

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
GOVERNANCE COMMITTEE
MEETING MINUTES
Florida Polytechnic University Admissions
Building 4700 Research Way
Lakeland, FL 33805
December 7, 2016 @ 10:15 AM**

I. Call to Order and Roll Call

Committee Chair, Richard Hallion, called the Governance Committee meeting to order at 11:02am.

Maggie Mariucci called the roll: Chair Dick Hallion, Trustee Philip Dur, and Trustee Mark Bostick, Trustee Cliff Otto, and Trustee Don Wilson were present (Quorum).

Other trustees present: Trustee Sandra Featherman, Trustee Veronica Perez-Herrera, Trustee Frank Martin, Trustee Henry McCance and Trustee Bob Stork were present.

Staff present: President Dr. Randy Avent, Kevin Aspegren, Gina DeJulio, Maggie Mariucci, Rick Maxey, Mark Mroczkowski, Dr. Elhami Nasr, Dr. Terry Parker, and Dr. Steve Warner were present.

I. Public Comment

There were no requests received for public comment.

II. Approval of Minutes

Trustee Dur made a motion to approve the Governance Committee meeting minutes of September 7, 2016. Trustee Don Wilson seconded the motion. A vote was taken, and the motion passed unanimously.

III. 2016-2018 Governance Committee Work Plan

A. Approval to Implement Board Training and Self-Evaluations

Chair Richard Hallion reviewed the 2016-2017 Governance Committee Work Plan. Chair Hallion stated that the Governance Committee may want to add to the Work Plan an item on Board Self-evaluation. The Committee would consider whether to recommend to the Board a self-evaluation process. Chair Hallion stated that if the Board accepts the recommendation, then the Committee will facilitate the process.

Chair Hallion also proposed the Board add to the Work Plan an item on board training to invite Trustees to express their viewpoints on any training they deem as necessary and make a recommendation to the Board. If approved by the Board, the Committee will then move forward to facilitate the training process.

Trustee Philip Dur endorsed the two new items to be included in the 2016-2018 Work Plan. Trustee Dur suggested the Trustees evaluate 1) how the board as a whole functions and 2) the specific contributions individual Trustees are making to the Board.

With no further discussion, Trustee Don Wilson motioned to approve the addition of items on Board training and a self-evaluation process to the Work Plan. Trustee Philip Dur seconded the motion. A vote was taken, and the motion passed unanimously.

B. Approval of 2016-2018 Governance Committee Work Plan

Trustee Mark Bostick motioned to approve the 2016-2018 Governance Committee Work Plan. Trustee Philip Dur seconded the motion. A vote was taken, and the decision passed unanimously.

IV. President's Evaluation

Ms. Gina DeJulio provided an update on the President's evaluation process. Ms. DeJulio explained that the purchasing department is in the process of getting quotes from two vendors for consulting services. The Committee will meet with the consultant and have a discussion on the parameters of the review process. The consultant's final report will be provided to the Board prior to June.

VII. Delegation of Authority

Ms. Gina DeJulio stated that the Board of Governors previously requested information on delegations of authority from all institutions in the state university system. The Board of Governor's chart with this information was presented along with the Board of Governor's draft of best practices.

Trustee Frank Martin explained that the Board of Governors is taking a serious look at delegations of authority at each university, and many of the universities are beginning to take a deep dive into delegations of authority. Trustee Martin explained how delegations of authority have developed over the past couple years at the University, and requested that the Committee take a very serious look into the delegations of authority.

Discussion occurred on what the yellow shading in the chart signified, and Trustee Martin stated that he would get back to Trustee Philip Dur with the answer. Ms. DeJulio stated that the information will be put together for the March meeting so that the Committee can see what authority is delegated to whom.

Trustee Don Wilson stated that he believes the Board of Trustees must be careful not to do too much and emphasized the fact that Trustees are only part-time and, thus, hire a full-time professional to run the University, the President and administrative staff. Conversation took place regarding the differences in delegations of authority among the universities documented on the provided chart.

President Randy Avent asked whether the Board of Governors is moving toward one consistent delegation that all universities can adopt, or if the Trustees can make the final decision for the University. Trustee Martin responded that there is not a clear answer and summarized that the Board of Governors wants to ensure that the Board of Trustees has looked at what is delegated to the President.

With no further discussion, Trustee Mark Bostick motioned to adjourn the Governance Committee meeting. Trustee Don Wilson seconded the motion. A vote was taken, and the decision passed unanimously.

The Governance Committee meeting adjourned at 11:24am.