

FLORIDA	OFFICIAL
POLYTECHNIC	UNIVERSITY
UNIVERSITY	ACADEMIC POLICY

Subject/Title: Administrative Withdrawal
FPU Policy Number: FPU-5.01031AP
<input checked="" type="checkbox"/> New Policy <input type="checkbox"/> Major Revision of Policy <input type="checkbox"/> Minor Technical Revision of Policy
Date First Adopted: August 31, 2015
Date Revised:
Responsible Division/Department: Academic Affairs
Initiating Authority: Ghazi Darkazalli, Provost and Executive VP of Academic Affairs

A. APPLICABILITY/ACCOUNTABILITY:

This policy applies to all students at the University and governs the University’s decision to administratively withdraw a student from the University.

B. POLICY STATEMENT:

The student will be administratively withdrawn from the University in the following situations:

- 1) **Failure to comply with administrative requirements.** The Registrar determines that the student failed to complete the admissions process or other administrative requirements (as described in the catalog) by failing to submit all final supporting documents to the Office of Admissions on or before (6) days after the first day of classes.
- 2) **Safety.** The University President or his/her designee determines that the student poses a significant danger of imminent or serious harm to the health or safety of him/herself and/or others at the University.
- 3) **Failure to register.** The Registrar determines that the student failed to register for courses at the University for two (2) consecutive semesters, not including summer semesters, without providing written notice to the Registrar of the student’s desire to continue to be enrolled at the University.

ACADEMIC POLICY APPROVAL	
Academic Policy No.: FPU-5.01031AP	
Initiating Authority	Date
Policies & Procedures Committee Chair	Date
Vice President of Academic Affairs	Date
President/Designee	Date
Approved by FPU BOT, if required	Date
EXECUTED SIGNATURE PAGES ARE AVAILABLE IN THE OFFICE OF THE GENERAL COUNSEL	

Form: University Academic Policy Template 1- 6.17.13