



BOARD OF TRUSTEES

Academic Enterprise, Research, and Student Success Committee Meeting Agenda

**September 18, 2026
1:00 PM – 2:00 PM EST**

**Florida Polytechnic University
VIRTUAL VIA MICROSOFT TEAMS**

Dial in: 1-863-225-2351 | Conference ID: 583 862 438#

COMMITTEE MEMBERS

Patrick Hagen, Chair
Dr. Derek Henderson

Dr. Christie Bassett, Vice Chair
Colby Manrodt

Sumanth Neelam
Dr. Sidney Theis

MEETING AGENDA

- | | | |
|------|---|--|
| I. | Call to Order | Patrick Hagen, Chair |
| II. | Roll Call | Kristen Wharton,
Corporate Secretary |
| III. | Public Comment | Patrick Hagen |
| IV. | Approval of the May 21, 2026, Meeting Minutes
<i>*Action Required*</i> | Patrick Hagen |
| V. | 2026-2028 AERSS Committee Charter Review and Approval
<i>*Action Required*</i> | Patrick Hagen |
| VI. | 2026-2027 AERSS Committee Annual Work Plan Review and Approval <i>*Action Required*</i> | Patrick Hagen |
| VII. | Academic Affairs and Research | Dr. Brad Thiessen
Vice President and
Provost |
| | A. Academic Affairs Report | |
| | B. Annual Textbook and Instructional Materials Report
<i>*Action Required*</i> | |
| | C. Foreign Influence Annual Report | |

VIII. [Student Affairs, Enrollment Management, and Strategic Communications Report](#)

Bryan Brooks
Vice President

IX. Closing Remarks and Adjournment

Patrick Hagen



BOARD OF TRUSTEES

Academic Enterprise, Research, and Student Success Committee **DRAFT** Meeting Minutes

May 21, 2026
3:00 – 3:45 P

Florida Polytechnic University
Barnett Applied Research Center (BARC) 2200
Virtual via Microsoft Teams

I. Call to Order

Committee Chair Sidney Theis called the Academic and Student Affairs Committee meeting to order at 3:00 p.m.

II. Roll Call

Kristen Wharton called the roll: Committee Chair Sidney Theis, Vice Chair Patrick Hagen, Trustee Sumanth Neelam, Trustee Christie Bassett, Trustee Colby Manrodt, and Trustee Derek Henderson were present (Quorum)

Committee members not present: N/A

Other Trustees Present: Board Chair Beth Kigel, Trustee Rob Kincart, Trustee Jeff Beelaert, Trustee Jack Harrell III, Trustee Ilya Shapiro

Staff Present: President Devin Stephenson, Provost Brad Thiessen, Dr. Tanner McKnight, Bryan Brooks, David Blanton, Cole Allen, Kelli Stargel, Katie Daniel, Dr. Tom Dvorske, Dr. Jon Pawlecki, Kevin Calkins, and Kristen Wharton

III. Public Comment

There were no requests received for public comment.

IV. Approval of February 6, 2026, Minutes

Trustee Patrick Hagen motioned to approve the Academic Enterprise, Research, and Student Success Committee meeting minutes of February 6, 2026. Trustee Christie Bassett seconded the motion; a vote was taken, and the motion passed unanimously.

V. 2024-2026 Academic and Student Affairs Committee Work Plan

Committee Chair Theis reviewed the Strategic Initiatives and External Relations Committee Work Plan. There was no discussion on this item.

VI. 2027-28 General Education Course List

Dr. Brad Thiessen, Vice President and Provost, presented the proposed General Education course list for the 2027-2028 academic year. Final approval is required by the Board of Trustees by September 1st to meet state deadlines. Courses must meet criteria regarding academic competency, critical thinking, and factual historical content.

Thiessen stated that the University currently offers thirty-four approved courses. He proposed adding nine new courses and five associated labs, including:

- Humanities/Communication: Creative Writing and Introduction to the Novel
- Math: Business Calculus (supporting Data Science and Business Analytics)
- Natural Sciences: Anatomy, Physiology, Chemistry 2, and Organic Chemistry 1 & 2 (supporting the new Biomedical Sciences program)
- Social Science: Civil Discourse (as an option for civic literacy)

Trustee Sumanth Neelam motioned to recommend to the Board of Trustees approval of Florida Polytechnic University's 2027-28 General Education Course List. Trustee Derek Henderson seconded the motion; a vote was taken, and the motion passed unanimously.

VII. New Academic Degree Programs for Consideration

Dr. Thiessen shared that the University is exploring twelve new Bachelor's degrees (including Interdisciplinary Engineering and Aerospace), three Master's programs (AI and Robotics, Scientific Communication, and Civil/Environmental Engineering), and a Doctoral program in Advanced Manufacturing. Additionally, the University is investigating 90–120 credit hour degrees (e.g., in Cybersecurity or Construction Management) pending Board of Governors (BOG) regulation amendments. These reduced credit hour degrees will still fulfill all state general education and civil literacy requirements.

As a point of information, Thiessen provided an accreditation update. The transition from SACSCOC to HLC is on track, with a comprehensive evaluation due in January. The University is also working with the newly formed accreditor (CPHE) and expects a decision by October.

Trustee Neelam inquired further about reduced credit hour programs. Thiessen responded that the status of reduced credit hour programs remains pending as the Board of Governors reviews a proposed regulation amendment in June. If approved, these programs would require explicit Board of Governors' authorization and specialized naming conventions. The University would be required to provide students with transparent disclosures regarding employment outcomes and the transferability of credits to graduate programs.

VIII. Student Affairs, Enrollment Management, and Strategic Communications Report

Vice President Bryan Brooks reported on the University's record-breaking enrollment and recruitment cycle. Current net deposits stand at 983, a significant increase year-over-year from last year's 758. Total applications reached 5,602, far exceeding the goal of 5,000. Housing is reaching capacity, and a waiting list has been initiated for the fall.

Brooks also highlighted the recruitment of championship-winning coaches for Florida Poly's new athletic programs and noted that the first soccer match against New College of Florida is scheduled for August 29th.

IX. Closing Remarks and Adjournment

With no further business to discuss the meeting adjourned at 3:36 p.m.

Respectfully submitted:

Kristen J. Wharton
Corporate Secretary

**Florida Polytechnic University
Academic and Student Affairs Committee
Board of Trustees
September 18, 2026**

Subject: Academic and Student Affairs Committee Charter

Proposed Committee Action

Recommend to the Board of Trustees the approval of the proposed Academic and Student Affairs Committee Charter, effective September 24, 2026.

Background Information

As the Board of Trustees begins a new two-year cycle, a review of each committees' charter is being performed.

The Academic Enterprise, Research, and Student Success (AERSS) Committee Charter has been reviewed by Vice President and Provost Brad Thiessen, Vice President Bryan Brooks, and the Committee Chair to ensure all items are listed accurately.

Supporting Documentation: DRAFT Academic Enterprise, Research, and Student Success Committee Charter

Prepared by: Dr. Brad Thiessen, Vice President and Provost; Kristen Wharton, Corporate Secretary to the Board



Academic Enterprise, Research, and Student Success Committee Charter

DRAFT

CHARTER STATEMENT

I. Purpose

The Academic Enterprise, Research, and Student Success Committee is a standing committee of the Board of Trustees. The Committee provides strategic guidance and informed oversight in five critical areas:

1. Admission and performance standards to recruit and retain top students
2. Co-curricular and student life programs that foster student success
3. Reputable, mission-aligned academic programs that produce successful graduates
4. Applied, industry-aligned research activities that address problems critical to Florida and advance Florida's economy; and
5. The alignment of policies and resources to support student success, faculty excellence, academic quality, and research productivity

Through this work, the Committee ensures that academic excellence, research innovation, and student achievement remain central to the University's long-term vision and goals.

II. Responsibilities

- A. The Committee's responsibilities include, but are not limited to, providing guidance and, when appropriate, making recommendations to the full Board of Trustees on:
 1. Institutional Accreditation
 2. Academic program development, review, accreditation, and termination
 3. Student admission and performance standards
 4. Student success and institutional performance goals
 5. Major academic and student affairs initiatives
 6. Research priorities and industry partnerships
- B. The Committee also reviews and recommends reports to the Board for approval, such as:
 1. Textbook and Instructional Materials Report
 2. University Accountability Plan
 3. Foreign Influence Annual Report
 4. General Education Courses

III. Composition and Meetings

- A. The Committee shall consist of no less than three Trustees, appointed by the Board Chair
- B. The Vice President and Provost and the Vice President for Student Affairs, Enrollment Management, and Strategic Communications shall serve as the University staff liaisons to the Committee and attend meetings to provide updates and analysis
- C. The Committee may invite other University personnel or external experts to participate as needed
- D. Per the Board of Trustees Bylaws, the Chair of the Academic Enterprise, Research, and Student Success Committee is the Committee's representative on the Board of Trustees' Executive Committee
- E. The Committee shall meet at least quarterly, or more frequently as determined by the Committee Chair
- F. Florida law requires committee meetings to be open to the public
- G. A majority of Academic Enterprise, Research, and Student Success Committee members present at a committee meeting constitutes quorum for purposes of committee business
- H. The Committee will maintain written minutes of its meetings, and the Committee Chair will approve each meeting's agenda
- I. The Committee may request special presentations or reports that may enhance members' understanding of their responsibilities

IV. Reporting

- A. The Committee shall report regularly to the full Board of Trustees
- B. The Committee shall collaborate with other standing committees when initiatives span multiple areas of governance

V. Charter Review

This Charter shall be reviewed biennially by the Committee. Recommended changes shall be submitted to the Board of Trustees for approval.

Florida Polytechnic University
Academic Enterprise, Research, and Student Success Committee
Board of Trustees
September 18, 2026

Subject: 2026-2027 AERSS Committee Annual Work Plan Review and Approval

Proposed Committee Action

Approve the proposed 2026-2027 annual Work Plan for the Academic Enterprise, Research, and Student Success Committee.

Background Information

The draft 2026–2027 Work Plan provides a structured operational roadmap for the Academic Enterprise, Research, and Student Success Committee, outlining both its continuous oversight responsibilities and scheduled regulatory deliverables across the academic year. Adopting a formal Work Plan ensures the committee proactively aligns its agenda with Florida Board of Governors (BOG) regulations, meets state compliance deadlines, and maintains focused strategic governance over University operations.

By establishing these expectations in advance, the Work Plan ensures committee members have adequate preparation time for agenda item approvals, and maintains institutional accountability across academic programs, student affairs, and research operations.

Supporting Documentation: DRAFT 2026-2027 AERSS Committee Annual Work Plan

Prepared by: Dr. Brad Thiessen, Vice President and Provost; Kristen Wharton, Corporate Secretary



Academic Enterprise, Research, and Student Success Committee WORK PLAN 2026-2027 **DRAFT**

ITEMS TO REVIEW AS NEEDED

- Academic Affairs
 - Academic program updates, additions, terminations (*BOG Reg 8.012*)
 - Institutional and programmatic accreditation activity
 - Faculty hiring and activities
 - Research and industry partnerships
 - Student success
- Enrollment Management and Student Affairs
 - Admissions and Financial Aid
 - Student demographics
 - Student Affairs
 - Student Success

SEPTEMBER

- Academic & Student Affairs Committee Charter (*review and approve every two years – due September 2026*)
- Annual Textbook & Instructional Materials Report (*BOG Reg 8.003 – due Sept. 29; review and approve*)
- Foreign Influence Annual Report (*BOG Reg 9.012 – due Sept. 30; review and approve*)

NOVEMBER

- Academic & Student Affairs Reports

FEBRUARY

- CITF Increase, Inc. to Existing Fees or New Fees (*review and approve only if changes are proposed*)

APRIL

- University Accountability Plan (*BOG Reg 2.002; review and approve*)
- List of new academic degree programs for consideration (*BOG Reg 8.011; review as needed*)
- Alternative Admission Student Success (*BOG Reg 6.002; review and approve*)

JUNE

- General Education Courses (*BOG Reg 8.005 – due Sept. 1; review and approve*)

**Florida Polytechnic University
Academic Enterprise, Research, and Student Success Committee
Board of Trustees
September 18, 2026**

Subject: Academic Affairs Report

Proposed Committee Action

Information only – no action required.

Background Information

Provost Thiessen will provide an Academic Affairs report that covers:

- Major accomplishments from 2025-26
- Strategies, tactics, and updates within the four priorities for 2026-27:
 - Student Success (including an update on Performance-Based Funding metrics)
 - Faculty Excellence (including hiring and faculty development)
 - Academic Quality (including review of current, and development of new, programs)
 - Operational Effectiveness (including an update on institutional accreditation)

Virtually all of these updates were shared with faculty in a Welcome Back letter that is included as supporting documentation.

Supporting Documentation: Academic Affairs *Welcome Back* letter to faculty (08/07/2026)

Prepared by: Dr. Brad Thiessen, Provost & Vice President, Academic Affairs

Florida Polytechnic University
Academic Enterprise, Research, and Student Success Committee
Board of Trustees
September 18, 2026

Subject: Annual Textbook and Instructional Materials Affordability Report for FYE26

Proposed Committee Action

Recommend approval of the Annual Textbook and Instructional Materials Affordability Report for FY26 to the Board of Trustees.

Background Information

Section 1004.085 of the Florida Statutes and Florida Board of Governors Regulation 8.003 (Textbook and Instructional Materials Affordability and Transparency) require each university to submit an annual report on textbook and instructional materials affordability to the Chancellor of the State University System. The template provided for this report requires the following information:

- (a) Process used to select instructional materials for high-enrollment General Education courses
- (b) Total number/percent of courses with no-cost textbooks and instructional materials
- (c) Total number/percent of courses with low-cost instructional materials ($\leq$ \$20 per credit hour)
- (d) Specific initiatives designed to reduce the cost of textbooks and instructional materials
- (e) A description of policies to ensure textbook and instructional materials are posted for at least 95% of all courses and course sections 45 days before the first day of class
- (f) Total number/percent of course sections that are exceptions to the deadline, along with an explanation for the exceptions
- (g) Performance on the Textbook and Instructional Materials posting requirement

The following table summarizes information from this year's 2025-26 report and provides a comparison to previous years' reports:

	'23-24	'24-25	'25-26	
% of course sections meeting the 45-day posting requirement	100%	98.6%	99%	
95% reporting requirement met?	Yes	Yes	Yes	YOY change
% of course sections identified as exceptions	8%	0.2%	13%	+12.8%
% of course sections with no-cost materials	38%	43%	48.5%	+5.5%
% of course sections with low-cost materials	19%	13%	16%	+3%

Section 1004.085 requires Florida Poly to post textbook and instructional materials 45 days before the first day of class for at least 95% of course sections. **Florida Poly met this requirement for 99% of course sections in Fall 2025 and 100% in Spring 2026.** We did not meet this requirement for 3 of 741 course sections offered in 2025-26.

For 2025-26, the Office of the Provost reviewed and approved six (6) exceptions to the 45-day posting deadline. In previous years, reasons for approved exceptions included:

- courses added after the 45-day deadline
- homework materials were added after the 45-day deadline
- bookstore processed textbook adoption after the 45-day deadline
- faculty changed
- course cancelled

526 course sections (64% of all course sections offered) required or recommended textbooks and instructional materials at no-cost or low-cost (\$20 or less per credit hour). This represents a 9% increase from 2024-25. Courses with no- or low-cost materials typically use open-source materials.

If approved by the Florida Polytechnic University Board of Trustees, this report will be submitted to the Florida Board of Governors prior to the September 30 deadline. The Chancellor will then report a summary of the State University System's efforts to address textbook and instructional materials by November 1.

Supporting Documentation: Textbook and Instructional Materials Affordability Annual Report for FY26

Prepared by: Kevin Calkins, Director, Institutional Research; Dr. Tom Dvorske, Vice Provost; Andrew Konapelsky, Registrar; Dr. Brad Thiessen, Provost and Vice President, Academic Affairs

Board Action Plan - Low Cost Course Materials

Report the total number of course section(s) offered including exceptions and the total number of course sections that required or recommended textbook(s)/instructional materials for \$20 or less per credit hour (e.g., \$60 or less for a three-credit-hour course), which meets the State University System of Florida Action Plan for the Pricing of Textbooks and other Instructional Materials. Include any courses canceled within 45 days of the first day of class in the total number of course sections.

Fall 2025	
Total Number of Course Sections Offered (Including Exceptions)	406
Total Number of Course Sections Offered with the Cost of Materials at \$20 or less per credit hour	71
Percent of Course Sections Offered with the Cost of Materials at \$20 or less per credit hour (Auto-Calculated)	17%

Spring 2026	
Total Number of Course Sections Offered (Including Exceptions)	413
Total Number of Course Sections Offered with the Cost of Materials at \$20 or less per credit hour	60
Percent of Course Sections Offered with the Cost of Materials at \$20 or less per credit hour (Auto-Calculated)	15%

Instructions

- 1. Complete each tab/worksheet as designed. The template reflects the interpretation of the reporting requirements by Board staff.
Do not edit the content of the template. Expand the response space as needed.
- 2. **Submit the report in Excel.** The signatures may be submitted in PDF format. Statutory due date is September 29, 2026.
- 3. If there are questions, contact Ryan Ford, Policy Associate, at Ryan.Ford@flbog.edu
- 4. Include the university contact name and email for the staff who completed the report below:
- 5. Please note some cells are auto-calculated and do not require you to enter a figure. These cells are green.

University Contact Name and Email: Florida Polytechnic University, Kevin Calkins, kcalkins@floridapoly.edu

Textbook and Instructional Materials Affordability Annual Report Fall 2025 and Spring 2026	
University Submitting Report:	
Date Approved by the University Board of Trustees:	
Signature of Chair, University Board of Trustees:	
Signature of President:	

Textbook and Instructional Materials Affordability Annual Report

Attestations — Faculty/Instructor Review of Required Course Materials

Per Regulation 8.003(1)(a), each university board of trustees shall adopt a regulation that outlines a process for textbook and instructional materials approval and adoption and establishes textbooks and instructional materials affordability policies to minimize the cost of required or recommended textbooks and instructional materials for students while maintaining the quality of education and academic freedom. The regulation shall provide that the faculty or instructor must review all required course materials for each course they teach each semester. If the university is using an adjunct or temporary instructor for a course and has selected the materials for the course, the individual responsible for selecting the materials for that course must complete the attestation. Additionally, per Board of Governors Regulation 8.003(6), all faculty or instructors must attest that they will review all required materials for each course they teach each semester before the materials are presented or assigned to students. Materials include but are not limited to textbooks, test and assignment questions, assigned and supplemental readings, and any other instructional material the faculty member plans to assign to students to read and review in the course. Faculty or instructors must attest that the materials are appropriate for the course and submit the attestation in accordance with university policy.

Method for Collecting Attestations

Describe the method for collecting the faculty and instructor attestations that they have reviewed all course materials each semester. For academic year 2025 - 2026, faculty attestations were collected via a Qualtrics survey with a unique link for each faculty member. The survey asks faculty to attest to the language as written in the regulation. Moving forward, the University has adopted Simple Syllabus to managed syllabus posting requirements and archiving. Submission of a syllabus signals confirmation of the attestation statement.

University Certification of Attestation Compliance	
The university has adopted a regulation and implemented a process requiring all faculty and instructors to attest that they have reviewed all required course materials each semester, in accordance with Board of Governors Regulation 8.003, and that the university will provide updates to the Chancellor upon request on compliance with this section.	
☐	Yes, the university is in compliance with the attestation requirement
☐	No, the university is not in compliance with the attestation requirement

Textbook and Instructional Materials Selection Process

Report the textbook and instructional materials selection process used for general education courses with high enrollment. Include the course prefix(es) and number(s), the course title(s), and the total number of courses ($n=$). In column "F," use the drop-down arrow in each cell to select the appropriate selection process. The methodology for determining high enrollment courses is as follows: *Order courses (course prefix/number) by headcount enrollment, excluding honors courses. The top 10% of courses are determined as high enrollment.*

[illegible]

Course Sections with No Cost for Textbooks/Instructional Materials

Report the total number of course section(s) offered including exceptions and the total number of course sections that did not require or recommend the purchase of a textbook(s)/ instructional materials and/or utilized open educational resources. These may include general education courses, upper level courses, and courses for directed independent study, internships, thesis/dissertation, etc. Include any courses canceled within 45 days of the first day of class in the total number of course sections.

Fall 2025	
Total Number of Course Sections Offered (Including Exceptions)	406
Total Number of Course Sections Offered with No Cost Materials	193
Percent of Course Sections with No Cost Materials (Auto-Calculated)	48%

185

Spring 2026	
Total Number of Course Sections Offered (Including Exceptions)	413
Total Number of Course Sections Offered with No Cost Materials	202
Percent of Course Sections with No Cost Materials (Auto-Calculated)	49%

Textbook & Instructional Materials Affordability Initiatives

Describe specific initiatives of the institution designed to reduce the costs of textbooks and instructional materials.

The University continues to explore viable options to reduce the cost of textbooks and instructional materials. The Open Educational Resources (OER) are integrated within our Learning Management System - Canvas - for ease of access of resources available in the University Library.

Has the *opt-in* provision been implemented by your institution for the purchase of student materials? If yes, describe the impact this has had on student savings, if any.

The Opt-in Provision continues to be evaluated through our book vendor Follett. This evaluation did not reveal any cost savings due to low volume at this time.

If the *opt-in* provision has been implemented, is this option determined by individual faculty deciding if the course/section participates, with students able to opt-out for each participating course if they wish to purchase course materials independently? Or, are all courses in a program, college, or the university participating with a flat fee per credit hour or term added to a student's account alongside tuition and fees, where students can opt-out requiring them to obtain all course materials independently?

The provision has not been implemented.

Has the *opt-out* provision been implemented by your institution for the purchase of student materials? If yes, describe the impact this has had on student savings, if any.

The Opt-out provision continues to be on hold until the Opt-in is initiated.



University Policies for the Posting of Textbooks and Instructional Materials & Compliance with the Posting Deadline
Describe policies implemented to ensure the posting of textbooks and instructional materials for at least 95% of all courses and course sections 45 days before the first day of class. Are the policies effective in meeting the reporting requirement? If not, what measures will be taken by the university to increase faculty and staff compliance for meeting the reporting requirement?
The Guidelines, which are followed by the Academic Departments, include a streamlined process for selecting textbooks and course materials that ensures all requests are funneled through a central textbook/materials manager in the Provost Office. Faculty are reminded of the deadlines at Department Meetings each semester well in advance of course planning and registration for any upcoming terms. Each term the Internal Auditor monitors and validates the textbook and instructional materials adoptions along with any approved exceptions. The findings are reviewed/approved by the UBOT. All changes that post--date the 45 day mark must be reviewed and approved by the Provost's designee (Vice Provost of Academic Affairs).

Describe policies implemented to ensure the posting of the syllabus for each course and course section (with the exception of a course syllabus for individualized courses, such as directed individual studies, internships, thesis, dissertation defense, and performance) 45 days before the first day of class. Are the policies effective in meeting the posting requirement? If not, what measures will be taken by the university to meet the posting requirement?
All polices are effective in ensuring the reporting requirements are met and validated by the Internal Auditor.

Published List of Required and Recommended Textbooks and Instructional Materials	
Use the drop-down options to confirm the published list of required and recommended textbooks and instructional materials for all courses and course sections includes the following information. *Note: Individualized courses, such as directed individual studies, internships, thesis, dissertation defense, and performance, are exempt from this requirement.	
Information Required	Affirm Information is Included
International Standard Book Number (ISBN) or Other Identifying Information	Included
Title	Included
All Authors Listed	Included
Publishers	Included
Edition Number	Included
Copyright Date	Included
Published Date	Included
Searchable by Course Subject, Course Number, Course Title, Name of Instructor, Title of Material, and Author(s) of Material	Included
Material Information is Easily Downloadable by Current and Prospective Students	Included

Link to Published List of Required and Recommended Textbooks and Instructional Materials
Provide an active link to the webpage housing the information listed under "Published List of Required and Recommended Textbooks and Instructional Materials."
https://floridapoly.edu/academics/textbooks/

Published Course Syllabi	
Use the drop-down for options to confirm that the syllabus for each course and course section is published and includes the required information. *Note: Individualized courses, such as directed individual studies, internships, thesis, dissertation defense, and performance, are exempt from this requirement.	
Course Syllabi	Affirmation
The syllabus for each course and course section that is not exempt from the requirement is published on the university website	Included

Information Required	Affirm Information is Included
Course Curriculum	Included
Goals, Objectives, and Student Expectations of the Course	Included
Required and Recommended Textbooks and Instructional Materials	Included
How student performance is measured	Included

Link to Published List of Course Syllabi for All Courses and Course Sections
Provide an active link(s) to the webpage(s) housing the information under "Published Course Syllabi."
https://floridapoly.edu/academics/textbooks/

Exceptions

Per Board of Governors Regulation 8.003(1)(h), Textbook and Instructional Materials Affordability, any request for an exception to the compliance deadline shall be submitted in writing to the designated university official and shall provide a reasonable justification for an exception. A course or section added after the notification deadline is exempt from this notification requirement. Include any courses canceled within 45 days of the first day of class in the total number of course sections.

Fall 2025				
Total # of Course Sections (Not Including Exceptions)	# of Course Sections Identified As Exceptions	Total # Of Course Sections Including Exceptions (Column A + Column B) (Auto-Calculated)	% Of Total Course Sections That Were Identified As Exceptions (Auto-Calculated)	Reasons For Exceptions
354	52	406	13%	Thesis, Independent Study, and Courses

Spring 2026				
Total # Of Course Sections (Not Including Exceptions)	# Of Course Sections Identified As Exceptions	Total # Of Course Sections Including Exceptions (Column G + Column H) (Auto-Calculated)	% Of Total Course Sections That Were Identified As Exceptions (Auto-Calculated)	Reasons For Exceptions
387	26	413	6%	Thesis, Independent Study, and Courses

University Requirements for the Posting of Textbooks and Instructional Materials & Compliance with the Posting Deadline

Use the tables below to report the total number of course sections offered at the 45-day posting deadline, the number of course sections that met the posting requirement, the number of course sections that changed materials after the posting deadline, and the number of course sections that did not meet the posting requirement. Include any courses canceled within 45 days of the first day of class in the total number of course sections.

Fall 2025					
Total Course Sections at the 45-Day Posting Deadline (Not Including Exceptions)	# Of Course Sections Meeting Requirement (Not Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Meeting Requirement (Auto-Calculated)	# Of Course Sections That Changed Adopted Course Materials After The Required Posting Deadline	# Of Course Sections Not Meeting Requirement (Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Not Meeting Requirement (Auto-Calculated)
354	351	99%	3	3	0.85%

Spring 2026					
Total Course Sections at the 45-Day Posting Deadline (Not Including Exceptions)	# Of Course Sections Meeting Requirement (Not Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Meeting Requirement (Auto-Calculated)	# Of Course Sections That Changed Adopted Course Materials After The Required Posting Deadline	# Of Course Sections Not Meeting Requirement (Including Course Sections That Changed Adopted Materials After The Deadline)	% Of Course Sections Not Meeting Requirement (Auto-Calculated)
387	387	100.00%	0.00	0	0.00%

****Note:** Per Board Regulation 8.003 (1) (h), a course or course section added after the posting requirement is considered an exception and should be reported on the "Exceptions" tab. A request for any other exception to the compliance deadline shall be submitted in writing to the designated university official and shall provide a reasonable justification for an exception. A course or section added after the notification deadline is exempt from this notification requirement.

**Florida Polytechnic University
Academic Enterprise, Research, and Student Success Committee
Board of Trustees
September 18, 2026**

Subject: Foreign Influence Annual Report FY26

Proposed Committee Action

Information only – no action required

Background Information

Florida Board of Governors Regulation [9.012\(9\) \(Foreign Influence\)](#) requires each university board of trustees to submit a Foreign Country of Concerns report to the Board of Governors for approval. The report, which relates to all grant programs, agreements, partnerships, and contracts between Florida Polytechnic University and any colleges and universities based in a foreign country of concern and foreign principals, must include the following information for 2025-26:

- (a) Data reflecting any grant program, agreement, partnership, or contract between the state university and any university or college that is based in a foreign country of concern or a foreign principal
- (b) Data reflecting any office, campus, or physical location used or maintained by the state university in a foreign country of concern or with a foreign principal
- (c) The date on which any such grant program, agreement, partnership, or contract reported pursuant to (9)(a) is expected to terminate

Florida Polytechnic University did not in 2025-26 – and does not currently – have any grant programs, agreements, partnerships, and contracts with colleges and universities based in a foreign country of concern.

Supporting Documentation: None

Prepared by: Dr. Brad Thiessen, Provost and Vice President, Academic Affairs

Florida Polytechnic University
Academic Enterprise, Research, and Student Success Committee
Board of Trustees
September 18, 2026

Subject: Student Affairs, Enrollment Management, and Strategic Communications Report

Proposed Committee Action

Information only – no action required.

Background Information

Bryan Brooks, VP for Student Affairs, Enrollment Management, and Strategic Communications will give a brief update on activities and initiatives that reflect Florida Poly's strategic priorities for student affairs, enrollment management, and strategic communications.

Members of the AERSS Committee will receive updates in four key areas: (1) Enrollment, (2) Housing, (3) Financial Aid Audit, and (4) Athletics. The enrollment report will summarize current application, admission, and yield activity along with progress toward this year's targets. The financial aid audit concluded with successful results, and details of the findings and their implications will be shared. A housing report will provide occupancy figures and an overview of residential operations. Finally, an athletics update will cover program activity and current developments.

Supporting Documentation: N/A

Prepared by: Bryan Brooks, VP for Student Affairs, Enrollment Management, and Strategic Communications