

<b>FLORIDA</b>	<b>OFFICIAL</b>
<b>POLYTECHNIC</b>	<b>UNIVERSITY</b>
<b>UNIVERSITY</b>	<b>ACADEMIC POLICY</b>

<b>Subject/Title:</b> Academic Standing (Undergraduate)
<b>FPU Policy Number:</b> FPU-5.0074AP
<input type="checkbox"/> New Policy <input checked="" type="checkbox"/> Major Revision of Policy <input type="checkbox"/> Minor Technical Revision of Policy
<b>Date First Adopted:</b> March 26, 2015
<b>Date Revised:</b> August 18, 2016
<b>Responsible Division/Department:</b> Vice President for Academic Affairs/Provost
<b>Initiating Authority:</b> Academic Affairs

#### **A. APPLICABILITY/ACCOUNTABILITY:**

This policy applies to all undergraduate students who are taking or have taken coursework at the University.

#### **B. POLICY STATEMENT:**

The University has established minimum academic standards to which all students must adhere. Academic standing defines academic progress as it is indicated on student records and how the status will affect a student's academic progress at the University. When a student is not in Good Academic Standing, the student's academic standing is denoted on his/her student record. The Office of the Registrar will notify the student of the change in academic standing via email to the student's University email account.

Status of "Academic Suspension" or "Academic Dismissal" prohibits a student from participating in extracurricular activities, while status of "Academic Warning," "Academic Probation," or "Academic Probation after Suspension" do not specifically prohibit a student from participating in extracurricular activities, unless otherwise specified by University policy, regulation, or by-laws governing the activity or organization.

#### **C. DEFINITIONS:**

(1) **"Cumulative GPA"** means overall Grade Point Average of courses taken at Florida Polytechnic University. This does not include grades of courses transferred into the University.

(2) **"Semester GPA"** means the Grade Point Average for courses taken at Florida Polytechnic University for a given semester.

#### D. ACADEMIC STANDING:

(1) **Good Academic Standing:** An undergraduate student who possesses a Cumulative GPA of 2.00 or above is considered to be in Good Academic Standing.

(2) **Academic Warning:** An undergraduate student is placed on Academic Warning if his/her Cumulative GPA falls below a 2.00 for the first time in his/her academic career at the University.

(a) A student placed on Academic Warning is required to:

- i. Meet with the Academic Success Center and his/her academic advisor in order to register for the following semester; and
- ii. Earn a minimum Semester GPA of 2.00 for each semester after being placed on Academic Warning, until his/her Cumulative GPA reaches a 2.00 or higher.

(3) **Academic Probation:** An undergraduate student is placed on Academic Probation if his/her Cumulative GPA falls below a 2.00 for the second time in his/her academic career at the University.

(a) A student placed on Academic Probation is required to:

- i. Meet with the Academic Success Center and his/her academic advisor in order to register for the following semester; and
- ii. Earn a minimum Semester GPA of 2.00 for each semester after being placed on Academic Probation, until his/her Cumulative GPA reaches a 2.00 or higher.

(b) Failure to earn a minimum Semester GPA of 2.00 while on Academic Probation will result in the student being placed on Academic Suspension the following semester.

(4) **Academic Suspension:** An undergraduate student is placed on Academic Suspension if his/her Semester GPA falls below a 2.00 while the student is on Academic Probation.

(a) A student who is placed on Academic Suspension may not enroll in courses for the subsequent fall or spring semester as follows:

- i. If the student is placed on Academic Suspension at the close of the fall semester, he/she may not enroll in courses for the following spring semester.
- ii. If the student is placed on Academic Suspension at the close of spring semester, he/she may not enroll in courses for the following summer and fall semesters.
- iii. If the student is placed on Academic Suspension at the close of summer semester, he/she may not enroll in courses for the following fall semester.

(b) Academic Suspensions are noted on the student's official academic transcript.

(c) Prior to returning from an Academic Suspension, students are required to meet with an academic advisor, at which time the terms of re-enrollment will be specified.

(d) A student who is placed on Academic Suspension is eligible to re-enroll in courses, pursuant to the terms of re-enrollment as specified by his/her academic advisor, after a minimum of one semester following the date the

student was placed on Academic Suspension (not including the summer semester) and will return on Academic Probation.

(5) **Academic Probation after Suspension:** An undergraduate student will be placed on Academic Probation upon the student returning to the University following an Academic Suspension.

(a) Failure to earn a minimum Semester GPA of 2.00 while on Academic Probation after Academic Suspension may result in Academic Dismissal.

(6) **Academic Dismissal:** An undergraduate student is subject to Academic Dismissal if his/her Semester GPA and Cumulative GPA both fall below a 2.00 at the end of a semester while the student is on Academic Probation after an Academic Suspension.

(a) A student who is placed on Academic Dismissal is not eligible to enroll in courses at the University for one calendar year following the student's dismissal.

(b) If a student is placed on Academic Dismissal, the Office of the Registrar will send a written notice to the student's mailing address of record in addition to the notification that is sent to the student's University email account.

(c) Academic Dismissals are noted on the student's official academic transcript.

(d) Subsequent readmission to the University following an Academic Dismissal is not automatic.

(e) A student who has been placed on Academic Dismissal may apply for readmission to the University in accordance with University policy and procedure.

#### **E. REINSTATEMENT FOLLOWING ACADEMIC DISMISSAL:**

(1) A student placed on Academic Dismissal may seek readmission to the University no sooner than one calendar year following the date of his/her Academic Dismissal.

(2) A student seeking readmission to the University following an Academic Dismissal must first petition for reinstatement to the college/program in which the student was enrolled at the time of his/her Academic Dismissal.

(3) A student who wishes to petition for reinstatement shall provide the following to the college/program in which the student was enrolled at the time of his/her Academic Dismissal:

(a) A completed Petition for Reinstatement form;

(b) A personal statement and plan of action that would reflect a sincere change in attitude or lifestyle that would support the continuation and completion of his/her higher education; and

(c) Letters of recommendation from the following:

i. The student's academic advisor;

ii. Program faculty who have taught the student and/or program leadership;

iii. Center for Academic Success letter of support; and

iv. Any other letter(s) of support the student wishes to submit.

- (4) If a student is seeking admission to a college/program different from the college/program in which the student was enrolled at the time of his/her Academic Dismissal, the student must first petition for approval from the new college/program.
- (5) Reinstatement does not guarantee or imply readmission to the University. Students also must reapply to the University through the Admissions Office by the appropriate deadline.
- (6) A student who is readmitted to the University following his/her Academic Dismissal will be readmitted on Academic Probation.
- (7) Upon readmission, the course catalog in effect on the student's date of readmission will apply.

**F. CREDIT EARNED FOLLOWING ACADEMIC SUSPENSION OR DISMISSAL:**

- (1) Students placed on Academic Suspension or Academic Dismissal while a freshman or sophomore who subsequently receive an A.A. degree from a Florida state college or state university may apply for readmission in accordance with University policy and regulations.
- (2) Students placed on Academic Suspension or Academic Dismissal who subsequently attend another college or university and seek readmission to the University will be classified as transfer students and the decision for readmission will be based on the student's total educational records, with earned credit accepted in accordance with University policies.

ACADEMIC POLICY APPROVAL	
Academic Policy No.: <u>FPU-5.0074AP</u>	
Initiating Authority	Date
Academic Policies Committee Chair	Date
Vice President of Academic Affairs/Provost	Date
President/Designee	Date
Approved by FPU BOT, if required	Date
<p><b>EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE OFFICE OF THE GENERAL COUNSEL</b></p>	