

FLORIDA	OFFICIAL
POLYTECHNIC	UNIVERSITY
UNIVERSITY	POLICY

Subject/Title: Alcohol Policy
FPU Policy Number: FPU-1.0003P
<input type="checkbox"/> New Policy <input checked="" type="checkbox"/> Major Revision of Policy <input type="checkbox"/> Minor Technical Revision of Policy
Date First Adopted: September 9, 2014
Date Revised: December 10, 2014
Responsible Division/Department: President's Office
Initiating Authority : Ava L. Parker, Chief Operating Officer

A. APPLICABILITY /ACCOUNTABILITY:

This policy is to establish guidelines and procedures for the consumption and sale of alcohol on the University Premises. This policy is applicable to all students, faculty, staff and all visitors, contractors and guests to the University ("University Community").

B. POLICY STATEMENT:

Florida Polytechnic University does not prohibit the legal consumption of alcohol on its campus or properties under its control. The intent of this policy is to establish guidelines and procedures for the legal and responsible use of alcohol on University Premises. The use of alcoholic beverages by members of the University Community on University Premises is subject to the applicable alcoholic beverages laws and ordinances of the State of Florida, the City of Lakeland, and Polk County at all times. No person may sell, furnish or give alcohol to any person under the age of twenty-one (21).

C. DEFINITIONS:

1. **Alcohol/Alcoholic Beverage.** The term "alcohol" or "alcoholic beverage" as used in this policy includes beer, wine, hard liquor, distilled spirits, mixed drinks, and other beverages containing ethyl alcohol.
2. **University Premises.** The term "University Premises", as used in this policy, includes any facility, vessel, vehicle, or real estate, whether owned, leased, rented or temporarily assigned, which is managed and operated under the authority of the University or an authorized agent of the University.
3. **Liquor.** The term "liquor" includes all alcohol/alcoholic beverages except for beer and wine.
4. **Facility Administrator.** The term "Facility Administrator" means those individuals with designated responsibility for the management of one or more facilities, as appointed by the President or designee.

D. PROCEDURES

1. **Approval of Events.** All events or functions (“events”) where alcoholic beverages will be served or sold must be preapproved as follows.
 - a. **Application.** Any person, group or organization seeking to offer alcoholic beverages at an event on University Premises must file the SAFE form with the Facility Administrator for approval. Applications should be submitted no later than two (2) weeks prior to the date of the event.
 - b. **Student Sponsored Events.** Prior to submitting the application to the Facility Administrator, the student or student group must get the prior written approval for the event from the Director of Student Affairs or designee- such written approval must be indicated on the application. No liquor shall be served or consumed at events held or sponsored by students or student groups.
 - c. **Permit.** Although the Facility Administrator may approve the sale of alcohol on University premises, only the Division of Alcoholic Beverages and Tobacco can issue the required legal permit to sell alcohol in the State of Florida.
2. **Additional Conditions.** When the service and/or sale of alcohol at the event has been approved, the following conditions shall apply:
 - a. Only trained service providers with the appropriate permits may sell or serve alcohol at the event.
 - b. Any individual to whom alcohol is sold or served, or who attempts to purchase or consume alcohol on University Premises must be a minimum of 21 years of age and demonstrate this by showing a state issued identification card, a driver's license, or a passport when asked to do so.
 - c. Individuals shall not bring alcohol to any event where alcohol is being sold or served. Individuals shall not leave the event where alcohol is being sold or served while carrying or holding an open alcoholic beverage. This does not apply to unopened bottles of alcohol given as gifts at the event for later consumption.
 - d. Non-alcoholic beverages and food shall be provided in sufficient quantities for the duration of the event when alcohol is sold or served. Non-alcoholic beverages shall be available at a price equal to or less than the price of the alcoholic beverages being served.
 - e. No state appropriated funds, federal funds, or A & S fees may be used to purchase alcohol.
 - f. Signs shall be prominently displayed at the event which contain the following information:

**NO ALCOHOL SOLD OR SERVED TO PERSONS LESS THAN 21 YEARS OF AGE
PROOF OF AGE REQUIRED
NON-ALCOHOLIC BEVERAGES AVAILABLE
MANAGEMENT RESERVES THE RIGHT TO DENY SERVICE**

- g. Alcohol tasting events are subject to all conditions of this policy.
- h. Competitions or contests that encourage consumption of alcoholic beverages are strictly prohibited.
- i. The Chief of the Department of Public Safety and Police will determine whether a member of the Department of Public Safety and Police, or a substitute approved by the Chief will be required to be present at all the events if alcohol will be sold or served. The person, group or organization holding the event will be informed of the Chief’s decision and is responsible for the cost of any required officers.

j. The service or sale of alcohol at the event must cease at least one hour before the scheduled end or advertised end of the event, whichever is sooner. The service or sale of alcohol at an event on University Premises is not allowed between the hours of 1:00 AM - 11:00 AM.

3. **Advertisement.** The following criteria shall apply to any advertisement or promotion ("advertisement ") of an event where the use or consumption of alcohol is permitted:
- a. The advertisement shall not promote the irresponsible use of alcohol and shall not encourage behavior or activities that directly conflict with the requirements of this policy.
 - b. The advertisement must mention the availability of non-alcoholic beverages as prominently as alcoholic beverages.
 - c. The advertisement for alcohol shall not make reference to the amount of alcoholic beverages available (for instance, including references to the number of kegs or open bars at the event).
 - d. A simple list of beverages and prices stylized as a menu and posted at the event is permitted and is not considered to be an advertisement.
 - e. The University reserves the right to prohibit the use of University trademarks when deemed inappropriate or inconsistent with the image or mission of the University.
4. **Sanctions.** Violations of this policy may subject the violator not only to university sanctions (discipline as employee or student or student group) but because other laws apply to the consumption and sale of alcohol, violators may also be subject to potential criminal liability.
5. **Medical Amnesty.** Florida Polytechnic University seeks to ensure that students at medical risk as a result of alcohol or substance abuse/use will receive prompt and appropriate medical attention. For this reason, no student seeking medical attention for himself/herself or for another will receive punitive sanctions under the Student Code of Conduct in regards to a violation of this policy.

ACADEMIC POLICY APPROVAL	
Academic Policy No.: 1.0003 AP	
 _____	<u>11-17-14</u>
Initiating Authority	Date
 _____	<u>11-17-14</u>
Policies & Procedures Review Committee Chair	Date
 _____	<u>11/17/14</u>
President/Designee	Date
Approved by FPU BOT, if required	<u>12-10-14</u>
	Date