

Faculty Activity Report
Performance Period: January 2026 through December 2026

Name: type your name here

Rank: (instructor, senior instructor, distinguished instructor; assistant, associate, full professor)

Department: identify your current department

1. Instruction

1a. Courses and labs taught in this performance period (complete the table for each course or lab taught)

Course #	Course Name	Term	Level	Type	Coordination
CRN 1234	Course Name	FA, SP, SU A/B/C	UG or GR	newly developed, first time taught, significant redesign, or repeated offering?	Single section, Multi-section, or Coordinated?
	(add rows as necessary)				

Course # = Prefix & course number (e.g., MAP 2301)
Course Name = Title (e.g., Differential Equations)
Term = Semester taught (Fall, Spring, Summer A/B/C)
Level = Primarily undergraduate (UG) or graduate (GR)?

Type = Was this course: **newly developed**, taught for the **first time**, **significantly redesigned**, or a **repeated** offering?
Coordination = When taught, was this a: **single**-section, **multi**-section, or **coordinated** course?

2b. Course Summary (limit 1 page per course)

You may choose to write about course responsibilities, instructional design, course development & improvements, teaching approaches, student engagement, assessment methods & academic standards, educational resources used, or anything else related to the course you wish to emphasize

2c. Teaching Narrative (limit 1 page)

Briefly summarize major activities, with a focus on the overall impact of the teaching activities and how/why those activities meet departmental expectations. Include a summary of student mentorship and professional growth activities.

2. Scholarly Activity & Research

2a. Scholarly Activities: Grants & Projects (complete the table for each activity & identify research objectives)

Activity	Role	Agency	Amount	Status	Check the relevant box(es) to identify the research objective					
					Scholarly Productivity	Applied & Industry-Integrated Research	Funding & Resource Development	Student Research Engagement	Research Visibility & Dissemination	Collaboration & Leadership
				(add rows as necessary)						

Activity = Brief description of the activity Role = Examples: author, co-author, PI, co-PI Agency, Amount = Info on funding requested
Status = Indicate if the activity is **actively funded, recently expired, submitted grant, unfunded research project, or planned for grant submission**

2b. Scholarly Output (complete the table to list and categorize output produced during the evaluation period)

Output	Category	Check the relevant box(es) to identify the research objective					
		Scholarly Productivity	Applied & Industry-Integrated Research	Funding & Resource Development	Student Research Engagement	Research Visibility & Dissemination	Collaboration & Leadership
Example: Publication of a journal paper							
(add rows as necessary)							

Category = Examples include: Peer-Reviewed Publications, Presentations, Patents, and Other Works (non-peer reviewed, submitted, in-progress)

2c. Research Narrative (limit 1 page)

Briefly introduce major activities, students involved, awards and honors, etc. focusing on the overall impact of the activities and how/why they meet departmental expectations.

3. Service

3a. Service Activities (complete the table to list and categorize service activities conducted)

Service Activity	Check the relevant box(es) to identify the research objective				
	Departmental	University	Student Research Engagement	Discipline or Profession	Community & Industry Engagement
Enter a brief description of each service activity. Focus on your contributions.					
(add rows as necessary)					

3b. Service Narrative (limit 1 page)

Please provide a brief description of major service activities (students involved, awards and honors, etc.), focusing on the overall impact of the activities and how/why those activities meet expectations.

4. Professional Development and Use of Institutional Support (limit 1 page)

4a. Use of Professional Development Funds

Briefly describe how professional development funds or travel funds were used during this performance period.

4b. Use of Summer Funding

If you received summer funding – including startup funding – for research, course development, or other initiatives, describe what you accomplished with that funding. You do NOT need to complete this section for summer teaching assignments or grant-funded research activities. If you did not receive summer funding, simply indicate “No summer funding received.”

5. Other Useful Information (limit 1 page)

Summarize any other information that is useful for the FAR.
If you have no additional information to provide, please indicate this.

6. Statements of Expectations (limit 1 page)

6a. Comment on statement of expectations from the previous year**6b. Proposed statement of mutual expectations for the upcoming year**

When you have completed your dossier, submit it to your Department Chair
