

**Florida Polytechnic University  
Board of Trustees  
Board Transition Meeting**

**DRAFT MEETING MINUTES**

**Friday, June 29, 2018  
10:00 AM-12:00 PM**

**Florida Polytechnic University, 4700 Research Way, Lakeland, FL 33805**

I. Call to Order

Chair Frank Martin called the meeting to order at 10:02 a.m.

II. Roll Call

Trustees present: Chair Frank Martin, Chair-Elect Don Wilson, and Vice Chair-Elect Cliff Otto were present.

Staff present: President Randy Avent, Mr. Rick Maxey and Mrs. Kris Wharton were present.

V. Discussion

Chair Martin reviewed the Board of Governors' expectations of Board Chairs to attend the BOG meetings for the purpose of dialog between university Boards and the BOG. He also briefed the group on current discussions the BOG is conducting with the SUS Board chairs, such as the hiring process for university presidents and the Drug and Alcohol Task Force.

It is important for all new trustees to attend the BOG new trustee orientation in the fall. The BOG stated if they don't attend in the fall, they may be removed from their service on the Board.

Once Trustee Wilson is officially the Chair, he will need to appoint another trustee to the Foundation Board of Directors.

Discussion occurred regarding the format of future committee and Board meetings, such as running concurrent committee meetings and, if the agenda is brief, holding committee meetings via conference call. Also discussed was moving action items from committee to Board via consent agenda.

Mr. Maxey is gauging committee interest from the trustees and will review these with Trustee Wilson in the coming weeks.

The importance of committee workplans and the need for chairs and liaisons to update their workplans for the next two years was reviewed.

The group discussed creative options for funding additional buildings on campus. To date, two responses have been received for the RFI. President Avent and Mr. Maxey will discuss additional key strategic discussions that need to come before the board.

Chancellor Marshall Criser and BOG Chair Ned Lautenbach want to visit all 12 state universities. Chair Martin would like for them to visit the main campus, "Poly South" at the Polk State College campus, and FIPR Institute in Bartow. It will be important to discuss with them the need for the Applied Research Center (ARC), an administration building, and a student achievement center.

Discussion turned to SunTrax and the Advanced Mobility Institute (AMI). President Avent provided an update on the relationship between Florida Poly and FTE. As we do not have an MOU yet with FTE, Chair Martin suggested moving up the chain to the next level to get this accomplished.

Professor Tim Shedd is now overseeing the Entrepreneurship Program. While an advisory board is currently being developed, the challenge remains funding and lack of space. Trustee Wilson stated his advocacy for a business school at Florida Poly in the future. Trustee Otto and Chair Martin both have connections to people who have built entrepreneurship centers in the past and will give their contact information to President Avent.

Writing of the strategic plan is underway this summer. It will be completed and ready for trustee review prior to the September board meeting where it will be on the agenda for approval. Once the Board approves the plan, it will go to the Board of Governors for review.

Chair Martin stated staff needs to provide more analysis of information we are asking them to approve. Each item on the agenda needs to have a written narrative that provides information necessary for board members to understand the issue. The PowerPoints are only summaries for presentation purposes.

## VII. Closing Remarks and Adjournment

With no further comments, the meeting adjourned at 11:30 a.m.