

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
Florida Poly South/Polk State College – Joint Use Facility
Lakeland Technology Building – Room 2117
3433 Winter Lake Road
Lakeland, Florida 33803
June 10, 2014**

1. Call to Order

Chair Rob Gidel called the meeting to order at 9:24 a.m. Gina DeIulio called the roll. Members present: Chair Rob Gidel, Vice Chair Mark Bostick, Trustee Sandra Featherman, Trustee Dick Hallion, Trustee Rob MacCuspie, Trustee Frank Martin, Trustee Tom O'Malley, Trustee Bob Stork, Trustee Don Wilson (Quorum).

Others, Staff & Presenters: Ava Parker, Cindy Alexander, Dr. Ghazi Darkazalli, Gina DeIulio, Dr. Elhami Nasr, Chief William Hope, Maggie Mariucci, Dr. Brian Birky, Tom Hull, Dr. Steve Warner, John Gray, Bertha Alexander, Scott Rhodes, Kevin Calkins, Crystal Lauderdale, Sean Malott, Dr. Jorge Vargas, Dr. Anas Eddin, Dr. Christina Drake, Dr. Chris Yakymyshym, Dr. Jim Byrd, Dr. Ryan Integlia, Dr. Sessa Srinivasan, Pete Karamitsanis, Steve McCarty, Ron Clark, Tim Jackson, Tim Campbell, and Will Morgan

2. Approval of Minutes

Trustee Stork made a motion to approve the minutes from May 15, 2014. Trustee Featherman seconded the motion, a vote was taken and the motion passed unanimously.

3. Public Comment

Ron Clark and Tim Jackson, and others from Broadway Real Estate Services made a short presentation. They are planning to build a 400 apartment style complex for student housing and a 50,000 square foot shared learning facility on a 10 acre area in downtown Lakeland in the next 2-3 years to students from local colleges and universities.

The projected completion date would be fall 2017. They also plan to have bus service that would transport students from the apartments to the campus on a continual loop.

4. Chair's Report

Chair Gidel gave an update to the Board and advised that the next Board of Governors meeting will be June 17th – 19th.

Chair Gidel introduced Trustee O'Malley as the newest member of the Board of Trustees. Trustee O'Malley addressed the Board briefly.

5. Chief Operating Officer's Report

Ava Parker gave her report and advised that at the next Board of Governors on June 18th she will be presenting the University work plan and on June 19th Dr. Randy Avent will be interviewed by the BOG as part of the confirmation process.

Ava Parker presented an update on University work plan.
The next SACS meeting is scheduled for July 14, 2014.

6. Approval to Revise the President's Contract

Ava Parker presented a request for revision to the president's contract. The original contract stated that Dr. Avent's start date would be July 1, 2014, but the revision would reflect July 7, 2014 as his start date. The end date was also adjusted to 5 years from the start date.

Trustee Wilson made a motion to revise the Dr. Avent's contract to a start date of July 7, 2014. Trustee Bostick seconded the motion, a vote was taken and the motion passed unanimously.

7. Conflict of Interest

Gina DeJulio read the conflict of interest statement that was filed by Trustee Bob Stork and sent to the trustees (attached).

8. Committee Reports

Operations Committee. Trustee Martin gave a report on the Operations Committee.

- a. **Approval of the Preliminary FY 2014-15 Staffing Plan.** Ava Parker presented an update on the current staffing plan.

A motion was made from the Operations Committee to approve the Preliminary FY 2014-15 Staffing Plan pending final review and recommendation from Dr. Avent (once he has been confirmed by the Board of Governors). A vote was taken and the motion passed unanimously.

- b. **Master Plan.** Trustee Martin advised that as part of the accreditation process Florida Polytechnic will need to have an updated Master Plan in place by the end of the year. Ava Parker advised that there are two reasons to have a master plan in place 1) the legislature requires all universities to have a master plan and 2) the accreditation process requires a master plan be in place. Ava Parker advised that the staff will make available the USF Polytechnic Master Plan. Trustee Stork requested that the USF Polytechnic Master Plan be made available to the Board electronically. Chair Gidel, by recommendation of the Board, advised that the update and request for approval of the Master Plan will go to the Operations Committee.
- c. **Residential Housing Update.** John Gray presented an update on the residential housing. He advised that the projected move in date for students is August 20, 2014. John Gray introduced Will Morgan, President of Vestcor Communities. Will Morgan answered questions and advised that the residential housing building will be completed on time.
- d. **Campus Construction Report.** Pete Karamitsanis presented an update on the campus construction report. He advised that everything was on schedule for completion. He also presented an update on the construction of the Wellness Center with a projected date of August 18, 2014 for occupancy.
- e. **Information Technology Services Report.** Tom Hull presented the Information Technology Services Report (by recorded video). Afterwards, Tom Hull answered questions by phone.
- f. **University Master Schedule.** Steve McCarty presented the University Master Schedule.

- g. **Public Safety Update.** Chief William Hope presented the public safety update. By Florida statute all state universities must form a police department. He advised his next step is to create a police department and his plan is to have it completed by mid-June 2014.

Finance & Audit Committee. Trustee Bostick gave a report on the Finance & Audit Committee.

- a. **Approval of the Preliminary FY 2014-15 Operating Budget.** Bertha Alexander presented the preliminary FY 2014-15 Operating Budget. She went over which departmental budgets were reviewed and approved by the Board Committees. She advised that all the budgets were reviewed and approved by the Finance & Audit Committee.

A motion was made by the Finance & Audit Committee to:

- 1) **Approve the 2014-15 Preliminary Operating Budget.**
- 2) **Authorize the President (or the Designee) to make the necessary adjustments to the Preliminary Operating Budget for the detailed budget to be submitted to the Board of Governors on or before August 19, 2014. Any adjustments will be presented to the Board of Trustees at a regularly scheduled meeting.**
- 3) **Authorize the President (or the Designee) to implement budget amendments received by the Board of Governors during fiscal year 2015. Any budget amendments will be presented to the Board of Trustees at a regularly scheduled meeting.**

A vote was taken and the motion passed unanimously

- b. **Foundation Board/External Affairs Update.** Maggie Mariucci gave an update on the Foundation Board and External Affairs. She presented an overview of the upcoming Launch and Pivot events. Florida Poly has an anonymous donor who has offered to match donations up to \$5,000,000. Saddle Creek made a donation of \$1,000,000.

Academic Affairs Committee. Trustee Featherman gave a report on the Academic Affairs Committee.

- a. **Regional Accreditation.** Dr. Darkazalli introduced each of the faculty members present and they shared their majors. He gave an update on the regional accreditation process and advised the staff has created internal committees and they are meeting on a regular basis.
- b. **Faculty Hiring.** Dr. Darkazalli advised that Florida Poly has hired 23 faculty members. He went over the process that the staff took in order to determine how many faculty were needed and what their majors needed to be. Dr. Featherman suggested classes to be staggered classes to ensure students will be able to take their required courses. Dr. Darkazalli advised they were planning to arrange the class schedule in that way.
- c. **Online Model.** Dr. Nasr presented an overview of the plans and strategies for Florida Poly's online model. Students will be encouraged to take advantage of the wide array of courses made available to them from other entities, including through Florida Virtual Campus. There will be three phases for the online model strategy, which will include transitioning potential courses and/or programs to fully online options.
- d. **Recruitment / Admissions.** Scott Rhodes presented an update on the admissions process. He advised that the housing rooms sold out in 60 days. 1,200 guests (330 students) are registered to attend "The Reveal" event on July 12, 2014.

- e. **Development of the Student Affairs Office.** Dr. Warner presented an overview of the Student Affairs Office. The Office of Student Affairs oversees all activities related to student life on campus. There will also be leadership program options available for the students.
- f. **July 12, 2014 Event – *The Reveal*.** Dr. Warner presented an overview of “The Reveal” event that is exclusive for students who have been accepted and paid their deposits for fall 2014.

Strategic Planning Committee. Trustee Stork gave a report on the Strategic Planning Committee.

- a. **Approval of Revisions to the Strategic Plan.** Trustee Stork presented an overview and advised that the Strategic Plan was approved in the Strategic Planning Committee.

A motion was made from the Strategic Planning Committee to approve the revisions to the Strategic Plan. A vote was taken and the motion passed unanimously

- b. **Florida Industrial and Phosphate Research Institute Update.** Dr. Birky presented the FIPR update. He advised that FIPR has revised their 2011-2016 Strategic Plan to align with Florida Polytechnic. Ava Parker is currently serving as chair of the Board, but once Dr. Avent has been confirmed as president then he will replace Ava Parker on the Board. He will not hold the position of chair or vice-chair unless elected.
- c. **Integrated Marketing Year-End Review.** Crystal Lauderdale presented the year-end review of integrated marketing strategy.
- d. **Business Partnership Update.** Sean Malott presented an overview of the business partnership update. He advised that Florida Poly currently has 58 partnerships. There was some discussion on ways to gain other partnerships.

9. Consent Agenda

Chair Gidel requested a motion for approval of the consent agenda item: FPU-4.001 Tuition and Related Fee Schedule.

Trustee Wilson made a motion to approve the consent agenda item. Trustee Stork seconded the motion, a vote was taken and the motion passed unanimously.

10. Next Meeting

The next Board of Trustees meeting will be scheduled at the end of July and will be by conference call.

11. Closing Remarks & Adjournment

Chair Gidel advised the next critical stage is changing Florida Poly’s domain name from FloridaPolytechnic.org to FloridaPolytechnic.edu. He advised that the Board has made a major decision in hiring a president, and the next step is to elect a new chairman for the Board. Chair Gidel advised that his term ends at the end of July and he will not be seeking re-election. Ava Parker and staff will assist Trustee Bostick in the nominating process. Chair Gidel encouraged the Board to share interest they may have in succeeding him. With no further business to discuss the Board of Trustees meeting adjourned at 2:20 p.m.

DISCLOSURE OF STATE OFFICER'S INTEREST

I, Robert Wm. Stork, hereby disclose that on June 3rd, 2014 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent, subsidiary, or sibling organization of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

There is intent to purchase radios for the University's Police Department. I intend to attempt to become the vendor for this product(s)

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

June 9th, 2014
Date Filed


Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.