15 and 2015-16. The next Foundation Board meeting is before the next Board of Trustees meeting, so the Foundation Board will be taking a vote on the 2015-16 scholarships.

**Trustee MacCuspie recommended approval of the proposed FY 2015-16 Scholarships to the Board of Trustees pending final approval from the Foundation Board. Trustee Wilson seconded the motion, and the motion passed unanimously.**

5. Approval of Regulations/Policies

a. Regulation FPU-5.004 Library Services

Gina DeJulio went over regulation FPU-5.004 Library Services.

**Trustee Wilson made a motion to recommend approval of regulation FPU-5.004 Library Services to the Board of Trustees for adoption. Trustee MacCuspie seconded the motion, and the motion passed unanimously.**

b. Regulation FPU-5.005 Academic Integrity

Gina DeJulio went over regulation FPU-5.005 Academic Integrity and answered questions regarding the regulation. **Trustee MacCuspie made a motion to recommend approval of**

**regulation FPU-5.005 Academic Integrity to the Board of Trustees for adoption. Trustee MacCuspie seconded the motion, and the motion passed unanimously.**

c. Policy FPU-5.0008AP Academic Program Termination

Gina DeJulio went over policy FPU-5.0008AP Academic Program Termination. **Trustee Wilson made a motion to recommend approval of policy FPU-5.0008AP Academic Program Termination to the Board of Trustees for adoption. Trustee MacCuspie seconded the motion, and the motion passed unanimously.**

6. Informational Items/Updates

a. Regional Accreditation

Dr. Darkazalli presented an update on the regional accreditation process. He went over a timeline of what has been completed in the process. He advised that several of the staff are planning to attend the Regional SACS Meeting in Nashville, TN. He also advised that staff are proposing to submit Florida Polytechnic's application for accreditation by the end of December.

b. Faculty Hiring

Dr. Darkazalli advised that 23 full-time faculty have been hired and 11 of those have already started. Two more faculty members will start by July 11, 2014. He also advised that they have hired eight adjunct faculty: two math, two chemistry, one psychology, two economics and one biology.

c. Online Education

Dr. Nasr presented an update on online education. He advised that the Board of Governors met and they are in agreement with Florida Polytechnic's three stage process for online education. He also met with the Articulation Coordination Committee (ACC) and all Florida Polytechnic's prerequisites have been accepted in the state system. There was some discussion on Florida Polytechnic students taking classes at other universities. Students will be responsible for their tuition costs at other institutions.

d. Recruitment/Admissions

Scott Rhodes presented an update on recruitment and admissions and advised that for undergraduate students Florida Polytechnic has now received: 2,940 applications, 1,015 students have been admitted, with 573 deposits being paid. For Master students: 100 applications have been received with 36 students admitted.

e. July 12, 2014 Event – The REVEAL

Dr. Warner presented an update on the REVEAL and advised that 447 students are registered for this event with a total of 1,626 attendees (students and family members).

7. Upcoming Meetings

The next Board of Trustees meeting is scheduled for Monday, July 28, 2014 at 9:00 a.m. via conference call.

8. Closing Remarks & Adjournment

With no further business to discuss, Trustee Wilson made a motion to adjourn the Academic Affairs Committee meeting. The meeting adjourned at 10:40 a.m.