

FLORIDA POLYTECHNIC UNIVERSITY

ITB 16-001 GROUNDS MAINTENANCE

ADDENDUM #1

Subject: QUESTIONS AND ANSWERS

Date: Thursday, October 29, 2015

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ALL RESPONDENTS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING BELOW AND SUBMITTING THIS EXECUTED DOCUMENT WITH YOUR RESPONSE. FAILURE TO EXECUTE AND RETURN THIS ADDENDUM FORM MAY DISQUALIFY YOUR FIRM'S RESPONSE.

This Addendum shall become part of your firm's response and the subsequent documents if applicable.

The following items are issued to, add to, delete from, modify and clarify the **ITB** and all associated documents. These items shall have full force and effect as the **ITB** and all associated documents. Responses to be submitted on the specified response due date shall conform to the additions and revisions listed.

Vendor Name: _____

Address: _____

Phone Number: _____

Email: _____

Signature: _____

**Invitation to Bid
ITB 16-001 Grounds Maintenance
Addendum No. 1**

CHANGES/ADDITIONS TO THE ITB:

1. The criteria that will be used to evaluate the bidders are the following:
 - a. Price
 - b. Experience
 - c. Equipment
 - d. Personnel
2. Revised Exhibit B
3. Revised Exhibit C
4. Revised Quote Schedule for Grounds maintenance Services and Signature Acknowledgement.

QUESTIONS & ANSWERS:

1. After reading the bid package a couple times, I was unable to find a length of term. Was there a length of term given? If so, what is the length of term?
Contract is for 3 years with an option to renew twice for one year each.
2. Is there an opportunity for a multi-year contract discount? **Contract will be for 3 years and price should reflect accordingly.**
3. What is the term of this contract? Are their options to renew this contract? **See #1**
4. Please clarify 'Optional Quote 1' as this location/description appears identical to Item Numbers 1-5 of the quote schedule. **See Revised Quote Schedule**
5. Please clarify on page 11 of the Specifications, Item 4. Scope of Work, Section C. Area Schedule---There is not a description for blue areas which are listed as #4 in Quote Schedule. Please confirm if this (#4) will be deleted. **Blue Area is not included in this Scope of Services.**

Note:

Exhibit C should include an organizational chart of personnel dedicated to this campus.