

DRAFT

**FLORIDA POLYTECHNIC UNIVERSITY
BOARD OF TRUSTEES
MEETING MINUTES
Florida Polytechnic University Admissions Building
4700 Research Way
Lakeland, Florida 33805**

December 6, 2017 @ 12:30 PM
or upon the conclusion of the previous meeting

I. Call to Order

Vice-Chair Don Wilson called the Board of Trustees meeting to order at 11:00 AM.

II. Roll Call

Maggie Mariucci called the roll: Vice-Chair Don Wilson, Trustee Mark Bostick, Trustee Jim Dewey, Trustee Henry McCance, Trustee Sandra Featherman, Trustee Louis Saco, Trustee Gary Wendt, Trustee Robert Stork, Trustee Cliff Otto, Trustee Dur and Trustee Jacob Livingston were present. (Quorum).

Staff present: President Randy Avent, Dr. Terry Parker, Mr. Mark Mroczkowski, Ms. Gina DeJulio, Mrs. Maggie Mariucci, and Mr. David Blanton.

III. Public Comment

There were no requests received for public comment.

IV. Approval of Minutes

Trustee Jacob Livingston made a motion to approve the Board of Trustees meeting minutes of October 31, 2017. Trustee Sandra Featherman seconded the motion; a vote was taken, and the motion passed unanimously.

V. Chairman's Remarks

Vice-Chair Don Wilson welcomed Trustee Louis Saco to the board and congratulated Trustee Gary Wendt on his re-appointment to the board.

VI. President's Remarks

President Avent reported on the key business cycles of the University, the University organizational structure, the culture of the University and the University Strategic plan.

The President's current focus is on creating a more functional organizational chart, including clear line management structure; improving the performance evaluation tool; minimizing bureaucracy on policies, and implementing a methodical and detailed conversation relating to culture.

VII. University Strategic Plan Discussion

President Avent reviewed progress on the Strategic Plan. The following questions should be taken in to consideration as the plan is developed:

- What is our mission?
- Who is our customer?
- How do we best serve Florida industries?
- What are our competitive advantages?
- What skills should our graduates have?

The Trustees discussed the questions and offered guidance to President Avent.

VIII. Committee Reports

A. Strategic Planning Committee

Committee Chair Don Wilson gave a report on the Strategic Planning Committee. There were two items for Board approval:

1. Revised Regulation: FPU-6.011 Employee Criminal Background Checks.
2. Repeal of FIPR Rules 6J-1.001-1.007

Based upon the committee report, Vice-Chair Don Wilson presented a motion with full Committee approval to approve the Revised Regulation: FPU-6.001 Employee Criminal Background Checks and the Repeal of FIPR Rules 6J-1.001-1.007. A vote was taken and the motion passed unanimously.

B. Governance Committee

Committee Vice-Chair Philip Dur gave a report on the Governance Committee. No Board action was required.

C. Audit and Compliance Committee

Committee Chair Cliff Otto gave a report on the Audit and Compliance Committee. There were four items for Board approval:

1. 2016-18 Audit and Compliance Work Plan

Trustee Bostick made a motion to approve the 2016-18 Governance Committee Work Plan. Trustee Livingston seconded the motion; a vote was taken, and the motion passed unanimously.

2. Audit and Compliance Annual Report

Trustee Saco made a motion to approve the Audit and Compliance Annual Report. Trustee Livingston seconded the motion; a vote was taken, and the motion passed unanimously.

3. FIPR Payroll Review

Trustee Saco made a motion to approve the FIPR Payroll Review. Trustee Livingston seconded the motion; a vote was taken, and the motion passed unanimously.

4. Audit and Compliance Risk Assessment/Work Plan

Trustee Saco made a motion to approve the Audit and Compliance Risk Assessment/Work Plan. Trustee Livingston seconded the motion; a vote was taken, and the motion passed unanimously.

D. Academic and Student Affairs Committee

Committee Chair Sandra Featherman gave a report on the Academic and Student Affairs Committee. There was one item for Board approval:

1. Revised Regulation: FPU-3.006 Student Code of Conduct

Trustee Dur made a motion to approve the Revised Regulation: FPU-3.006 Student Code of Conduct. Trustee Saco seconded the motion; a vote was taken, and the motion passed unanimously.

E. Finance and Facilities Committee

Committee Chair Bob Stork gave a report on the Finance and Facilities Committee. There were three items for Board approval:

1. Amended Regulation: FPU-1.003 Use of University Facilities and Property

Trustee Stork made a motion to approve the Amended Regulation: FPU-1.003 Use of University Facilities and Property. Trustee McCance seconded the motion; a vote was taken, and the motion passed unanimously.

2. Revision of Rule 6C13-1.003 Parking on Property and Creation of Rule 6C13-1.004 Schedule of Parking Fees and Fines

Trustee McCance made a motion to approve the Revision of Rule 6C13-1.003 Parking on Property and creation of Rule 6C13-1.004 Schedule of Parking Fees and Fines. Trustee Saco seconded the motion; a vote was taken, and the motion passed unanimously.

3. Amended Policy: Investment Policy

Trustee Wendt made a motion to approve the Amended Investment Policy. Trustee McCance seconded the motion; a vote was taken, and the motion passed unanimously.

IX. Upcoming Events/Meetings

Vice Chair Don Wilson reviewed the upcoming meeting dates:

A. Board of Trustees Meetings

1. February 28, 2018
2. Retreat: May 22-23, 2018
3. September 12, 2018

4. December 5, 2018

B. Board of Governor's Meetings

1. January 24-25, 2018 (Florida State University, Tallahassee, FL)
2. February 22, 2018 (Conference Call)
3. March 28-29, 2018 (University of North Florida, Jacksonville, FL)
4. May 8, 2018 (Conference Call)
5. June 26-28, 2018 (University of Central Florida, Orlando, FL)

X. Closing Remarks and Adjournment

With no further business to discuss, the meeting adjourned at 1:17 p.m.

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