

Florida Polytechnic University
Board of Trustees

Board of Trustees Meeting

MEETING MINUTES

**Wednesday, March 13, 2019
8:00 AM – 10:00 AM and 1:15 PM – 2:15 pm**

Florida Polytechnic University, 4700 Research Way, Admissions Building, Lakeland, FL 33805

I. Call to Order

Acting Chair Mark Bostick called the Board of Trustees meeting to order at 8:00 a.m.

II. Roll Call

Kris Wharton called the roll: Acting Chair Mark Bostick, Trustee Philip Dur, Trustee Frank Martin, Trustee Henry McCance, Trustee Travis Hills, Trustee Bob Stork, Trustee Jim Dewey, Trustee Dick Hallion (via phone), Trustee Louis Saco, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio (via phone), Mr. Rick Maxey, Mrs. Kris Wharton, Mr. David Calhoun, Ms. Kathy Mizereck, Ms. Michele Rush, Mrs. Kim Abels, and Ms. Melaine Schmitz were present.

Others present: Mr. Tom Thomas and Mr. Todd Bertsch, HOK Architects

III. Public Comment

There were no requests for public comment.

IV. Chairman's Remarks

Acting Chair Mark Bostick stated there will be a change to the order of the agenda. The presentation on the Applied Research Center (ARC) will occur first, followed by the legislative discussion, then the President's remarks and Balanced Scorecard presentation.

V. Applied Research Center (ARC) Building

Mr. David Calhoun provided trustees with a current timeline for construction of the ARC. Trustee Henry McCance inquired as to where the funding of the ARC falls on the Board of Governors' (BOG) priority list. Mr. Calhoun replied that the ARC is priority number five for the BOG. The University is requesting \$5.6M of the state legislature this session. Ms. Kathy Mizereck shared that the state House of Representatives is engaged in a serious review of all PECO funded projects that haven't been built. There is the potential the House can say no to the University's funding request.

HOK architects Tom Thomas and Todd Bertsch gave a presentation and revealed 3D models of the design and function of the ARC. The building will include faculty offices, flexible lab space, and teaching space all organized around a central collaborative space. Trustees inquired as to the wind rating of the building to which the architects stated the silver-level design conforms to wind ratings of 145mph which meets the minimum requirements of the state of Florida. Trustee Gary Wendt asked if the building could be designed for a higher rating. Trustee Frank Martin suggested the University consider increasing the standard to withstand a category 5 hurricane.

Trustee Travis Hills asked if the ARC will be environmentally efficient similar to the IST building. The architects responded that the building has been designed using LEED sustainable principles. Since a research building is a high-intensity energy using building, design for heat recovery and the orientation of the building will assist in efficiency. Trustee Hills inquired about adding solar panels on the roof, which could theoretically be done. Architects also confirmed the roof and drainage have been designed to accommodate water runoff.

Trustee Stork inquired if there will be a workshop for welding and heavy industrial activity which the architects answered in the affirmative. Architects stated that the number of labs and classrooms will meet the University's needs until 2026.

Trustees discussed the primary audience the University is trying to reach through the design of the ARC. Should the focus be on efficiency or attracting students and faculty to Florida Poly? Trustee Louis Saco stated that the building as presented offers what the University needs – research capabilities, open access, and faculty offices. Trustee Jim Dewey concurred. President Randy Avent stated the University has worked with Skanska and HOK from the beginning to estimate and manage costs. Trustee Stork raised concern if the University increases the design to platinum level, there will be scrutiny and prefers to proceed with the silver level rating and have the building function as it needs to.

VI. 2019 Legislative Discussion

Ms. Kathy Mizereck presented a report on the 2019 legislative session and the new Governor. The Board of Governors (BOG) has had no governor or staff changes since Governor DeSantis took office. The state Department of Transportation has a new secretary, Kevin Thibault, who will be on campus May 23. Ms. Mizereck reviewed the number of new senators and representatives in the legislature and discussed those of key importance to advancing Florida Poly's mission, particularly Senator Kelly Stargel and Senator Wilton Simpson.

The legislature is scrutinizing funding of higher education institutions and Ms. Mizereck expects a tight fiscal environment as a result. It is also difficult for a new university to compete against the long, deep history of political support for the larger universities. Trustee McCance asked if funding is not approved for the ARC, how it will impact construction. President Avent replied the University has two years to fully fund the project. Currently, the University has the funding to build the shell of the building.

VII. President's Remarks

President Avent shared the University signed a Fulbright agreement in Australia last week. He shared other key highlights on student activities as well as his recent trip to Tallahassee with Provost Terry Parker to defend the need for the ARC.

President Avent requested feedback from trustees on the new format for the Board and committee meetings after today.

VIII. Balanced Scorecard: Priorities

President Avent introduced the Balanced Scorecard as a tool for assessing how the University is performing in accomplishing the five-year strategic plan. The Balanced Scorecard drives the annual operational plan which has evolved from task-focused to strategic-focused. President Avent reviewed the top 11 priorities staff and faculty will focus on in 2019-2020, including national ranking, academic brand, economic impact, graduate and research programs, technology and pedagogy, enrollment management, user experience, promote a positive culture, advancement, internal services, and facilities and infrastructure. Trustee Wendt inquired as to alumni funding. President Avent stated that while our alumni base is still small and financial support from them has been nominal, many universities receive a majority of their funding from community supporters.

The meeting recessed at 10:35 a.m.

IX. Reconvene

Vice Chair Otto reconvened the Board of Trustees meeting at 1:15 p.m.

X. Roll Call

Kris Wharton called the roll: Vice Chair Cliff Otto, Trustee Mark Bostick, Trustee Philip Dur, Trustee Frank Martin, Trustee Henry McCance, Trustee Travis Hills, Trustee Bob Stork, Trustee Jim Dewey, Trustee Dick Hallion (via phone), Trustee Louis Saco, and Trustee Gary Wendt were present (Quorum).

Staff present: President Randy Avent, Provost Terry Parker, Mr. Mark Mroczkowski, Ms. Gina Delulio (via phone), Mr. Rick Maxey, Mrs. Kris Wharton, Ms. Michele Rush, Mrs. Kim Abels, and Ms. Melaine Schmitz were present.

XI. Committee Reports

A. Audit & Compliance Committee Report

Audit & Compliance Committee Chair Gary Wendt stated the Committee heard updates on external audits, internal audit and compliance activities, and the Foundation operating and scholarship funds. The Auditor General (AG) Follow-Up Review was discussed by the committee. Several findings have not been corrected to date; however, the Chief Audit Executive (CAE) has appointed specific staff to take corrective action. Additionally, the Committee reviewed Section 1013.74(6) of the Florida Statutes which provides authority for the University to use unspent programmatic funds as in the case of the Anti-Hazing program. Accordingly, it is recommended that \$330,000 in questioned costs from the audit be retained rather than returned to the State Treasury. The Committee recommends approval of the Auditor General Follow-up Review, which is included on the consent agenda.

The Committee also reviewed the results of the AG audit of the University's IT system (Workday) and reported that there was only one finding noted. The Committee recommends approval of the Information Technology (IT) Operational Audit of Florida Poly's Workday Enterprise Cloud Applications, which is included on the consent agenda.

Finally, the Committee reviewed the results of Investigative Report 2019-03 related to alleged discrimination. Reported allegations were not sustained. The Committee recommends approval of Investigative Report 2019-03, which is included on the consent agenda.

B. Academic & Student Affairs Committee Report

Academic & Student Affairs Committee Chair Dick Hallion stated the Committee heard a detailed report from Provost Terry Parker which covered admissions, financial aid, mental health programs on campus, the four-year graduation plan and the need to focus on retention. The Committee also reviewed the status on faculty hiring, diversity of students and faculty, and learned of the recent hire of Dr. Douglas Holton, who is the new Director of Teaching and Learning. Finally, the Committee reviewed ARC and IST space planning designs. There were no action items for this Committee.

C. Finance & Facilities Committee Report

Finance & Facilities Committee Chair Frank Martin stated the Committee reviewed the revised regulation FPU-1.007 Demonstrations. The regulation is being renamed to "Campus Free Expression". Committee Chair Martin reviewed four main points of the regulation which defines campus expression and describes the parameters placed on campus expression to maintain the safe and normal operations of the University and the expressive rights of other parties. The Committee recommends approval of the revised regulation FPU-1.007 Demonstrations which is listed in the consent agenda.

The Committee also reviewed financial reports on carryforward, unrestricted and auxiliary funds which grew in large part due to the \$8.2M received from the insurance company to repair the IST pergolas. There were no contracts over \$500,000 to approve; however, the Committee did review a quote from Skanska of \$9.6M to repair the IST pergolas damaged in Hurricane Irma. This contract will be reviewed at the May 2019 Board of Trustees meeting. Also, one contract over \$200k was presented from Waybetter Marketing, Inc. who will assist with student recruitment efforts.

D. Governance Committee Report

Governance Committee Chair Philip Dur stated the Committee had one item for review and approval. The majority of the Committee recommends approval of the amendment to President Avent's contract agreement. This amended contract will extend President Avent's employment for one additional year along with two other changes. The president's original five-year agreement will conclude in July, but due to BOG regulation, all university presidents now go to an annual contract after their initial five years of service. Trustee Wendt inquired if there are any changes in this contract to the president's compensation; Vice Chair Otto stated that discussion will occur in May with the president's annual review.

Trustee Louis Saco made a motion to approve the renewal of the University President's agreement and approval of amendments to the agreement. Trustee Mark Bostick seconded the motion; a vote was taken and the motion passed with one dissenting vote.

E. Strategic Planning Committee Report

Strategic Planning Committee Chair Mark Bostick stated the Committee reviewed the 2019 Accountability Plan which includes key initiatives, Performance Based Funding (PBF) data, and new academic programs for consideration. The Committee recommends approval of the 2019 Accountability Plan which is listed in the consent agenda.

XII. Consent Agenda

Trustee Dick Hallion made a motion to approve the items on the consent agenda:

A. Audit & Compliance Committee

1. **Approve Auditor General Follow-up Review of the Operational Audit**
2. **Approve Information Technology (IT) Operational Audit of Florida Poly's Workday Enterprise Cloud Applications**
3. **Approve Investigative Report FPU 2019-03**

B. Finance & Facilities Committee

- a. **Approve revised regulation FPU-1.007 Demonstrations, being renamed as FPU-1.007 Campus Free Expression**

C. Strategic Planning Committee

1. **Approve 2019 Accountability Report**

D. Board of Trustees Meeting Minutes

1. **Approve December 5, 2018 Board of Trustees Meeting Minutes**
2. **Approve January 16, 2019 Board of Trustees Meeting Minutes**

Trustee Philip Dur seconded the motion; a vote was taken and the motion passed unanimously.

XIII. Board of Trustees Meeting Calendar

Vice Chair Otto reviewed upcoming Board of Trustees meetings. The Board retreat in May will be held at the SUN 'n FUN Fly-In and Expo located near the Lakeland Linder Airport.

XIV. Board of Governors' Meetings

Vice Chair Otto reviewed upcoming Board of Governors' meetings.

XV. Closing Remarks and Adjournment

Trustee Jim Dewey introduced Dr. Victoria Astley, Assistant Professor of Physics, who will be taking his seat on the Board of Trustees. Trustee Dewey expressed his appreciation to the trustees and offered his ongoing support and availability.

With no further comments, the meeting adjourned at 1:46 p.m.