

Florida Polytechnic University  
Board of Trustees

Board of Trustees Workshop Meeting

MEETING MINUTES

Tuesday, May 22, 2018

8:30 AM-10:30 AM

Joker Marchant Stadium, 2301 Lakeland Hills Blvd., Lakeland, FL 33805

I. Call to Order

Chair Frank Martin called the Board of Trustees meeting to order at 8:35 a.m.

II. Roll Call

Kris Wharton called the roll: Chair Frank Martin, Trustee Mark Bostick, Trustee Jim Dewey, Trustee Henry McCance, Trustee Louis Saco, Trustee Gary Wendt, Trustee Robert Stork, Trustee Cliff Otto, Trustee Don Wilson, Trustee Philip Dur, Trustee Richard Hallion, Trustee Adrienne Perry and Trustee Travis Hills were present. (Quorum).

Staff present: President Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio, Mr. Kevin Aspegren, Mr. Rick Maxey, Mrs. Kris Wharton, Mrs. Kim Abels, Mrs. Maggie Mariucci, Mr. David Blanton, Mr. David Calhoun and Ms. Kathy Mizereck

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

**Trustee Philip Dur made a motion to approve the Board of Trustees Workshop meeting minutes of June 7, 2017. Trustee Bob Stork seconded the motion; a vote was taken, and the motion passed unanimously.**

V. Review of FGCU and FAMU Board of Trustees Audits

Mr. David Blanton, Chief Compliance Officer, is responsible for providing training to university employees and Board of Trustees members regarding their responsibility and accountability for ethical conduct and compliance with applicable laws, regulations, rules, policies, and procedures.

In keeping with this responsibility, Mr. Blanton informed the Board of training videos available on the Florida Commission on Ethics' (FCOE) website. Training modules are available on a variety of topics. The Florida Institute of Government has a website hosted by FSU that also provides 4 hours of training.

Mr. Blanton reminded the board that the annual financial disclosure form is due July 1, 2018. Mr. Blanton then gave an overview of the FGCU and the FAMU case study investigative reports. He reviewed the various allegations that were brought forth.

Most compliance and ethics concerns for board members relate to the involvement at the operational level rather than a focus on governance. Other compliance and ethics concerns are procedural in nature such as Sunshine Law violations. Mr. Blanton reminded the Board that if more than one member of the board is present, they may not discuss anything that may go before the board except in a public meeting.

Chair Martin questioned if this type of training will occur annually. Mr. Blanton stated, yes, additional training may be provided. Chair Martin requested to add the annual training to the Board of Trustees work plan.

At the conclusion of Mr. Blanton's report, Chair Martin welcomed and introduced two new Trustees to the Board, Trustee Adrienne Perry and Trustee Travis Hills. Trustee Perry is very glad to have the appointment and is excited to work with a new University. Trustee Hills expressed his appreciation for the opportunity to serve and represent the student's perspective.

#### VI. Board of Trustees Self-Evaluation Survey Discussion

Ms. Carol Cartwright from the Association of Governing Boards (AGB) reviewed the results of the Board of Trustees Self-Evaluation survey. The report provides an overview of the collective responses to the board self-study survey. It is meant to be used as a tool to elicit dialogue on the board's performance and to develop action steps to strengthen the work of the board.

Ms. Cartwright congratulated the board on implementing the self-evaluation survey as it is considered a best practice in governance.

The roles and responsibilities of the board were reviewed and strengths and areas needing improvement were discussed. Some areas the board would like to improve are improving the board meeting structure and focusing more time on strategic issues.

#### VII. Closing Remarks and Adjournment

With no further business to discuss, the Full Board Workshop meeting adjourned at 10:45 a.m.